



GENESEE COUNTY
METROPOLITAN PLANNING COMMISSION

GCMPC MEETING

Tuesday, November 1, 2022
8:00 A.M.

Commissioners

Alan Himelhoch
 Chairperson

Mike LaPointe
 Vice-Chairperson

Gloria J. Nealy
 Secretary

Domonique Clemons

Meredith Davis

Cheryl Sclater

Jeffrey M. Peake

Lauren Coney

Reggie Smith

Tyler Rossmassler

William Brandon

Genesee County Administration Building
 1101 Beach Street
 3rd Floor - Harris Auditorium
 Flint, MI 48502

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the October 4, 2022 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
 - A. Personnel Committee
- VII. New Business
 - ***A. FOS-09-22-06; Genesee Township – Nathan and Jennifer Tuttle – Application For Farmland Agreement (attached)
 - ***B. 2023 GCMPC Meeting Dates (attached)

C. Genesee County Tower Building Update (presentation)

VIII. Finances

***A. Contract, Vouchers and Bills (attached)

***B. Commission Expenses and Per Diems (to be distributed)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – October 2022 Status Report (attached)

***2. Environmental Program – October 2022 Status Report (attached)

***3. Community Development Program – October 2022 Status Report (attached)

***4. Report of the Director – October 2022 Status Report (attached)

B. Commissioner Comments

X. Adjournment

***Indicates Action Item

NEXT MEETING: Tuesday, December 6, 2022

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, October 4, 2022, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, October 4, 2022, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Domonique Clemons, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Meredith Davis, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Cheryl Sclater.

Others Present: Christine Durgan, Jason Nordberg, Sheila Taylor, Cody Roblyer, and Nichole Odette.

III. MINUTES

A. Minutes of the September 13, 2022 Regular Meeting

Chairperson Himelhoch requested two amendments to the minutes. Discussion under items VII.H. and VII.I. will now state "...he has not reviewed the Agreement as *the Attorney for the Planning Commission.*"

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the September 13, 2022 regular meeting minutes as amended.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

Christine Durgan stated that there is an addition to the agenda under Communications, a Household Hazardous Waste Program Update.

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

A. Household Hazardous Waste Program Update

Cody Roblyer reviewed the current format for the HHW collection events and issues resulting from traffic congestion and rising costs. Staff met with the Local Unit Committee to discuss multiple scenarios for holding collection events over the next few years and the long-term goal of building a permanent recycling facility. Staff recommends holding

more frequent, smaller-scale events. Benefits include site flexibility, simpler logistics, and cost savings. Two collections per month would be held from May through August with 200 appointments available at each event. Staff anticipates a cost savings of \$183,000 per year. Discussion ensued.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

There was no New Business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Christine Durgan reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the October Contract, Vouchers and Bills for a total \$6,068.83 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Christine Durgan reviewed the Financial Update ending August 31, 2022. The restricted fund for the solid waste facility and budget transfers approved last month will be reflected on the September financial sheets.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Meredith Davis, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – September 2022 Status Report

Jason Nordberg stated that the FY 2023 program agreements have received federal approval and nearly all FY 2023 projects are in place and ready to begin. Staff is working with local agencies to get final billings submitted to MDOT in order to closeout FY 2022.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – September 2022 Status Report

Sheila Taylor stated that staff recently completed a county-wide recycling participation study. The overall recycling rate for the County is 52%, down from 53% in 2019 when the same study was performed. To increase participation rates, staff has developed educational materials that will be mailed to residents in Fenton Township and Mt. Morris Township, which have similar populations and current recycling rates of 77% and 37% respectively. Residents will receive a sticker to place on their bin that shows what can be recycled, as well as a flyer and cover letter. Following the mailing, another recycling study will be completed to gauge if participation rates have changed in these communities. Staff's goal is to implement this educational campaign county-wide. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – September 2022 Status Report

Sheila Taylor stated that since receiving our 2022 funding allocation from HUD, staff has met with all but two subrecipients to review and sign contracts. Public service projects can begin now, and construction projects will begin in the spring. Staff is updating the ESG and HOME applications in anticipation of releasing the 2023 Call for Projects. Staff is in the process of monitoring the CDBG subrecipients to ensure that program requirements are being met and project documentation is in place.

Motion: Action: Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – September 2022 Status Report

Christine Durgan stated that the local units continue to make progress on their ARPA-funded projects. Several of the projects are related to water lines, so those communities are gearing up to begin projects next year. Derek Bradshaw met with the County's Purchasing Director to discuss putting together a proposal to hire an architect to draw up preliminary site plans for the former McDonald Dairy property. The site is the proposed location for a permanent recycling facility and possibly other County buildings. Mr. Bradshaw will provide an update on the County's tower building at the November meeting.

Motion: Action: Receive & File, **Moved by** Reggie Smith, **Seconded by** Domanique Clemons, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:33 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission

Draft



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Gwynneth Coselman, Planner

DATE: November 1, 2022

SUBJECT: **FOS-09-22-06; Genesee Township, Nathan and Jennifer Tuttle – Application For Farmland Agreement**

I. LEGISLATIVE BASIS FOR GCMPC REVIEW

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as P.A. 116, enacted in 1974, establishes the right of a landowner, if all qualifications are met, to enter into a temporary restrictive agreement where the owner and the state agree to jointly hold the right to develop a parcel of farmland. This covenant is an agreement to not develop the property except as specifically stated within the agreement. The covenant runs with the land and is for a jointly agreed upon length of time (at least 10 years). Upon receipt of an application, the local governing body has 45 days to approve or reject the application. Within this 45-day period, the local governing body must seek comment from a number of bodies including “the county or regional planning commission”. Any comment received is strictly advisory as “these reviewing agencies do not have an approval or rejection power over the application”.

II. STAFF ANALYSIS

The request for comment from the Genesee County Metropolitan Planning Commission was received within the required 45-day period starting at the onset of application.

This parcel is located in Genesee Township, T-8N, R-7E, Section 9, 11-09-400-029 and is separated by a Consumers Energy easement. The parcel measures 53 acres in size, of which 100% is used for agriculture growing cash crops. This parcel is located between Mount Morris Road to the north and Stanley Road to the south, Center Road to the east, and Bray Road to the west. The P.A. 116 agreement is designed to ensure that these parcels remain in an agricultural livestock enterprise for 35 years to ensure that the land is not developed for non-agricultural use.

The Genesee Township Existing Land Use Map designates this parcel as Agricultural/Rural Residential land. The surrounding parcels are also designated as

Derek Bradshaw, Director Christine Durgan, Assistant Director

Agricultural/Rural Residential according to this map. In regards to agriculture in the Master Plan, Genesee Township aims to “preserve the limited agricultural resources that exist in the Township” and “preserve the rural portions of the Township by directing new growth to designated areas”.

Preserving this parcel is in line with other county-wide planning guidance like, GCMPC’s *A Changing Landscape: 2006 Land Use Analysis and Trends* and the combined plan *Genesee: Our County, Our Future*. Both of which identify agricultural land as a resource that should be carefully preserved in current and future land use plans.

Parcel 11-09-200-021 directly to North of parcel 11-09-400-029 is also protected under P.A. 116.

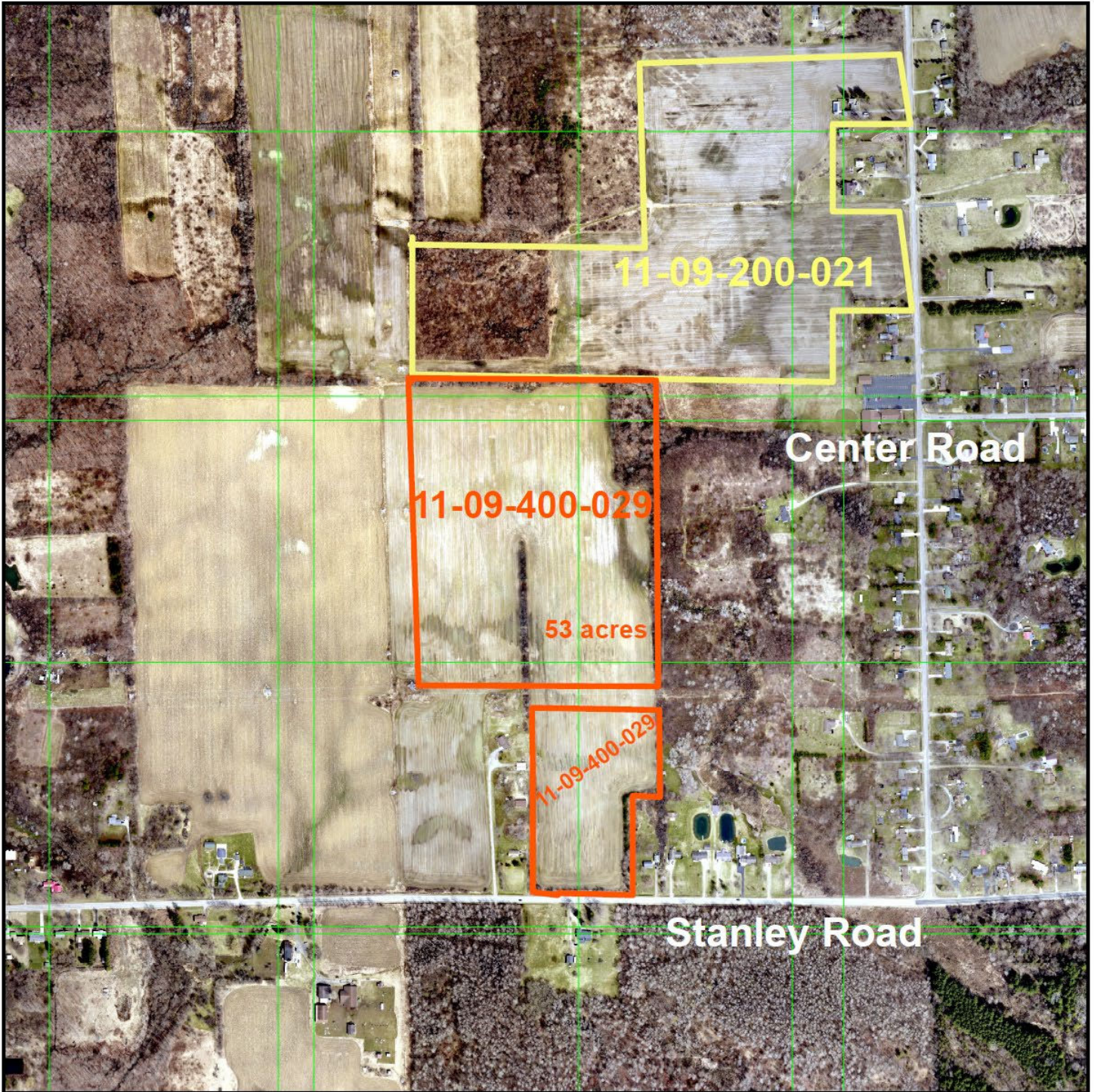
III. STAFF RECOMMENDATION

Pursuant to the provisions of Public Act 116, staff recommends that the Genesee County Metropolitan Planning Commission, submit the following comments to Genesee Township, in regards to FOS-09-22-06:

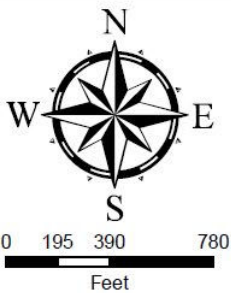
1. The parcel is eligible for Farmland and Open Space preservation. This parcel meets the criteria of 5 to 40 acres with 51% of the parcel being used for agriculture. The average gross income is more than \$200 per tillable acre.
2. The preservation of this parcel coincides with Genesee Township’s Master Plan regarding preserving agricultural resources and rural portions of the Township.

IV. MAP OF PARCEL

Please see the following page for a map of parcel #11-09-400-029.



FOS REVIEW FOR CASE NO. FOS-09-22-06



PARCELS TO BE PROTECTED UNDER P.A. 116
FARMLAND AND OPEN SPACE PRESERVATION

- Parcel 11-09-400-029
- Currently Protected Under P.A. 116

Existing Land Use - 2022 Imagery

Genesee TWP

Unit of Government

11

Section Number

September 28th, 2022

Date

1 of 1

Map Number



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
2023 MEETING DATES

The Genesee County Metropolitan Planning Commission members generally meet at 8:00 a.m. on the 1st Tuesday of each month at the Genesee County Administration Building, 1101 Beach Street, Flint, MI 48502, in the Harrison Auditorium, 3rd Floor.

JANUARY 3, 2023

FEBRUARY 7, 2023

MARCH 7, 2023

APRIL 4, 2023

MAY 2, 2023

JUNE 6, 2023

JULY 11, 2023*

AUGUST 1, 2023

SEPTEMBER 12, 2023*

OCTOBER 3, 2023

NOVEMBER 7, 2023

DECEMBER 5, 2023

*Second Tuesday due to Fourth of July and Labor Day holidays

Derek Bradshaw, Director Christine Durgan, Assistant Director

1101 Beach Street – Room 111, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org

VII B

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
November 1, 2022**

AT&T	Telephone - Intergovernmental Cost for GCMPC	12.96	10330192
AT&T	Telephone - Intergovernmental Cost for GCMPC	62.21	10330888
AT&T	Telephone - Intergovernmental Cost for GCMPC	40.18	10331402
AT&T	Telephone - Intergovernmental Cost for GCMPC	73.58	10330982
AT&T	Telephone for Rideshare	63.50	10331652
AT&T Mobility	Director's County Phone Bill for September/October	48.75	10331653
Genesee County Treasurer	Annual ESRI GIS Software Maintenance	1,072.00	N/A
JB Morgan Chase	Krispy Klean Express Car Washes for GCMPC County Vehicles	25.00	10331625
Konica Minolta Business Solutions	Printing Cost for GCMPC	11.75	10331438
Mail Room Service Center, INC.	FY 2022 Postage - Intergovernmental Cost for GCMPC	107.46	ACH #40044
Michigan Quality Laminating	Laminating Waste Hauler Permits	140.00	10330940
Michigan Quality Laminating	Laminating Waste Hauler Permits	10.50	10331675
Staples	Office Supplies	114.30	ACH #40083
		<u>\$1,782.19</u>	



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: November 1, 2022

SUBJECT: **3-C Transportation Planning – October 2022 Status Report**

Transportation Update

Staff is continuing to work with MDOT and Federal Highways to make sure the changeover from the 2020-2023 Transportation Improvement Program (TIP) to the 2023-2026 TIP in the web-based database is correct. The Michigan Department of Transportation (MDOT) notified staff that Genesee County can program an additional \$700,000 in federal funding for FY 2023 TIP projects. Staff contacted local road agencies with FY 2023 projects to ask if they have projects that might need additional funding. Two agencies requested additional funding and staff is beginning the process to amend these projects.

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: November 1, 2022

SUBJECT: **Environmental Program Update – October 2022 Status Report**

Solid Waste Program

Staff is in the process of developing a contract extension with ERG Environmental Services to assist with Household Hazardous Waste (HHW) collection events in 2023. Instead of holding the standard large-scale collection events, staff is planning to hold eight smaller scale Recycle Day events, occurring twice a month in May, June, July, and August. Around 200 appointments will be available during each event allowing residents to drop-off HHW and electronics for free. Specific details regarding the location and time of all events will be finalized with ERG and potential host locations.

A Solid Waste Management Planning Committee (SWMPC) meeting was held on October 11th. During the meeting, staff led a discussion on solid waste implementation strategies that the committee is updating during the amendment process. The next SWMPC meeting will be held on December 13th where the committee will take action on the implementation strategies as well as solid waste facilities to be included in the plan.

Staff is in the process of finalizing FY 2022 4th quarter reports from waste haulers, landfills, and transfer stations operating in Genesee County. These reports are required to be filled out per the Genesee County Solid Waste Ordinance and are due October 30th. Currently, staff has received \$102,247.52 in fees from the 4th quarter reports. However, staff is waiting for seven companies to submit their quarterly reports and relevant payments which are estimated to provide an additional \$168,000 in fees for the quarter. Staff will continue to reach out to these companies to complete their 4th quarter reports.

Staff attended a Resource Recovery Educators of Michigan (RREM) meeting on October 4th at 5Heart Earthworm Farm in Birch Run. During the meeting, staff toured the earthworm farm and took part in a roundtable discussion where materials management educators across the state shared updates about their programming.

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: November 1, 2022

SUBJECT: **Community Development Program – October 2022 Status Report**

Community Development Block Grant Program (CDBG)

Staff continued on-site monitoring of all CDBG subrecipients during the month of October. Letters were sent to subrecipients indicating which projects will be monitored, along with information for them to prepare for the monitoring visit. The monitoring visit ensures that subrecipients are following program requirements and keeping all necessary project documentation. A follow-up letter is sent after the visit indicating whether there were any findings or concerns with their projects.

Staff will begin drafting the 2023 Action Plan in the upcoming months which will include CDBG, ESG, and HOME projects and activities for Program Year 2023, and an explanation of how the activities will help achieve goals of the 2020-2024 Consolidated Plan. 2023 ESG and HOME applications will be accepted through the Neighborly portal beginning October 26th until November 23rd. CDBG projects for 2023 were previously reviewed and approved as part of the 2022-2024 CDBG Call for Projects. A list of approved 2023 projects is attached. A Public Needs Hearing will be held on November 30th at 1:00 p.m. in Room #222 of the Genesee County Administration Building to give the public an opportunity to provide input to be included in the Action Plan. A draft of the 2023 Action Plan will be provided to the Allocation Committee for review in January.

HOME Investment Partnerships Program (HOME)

Staff has completed monitoring of the HOME-assisted units. Letters were sent to the HOME-assisted unit property managers for review. Habitat for Humanity has closed out their 2019 contract and is set to begin the projects listed in the 2020 contract. The 2020 contract includes new construction of two homes, one located at 2256 Nerredia Street in Flint Township and the other at 9046 N. Genesee Road in Mt. Morris Township.

Home Improvement Program

During October, two roof replacements and a septic replacement were completed through the Urgent Repair Program, expending \$28,686 in CDBG funds. Three Home Improvement Program projects were completed and utilized \$19,991 in HOME funding and \$49,998 in CDBG funding. Since its beginning, the Urgent Repair Program has helped 18 families with critical

Derek Bradshaw, Director Christine Durgan, Assistant Director

repairs including the replacement of ten roofs, three wells, three furnaces, one septic, and one municipal water hook-up and expended \$163,096 in CDBG funds.

Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale

Debris removal has taken place at the Phyllis Drive property in Clio. Staff is finalizing specs to rehab the property purchased in Burton. Staff is continuing to search for additional properties to acquire for rehab/resale.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: November 1, 2022

SUBJECT: Report of the Director – October 2022 Status Report

American Rescue Plan Act Local Unit Projects

The City of Davison has completed their M-15 / W. Clark Street Reconstruction project. The improvements will ease traffic flow and improve sewer infrastructure near the area school. Swartz Creek is nearing completion on their Genesee Valley Trail Extension project. The extension connects Elms Park to the existing trail network. The Village of Otisville held a preconstruction meeting for the addition of a well, which will provide more water access in the Village.

GLS Region V

The next GLS Region V meeting will be held on November 22, 2022.

Derek Bradshaw, Director Christine Durgan, Assistant Director