



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org



DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION MEETING
1101 BEACH STREET, ROOM 223

Wednesday, November 6, 2019
8:00 A.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the October 1, 2019 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
 - A. Consultant Selection Committee
- VII. New Business
 - ***A. GCMPC 2020 Meeting Dates (attached)
- VIII. Finances
 - ***A. Contract, Vouchers and Bills (attached)
 - ***B. Commission Expenses and Per Diems (to be distributed)

| | | | | | | | | | |
|-----------------------------------|---|---------------------------------|-------------------------------------|------------------------------|----------------------------------|-------------------------------------|---------------------------------|-----------------------------------|---------------------------------|
| Alan Himmelhoch Chairperson | Alexander H. Isaac Vice-Chairperson | Gloria J. Nealy Secretary | Martin Cousineau Commissioner | Ted Henry Commissioner | Mike LaPointe Commissioner | Jeffrey M. Peake Commissioner | David Martin Commissioner | Cheryl Sclater Commissioner | Reggie Smith Commissioner |
|-----------------------------------|---|---------------------------------|-------------------------------------|------------------------------|----------------------------------|-------------------------------------|---------------------------------|-----------------------------------|---------------------------------|

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – October 2019 Status Report
(attached)

***2. Environmental Program – October 2019 Status Report (attached)

***3. Community Development Program – October 2019 Status Report
(attached)

4. Genesee County Plan Update – October 2019 Status Report

***5. Director-Coordinator Report – October 2019 Status Report (attached)

B. Commissioner Comments

X. Adjournment

***** Indicates Action Item**

NEXT MEETING: Tuesday, December 3, 2019

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, October 1, 2019, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, October 1, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, David Martin, Gloria Nealy, Mike LaPointe, and Ted Henry.

Absent: Jeffrey M. Peake, Martin Cousineau, and Reggie Smith.

Others Present: Larry Green, Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, and Nichole Odette.


III. MINUTES

 **A. Minutes of the September 10, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Cheryl Sclater, to approve the September 10, 2019 regular meeting minutes as presented. Motion passed unanimously. (Approved minutes are on file in the GCMPC office)

 **B. Minutes of the September 25, 2019 Additional Meeting**

The September 25, 2019 additional meeting minutes will be amended to include the time of adjournment.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to approve the amended minutes of the September 25, 2019 additional meeting. Motion passed unanimously. (Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

Larry Green stated that he has been busy and apologized for missing the last two meetings.

 **V. COMMUNICATIONS**

There were no Communications.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS


There was no New Business.

Chairperson Himelhoch introduced discussion regarding whether to hold meetings when the agenda consists only of the regular monthly reports. Chairperson Himelhoch stated that his position is to not cancel the meetings as GCMPC is a public body and we owe the public a chance to attend the meetings to see what we are doing on a day-to-day basis. Several Commissioners concurred and no dissenting opinions were stated. Discussion ensued regarding the ability to call into GCMPC meetings and the possibility of voting by telephone. Staff will review the GCMPC Rules and By-Laws/Procedures.

VIII. FINANCES

A. Contract, Vouchers and Bills

Mike LaPointe asked for clarification on the shirt purchase. Derek Bradshaw explained that shirts with the GCMPC logo are purchased for staff every couple of years to wear at public events.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Cheryl Sclater, to approve the October Contract, Vouchers and Bills for a total of \$26,248.35 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw explained that the financial statements are through August, so they do not reflect the year-end budget adjustments or final provisional indirect rates. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – September 2019 Status Report

Jason Nordberg stated that the new fiscal year begins today, and all project authorizations are in place to receive federal Transportation funding. The Roundabout Study contract and the Pass-Through Agreement between GLS Region V and GCMPC received Board of Commissioners approval and are now going through Commission Audit at MDOT to receive final approval.

Derek Bradshaw stated that the Road Commission is optimistic that bids will be received this year concerning the Dort Highway extension project. Tree clearing has taken place and negotiations are ongoing regarding 20 feet of right of way. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** David Martin, **Seconded by** Mike LaPointe, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – September 2019 Status Report

Sheila Taylor stated that 304 residents came through the September 10th Recycle Day at Mott. The last Recycle Day for the year will be held on October 12th at the Clio High School. Staff will meet with Resource Recycling Systems (RRS) this Thursday to kick-off the Solid Waste Evaluation, which has an eight-month timeline.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Cheryl Sclater, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – September 2019 Status Report

Sheila Taylor reviewed the Community Development Program report.

 **Motion: Action:** Receive & File **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Genesee County Plan Update – Presentation

Christine Durgan gave an overview of the process and accomplishments thus far in developing the Genesee: Our County, Our Future plan. The plan is designed to help guide communities in their future decision-making processes. Data reports, the plan timeline, and an inter-active project map can be found on the plan website www.ourfuturegenesee.org. Public comment and pop-up input sessions will take place prior to requesting final plan approval in January. Discussion ensued.

5. Director-Coordinator Report – September 2019 Status Report

Derek Bradshaw stated that staff is hosting the Michigan Infrastructure Council's Fall Summit on October 18th at the Lapeer County Club. All stakeholders involved with infrastructure, such as water, sewer, roads, Wi-Fi, or IT, are encouraged to attend.

The digital imagery collected by Terrain 360 of the County's rivers and trails should be available on the GCMPC website within the next two months.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Chairperson Himelhoch stated that the November meeting will be held on Wednesday due to elections taking place on Tuesday.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:55 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission



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GENESEE COUNTY METROPOLITAN PLANNING COMMISSION 2020 MEETING DATES

The Genesee County Metropolitan Planning Commission members meet at 8:00 a.m. on the 1st Tuesday of each month at the Genesee County Administration Building, 1101 Beach St. Flint, MI 48502, in the Genesee County Metropolitan Planning Commission Conference Room. Please note exceptions below.

JANUARY 7, 2020

FEBRUARY 4, 2020

MARCH 3, 2020

APRIL 7, 2020

MAY 5, 2020

JUNE 2, 2020

JULY 7, 2020

AUGUST 4, 2020

SEPTEMBER 1, 2020

OCTOBER 6, 2020

NOVEMBER 3, 2020

DECEMBER 1, 2020



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VII A

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
November 1, 2019**

| | | | |
|----------------------------------|---|-------------|-------------|
| Isaac, Alexander | FY 2018-19 Per Diems | 595.00 | 10277215 |
| Mandelaris, John | FY 2018-19 Per Diems | 280.00 | 10277216 |
| Nealy, Gloria | FY 2018-19 Per Diems | 595.00 | 10277217 |
| Peake, Jeffrey | FY 2018-19 Per Diems | 455.00 | 10277218 |
| Sclater, Cheryl | FY 2018-19 Per Diems | 280.00 | 10277219 |
| Smith, Reggie | FY 2018-19 Per Diems | 560.00 | 10277220 |
| Genesee County Controller | Credit Card Reimbursement | 764.63 | 10278240 |
| | Survey Monkey Renewal / Recycle Day Supplies / Facebook Ad | | |
| Culligan | Water | 213.25 | 10278459 |
| Emterra Environmental | September Recycle Day Event | 350.00 | 10278460 |
| ERG Environmental Services | September Recycle Day Event | 17,633.15 | 10278461 |
| Fred Pryor Seminars | Annual Training Renewal | 299.00 | 10278462 |
| Genesee County Treasurer | Annual GIS Software Maintenance | 2,700.00 | 10278464 |
| Himelhoch, Alan | FY 2018-19 Per Diems | 630.00 | 10278465 |
| Karcher, Janice | FY 2018-19 Per Diems | 245.00 | 10278466 |
| LaPointe, Michael | FY 2018-19 Per Diems | 280.00 | 10278467 |
| Michigan Quality Laminating | Laminating | 13.50 | 10278469 |
| Mlive Media Group | Advertising | 505.00 | 10278471 |
| Outside Venture, LLC. | Non-Motorized Trail Mapping | 3,675.00 | 10278472 |
| Resource Recycling Systems, Inc. | Solid Waste Consulting Services | 2,317.00 | ACH # 29181 |
| Shue & Voeks, Inc. | Storage Fees | 9.75 | 10278474 |
| | | \$32,400.28 | |



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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: November 6, 2019

SUBJECT: 3-C Transportation Planning – October 2019 Status Report

Transportation Update

In October staff continued to meet individually with road agencies that have transportation projects in the 2020 fiscal year (which started on October 1) of the Transportation Improvement Program (TIP) to make sure they are aware of project timelines and to check on the status of the projects. Staff also worked with the Michigan Department of Transportation (MDOT) to host a training at the County Administration Building for local road agencies and their consultants regarding new documentation requirements for projects. The new documentation will potentially add 2 to 6 months to a project timeline. The training provided an opportunity for locals to learn about the new requirements and to ask questions.



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DEREK BRADSHAW
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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: November 6, 2019

SUBJECT: **Environmental Program Update – October 2019 Status Report**

Solid Waste Program

The final Recycle Day event of the year was held October 12th from 10:00 a.m. to 2:00 p.m. at Clio High School and the Flint Water Service Center. Between the two locations, over 1,200 vehicles dropped off thousands of pounds of household hazardous waste and electronics. Wait times at both locations were minimal and many positive comments were received. Staff is in the process of planning next year's Recycle Day events.

A Request for Proposal (RFP) was posted until October 12, 2019 to solicit potential contractors for household hazardous waste collection services. The existing contract will expire after this year's events and cannot be extended again since it has already been extended three times. One bid was received from ERG Environmental Services, which is the same company that was used for previous Recycle Day collection events. Staff is in the process of reviewing the proposal.

Staff finalized a latex paint recycling contract with ePaint Recycling and Habitat for Humanity through September 30, 2020. Three additional one-year contract extensions are allowed under this contract. This program allows Genesee County residents to drop-off unused latex paint at Habitat for Humanity free of charge. This paint is then recycled into a usable paint product and resold at Habitat for Humanity. To date, over 32,000 gallons of paint have been recycled through this program.

Staff met with Resource Recycling Systems (RRS) on October 3rd to kick-off the Genesee County Waste Evaluation. The project timeline and expectations were discussed during the meeting. RRS has begun gathering existing data and assessing current waste operations in Genesee County.

Staff is collecting 4th Quarter Waste Hauler, Transfer Station, and Landfill Reports from companies operating in Genesee County as required by the Genesee County Solid Waste Ordinance. So far, a total of \$46,896.49 in fees have been collected for the 4th

Quarter. Staff will continue reaching out to the four companies who have not yet completed a report.

As required by the Genesee County Solid Waste Ordinance, staff is collecting FY 2020 permit applications from waste haulers who operate in Genesee County. To date, \$5,440 in permit renewal fees have been collected and 272 waste hauler permits have been issued for FY 2020.

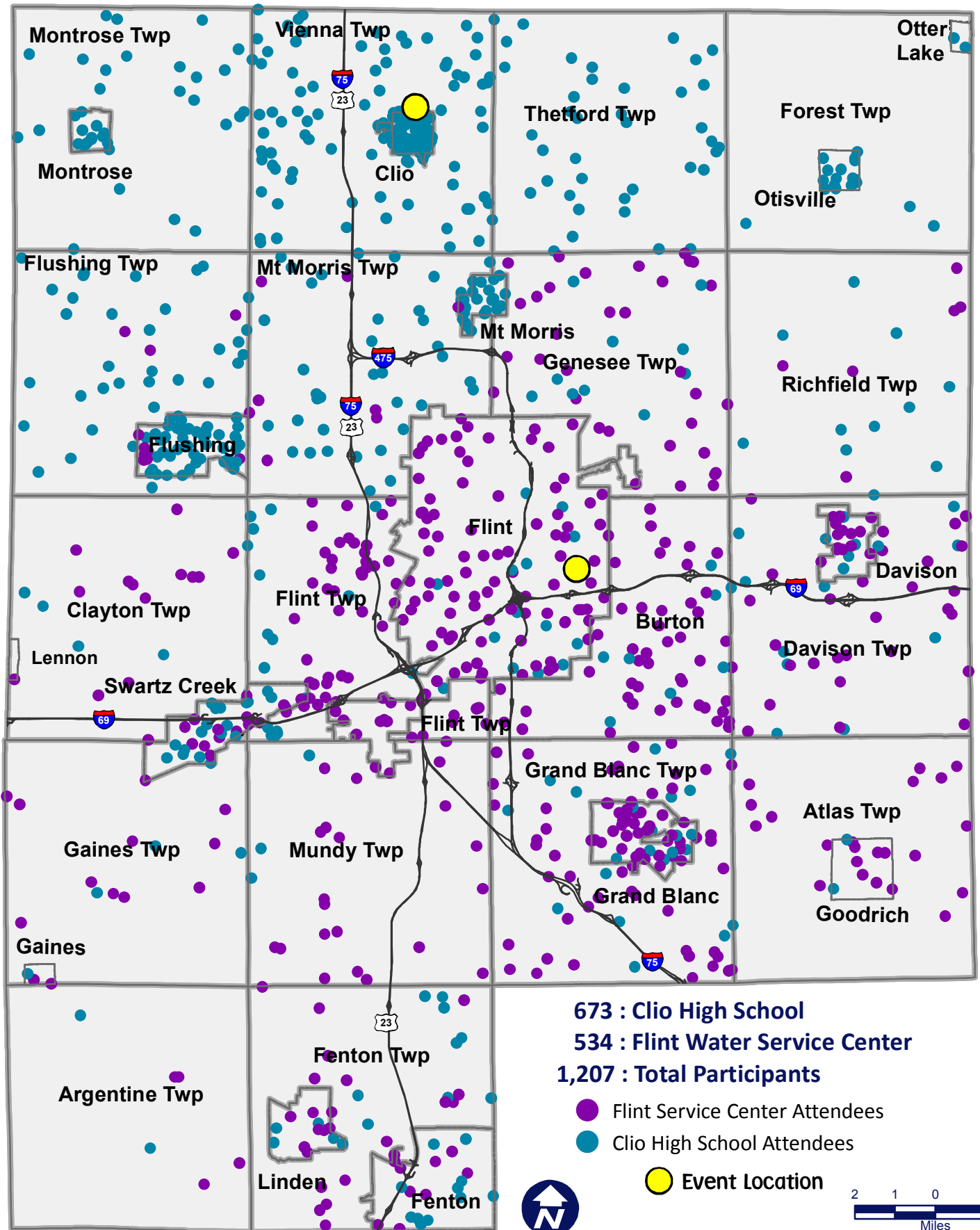


Recycle Day Fall Event Attendees

October 12, 2019

GCMPC

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GENESEE COUNTY METROPOLITAN PLANNING COMMISSION COMMUNITY DEVELOPMENT PROGRAM

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DEREK BRADSHAW
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CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: November 6, 2019

SUBJECT: **Community Development Program – October 2019 Status Report**

Community Development Block Grant Program (CDBG)

During October, staff worked with local units of government to implement and complete 2018 CDBG projects.

Genesee County received the 2019 Grant Agreements signed by HUD for CDBG, HOME and ESG funding. Staff began signing contracts with local units of government for all 2019 projects.

Staff is working to complete the 2020-2024 Consolidated Plan for HUD funded programs in Genesee County.

HOME Investment Partnerships Program (HOME)

During the month of July, HUD worked with staff to complete an on-site monitoring for the 2018 HOME and ESG grant administration. GCMPC has received the results of this monitoring which included four findings to be addressed. GCMPC has submitted a response letter disputing all four of these findings. Staff is awaiting a response back from HUD.

In October, Habitat for Humanity began construction on two new affordable homes on Rene Drive and Denise Drive in the Clio area.

Staff continues to work with Metro Community Development on the Tenant-Based Rental Assistance program. This program provides rental assistance to low-income residents who are currently working or attending school. Recently there has been increased demand for assistance, and therefore Metro has requested additional money to take on new clients. The Board of Commissioners approved this increase in funding in October.



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IX A 3

Staff is preparing the 2020 Call for Projects for HOME funding. Details and applications will be distributed shortly.

Home Improvement Program

The CDBG Home Improvement Program completed two units in October. These units were assisted through a Deferred Payment Loan. Expenditures for the month totaled \$39,955 in CDBG funds.

The HOME Home Improvement Program for seniors completed one residential unit in October. This unit was assisted through a Deferred Payment Loan. Expenditures for the month totaled \$26,719 in HOME funds.

Neighborhood Stabilization Program

Staff continues to administer the NSP funds and to work with partners to acquire, rehab, or sell homes in target areas of the County. One property is currently for sale in Mt. Morris Township and staff is working with Metro Community Development and the Realtor to get the property sold. The Purchasing Department has published a request for proposals to rehab one property.



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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Christine A. Durgan, Assistant Director

DATE: November 6, 2019

SUBJECT: Genesee County Plan Update – October 2019 Status Report

Staff is in the final stages of completing the draft plan document. Over the last 30 days, the draft plan has taken shape through intense effort by our planners and GIS department. The five-chapter plan document that brings together data and public input, with a focus on graphics, maps and photographs, creates a useful strategy document for the County. The Combined Plan Steering Committee will be presented the draft document followed by all boards, committees, and the public prior to final approval.



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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director-Coordinator

DATE: November 6, 2019

SUBJECT: Report of the Director-Coordinator – October 2019 Status Report

GLS Region V

Regional Prosperity

The Infrastructure Asset Management Fall Summit for the I-69 Thumb Region was held on October 18th in partnership with the Michigan Infrastructure Council (MIC). Staff co-presented the material to an audience of over 50 stakeholders from around the region with representatives from road, water, electric & gas utilities, and fiber optics. Moving forward, staff will be available to answer questions and provide technical assistance for these agencies.

Outside Ventures has added imagery of the Region's water trails to <https://www.terrain360.com/> Staff is organizing a tutorial / training for each of the water trail groups in early November. A region-wide email will be sent out shortly after with instruction on how communities can access this material and add it to their own websites.

The October 8th Steering Committee meeting was cancelled. The next I-69 Thumb Region Steering Committee is scheduled for December 12, 2019.

The next GLS Region V Planning and Development Commission meeting is scheduled for November 26, 2019.