



GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

# GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 111, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpl.org



**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN  
PLANNING COMMISSION MEETING  
1101 BEACH STREET, ROOM 223

**Wednesday, November 4, 2020**  
**8:00 A.M.**

**Zoom Meeting**  
**Dial-in Number: (312) 626-6799**  
**Participant Code: 971 9035 3019**

## AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
  - \*\*\*A. Minutes of the October 5, 2020 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
  - \*\*\*A. Resolution to Ratify and Affirm Actions Made by GCMPC from March 10, 2020 to Present (attached)
  - \*\*\*B. 2021 GCMPC Meeting Dates (attached)
- VIII. Finances
  - \*\*\*A. Contract, Vouchers and Bills (attached)

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Alan Himmelhoch Chairperson	Alexander H. Isaac Vice-Chairperson	Gloria J. Nealy Secretary	Martin Cousineau Commissioner	Ted Henry Commissioner	Mike LaPointe Commissioner	David Martin Commissioner	Jeffrey M. Peake Commissioner	Tyler Rossmassler Commissioner	Cheryl Sclater Commissioner	Reggie Smith Commissioner
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\*\*\*B. Commission Expenses and Per Diems (to be distributed)

IX. Old Business

A. Project Status

\*\*\*1. 3-C Transportation Planning – October 2020 Status Report  
(attached)

\*\*\*2. Environmental Program – October 2020 Status Report (attached)

\*\*\*3. Community Development Program – October 2020 Status Report  
(attached)

\*\*\*4. Director-Coordinator Report – October 2020 Status Report  
(attached)

B. Commissioner Comments

X. Adjournment

**\*\*\* Indicates Action Item**

**NEXT MEETING: Tuesday, December 1, 2020**

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, October 6, 2020, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, October 6, 2020, in a Zoom meeting conference call format due to Coronavirus concerns.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Alexander Isaac, David Martin, Jeffrey M. Peake, Gloria Nealy, Mike LaPointe, Reggie Smith, Ted Henry, and Tyler Rossmassler.

**Absent:** Martin Cousineau and Cheryl Sclater.

**Others Present:** Kelli Webb, Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, Cody Roblyer, Anthony Kelly, and Nichole Odette.

Derek Bradshaw introduced our newly appointed Planning Commissioner, Tyler Rossmassler. Mr. Rossmassler is the Director of Economic Development at the Flint & Genesee Chamber of Commerce.

**III. MINUTES**

**A. Minutes of the September 1, 2020 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to approve the minutes of the September 1, 2020 regular meeting as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one from the public addressed the Commission at this time.

Mike LaPointe stated that he was very impressed after reading through the hard copy *Genesee: Our County, Our Future* plan and that we are fortunate to have a staff that can put together such a document. Keep up the good work.

**V. COMMUNICATIONS**

Derek Bradshaw stated that notification was received from Grand Blanc Township regarding the approval of their draft Master Plan update; comments will be received at a public input session on December 3<sup>rd</sup> at 7:00 p.m.

Chairperson Himelhoch requested an update on a communication discussed at the last meeting from an unhappy Home Improvement Program participant. Christine Durgan explained that she and Andy Trudeau met with the client, discussed concerns, and came up with a plan to resolve the issues. Work will begin soon to replace the roof and finalize some minor repairs. The client is aware that the roof replacement will result in an additional lien being placed on the home.

## **VI. COMMITTEE REPORTS**

There were no Committee Reports.

Chairperson Himelhoch stated that he will adjust the committee roster to add Mr. Rossmassler to some of the committees. If any Commissioners are interested in changing committee assignments, please let Mr. Himelhoch know prior to the next meeting.

## **VII. NEW BUSINESS**

Chairperson Himelhoch initiated a discussion regarding the recent Michigan Supreme Court decision that struck down the Governor's Executive Orders. The Executive Orders had suspended the requirement of the Open Meetings Act that public bodies must meet physically. The state legislature may take action to suspend that provision; if not, the Board of Commissioners will allow GCMPC to meet in the Harris Auditorium next month. Discussion ensued.

### **A. FPR-08-20-03; GCCARD, 2021 Head Start and Early Head Start Competitive Grant**

Anthony Kelly gave an overview of FPR-08-20-03; GCCARD, 2021 Head Start and Early Head Start Competitive Grant. Chairperson Himelhoch asked if any data were available that tracks the participants' progress over a 20-year period. Kelli Webb, GCCARD Head Start Director, explained that the state now requires that a unique identification code is assigned to all children entering school. Over the last five years, all Genesee County Early Head Start babies have been assigned a unique identification code that will track them beyond 12<sup>th</sup> grade. Soon, the state will be able to provide data regarding graduation rates, reading levels, and standardized test scores. Discussion ensued.

**Motion: Action:** Endorse, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to endorse FPR-08-20-03; GCCARD, 2021 Head Start and Early Head Start Competitive Grant.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Recycle Study Presentation**

Cody Roblyer presented an overview of the Solid Waste Study performed by Resource Recycling Systems (RRS). RRS found the County's recycling rate to be 9%, with 23% of landfilled materials being curbside recyclables. Suggested focus areas include increasing shared services, enhancing recycling education and outreach, and the establishment of a permanent HHW drop-off. Increasing the County's Solid Waste Ordinance fee from 12 cents to 50 cents per cubic yard would provide the funding needed to establish a permanent HHW drop-off site, hire an additional staff person, and enhance recycling education. Discussion ensued.

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

**Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to approve the October Contract, Vouchers and Bills for a total \$56,331.31 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Update.

The County switched to a new accounting system, which our Accountants will use to close-out the year. The GCMPC audit is tentatively scheduled to begin on December 14<sup>th</sup>. Julie Zinger will provide guidance since it will be the first GCMPC audit process for both Accountants. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – September 2020 Status Report**

Jason Nordberg reviewed the 3-C Transportation Planning Report.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **2. Environmental Program Update – September 2020 Status Report**

Sheila Taylor stated that the amount of Solid Waste Ordinance fees collected is down \$60,000 from last year, which can be attributed to all the businesses shuttered due to the pandemic.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **3. Community Development Program – September 2020 Status Report**

Sheila Taylor reviewed the Community Development Program Report.

**Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

**4. Director-Coordinator Report – September 2020 Status Report**

Derek Bradshaw reviewed the Director-Coordinator Report.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

**B. Commissioner Comments**

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Alexander Isaac requested an update on the Dixie Hwy/Baldwin Road project. Derek Bradshaw explained that construction of the three roundabouts is almost complete. The second phase of construction, the Baldwin Road linkup, will begin before the end of the year. The Road Commission believes that the project should be complete by mid-July.

Chairperson Himelhoch stated that the next meeting is on Wednesday, November 4<sup>th</sup>; details to follow on whether it will be in-person or a Zoom meeting.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:02 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission

**RESOLUTION TO RATIFY AND AFFIRM THE  
ACTIONS, DECISIONS, AND RESOLUTIONS MADE BY THE GENESEE  
COUNTY METROPOLITAN PLANNING COMMISSION  
FROM MARCH 10, 2020 TO PRESENT**

**WHEREAS**, on March 10, 2020, pursuant to various state laws, Michigan Governor Gretchen Whitmer issued Executive Order 2020-04, which declared a State of Emergency throughout the state of Michigan related to COVID-19; and

**WHEREAS**, on March 13, 2020, pursuant to MCL 30.410(1)(b), Chairperson Martin Cousineau of the Board of County Commissioners of Genesee County, Michigan, declared a Local State of Emergency within Genesee County related to COVID-19; and

**WHEREAS**, the Board of County Commissioners consented to that Local State of Emergency declaration and further declared that the Local State of Emergency within Genesee County related to COVID-19 shall continue until the circumstances are such that the threat posed by COVID-19 is no longer a public health danger within Genesee County; and

**WHEREAS**, after the State of Emergency declaration from the Governor on March 10, 2020, the Genesee County Metropolitan Planning Commission began meeting virtually.

**NOW, THEREFORE, BE IT RESOLVED**, that this Commission does hereby ratify and affirm the actions, decisions, and resolutions made by the Genesee County Metropolitan Planning Commission, as the Metropolitan Planning Organization for Genesee County, specifically commencing upon the State of Emergency declaration from the Governor on March 10, 2020, until present.

\_\_\_\_\_  
Alan Himelhoch, Chairperson  
Genesee County Metropolitan  
Planning Commission

**DATE:** \_\_\_\_\_



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### GENESEE COUNTY METROPOLITAN PLANNING COMMISSION 2021 MEETING DATES

The Genesee County Metropolitan Planning Commission members meet at 8:00 a.m. on the 1<sup>st</sup> Tuesday of each month at the Genesee County Administration Building, 1101 Beach St. Flint, MI 48502, in the Genesee County Metropolitan Planning Commission Conference Room. Please note exceptions below.

JANUARY 5, 2021

FEBRUARY 2, 2021

MARCH 2, 2021

APRIL 6, 2021

MAY 4, 2021

JUNE 1, 2021

JULY 6, 2021

AUGUST 3, 2021

SEPTEMBER 7, 2021

OCTOBER 5, 2021

NOVEMBER 3, 2021\*

DECEMBER 7, 2021

\*Wednesday meeting due to elections on Tuesday

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
CHECK DISBURSEMENT VOUCHER  
November 4, 2020**

AT&T	Telephone (Oct)	84.25	10292227
City of Mt. Morris	Public Recycling Survey Award Purchase (Recycling Bins)	855.30	10291833
Culligan	Water (Sept)	120.00	
JP Morgan Chase	Ergonomic Office Chair	429.99	10292238
Michigan Quality Laminating	Laminating	152.50	10291857
Planning & Zoning Center, Inc.	Annual Subscription	185.00	10291861
Shue & Voeks, Inc.	Storage Fees (Sept)	9.75	10291864
Thetford Township	Public Recycling Survey Award Purchase (Recycling Guides)	1,000.00	10291870
		<u>\$2,836.79</u>	



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**DEREK BRADSHAW**  
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ASSISTANT DIRECTOR

### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jason Nordberg, Division Manager  
Genesee County Metropolitan Planning Commission

**DATE:** November 4, 2020

**SUBJECT: 3-C Transportation Planning – October 2020 Status Report**

#### Transportation Update

Rowe, the Roundabout Study consultant, has provided staff with a preliminary skim analysis of Genesee County intersections and continues to refine the analysis. Rowe has presented at several virtual meetings and has reached out to local units of government through an email to request input on potential good and bad locations for roundabouts. A Facebook page has been developed and can be viewed at [www.facebook.com/GeneseeCountyRIS](http://www.facebook.com/GeneseeCountyRIS). The Facebook page will be our main public information gateway for the project and will be updated regularly. Rowe will begin to meet individually with local units to get further input and to continue to refine the list of intersections.

The Michigan Department of Transportation (MDOT) provided staff with updated allocations for the 2021 FY for our Transportation Improvement Program (TIP). There was a slight decrease in funding and staff is working with local road agencies to adjust federal funding levels in 2021 FY projects accordingly.



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ASSISTANT DIRECTOR

### MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Environmental Program

**DATE:** November 4, 2020

**SUBJECT:** **Environmental Program Update – October 2020 Status Report**

#### Solid Waste Program

Staff is in the process of extending the service contract with ERG Environmental who provides HHW collection and disposal services for Recycle Day events. This contract extension will allow staff to hold Recycle Day collection events during 2021. Due to the dramatically increased cost of HHW collection and disposal, staff is planning to hold three weekday Recycle Day events throughout the spring and summer months. Next steps in the process involve finalizing event dates and times, as well as determining the host location for the events.

Staff is collecting FY 2020 4<sup>th</sup> Quarter Waste Hauler, Transfer Station, and Landfill Reports from companies operating in Genesee County. These reports are required to be filled out per the Genesee County Solid Waste Ordinance. Many of these quarterly reports have been received. However, staff will continue to reach out to the companies to submit reports and relevant payments. To date, \$6,969.70 in fees for the 4<sup>th</sup> quarter have been collected; please note that the two landfills in the County have not provided payment for this quarter yet. For FY 2020, \$219,930.03 in fees have been collected so far. In FY 2019, \$364,755.48 in fees were collected.

Staff received all permit applications for waste haulers who will be operating in Genesee County during FY 2021. This is a requirement under the Genesee County Solid Waste Ordinance for waste haulers who pick-up and or dispose-of waste at landfills in Genesee County. Each vehicle is required to have a permit, which cost \$20 each. In total, 314 permits were issued and a total of \$6,280 in fees were collected.



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# GENESEE COUNTY METROPOLITAN PLANNING COMMISSION COMMUNITY DEVELOPMENT PROGRAM

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmnpc.org



**DEREK BRADSHAW**  
DIRECTOR-COORDINATOR

**CHRISTINE A. DURGAN**  
ASSISTANT DIRECTOR

## MEMORANDUM

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Community Development Program

**DATE:** November 4, 2020

**SUBJECT:** **Community Development Program – October 2020 Status Report**

### **Community Development Block Grant Program (CDBG)**

In September, staff received notice of an additional round of funding through the CARES Act. Staff is drafting an amendment to the 2020-2024 Consolidated Plan to include this additional funding, which will be provided to committees for approval in November. This latest allocation of funding brings the total CARES Act funding expected through HUD to \$3,772,727.

In October, staff began signing grant agreements for the first round of CARES Act funded projects for emergency shelter operations/improvements, and rent/mortgage/utility assistance. Also during October, staff released applications for small business assistance with applications due back by November 13<sup>th</sup>. Applications for Senior Housing Assistance and Basic Needs Assistance will be released during the beginning of November. Announcements for each program will be made through our website, Facebook, and distributed to all local units of government and local chambers of commerce.

Pre-applications for the 2022-2024 CDBG Call for Projects were distributed to all Local Units of Government (LUGS) in October. LUGS must hold a public hearing to gather project ideas from their residents. Pre-applications are due by December 4<sup>th</sup>.

### **HOME Investment Partnerships Program (HOME)**

Applications for the 2021 HOME Program were released in October and are due by December 4<sup>th</sup>. Organizations wishing to receiving funding as a Community Housing Development Organization (CHDO) must also complete the CHDO Certification Application with the HOME application.

Habitat for Humanity continues construction on two new affordable homes on Rene Drive and Denise Drive in Vienna Township, after work was put on hold during Michigan's Stay



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**IX A 3**

at Home Order. As of now, these two homes are scheduled to be complete by the end of 2020.

### **Home Improvement Program**

During October, the CDBG Home Improvement Program completed the rehabilitation of two homes and expended \$51,283 in program funds.

The HOME Home Improvement Program for Seniors completed one rehabilitation project and expended \$21,235 in program funds during October.

### **Neighborhood Stabilization Program**

Staff has completed the program changes to transfer all unused and future program income produced from the grant, which will assist in spending remaining funds and closing out the grants. The NSP program income has been transferred to a new CDBG funded program titled the Neighborhood Purchase/Rehab/Resell Program (NPRRP). Staff is finalizing target areas for this new program and will begin purchasing homes as soon as possible. The NSP property in Mt. Morris Township has been listed for sale and there are many interested applicants.



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**DEREK BRADSHAW**  
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ASSISTANT DIRECTOR

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Derek Bradshaw, Director-Coordinator

**DATE:** November 4, 2020

**SUBJECT: Report of the Director-Coordinator – October 2020 Status Report**

On October 22, 2020, the Flint River Water Trail was designated as a National Water Trail by the National Park Service. The Flint River Water Trail is one of only 88 National Water Trails across the Country, and one of only 5 in Michigan (including the Lake Michigan Water Trail, Huron River Water Trail, Island Loop Route in St. Clair, and the Shiawassee River Water Trail). The process to apply for the National Water Trail designation took 18 months, and required a broad coalition of organizations, individuals, and governments to complete. GCMPC staff directly provided planning and GIS mapping assistance towards the development of the application. Stay tuned for the official ribbon cutting!

**GLS Region V**

The Michigan Transportation Asset Management Council (TAMC) is allowing agencies that received FY 2020 Asset Management funding to extend the use of the funds. At the September 22<sup>nd</sup> meeting, GLS Region V approved a resolution to extend the current Michigan Department of Transportation (MDOT) Project Authorization (PA) that expires September 30, 2020 until June 30, 2021.

The next GLS Region V Planning and Development Commission meeting is scheduled for November 24, 2020.

**Genesee and Lapeer County Hazard Mitigation Plan**

GCMPC staff have begun the process of updating both the Genesee and Lapeer County Hazard Mitigation Plans. Currently staff is reviewing previously approved plans and other communities' Hazard Mitigation plans that have been recently approved through the Federal Emergency Management Agency (FEMA). This will allow staff to better understand data needs as well as information that will need to be updated or added. Staff is also in the process of forming a planning committee to help guide the plan update process for Genesee County. Lapeer County already has a relevant committee in place.