



# Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

ROOM 223 – 1101 BEACH STREET  
TELEPHONE (810) 257-3010

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DEREK BRADSHAW  
FISCAL OFFICER

GLS REGION V PLANNING & DEVELOPMENT COMMISSION  
GENESEE COUNTY ADMINISTRATION BUILDING  
1101 BEACH STREET, ROOM 223

**Tuesday, November 26, 2019  
6:00 P.M.**

## AGENDA

- I. INTRODUCTION
  - A. Roll Call
  - B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held September 24, 2019 (attached)
  - C. Approval of the Agenda of GLS Region V PDC Meeting to be held November 26, 2019
  - D. Opportunity for the Public to Address the GLS Region V PDC
  - E. Communications
    1. Oregon Township Notice of Initiation of Master Plan Update (attached)
- II. ACTION ITEMS
  - A. Financial Report
    2. Report
    3. Checks (attached)
  - B. 2020 GLS Region V PDC Meeting Dates (attached)
  - C. Advanced 360 Contract Addendum (handout)
- III. DISCUSSION ITEMS
  - A. MAR Update (discussion)
  - B. I-69 Thumb Region Update (discussion)
  - C. 2019 Asset Management PASER Update (attached)
  - D. Update on Rural Task Force FY 2020-2023 Projects (attached)
- IV. ANNOUNCEMENTS
- V. ADJOURNMENT

**Next Meeting – January 28, 2020**

An Equal Opportunity Organization

**GLS REGION V PDC  
September 24, 2019**

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, September 24, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. **INTRODUCTION** 

Chairperson VanHaaften called the meeting to order at 6:00 p.m.

A. **Roll Call**

**Present:** Cheryl Clark, Derek Bradshaw, Ed Benning, Jeffrey Kelley, Richard Van Haaften, and Shirley Kautman-Jones.

**Absent/Excused:** Alan Himelhoch, Daniel McMaster, David Eckstein, David Hetfield, Gary Roy, Mike Hemmingsen, Robert Johnson, and Shawnice Dorsey.

**Others Present:** Jason Nordberg, and Debby Compton.

B.  **Approval of the Minutes of the GLS Region V PDC Regular Meeting held July 23, 2019**

**Motion: Action:** Approve, **moved by** Jeffrey Kelley, **supported by** Cheryl Clark, to approve the minutes of the July 23, 2019 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GLS Region V office)

C.  **Approval of the Agenda of GLS Region V PDC Meeting to be held September 24, 2019**

**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Shirley Kautman-Jones, to approve the updated agenda of the GLS Region V PDC meeting to be held on September 24, 2019 as presented.

Motion carried unanimously.

(Document on file with minutes)

D.  **Opportunity for the Public to Address the GLS Region V PDC**  
No one spoke at this time.

E.  **Communications**  
1. **City of Durand, USDA Rural Development Application for ICE Grant Improvements**

Jason Nordberg stated that the City of Durand requested a letter of consistency stating that the proposed project is consistent with the Comprehensive Economic Development Strategy (CEDs). The proposed project is consistent with the CEDs plan so staff sent a letter to the City of Durand with a copy to Mary Capizzo, Area Specialist for the USDA.

II. **ACTION ITEMS** 

A. **Financial Report**

1. **Report** 

Derek Bradshaw reviewed the financial report ending July 31, 2019.

**Motion: Action:** Approve, **moved by** Jeffrey Kelley, **supported by** Shirley Kautman-Jones, to approve the Financial Report as presented.

Motion carried unanimously.  
(Documents on file with minutes)

2. **Checks** 

Derek Bradshaw reviewed the checks in the amount of \$116,899.47.

**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Shirley Kautman-Jones, to approve the checks in the amount of \$116,899.47 as presented and approved the signing of the checks by the proper authorities.


Motion carried unanimously.  
(Documents on file with minutes)


B. **Fiscal Year 2019 Budget Adjustments** 

Derek Bradshaw reviewed the budget adjustments with the commission. We are not going over budget, staff is just realigning by line items as well as making sure the revenue is there from the last Regional Prosperity grant.


**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Jeffrey Kelley, to approve the Fiscal Year 2019 Budget Adjustments and the Authorization for Year End Budget Adjustments as presented.

Motion carried unanimously.  
(Documents on file with minutes)

- C. **Authorization for Year End Budget Adjustments**   
The Authorization for Year End Budget Adjustments was approved under item B above.

- D. **Fiscal Year 2020 Budget**   
Derek Bradshaw reviewed the FY 2020 Budget with the commission. Currently there is \$14,000 in fund balance and the estimate for per diem is \$1,680. There is no revenue to offset that so the \$1,680 will come out of the fund balance. Discussion ensued.  
**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Shirley Kautman-Jones, to approve the Fiscal Year 2020 Budget as presented.

Motion carried unanimously.  
(Documents on file with minutes)


- E. **Freedom of Information Act (FOIA) Policies**   
Chairperson Van Haften advised that at the last meeting the commission discussed that the FOIA policy was good, but what should we do if someone that requests information a second time and has not paid for the first one or if they are requesting a third time and have not paid for the second one.

Shirley Kautman-Jones mentioned we should adopt the policy that the State recommendation was in 2015.

Jason Nordberg advised that any request costing over \$50.00 regardless if they paid in the past or not staff can request 50% up front. Discussion ensued.

**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Ed Benning, to approve the Freedom of Information Act Policies as presented.

Motion carried unanimously.  
(Documents on file with minutes)

F. **Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V)** 

**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Jeffrey Kelley, to approve the Pass through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) and giving the Chairperson, Richard Van Haften the authority to sign the agreement.

Motion carried unanimously.  
(Documents on file with minutes)

III. **DISCUSSION ITEMS**

A. **MAR Update** 

Derek Bradshaw advised that MAR hired a consultant to help with a Strategic Plan about regions and how they operate in the state and if we should change the focus or keep doing some of the things we are doing right now.

B. **I-69 Thumb Region Update** 

Derek Bradshaw stated that the Comprehensive Economic Development Strategy (CEDS) plan needs to be updated to make sure we are still in compliance. This came up at the I-69 Trade Corridor meeting. There is still more discussion that needs to be done on this to make sure we are in compliance. Basically, if you want to apply to the EDA for any kind of funding you need to have a CEDS plan in place. We have a CEDS plan, but it is due to be updated.

The Marketing and Toolkit for the Opportunity Zones will be having a presentation next month.

Unless the I-69 Thumb Region gets more funding, we will be finishing up and winding down for the next six months.

C. **Regional Work Program Update** 

Jason Nordberg advised that today staff received all of the Project Authorizations that were fully signed so staff is ready to begin the next fiscal year.

IV. **ANNOUNCEMENTS** 

Derek Bradshaw announced that staff submitted an application to do the Hazard Mitigation Plans for both Genesee and Lapeer counties. Still working through the State Police and FEMA on some questions and funding. Staff is optimistic that we will hear back in the next couple of weeks whether we were successful. If so, staff will start on the Hazard Mitigation Plans as soon as we get some grant agreements. Discussion ensued.

Shirley Kautman-Jones announced that she attended a State Representative Town Hall meeting last night. The MDOT director was there and he showed a chart that they have the same amount of fund budget in FY 2020 that they had in FY 2000. Discussion ensued.

V. **ADJOURNMENT** 

Chairperson VanHaften adjourned the meeting at 6:42 p.m.

Respectfully submitted,  
Debby Compton, Secretary  
Genesee County Metropolitan Planning Commission

*Request*

**NOTICE OF INTENT TO UPDATE  
A MASTER PLAN  
OREGON TOWNSHIP, MICHIGAN**

October 21, 2019

In accordance with the requirements of Michigan Planning Enabling Act, this is to notify you that the Oregon Township is initiating the process to update its Master Plan.

In the coming months, the Oregon Township's Township Board and Planning Commission will be working on the plan with the assistance of ROWE Professional Services Company. Once a draft has been prepared, a copy will be sent to you for your community's review and comment. Once the plan is adopted, a copy of the adopted plan will also be sent to you. It is our intention to provide the plan copies in digital format. If you would like a paper copy of the draft and final plan instead, please let us know.

The Oregon Township thanks you for your cooperation and assistance. We would also like to take this opportunity to assure you of our cooperation in a similar fashion in any planning efforts you may choose to undertake in the years to come. Please direct any correspondence or questions to:

Planning Commission  
Oregon Township  
2525 Marathon Road  
Lapeer, MI 48446  
810-664-5971  
<http://oregontownship.org/>

R:\Projects\19C0239\Docs\Master Plan\Review and Adoption Process\STEP 1 - Notice of MP Intent to Proceed.docx

RECEIVED  
GENESEE COUNTY  
OCT 24 2019  
METROPOLITAN  
PLANNING COMMISSION

**GLS REGION V PLANNING DEVELOPMENT COMMISSION  
CHECK DISBURSEMENT VOUCHER  
November 26, 2019**

PAID TO	DESCRIPTION	CHECK#	AMOUNT
Advance 360	Marketing & Media Strateg	9241	14,162.15
Algonac Community Schools	Education Grant	9242	2,000.00
Ed Benning	Per Diem	9243	140.00
Cheryl Clark	Per Diem	9244	175.00
Shawnice Dorsey	Per Diem	9245	35.00
GCMPC	Sept. Consultant	9246	11,928.32
Alan Himelhoch	Per Diem	9247	175.00
JAMAR Technologies Inc.	Traffic Counter Repair	9248	200.45
Shirley Kautman-Jones	Per Diem	9249	35.00
Jeffrey Kelley	Per Diem	9250	175.00
Lapeer Country Club	Fall Summit	9251	1,398.32
John Mandelaris	Per Diem	9252	70.00
Daniel McMaster	Per Diem	9253	105.00
Michigan Association of Regions	Membership	9254	960.00
Mid Michigan College	Education Grant	9255	2,000.00
Montrose Community Schools	Talent Tour Funding	9256	356.74
Mt. Morris Community Schools	Talent Tour Funding	9257	70.53
Outside Ventures LLC	Water Trail Mapping	9258	8,400.00
Reese Public Schools	Talent Tour Funding	9259	494.99
Gary Roy	Per Diem	9260	70.00
Tuscola ECD	RPI Leads	9261	1,318.00
Upper Thumb MISTEM Network	Education Grant	9262	2,000.00
Richard Van Haaften	Per Diem	9263	175.00

TOTAL 46,444.50



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## GENESEE LAPEER SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION

### 2020 SCHEDULED MEETING DATES

The Genesee Lapeer Shiawassee Region V Planning and Development Commission will meet at 6:00 p.m. on the fourth Tuesday of every other month in the conference room of the Genesee County Metropolitan Planning Commission, 1101 Beach St. Rm. 223, Flint, MI 48502.

January 28, 2020

March 24, 2020

May 26, 2020

July 28, 2020

September 22, 2020

November 24, 2020

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## MEMORANDUM

**TO:** Members of the GLS Region V Planning and Development Commission

**FROM:** Zachary Sompels, Planner  
Genesee County Metropolitan Planning Commission

**DATE:** November 26, 2019

**SUBJECT: 2019 Asset Management PASER Update**

Between July and September of 2019, staff worked with the Michigan Department of Transportation (MDOT) and Local Road Agencies (LRA), to comply with the State of Michigan Transportation Asset Management Council's mandate that all federal aid roads be rated using the PASER Road Rating System at least once every other year. In 2019, staff surveyed the condition of all federal aid roads in Lapeer and Shiawassee County. Staff also rated all non-federal aid roads in Lapeer and Shiawassee County. All Federal aid roads in Genesee County will be surveyed in 2020. Below are preliminary results of the 2019 PASER survey, showing the percentage of total lane miles in each rating category:

**Lapeer County:** Federal Aid pavement conditions improved slightly between 2017 and 2019, with a slight decrease in percentage of poor roads, an increase in fair roads, and the same percentage of good roads.

2017-2019 Lapeer County Federal Aid PASER Ratings:

PASER Rating	2017 Survey	2019 Survey
1 to 4 Poor	66%	65%
5 to 7 Fair	15%	16%
8 to 10 Good	19%	19%

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2019 Lapeer County Non-Federal Aid PASER Ratings:

<b>PASER Rating</b>	<b>2019 Survey</b>
<b>Poor (1 to 4)</b>	<b>78%</b>
<b>Fair (5 to 7)</b>	<b>15%</b>
<b>Good (8 to 10)</b>	<b>7%</b>

2019 All Lapeer County Roads:

<b>PASER Rating</b>	<b>2019 Survey</b>
<b>Poor (1 to 4)</b>	<b>70%</b>
<b>Fair (5 to 7)</b>	<b>16%</b>
<b>Good (8 to 10)</b>	<b>14%</b>

**Shiawassee County:** Federal Aid pavement conditions shifted between 2017 and 2019, with an increase in percentage of poor roads, a decrease in fair roads, and an increase in good roads.

2017-2019 Shiawassee County Federal Aid PASER Ratings:

<b>PASER Rating</b>	<b>2017 Survey</b>	<b>2019 Survey</b>
<b>Poor (1 to 4)</b>	<b>37%</b>	<b>39%</b>
<b>Fair (5 to 7)</b>	<b>52%</b>	<b>49%</b>
<b>Good (8 to 10)</b>	<b>11%</b>	<b>12%</b>

2019 Shiawassee County Non-Federal Aid PASER Ratings:

<b>PASER Rating</b>	<b>2019 Survey</b>
<b>Poor (1 to 4)</b>	<b>55%</b>
<b>Fair (5 to 7)</b>	<b>28%</b>
<b>Good (8 to 10)</b>	<b>17%</b>

2019 All Shiawassee County Roads:

<b>PASER Rating</b>	<b>2019 Survey</b>
<b>Poor (1 to 4)</b>	<b>47%</b>
<b>Fair (5 to 7)</b>	<b>38%</b>
<b>Good (8 to 10)</b>	<b>15%</b>

Further analysis of the information collected during this survey will be distributed through the 2019 PASER Reports, which will be available in January 2020. If you have any questions regarding the PASER survey, please feel free to contact Mr. Zachary Sompels at (810) 766-6564 or by email at [ZSompels@co.geneseee.mi.us](mailto:ZSompels@co.geneseee.mi.us).



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## MEMORANDUM

**TO:** Members of the GLS Region V Planning and Development Commission

**FROM:** Sharon Gregory, Lead Planner  
GLS Region V Planning and Development Commission

**DATE:** November 26, 2019

**SUBJECT:** Update on Rural Task Force FY 2020-2023 Projects

The Rural Task Force (RTF) transportation projects for FY 2020-2023 were recently approved. Staff is working with the road and transit agencies to make sure all projects will move forward and get obligated on time. A list of the projects is attached. There will be meetings of the RTF committees in December. A meeting notice with the dates and times is attached for your reference. The public is invited to these meetings by notices in the Lapeer County Press and the Argus Press. Staff also sends out an e-mail notice to the entities on our public participation list.

If you have any questions regarding the FY 2020-2023 RTF projects, or the December meetings, please feel free to contact Ms. Sharon Gregory at 810-766-6545 or [sgregory@co.genesee.mi.us](mailto:sgregory@co.genesee.mi.us)

k:\trans\regionv\rural task force\approval to use sata remaining funds.docx

### Rural Task Force FY 2020 Transportation Projects

Fiscal Year	Job#	Responsible Agency	Project Name	Limits	Length	Project Description	Phase	Fed Estimated Amount	State Estimated Amount	Local Estimated Amount	Total Estimated Amount	Fund Source
2020	202582	LCRC	S Elba Rd	Davison Rd to I-69	1.7	reconstruction	CON	\$0	\$106,010	\$0	\$106,010	EDD
2020	202582	LCRC	S Elba Rd	Davison Rd to I-69	1.7	reconstruction	CON	\$929,000	\$0	\$185,800	\$1,114,800	STL
2020	206889	SCRC	Carland Rd	Cronk Rd to 950' s. of Wilkinson Rd	1.0	asphalt reconstruction	CON	\$0	\$109,616	\$0	\$109,616	EDD
2020	206889	SCRC	Carland Rd	Cronk Rd to 950' s. of Wilkinson Rd	1.0	asphalt reconstruction	CON	\$716,000	\$0	\$69,384	\$785,384	STL

**Notice of Public Meetings**  
**for the Residents of Shiawassee and Lapeer Counties**

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) will be holding a Rural Task Force Local County meeting for Shiawassee County. You are invited to participate in this meeting to be held on Thursday, December 12, 2019 at 2:30 p.m. at the Shiawassee County Road Commission, 701 W. Corunna Avenue, Corunna MI, 48817

AND

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) will be holding a Rural Task Force Local County meeting for Lapeer County. You are invited to participate in this meeting to be held on Friday, December 13, 2019 at 9:00 a.m. at the Genesee County Administration Building, 1101 Beach Street, Room 223, Flint MI, 48502.

AND

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) will be holding a Rural Task Force meeting for both Lapeer and Shiawassee Counties. You are invited to participate in this meeting to be held on Friday, December 13, 2019 at 10:00 a.m. at the Genesee County Administration Building, 1101 Beach Street, Room 223, Flint MI, 48502.

The Rural Task Force Program provides federal dollars to rural counties with populations under 400,000 to fund both road and transit capital projects. The Rural Task Force is comprised of equal representation from the county road commissions, the small cities and villages, and transit agencies for Lapeer and Shiawassee Counties. The GLS Region V Planning and Development Commission will furnish reasonable auxiliary aids and services to individuals with disabilities upon request. Individuals with disabilities requiring auxiliary aids or services should contact the Planning Commission by writing or calling the following:

Sharon Gregory, Lead Planner  
GLS Region V Planning and Development Commission  
1101 Beach Street, Room 223  
Flint, Michigan 48502  
telephone: 810-257-3010  
e-mail: [sgregory@co.genesee.mi.us](mailto:sgregory@co.genesee.mi.us)  
website: [www.gcmplc.org](http://www.gcmplc.org)  
Michigan Relay Center: Dial 711 or 1-800-649-3777  
"An Equal Opportunity Organization"