

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
November 21, 2019 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, November 21, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Christine Durgan called the meeting to order at 11:02 a.m.

 **II. ROLL CALL**

Present: Brad Dick, Christine Durgan, David Martin, Kim Courts, Sheila Taylor, Stephen Fuhr, and Terry Peck.


Absent: Ellen Ellenburg, Jeff Lutze, and Mark Emmendorfer.

Others Present: Nichole Odette.

 **III. MINUTES OF THE OCTOBER 24, 2019 MEETING**

 **Motion: Action:** Approve, **Moved by** Stephen Fuhr, **Seconded by** Brad Dick, to approve the minutes of the October 24, 2019 meeting as presented.

Motion passed unanimously.

 **IV. GENESEE TOWNSHIP 2019-2021 CDBG PROJECT REQUEST**


Damon Fortney explained that two Genesee Township CDBG projects were approved following the 2019-2021 Call for Projects; an Infrastructure Improvement project for 2020 to be funded at \$112,871 and a Public Facilities Improvement project for 2021 to be funded at \$109,129. The Township has requested to switch the funding years, so that the Public Facilities Improvement project will take place in 2020 and the Infrastructure Improvement project will take place in 2021. Resurfacing the Eastside Senior Center parking lot has become a priority. The project funding amounts are roughly the same, so switching the funding years will not affect other CDBG projects. Contracts have not been signed for either funding year.

 **Motion: Action:** Approve, **Moved by** Terry Peck, **Seconded by** David Martin, to approve switching Genesee Township's Public Facilities Improvement project to 2020 and the Genesee Township Infrastructure Improvement project to 2021.

Motion passed unanimously.

 **V. ESG BUDGET TRANSFER REQUEST – SHELTER OF FLINT**


Damon Fortney explained that there are funding caps for each of the ESG project categories, such as Administration, Emergency Shelter, Rapid Rehousing, and HMIS. For 2019, ESG Administration was over-funded and exceeds its funding cap by \$437.52. Staff is requesting to transfer the \$437.52 to Shelter of Flint's Rapid Rehousing project, as this is the only funding category not already capped.

 **Motion: Action:** Approve, **Moved by** Kim Courts, **Seconded by** David Martin, to approve the transfer of \$437.52 from 2019 ESG Administration to the Shelter of Flint's 2019 Rapid Rehousing project.

Motion passed unanimously.

VI. 2020 MEETING DATES

Christine Durgan stated that staff is proposing to continue holding the meetings on the fourth Thursday of each month at 11:00 a.m., except for the November and December meetings which are moved up a week due to holidays.

 **Motion: Action:** Approve, **Moved by** Kim Courts, **Seconded by** Stephen Fuhr, to approve the 2020 Allocation Committee meeting dates.

Motion passed unanimously.

VII. HUD UPDATE

Sheila Taylor stated that a call for 2020 HOME and ESG projects is currently underway and applications are due on December 6th. Last month, approximately \$900,000 in CDBG funding needed to be spent prior to March 1st in order to meet HUD's timeliness deadline. As of yesterday, only \$313,000 in funding remains. Staff anticipates meeting the spending deadline, as there are on-going demolition projects and HIP projects nearing completion. During January, staff will begin on-site monitoring of 2017 and 2018 CDBG project files at all participating local units.

VIII. OTHER BUSINESS

Christine Durgan explained that after 18 months and several staffing changes, the combined planning document is nearing completion. The draft plan will be presented to the *Genesee: Our County, Our Future* Steering Committee for review in the next couple of weeks, followed by all other committees. Mr. Dick, Vice Chairperson of the Steering Committee, stated that the plan will be a great resource for municipalities to use when writing grant proposals. The plan will be between 50-60 pages, with several very-detailed technical reports as attachments.

IX. ADJOURNMENT

Ms. Durgan adjourned the meeting at 11:15 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission