

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, October 5, 2021, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, October 5, 2021, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 222, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:01 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Domanique Clemons, Meredith Davis, Mike LaPointe, Gloria Nealy, Jeffrey M. Peake, Cheryl Sclater, and Tyler Rossmassler.

**Absent:** Alexander Isaac, Reggie Smith, and Debra Newman.

**Others Present:** Jolena Sims, Greg Eason, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, and Nichole Odette.

Chairperson Himelhoch explained that all Genesee County employees must wear a mask inside County buildings; however, members of the public can choose for themselves to wear a mask or not. Planning Commissioners are considered members of the public.

**III. MINUTES**

**A. Minutes of the September 7, 2021 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Gloria Nealy, to approve the minutes of the September 7, 2021 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

Peake - abstain

Himelhoch - abstain

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

There were no Communications.

**VI. COMMITTEE REPORTS**

There were no Committee Reports.

## **VII. NEW BUSINESS**

There was no New Business.

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

Derek Bradshaw explained that the Commission has overpaid AT&T over the last few months and will be credited accordingly.

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the September Contract, Vouchers and Bills for a total \$12,979.25 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Update ending August 31, 2021.

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Cheryl Sclater, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

### **D. FY 2022 Budget Transfer Requests**

Derek Bradshaw reviewed the FY 2022 Budget Transfer Requests. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

Chairperson Himelhoch asked the public attendees if they had any comments. Jolena Sims, Mt. Morris Township Supervisor, introduced herself and Greg Eason, the Township's CFO.

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – September 2021 Status Report**

Jason Nordberg explained that the Roundabout Study is complete and published on our website. Rowe's team exceeded staff's expectations and the project came in under budget. The data collected on each intersection, including safety and cost analyses,

schematics, and simulations will be a useful tool for the local units when applying for funding and presenting projects to the public. Mr. Nordberg presented the Roundabout Study website. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **2. Environmental Program Update – September 2021 Status Report**

Sheila Taylor explained that staff has begun the process of updating the County's Solid Waste Management Plan. The Board of Commissioners has appointed a 14-member committee who will review the Plan, look at current landfill capacity, and provide recommendations. Once updated, the Plan must be approved by two-thirds of the local units of government and the Board of Commissioners before being submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for review and approval.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **3. Community Development Program – September 2021 Status Report**

Sheila Taylor reviewed the Community Development Program Report.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Cheryl Sclater, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **4. Director-Coordinator Report – September 2021 Status Report**

Derek Bradshaw gave an overview of his positive experience talking with students from the International Academy regarding what Urban Planners do and the role of a County Planning Commission. This was part of an event sponsored by Commissioner Clemons to engage high school students in County Government.

**Motion: Action:** Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Cheryl Sclater, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **B. Commissioner Comments**

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Chairperson Himelhoch stated that the next meeting is schedule for Election Day, November 2<sup>nd</sup>, and asked if it would be problematic in establishing a quorum. Domonique Clemons stated that he would not be in attendance. No other Commissioners commented.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:00 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission