

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, November 1, 2022, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, November 1, 2022, in the Harris Auditorium of the Genesee County Administration Building, 3<sup>rd</sup> Floor, 1101 Beach Street, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Cheryl Sclater, Domanique Clemons, Gloria Nealy, Reggie Smith, Tyler Rossmassler, and William Brandon.

**Absent:** Jeffrey M. Peake, Lauren Coney, Meredith Davis, and Mike LaPointe.

**Others Present:** Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Gwynneth Coselman, and Nichole Odette.

**III. MINUTES**

**A. Minutes of the October 4, 2022 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Domanique Clemons, to approve the October 4, 2022 regular meeting minutes as presented.  
Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

Derek Bradshaw stated that the GCMPC per diem rate has gone up from \$35.00 to \$50.00. Per diems are set by the County Board of Commissioners during the budget process and all Boards and Commissions have the same rate.

**VI. COMMITTEE REPORTS**

**A. Personnel Committee**

Tyler Rossmassler stated that the Personnel Committee discussed the creation of new staff roles that will provide opportunity for growth and retention. Mr. Himelhoch added that the reorganization is intended to grow leaders within the different divisions, as well as expanding the housing program by removing it from Community Development and

creating a new Housing Division. Mr. Bradshaw stated that the positions are all grant funded. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** William Brandon, to accept the report of the Personnel Committee and to approve the recommendation of the Personnel Committee to create a Community Planner position, a Division Manager position, and a Housing Rehabilitation Specialist I position.

Motion passed unanimously.

(Documents on file with minutes)

## **VII. NEW BUSINESS**

### **A. FOS-09-22-06; Genesee Township – Nathan and Jennifer Tuttle – Application for Farmland Agreement**

Gwynneth Coselman provided an overview of FOS-09-22-06; Genesee Township – Nathan and Jennifer Tuttle – Application for Farmland Agreement. The parcel meets all requirements to be protected under P.A. 116. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve staff recommendations regarding FOS-09-22-06; Genesee Township – Nathan and Jennifer Tuttle – Application for Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

### **B. 2023 GCMPC Meeting Dates**

Derek Bradshaw reviewed the proposed 2023 GCMPC Meeting Dates.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Cheryl Sclater, to approve the 2023 GCMPC Meeting Dates as presented.

Motion passed unanimously.

(Document on file with minutes)

### **C. Genesee County Tower Building Update**

Derek Bradshaw presented a fly-through video tour of the tower building and discussed the new entrance, lobby layout, security, and floor plans for each department. Drawings are in the final stages and the County hopes that bid specs will be ready to send out in two weeks. The roof replacement is complete, and the new elevators should be installed soon. A second engagement opportunity for County staff was held at the building last Friday. The 250 attendees were able to listen to a short presentation, view building plans, watch the video tour or take a self-guided tour, and fill out comment cards. Discussion ensued.

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Domonique Clemons, to approve the November Contract, Vouchers and Bills for a total \$1,782.19 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

## **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** William Brandon, **Seconded by** Domonique Clemons, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – October 2022 Status Report**

Jason Nordberg stated that MDOT has notified staff that Genesee County will receive an additional \$700,000 in federal funding for the FY 2023 TIP. Two agencies with projects currently in the engineering phase have requested to utilize the additional funding and staff has begun the process to amend their projects.

**Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **2. Environmental Program Update – October 2022 Status Report**

Sheila Taylor stated that staff is continuing work on the Solid Waste Management Plan Amendment and anticipates taking the document through the public comment process in the spring.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Cheryl Sclater, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **3. Community Development Program – October 2022 Status Report**

Sheila Taylor stated that staff has begun drafting the 2023 Action Plan, which is our annual funding application to HUD. The 2023 ESG and HOME applications have been released. The 2023 CDBG projects were previously reviewed and approved during a three-year 2022-2024 Call for Projects.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

#### **4. Report of the Director – October 2022 Status Report**

Derek Bradshaw stated that the American Rescue Plan Act (ARPA) local unit projects are starting to see some completions. Nearly all of the County's \$79 million ARPA apportionment has been allocated to projects. The funding must be spent by 2024.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

## **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 8:53 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission