



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION COMMUNITY DEVELOPMENT PROGRAM

1101 Beach Street – Room 111, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmnpc.org



DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
Thursday, November 12, 2020
11:00 A.M.**

**Zoom Conference Call Meeting
Dial-In Number: (312) 626-6799
Access Code: 952 9202 3268**

AGENDA

- I. Call to Order
- II. Roll Call
- ***III. Minutes of the September 24, 2020 Meeting (attached)
- ***IV. Transfer of Community Development Program Funds(attached)
- ***V. Amendment #2 to the 2020-2024 Genesee County Consolidated Plan and 2020 Action Plan (attached)
- ***VI. 2021 Meeting Dates (attached)
- ***VII. Resolution to Affirm Actions, Decisions, and Resolutions of the Genesee County Allocation Committee since March 10, 2020 (attached)
- VIII. HUD Update
- IX. Other Business
- X. Adjournment

***Indicates Action Item



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**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
September 24, 2020 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, September 24, 2020 via a Conference Call due to the closure of the Genesee County Administration Building in response to the COVID-19 pandemic.

I. CALL TO ORDER

Christine Durgan called the meeting to order at 11:01 a.m.

II. ROLL CALL

Present: Brad Dick, Christine Durgan, David Martin, Ellen Ellenburg, Kim Courts, Mark Emmendorfer, Sheila Taylor, and Terry Peck.

Absent: Colleen Brown, Jeff Lutze, and Steven Fuhr.

Others Present: Damon Fortney, Katie Mehl, Anthony Kelly, and Nichole Odette.

There were no members of the public in attendance on the conference call, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

Christine Durgan introduced our new Planner, Anthony Kelly, who will be working in the Community Development Program, with a focus on the HOME Program.

III. MINUTES OF THE AUGUST 27, 2020 MEETING

Motion: Action: Approve, **Moved by** Kim Courts, **Seconded by** Brad Dick, to approve the minutes of the August 27, 2020 meeting as presented.

Motion passed unanimously.

IV. BUDGET TRANSFER REQUEST – FLINT TOWNSHIP

Katie Mehl explained that Flint Township is requesting to transfer the \$27,282 in funding allocated to their 2019 Infrastructure Improvements project to their 2020 Infrastructure Improvements project. Due to the Coronavirus, the Township was unable to carry out the proposed sidewalk project by the contract deadline. The transfer will bring the 2020 Infrastructure Improvements project total to \$218,258, which will help fund road improvements at the intersection of River Valley Drive and River Birch Drive, and along Utley Road between Hogarth Avenue and M-21 and Mackin Road between Lavelle Road and the Flint City limits.

Motion: Action: Approve, **Moved by** Kim Courts, **Seconded by** Ellen Ellenburg, to approve the transfer of \$27,282.00 from Flint Township's 2019 Infrastructure Improvements project to Flint Township's 2020 Infrastructure Improvements project.

Motion passed unanimously.

V. BUDGET TRANSFER REQUEST – CITY OF FENTON

Katie Mehl explained that the City of Fenton is requesting to transfer \$2,343.12 in unused funding from their 2019 Parks Programming for Seniors project to the 2019 CDBG Home Improvement Program. Due to the Coronavirus, Seniors were not able to get together for activities and the remaining funding could not be expended by the contract deadline.

Motion: Action: Approve, **Moved by** Kim Courts, **Seconded by** Ellen Ellenburg, to approve the transfer of \$2,343.12 from the City of Fenton's 2019 Parks Programming for Seniors project to the 2019 CDBG Home Improvement Program (HIP).

Motion passed unanimously.

VI. APPROVAL OF THE 2021-2023 CDBG APPLICATION PROCESS

Katie Mehl stated that staff is preparing to release a call for CDBG projects for Program Years 2021-2023. The pre-application will be sent to the local units in October, followed by the full application in December. The last call for projects was for Program Years 2019-2021. The overlap in years is due to approximately \$228,000 in remaining funds from previous years, which will allow for additional PY 2021 projects to be funded.

Motion: Action: Approve, **Moved by** Mark Emmendorfer, **Seconded by** Ellen Ellenburg, to approve the 2021-2023 CDBG Application Process.

VII. CARES ACT UPDATE

Damon Fortney stated that staff submitted a substantial amendment to the Consolidated Plan and Action Plan to HUD during August. HUD approved the substantial amendment and the grant agreements for the CARES Act funding have been signed. Once HUD releases the funding to the County, staff will sign contracts with subrecipients. In early October, staff will begin releasing applications for Small Business Assistance, COVID Response, and Basic Needs. The applications will be advertised through press releases, our website, and Facebook, as well as local Chambers of Commerce. On September 11th, HUD notified staff that Genesee County will be receiving an additional round of CDBG CARES Act funding, in the amount of \$1,221,403, which brings the total CDBG allocation to \$2,305,622. Sheila Taylor stated that the County's annual allocation for the CDBG, HOME and ESG Programs was \$2.8 million this year, so the additional \$3.7 million in CARES Act funding has more than doubled the County's allocation.

VIII. HUD UPDATE

Sheila Taylor stated that staff is working on meeting HUD's timeliness deadline. At present, we have \$943,000 to spend prior to March 1st. Due to the COVID shutdown, some local units have requested extensions for their 2019 projects that would otherwise end on September 30th. Staff has been in contact with local units that need to submit reimbursement requests.

IX. OTHER BUSINESS

Sheila Taylor stated that staff partnered with the City of Flint to hold a Tire Recycling Event on September 12th. Approximately \$4,000 of the \$10,000 tire grant from the State of Michigan was utilized and staff is planning to hold an additional event next year to spend the remaining funds.

X. ADJOURNMENT

Ms. Durgan adjourned the meeting at 11:21 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

Draft

DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission

DATE: November 12, 2020

SUBJECT: Transfer of Community Development Program Funds

The following transfers are for projects that are now complete and will be closed out with HUD and within the County's system.

Amount	From Project	To Project	Comments
\$175.09	2019 Township of Grand Blanc Safety Program IDIS #2431 Acct#: 2349-704.17-899.000	Genesee County CDBG Program Funds Acct#: 2349-704.03-899.000	Project complete.
\$802.00	2019 Township of Grand Blanc Infrastructure Improvements IDIS#: 2432 Acct#: 2349-704.16-899.000	Genesee County CDBG Program Funds Acct#: 2349-704.03-899.000	Project complete.
\$9,908.51	2019 Township of Richfield Infrastructure Improvements IDIS#: 2439 Acct#: 2349-704.16-899.000	Genesee County CDBG Program Funds Acct#: 2349-704.03-899.000	Project complete.
\$2,275.00	2019 Township of Vienna Infrastructure Improvements IDIS#: 2444 Acct#: 2349-704.16-899.000	Genesee County CDBG Program Funds Acct#: 2349-704.03-899.000	Project complete.



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\$338.88	2019 City of Fenton Parks Programming IDIS#: 2414 Acct#: 2349-704.17-899.000	Genesee County CDBG Program Funds Acct #2349-704.03-899.000	Project complete.
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These listed accounts are associated with a Community Development budget adjustment included in the current Community and Economic Development Committee agenda.

At this time, staff is recommending approval of the Community Development Program fund transfers by the Allocation Committee.



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CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission

DATE: November 12, 2020

SUBJECT: **Amendment #2 to the 2020-2024 Genesee County Consolidated Plan and 2020 Action Plan**

The CARES Act has allocated over 3.7 million dollars to Genesee County to be utilized to prevent, prepare for, and respond to Coronavirus. In September, the first two rounds of funding received through the CARES Act were incorporated into an Amendment to the Genesee County 2020 Action Plan and 2020-2024 Consolidated Plan. The 2020 Action Plan outlines a strategy to address community needs in the 2020 Program Year (May 1, 2020 to April 30, 2021).

Following approval of the first amendment, HUD announced a third round of funding through the CARES Act. A second amendment must be submitted to HUD to receive these funds. A proposed list of new projects to be added using CARES Act funding is attached. The projects for approval are included under CDBG-CV-3 Part A.

The Consolidated Plan Amendment will be available for public comment from November 30, 2020 through December 4, 2020 on the GCMPC website. A public hearing will be held during the Genesee County Community and Economic Development Committee (C&ED) meeting on Wednesday, December 2, 2020 at 9:45 a.m. in the Harris Auditorium, 3rd Floor, Genesee County Administration Building. All comments received during the public comment period will be considered and incorporated into the amendment before it is submitted to HUD for approval on or about December 10, 2020. Final approval of the amendment will be contingent on any changes to projects based on public comments received.

At this time, staff is requesting approval of the attached list of projects to be included in Amendment #2 of the 2020-2024 Genesee County Consolidated Plan and 2020 Action Plan.



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Approved in September: CDBG-CV-1 Recommended Funding Amounts (\$1,084,219 total)

Category	Amount Available	Agency	Description	Amount Recommended
<i>Rental, Mortgage & Utility Assistance</i>	\$216,844	Catholic Charities	Up to 6 months of rent, mortgage or utility assistance for income-qualified residents	\$108,422
		Metro	Up to 6 months of rent, mortgage or utility assistance for income-qualified residents	\$108,422
<i>CDBG-CV Administration</i>	\$216,843	GCMPC	GCMPC staff costs	\$200,579
		Catholic Charities	Administration of rental assistance program	\$8,132
		Metro	Administration of rental assistance program	\$8,132
<i>Business Assistance</i>	\$216,844	GCMPC	GCMPC administers grants to small businesses to help with supplies and services needed to stay open during pandemic, or re-open afterwards.	\$216,844
<i>COVID Response</i>	\$216,844		Supplies and Services for Senior Housing facilities directly related to COVID response, including PPE, testing	\$216,844
<i>Basic Needs</i>	\$216,844		Support to local food pantries, farmers markets, and Food Banks	\$216,844

Request for Approval: CDBG-CV-3 Part A Recommended Funding Amounts (\$1,221,403 total)

Category	Amount Available	Agency	Description	Amount Recommended
<i>Rental, Mortgage & Utility Assistance</i>	\$244,281		Up to 6 months of rent, mortgage or utility assistance for income-qualified residents	
<i>Business Assistance</i>	\$244,281		GCMPC administers grants to small businesses to help with supplies and services needed to stay open during pandemic, or re-open afterwards.	
<i>COVID Response</i>	\$244,280		Supplies and Services for Senior Housing facilities directly related to COVID response, including PPE, testing	
<i>Basic Needs</i>	\$244,281		Support to local food pantries, farmers markets, and Food Banks	
<i>CDBG-CV-3 Part A Administration</i>	\$244,280		GCMPC Staff Costs	

Approved in September: ESG-CV-1 Recommended Funding Amounts (\$553,817 total)

Category	Amount Available	Agency	Description	Amount Recommended
<i>Emergency Shelter Operations</i>	\$75,000	GCYC	Supplies related to COVID including youth mental health aids, computers for telehealth, PPE	\$17,917
		MBK	Supplies related to COVID including PPE, security, and utilities	\$30,016
		Shelter of Flint	Supplies related to COVID including temperature scanner, training materials, computer	\$27,067
<i>Emergency Shelter Facility Improvements</i>	\$225,000	MBK	Improvements to utilize an area of the shelter as isolation space, including new mattresses, flooring, restroom and shower, touchless faucets, and plexiglass	\$59,920
		Shelter of Flint	Improvements include new windows, flooring, showers, and maintenance staff costs	\$165,080
<i>Rapid Rehousing & Homelessness Prevention</i>	\$98,436	GCCARD	Up to 6 months of rent or utility assistance for income-qualified residents	\$98,436
<i>ESG-CV-1 Administration</i>	\$55,381	GCMPC	GCMPC staff costs	\$47,998
		GCCARD	Staff costs for administering rental assistance program	\$7,383
<i>COVID Shelter Space</i>	\$100,000		Provide safe space for homeless individuals to be isolated away from COVID-positive individuals staying in emergency shelters	

Approved in September: ESG-CV-2 Recommended Funding Amounts (\$913,288 total)

Category	Amount Available	Agency	Description	Amount Recommended
<i>Emergency Shelter Operations</i>	\$300,000		Operating costs & supplies for emergency shelters; must be used to respond to COVID-19	
<i>Rapid Rehousing & Homelessness Prevention</i>	\$521,960		Up to 6 months of rental or utility assistance for income-qualified residents	
<i>ESG-CV-2 Administration</i>	\$91,328	GCMPC	GCMPC staff costs	\$91,328



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GENESEE COUNTY ALLOCATION COMMITTEE 2021 MEETING DATES

The Genesee County Allocation Committee members will meet at **11:00 a.m.** on the **4th Thursday** of each month at the Genesee County Administration Building, 1101 Beach Street, 2nd Floor, Flint, MI, 48502, Genesee County Metropolitan Planning Commission Conference Room.

JANUARY 28, 2021

FEBRUARY 25, 2021

MARCH 25, 2021

APRIL 22, 2021

MAY 27, 2021

JUNE 24, 2021

JULY 22, 2021

AUGUST 26, 2021

SEPTEMBER 23, 2021

OCTOBER 28, 2021

***NOVEMBER 18, 2021**

****DECEMBER 16, 2021**

***Third Thursday due to Thanksgiving Holiday**
**** Third Thursday due to Christmas Holiday**



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MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission

DATE: November 12, 2020

**SUBJECT: Resolution to Affirm Actions, Decisions, and Resolutions of the
Genesee County Allocation Committee since March 10, 2020**

On March 10, 2020, pursuant to various state laws, Michigan Governor Gretchen Whitmer issued Executive Order 2020-04, which declared a State of Emergency throughout the State of Michigan related to COVID-19. On March 13, 2020, the Genesee County Board of Commissioners declared a local State of Emergency for Genesee County. The Genesee County Allocation Committee began meeting virtually after the declarations were made. The attached resolution affirms the actions, decisions, and resolutions made by the Genesee County Allocation Committee since the State of Emergency declaration March 10, 2020 to present.

At this time staff is requesting that the Allocation Committee ratify and affirm the actions, decisions, and resolutions made by the Allocation Committee since March 10, 2020 to the present through approval of the attached resolution.



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**RESOLUTION TO RATIFY AND AFFIRM THE
ACTIONS, DECISIONS, AND RESOLUTIONS MADE BY THE GENESEE
COUNTY ALLOCATION COMMITTEE
FROM MARCH 10, 2020 TO PRESENT**

WHEREAS, on March 10, 2020, pursuant to various state laws, Michigan Governor Gretchen Whitmer issued Executive Order 2020-04, which declared a State of Emergency throughout the state of Michigan related to COVID-19; and

WHEREAS, on March 13, 2020, pursuant to MCL 30.410(1)(b), Chairperson Martin Cousineau of the Board of County Commissioners of Genesee County, Michigan, declared a Local State of Emergency within Genesee County related to COVID-19; and

WHEREAS, the Board of County Commissioners consented to that Local State of Emergency declaration and further declared that the Local State of Emergency within Genesee County related to COVID-19 shall continue until the circumstances are such that the threat posed by COVID-19 is no longer a public health danger within Genesee County; and

WHEREAS, upon the State of Emergency declaration from the Governor on March 10, 2020, the Genesee County Allocation Committee began meeting virtually.

NOW, THEREFORE, BE IT RESOLVED, that this committee does hereby ratify and affirm the actions, decisions, and resolutions made by the Genesee County Allocation Committee, which Committee makes recommendations to the Genesee County Board of Commissioners, acting through its Community and Economic Development Committee, specifically commencing upon the State of Emergency declaration from the Governor on March 10, 2020, until present.

Resolution passed by the Genesee County Allocation Committee on _____.