

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
November 18, 2021 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, November 18, 2021, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 111, Flint, Michigan.

I. CALL TO ORDER

Christine Durgan called the meeting to order at 11:01 a.m.

II. ROLL CALL

Present:

Brad Dick, Christine Durgan, Jeff Lutze, Shelley Thompson, Meredith Davis, Terry Peck, and Sheila Taylor.

Absent: Colleen Brown, Mark Emmendorfer, Ellen Ellenburg, and Debra Newman.

Others Present: Damon Fortney, Anthony Kelly and Jill Floeter.

There were no members of the public in attendance, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

III. MINUTES

A. Minutes of the October 14, 2021 Meeting

Motion: Action: Approve, **Moved by** Meredith Davis, **Seconded by** Brad Dick, to approve the minutes of the October 14, 2021 meeting as presented.

Motion passed unanimously.

IV. ALLOCATION MEETING DATES FOR 2022

Ms. Durgan stated that staff is proposing to continue holding the meetings on the fourth Thursday of each month at 11:00 a.m., except for the November meeting which will be moved up a week due to the holiday.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded by** Meredith Davis, to approve the 2022 Allocation Committee Meeting Dates.

Motion passed unanimously.

V. BUDGET TRANSFER REQUEST – GENESEE TOWNSHIP

Mr. Fortney stated that Genesee Township has requested a transfer of funds between the 2020 Public Facility Improvements project and the 2021 Infrastructure Improvements project. The Public Facility Improvements project was completed under budget with a balance of \$42,881.00 remaining. Genesee Township would like to utilize the remaining funds towards the 2021 Infrastructure Improvements for the paving of George Street in the Township.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded** by Meredith Davis, to approve Budget Transfer Request – Genesee Township.

Motion passed unanimously.

VI. Village of Goodrich Contract Amendment

Mr. Kelly stated the Village of Goodrich is requesting to amend their 2021 CDBG contract to fund senior programs. They are requesting to amend the contract to include radon, smoke detectors, and emergency radios for seniors. At this time, staff is requesting approval of this contract change.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded** by Brad Dick, to approve the Village of Goodrich Contract Amendment.

Motion passed unanimously.

VII. Community Development Program Transfer of Funds

Mr. Fortney stated the following transfers are for projects that are now complete and will be closed out with HUD and within the County's system:

- \$2,994.14 from the 2020 Mt. Morris Township Senior Center Operations
- \$2,606.35 from the 2020 Mt. Morris Township Code Enforcement
- \$791.80 from the 2020 Vienna Township Arts Programming
- \$710.59 from the 2020 GCCARD ESG-CV Homelessness Prevention
- \$2,300.00 from the 2020 My Brother's Keeper ESG-CV Shelter Improvements
- \$1,088.75 from the 2020 Genesee County Youth Corporation ESG – CV Shelter Operations
- \$5,399.08 from the 2020 Shelter of Flint ESG-CV Shelter Operations
- \$77,382.25 from the 2020 Catholic Charities CDBG – CV Rental Assistance
- \$7,039.52 from the 2020 Metro Community Development CDBG – CV Rental Assistance

Staff is recommending recapturing of these funds and making them available for Community Development funds.

Discussion ensued.

Motion: Action: Approve, **Moved by** Meredith Davis, **Seconded** by Terry Peck, to approve the Community Development Program Transfer of Funds.

Motion passed unanimously.

VIII. Requests for Additional CDBG Funds

Mr. Fortney stated in order to meet timeliness deadlines for the expenditure of CDBG funding, staff contacted all local units of government with CDBG projects currently under contract to see if additional funds could be utilized. Staff received three requests for

additional funds, two of which were eligible projects currently under contract. The recommended amounts for each project are shown below:

·Flint Township; Street Improvements – Utley Road, River Valley/ River Birch Intersection; Additional Funds Recommended: \$97,823.76

·Mundy Township; Vocational Independence Program (V.I.P.) – Job Training; Additional Funds Recommended: \$7,825.00

At this time staff is recommending approval by the Allocation Committee to add additional CDBG funds to the two (2) projects.

Discussion ensued.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded** by Meredith Davis, to approve the request for additional CDBG funds.

Motion passed unanimously.

IX. 2022 ACTION PLAN – UPDATES

Mr. Kelly stated that staff will begin drafting the 2022 Action Plan in the upcoming months which will include CDBG, ESG, and HOME projects and activities for Program Year 2022, and an explanation of how the activities will help achieve goals of the 2020 – 2024 Consolidated Plan. 2022 ESG and HOME applications will be accepted through the Neighborly portal beginning November 10th until December 10th. 2022 CDBG projects were previously reviewed and approved as part of the 2022 – 2024 CDBG Call for Projects. Mr. Kelly stated a Public Needs Hearing will be held on December 8th, 2021 to give the public an opportunity to provide input to be included in the Action Plan. Staff will provide a draft of the 2022 Action Plan at the January Allocation Committee meeting for review.

X. HUD UPDATE

Ms. Taylor stated 5% of the \$3.4 million dollars was received in HOME-ARP funding for planning and administration costs. The administration funds will be used to create an Allocation Plan which will tell HUD how the funding will be spent. Development of affordable housing is the main goal of the funding. Staff is also working to release a call for projects for Public Facility Improvements using CARES Act CDBG-CV funding. Approximately \$242,000 will be made available through this call for projects.

XI. OTHER BUSINESS

NONE

XII. ADJOURNMENT

Ms. Durgan adjourned the meeting at 11:30 a.m.

Respectfully submitted,
Jill Floeter, Secretary
Genesee County Metropolitan Planning Commission