



GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION

## GENESEE COUNTY METROPOLITAN PLANNING COMMISSION COMMUNITY DEVELOPMENT PROGRAM

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmnpc.org



**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
Thursday, December 19, 2019  
11:00 A.M.  
GCMPC Conference Room, 2<sup>nd</sup> Floor**

### Revised AGENDA

- I. Call to Order
- II. Roll Call
- \*\*\*III. Minutes of the November 21, 2019 Meeting (attached)
- \*\*\*IV. Transfer of Community Development Program Funds (attached)
- \*\*\*V. Budget Transfer Request – Genesee Township (hand out)
- VI. Genesee: Our County, Our Future Plan (attached)
- VII. HUD Update
- VIII. Other Business
- IX. Adjournment

\*\*\*Indicates Action Item



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**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
November 21, 2019 11:00 a.m.**

**MINUTES**

The Allocation Committee met at 11:00 a.m. on Thursday, November 21, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Christine Durgan called the meeting to order at 11:02 a.m.


 **II. ROLL CALL**

**Present:** Brad Dick, Christine Durgan, David Martin, Kim Courts, Sheila Taylor, Stephen Fuhr, and Terry Peck.


**Absent:** Ellen Ellenburg, Jeff Lutze, and Mark Emmendorfer.

**Others Present:** Nichole Odette.

 **III. MINUTES OF THE OCTOBER 24, 2019 MEETING**

 **Motion: Action:** Approve, **Moved by** Stephen Fuhr, **Seconded by** Brad Dick, to approve the minutes of the October 24, 2019 meeting as presented.

**Motion passed unanimously.**

 **IV. GENESEE TOWNSHIP 2019-2021 CDBG PROJECT REQUEST**


Damon Fortney explained that two Genesee Township CDBG projects were approved following the 2019-2021 Call for Projects; an Infrastructure Improvement project for 2020 to be funded at \$112,871 and a Public Facilities Improvement project for 2021 to be funded at \$109,129. The Township has requested to switch the funding years, so that the Public Facilities Improvement project will take place in 2020 and the Infrastructure Improvement project will take place in 2021. Resurfacing the Eastside Senior Center parking lot has become a priority. The project funding amounts are roughly the same, so switching the funding years will not affect other CDBG projects. Contracts have not been signed for either funding year.

 **Motion: Action:** Approve, **Moved by** Terry Peck, **Seconded by** David Martin, to approve switching Genesee Township's Public Facilities Improvement project to 2020 and the Genesee Township Infrastructure Improvement project to 2021.

**Motion passed unanimously.**

 **V. ESG BUDGET TRANSFER REQUEST – SHELTER OF FLINT**


Damon Fortney explained that there are funding caps for each of the ESG project categories, such as Administration, Emergency Shelter, Rapid Rehousing, and HMIS. For 2019, ESG Administration was over-funded and exceeds its funding cap by \$437.52. Staff is requesting to transfer the \$437.52 to Shelter of Flint's Rapid Rehousing project, as this is the only funding category not already capped.

 **Motion: Action:** Approve, **Moved by** Kim Courts, **Seconded by** David Martin, to approve the transfer of \$437.52 from 2019 ESG Administration to the Shelter of Flint's 2019 Rapid Rehousing project.

**Motion passed unanimously.**

## **VI. 2020 MEETING DATES**

Christine Durgan stated that staff is proposing to continue holding the meetings on the fourth Thursday of each month at 11:00 a.m., except for the November and December meetings which are moved up a week due to holidays.

 **Motion: Action:** Approve, **Moved by** Kim Courts, **Seconded by** Stephen Fuhr, to approve the 2020 Allocation Committee meeting dates.

**Motion passed unanimously.**

## **VII. HUD UPDATE**

Sheila Taylor stated that a call for 2020 HOME and ESG projects is currently underway and applications are due on December 6<sup>th</sup>. Last month, approximately \$900,000 in CDBG funding needed to be spent prior to March 1<sup>st</sup> in order to meet HUD's timeliness deadline. As of yesterday, only \$313,000 in funding remains. Staff anticipates meeting the spending deadline, as there are on-going demolition projects and HIP projects nearing completion. During January, staff will begin on-site monitoring of 2017 and 2018 CDBG project files at all participating local units.

## **VIII. OTHER BUSINESS**

Christine Durgan explained that after 18 months and several staffing changes, the combined planning document is nearing completion. The draft plan will be presented to the *Genesee: Our County, Our Future* Steering Committee for review in the next couple of weeks, followed by all other committees. Mr. Dick, Vice Chairperson of the Steering Committee, stated that the plan will be a great resource for municipalities to use when writing grant proposals. The plan will be between 50-60 pages, with several very-detailed technical reports as attachments.

## **IX. ADJOURNMENT**

Ms. Durgan adjourned the meeting at 11:15 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission



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## MEMORANDUM

**TO:** Members of the Genesee County Allocation Committee

**FROM:** Sheila Taylor, Division Manager  
Genesee County Metropolitan Planning Commission

**DATE:** December 19, 2019

**SUBJECT: Transfer of Community Development Program Funds**

The following transfers were requested by the local units of government.

Amount	From Project	To Project	Comments
\$200.94	2018 City of Fenton Parks Programming for Seniors IDIS#: 2338  Acct#: 308.4018.55515	Genesee County CDBG Program Funds	Project complete.
\$186.42	2018 Forest Township Senior Center Operations IDIS#: 2345  Acct#: 318.4018.55515	Genesee County CDBG Program Funds	Project complete.
\$374.00	2018 Forest Township Public Facility Improvement IDIS#: 2383  Acct#: 318.4016.55675	Genesee County CDBG Program Funds	Project complete.
\$556.00	2018 Thetford Township Code Enforcement IDIS#: 2364  Acct#: 308.4020.55673	Genesee County CDBG Program Funds	Project Complete.



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\$417.00	2018 Thetford Township Public Facilities Improvements IDIS#: 2384  Acct#: 308.4016.55675	Genesee County CDBG Program Funds	Project Complete.
\$132.57	2018 City of Mt. Morris Public Facilities Improvements IDIS#: 2355  Acct#: 308.4016.55675	Genesee County CDBG Program Funds	Project Complete.

At this time, staff is recommending approval of the Community Development Program fund transfers by the Allocation Committee.



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## MEMORANDUM

**TO:** Members of the Genesee County Allocation Committee

**FROM:** Sheila Taylor, Division Manager  
Genesee County Metropolitan Planning Commission

**DATE:** December 19, 2019

**SUBJECT: Budget Transfer Request – Genesee Township**

Genesee Township has recently completed their 2018 Infrastructure Improvements project, which funded the resurfacing of Walter Road and Kurtz Avenue. This project was completed with additional funding still remaining.

The Township also has a 2018 Public Facility Improvements project. Genesee Township has requested that the remaining funds from the Infrastructure Improvements project be transferred to the Public Facility Improvements project. Genesee Township intends to spend the remaining money by the end of April 2020 to make improvements at the Eastside Senior Center.

Amount	From Project	To Project	Comments
\$33,300.36	2018 Genesee Township Infrastructure Improvements (Kurtz Road and Walter Ave)  IDIS#: 2358 Acct#: 308.4016.55675	2018 Genesee Township Public Facility Improvements (Senior Center Improvements)  IDIS#: 2357 Acct#: 308.4016.55675	Transferring unused funds from the infrastructure improvements project to the public facility improvements project.

At this time, staff is requesting approval by the Allocation Committee to transfer \$33,300.36 from Genesee Township's 2018 Infrastructure Improvements project to Genesee Township's 2018 Public Facility Improvements project for a new total of \$112,634.36. This recommendation will go to the Community and Economic Development Committee for action on January 8, 2020.



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### MEMORANDUM

**TO:** Members of the Genesee County Allocation Committee

**FROM:** Sheila Taylor, Division Manager  
Genesee County Metropolitan Planning Commission

**DATE:** December 19, 2019

**SUBJECT: Genesee: Our County, Our Future Plan**

The Genesee County Metropolitan Planning Commission has been working on the development of a County-wide planning document, *Genesee: Our County, Our Future* over the last 20 months. The plan focuses on areas including transportation, community development, environment, and land use. Staff is proud to present the draft document for your review and comment at this time. Please see the links below to the plan's five chapters:

<http://gcmnpc.org/wp-content/uploads/2019/11/Chapter-1.pdf>

<http://gcmnpc.org/wp-content/uploads/2019/11/Chapter-2.pdf>

<http://gcmnpc.org/wp-content/uploads/2019/11/Chapter-3.pdf>

<http://gcmnpc.org/wp-content/uploads/2019/11/Chapter-4.pdf>

<http://gcmnpc.org/wp-content/uploads/2019/11/Chapter-5.pdf>

Please send all comments, questions, and/or concerns to staff at [gcmnpc@co.genesee.mi.us](mailto:gcmnpc@co.genesee.mi.us) no later than Friday, January 10, 2020. Staff will review and consider all comments received.



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