

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Wednesday, November 4, 2020, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Wednesday, November 4, 2020, in a Zoom meeting conference call format due to Coronavirus concerns.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, David Martin, Gloria Nealy, Mike LaPointe, and Tyler Rossmassler.

Absent: Jeffrey M. Peake, Martin Cousineau, Reggie Smith, and Ted Henry.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, and Nichole Odette.

III. MINUTES

A. Minutes of the October 6, 2020 Regular Meeting

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Cheryl Sclater, to approve the minutes of the October 6, 2020 regular meeting as presented.

Motion passed.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

Communications discussion took place following item IX.A.3.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. Resolution to Ratify and Affirm Actions Made by GCMPC from March 10, 2020 to Present

Derek Bradshaw stated that the resolution was recommended by Corporation Counsel and the Board of Commissioners passed a similar resolution at their last meeting.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Tyler Rossmassler, to approve the Resolution to Ratify and Affirm Actions Made by GCMPC from March 10, 2020 to Present and approve Chairperson Alan Himelhoch to sign the resolution.

Motion passed.

(Documents on file with minutes)

B. 2021 GCMPC Meeting Dates

Discussion took place regarding the date of the November meeting. The November meeting date will be changed to Election Day, Tuesday, November 2nd.

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the 2021 GCMPC Meeting Dates with the exception that the November 3rd meeting will be changed to November 2nd.

Motion passed unanimously.

(Document on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to approve the October Contract, Vouchers and Bills for a total \$2,836.79 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Cheryl Sclater, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – October 2020 Status Report

Jason Nordberg stated that the Roundabout Study consultant has provided staff with a preliminary skim analysis of intersections and has developed a Facebook page, which will be the main public information gateway for this project. MDOT notified staff of a \$130,000 funding reduction for road projects in the FY 2021 Transportation Improvement Program (TIP). The reduction will be distributed between all road projects based upon the percentage of federal funding the project will receive. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – October 2020 Status Report

Sheila Taylor explained that staff is in the process of extending the contract with ERG Environmental Services to provide HHW collection services during 2021. Staff is still gathering information regarding the possibility of raising the Solid Waste Ordinance fee and will make a recommendation soon. Ordinance fees collected are down approximately \$68,000 from last year due to business closures during the pandemic. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Mike LaPointe, **Seconded by** Alexander Isaac, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – October 2020 Status Report

Sheila Taylor explained that during October staff released the 2022-2024 CDBG Call for Projects, and the 2021 Emergency Solutions Grant and 2021 HOME Program Call for Projects. Staff has begun advertising and working with three local agencies that will be administering the CARES Act-funded Rent/Mortgage/Utility Assistance Program. The Small Business Assistance and Senior Housing Assistance grant applications have been released and the Basic Needs applications will be released next week. Up to \$10,000 can be awarded to applicants under these three grants. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

Chairperson Himelhoch stated that he would like to revisit Communications. He did receive a copy of a letter written to Christine Durgan from a Home Improvement Program client. Ms. Durgan explained that the client's project was near completion when construction stopped due to Covid-19; however, once work was able to resume, the homeowner was not responsive to many attempts made by staff and the Contractor to visit the home to complete the work and complete final inspection. Arrangements have now been made for all parties to meet this week to resolve concerns and finalize the work. Discussed ensued regarding GCMPC's role as a signatory on the HIP construction contract. Staff will review the contract and provide an update at the next meeting.

4. Director-Coordinator Report – October 2020 Status Report

Derek Bradshaw stated that the Flint River Water Trail was designated as a National Water Trail by the National Park Service on October 22nd. Staff has begun the process to update both the Genesee and Lapeer County Hazard Mitigation Plans. An approved Hazard Mitigation Plan is required to receive disaster relief funding from FEMA. Jason Nordberg and Derek Bradshaw are members of MDOT's steering committee looking at potential changes to I-475 within the City of Flint, as well as the Court Street corridor. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:50 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission