



GENESEE COUNTY
**METROPOLITAN PLANNING
COMMISSION**

GCMPC MEETING

**Tuesday, October 5, 2021
8:00 A.M.**

Commissioners

Alan Himelhoch
Chairperson

Alexander H. Isaac
Vice-Chairperson

Gloria J. Nealy
Secretary

Domonique Clemons

Meredith Davis

Mike LaPointe

Debra Newman

Jeffrey M. Peake

Tyler Rossmassler

Cheryl Sclater

Reggie Smith

Genesee County Administration Building
1101 Beach Street
2nd Floor Conference Room #222
Flint, MI 48502

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the September 7, 2021 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
- VIII. Finances
 - ***A. Contract, Vouchers and Bills (attached)
 - ***B. Commission Expenses and Per Diems (to be distributed)
 - ***C. Financial Update (attached)

***D. FY 2022 Budget Transfer Request (attached)

IX. Old Business

A. Project Status

***1. 3-C Transportation Planning – September 2021 Status Report (attached)

***2. Environmental Program – September 2021 Status Report (attached)

***3. Community Development Program – September 2021 Status Report (attached)

***4. Director-Coordinator Report – September 2021 Status Report (attached)

B. Commissioner Comments

X. Adjournment

*** Indicates Action Item

NEXT MEETING: Tuesday, November 2, 2021

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, September 7, 2021, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, September 7, 2021, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 222, Flint, Michigan.

 **I. CALL TO ORDER**

Secretary Nealy called the meeting to order at 8:07 a.m.

 **II. ROLL CALL**


Present: Gloria Nealy, Mike LaPointe, Reggie Smith, Domonique Clemons, Meredith Davis, and Tyler Rossmassler.

Absent: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, Debra Newman, and Jeffrey M. Peake.

Others Present: Caitlyn Habben, Joseph Rizk, Jeremy Smith, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Anthony Kelly, Alicia Williams, Gwynneth Coselman, and Nichole Odette.

III. MINUTES

 **A. Minutes of the August 3, 2021 Regular Meeting**

 **Motion: Action:** Approve, Reggie Smith, **Seconded by** Mike LaPointe, to approve the minutes of the August 3, 2021 regular meeting as presented.
Motion carried unanimously.
(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**


There were no Communications.

VI. COMMITTEE REPORTS

A. Budget Committee

 **1. Approval of FY 2021-2022 GCMPC Budget**

Derek Bradshaw explained that the Budget Committee met on August 26th to review and discuss the FY 2021-2022 GCMPC Budget. Revenues are down slightly from last year, which is due to the CARES Act funds being spent down. Staffing levels are about the same as last year. Mr. Bradshaw commended Amy Fuoss, our Accountant, for an excellent job preparing the budget. The Budget Committee made a recommendation of approval of the FY 2021-2022 Budget to the full Commission.

 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the FY 2021-2022 GCMPC Budget.

Motion passed unanimously.


(Documents on file with minutes)

B. Election Committee

1. Election of Officers

Reggie Smith stated that the Election Committee recommends the following to serve as GCMPC Officers for the upcoming year: Alan Himelhoch, as Chairperson, Mike LaPointe as Vice Chairperson, and Gloria Nealy as Secretary.

Reggie Smith opened the floor for nominations of GCMPC Chairperson, Vice Chairperson, and Secretary. There were no other nominations. Mike LaPointe accepted the nomination of Vice Chairperson. Gloria Nealy accepted the nomination of Secretary. Mr. Smith stated that Alan Himelhoch has confirmed that he would accept the nomination of Chairperson.

 **Motion: Action:** Elect, **Moved by** Reggie Smith, **Seconded by** Tyler Rossmassler, to elect the following slate of Officers for the upcoming year by acclamation. Alan Himelhoch as Chairperson, Mike LaPointe as Vice Chairperson, and Gloria Nealy as Secretary.

Motion passed unanimously.

VII. NEW BUSINESS

A. FOS-07-21-04; Mundy Township, Henry and Linda Jennings Trust – Application for Farmland Agreement

Anthony Kelly gave an overview of FOS-07-21-04; Mundy Township, Henry and Linda Jennings Trust – Application for Farmland Agreement. Neither the Jennings, nor a representative from Mundy Township were present.


Derek Bradshaw stated that all three Farmland Reviews can be voted on together.

B. FOS-07-21-05; Mundy Township, Henry and Linda Jennings Trust – Application for Farmland Agreement

Anthony Kelly gave an overview of FOS-07-21-04; Mundy Township, Henry and Linda Jennings Trust – Application for Farmland Agreement. Mr. Kelly explained that the parcel is zoned Mobile Home District; however, he contacted the State of Michigan and learned that this designation will not disqualify the parcel from enrollment in PA 116. Staff recommends that Mundy Township consider updating its Zoning and Future Land Use Map if they wish to preserve farmland and open space in this area.

 **C. FOS-07-21-06; Mundy Township, Henry and Linda Jennings Trust – Application for Farmland Agreement**

Anthony Kelly gave an overview of FOS-07-21-06; Mundy Township, Henry and Linda Jennings Trust – Application for Farmland Agreement.

 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve staff recommendations regarding FOS-07-21-04; FOS-07-21-05; and FOS-07-21-06; Mundy Township, Henry and Linda Jennings Trust – Applications for Farmland Agreements.

Motion carried unanimously.

(Documents on file with minutes)

 **D. MPR-07-21-03; Vienna Township Master Plan Update**

Gwynneth Coselman provided an overview of MPR-07-21-03; Vienna Township Master Plan Update. Joseph Rizk, Vienna Township Supervisor, and Caitlyn Habben of Rowe Professional Services were present to answer questions.

 **Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Meredith Davis, to approve staff recommendations regarding MPR-07-21-03; Vienna Township Master Plan Update.

Motion carried unanimously.

(Documents on file with minutes)

 **E. MPR-08-21-04; Grand Blanc Township Master Plan Update**

Alicia Williams provided an overview of MPR-08-21-04; Grand Blanc Township Master Plan Update. Jeremy Smith, Grand Blanc Township's Planning & Zoning Administrator, was present to answer questions.


 **Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to approve staff recommendations regarding MPR-08-21-04; Grand Blanc Township Master Plan Update.

Motion carried unanimously.

(Documents on file with minutes)


 **F. Congestion Mitigation Air Quality (CMAQ) Funding Award (Rideshare)**

Sheila Taylor explained that MDOT will provide \$50,000 for the FY 2022 Rideshare program. The contract language is generally the same each year. Upon receipt from MDOT, the contract will be reviewed by Corporation Counsel and submitted to the Board of Commissioners for final approval.


 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Tyler Rossmassler, to recommend approval of the FY 2022 Rideshare contract to the Genesee County Board of Commissioners contingent on approval of the finalized contract language by staff and Corporation Counsel.

Motion carried unanimously.

(Documents on file with minutes)

 **G. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V)**

Jason Nordberg explained that the agreement between GCMPC and GLS Region V allows GCMPC to be reimbursed for staff services related to implementing the regional transportation Work Program in Genesee, Lapeer, and Shiawassee Counties. The formal agreement, in the amount of \$103,519, is required by MDOT.


 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Tyler Rossmassler, to recommend approval of the Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) to the Genesee County Board of Commissioners, and to recommend approval for the Genesee County Board of Commissioners Chairperson Mark Young to sign the Agreement.

Motion carried unanimously.

(Documents on file with minutes)

 **H. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA)**

Jason Nordberg explained that the agreement allows for \$256,966 in federal funds to pass through GCMPC to the MTA for transit planning activities. The only updates from the previous agreement are funding and date changes.


 **Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to recommend approval of the Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA) to the Genesee County Board of Commissioners, and to recommend approval for the Genesee County Board of Commissioners Chairperson Mark Young to sign the Agreement.

Motion carried unanimously.

(Documents on file with minutes)

VIII. FINANCES

 **A. Contract, Vouchers and Bills**

 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Tyler Rossmassler, to approve the September Contract, Vouchers and Bills for a total \$90,979.44 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

 **B. Commission Expenses and Per Diems**

 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

 **C. Financial Update**

Derek Bradshaw reviewed the Financial Update ending July 31, 2021.

 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by**, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. Budget Transfer Request

Derek Bradshaw reviewed the Budget Transfer Requests.


 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by**, to approve the Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

E. Authorization for Year End Budget Adjustments

Derek Bradshaw explained that year end budget adjustments may be necessary to close out FY 2021. This authorization would allow for budget transfers that do not exceed 25% of the total amount of the line item, or any changes to line items less than \$6,000. Any such transfers made will be provided to the Commission for approval at the next meeting.

 **Motion: Action:** Approve, **Moved by** Tyler Rossmassler, **Seconded by** Reggie Smith, to approve the authorization for Derek Bradshaw, Director-Coordinator, to make budget transfers that do not exceed 25% of the total amount of the item, or any changes to line items less than \$6,000 for year-end adjustments.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – August 2021 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning Report.


 **Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Domanique Clemons, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – August 2021 Status Report

Sheila Taylor stated that the final Recycle Day Event was held on August 24th, with 404 vehicles in attendance. Staff is looking at dates to hold events in 2022, since a permanent recycling location is still in the planning phase. Staff is working with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) on a state-wide recycling education campaign and has provided feedback regarding on the marketing materials that will be targeted at Genesee County residents.

 **Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Domanique Clemons, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)


3. Community Development Program – August 2021 Status Report

Sheila Taylor reviewed the Community Development Program Report.

Mike LaPointe asked for an update on the Urgent Repair Program (URP). Christine Durgan stated that our first client has been approved for a roof replacement and construction will be underway soon. Word is getting out and interest in the program is picking up. Two new contractors have been approved to participate in both the HIP and URP.

 **Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Domonique Clemons, to receive and file the Community Development Program report as presented. Motion passed unanimously.
(Original on file with minutes)

4. Director-Coordinator Report – August 2021 Status Report

 **Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to receive and file the Director-Coordinator report as presented. Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Gloria Nealy stated that she was unable to attend the last Genesee County Parks and Recreation Commission meeting because of a Head Start meeting commitment.

Mike LaPointe thanked Gwynneth and Alicia for their Master Plan reviews and stated the information provided will be useful as he works with Thetford Township on their Master Plan update.

Tyler Rossmuessler stated the supplementary Unemployment Benefits run out today. The Flint & Genesee Chamber is hosting the County's largest job fair on September 16th at the Dort Financial Center. Prior to Labor Day, 85 companies had already signed up to participate, with over 1,300 jobs available and wages from \$80,000 per year down to \$12.00 per hour.

X. ADJOURNMENT

Secretary Nealy adjourned the meeting at 8:33 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
October 5, 2021

| | | | |
|------------------------------------|---|--------------------|------------|
| Affordable Portables & Septic Tank | Portapotties and Sinks for August Recycle Day Event | 225.00 | ACH #34661 |
| AT&T | Telephone (September) | 64.69 | 10308556 |
| CDW Government | 4 Adobe Acrobat Pro Software Licenses | 659.52 | 10307831 |
| Eterra Environmental USA | Dumpsters for August Recycle Day Event | 700.00 | 10308576 |
| JP Morgan Chase | Yahoo Domain | 37.87 | 10308138 |
| Michigan Quality Laminating | Laminating Waste Hauler Permits | 12.50 | 10308591 |
| Placement Management Center | Temp Workers for August Recycling Event | 170.75 | 10307873 |
| Rowe Professional Services | FY 2021 Roundabout Study | 10,101.93 | ACH #34719 |
| S&V Records Management, LLC. | Storage Fees (August) | 9.75 | 10308605 |
| Staples Business Advantage | Office Supplies | 97.24 | 10308608 |
| Strategic Market Solutions, LLC. | Ongoing Website Service Block | 900.00 | ACH #34726 |
| | | <u>\$12,979.25</u> | |

EXHIBIT I

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2020 to August 31, 2021

| <u>ASSETS</u> | <u>PLANNING</u> | <u>(RESTRICTED) SOLID WASTE</u> |
|---|-------------------|-------------------------------------|
| Cash | 426,228.41 | \$331,285 |
| Imprest Cash | \$200 | \$0 |
| Cash on Hand | - | \$0 |
| Accounts Receivable | \$0 | \$0 |
| Due from Employees | \$0 | \$0 |
| Due from Other Governmental Units (Exhibit II, below) | \$84,901 | \$0 |
| Prepaid Expenses | \$0 | \$0 |
| TOTAL ASSETS | <u>511,329.71</u> | <u>\$331,285</u> |
| | | |
| <u>LIABILITIES</u> | | |
| Vouchers Payable | \$346 | \$0 |
| Net Pay | \$0 | \$0 |
| Deferred Revenue | \$1 | \$1,360 |
| TOTAL LIABILITIES | <u>\$347</u> | <u>\$1,360</u> |
| | | |
| <u>RESERVES, AND FUND BALANCE</u> | | |
| Committed for Tech Upgrades | \$20,000 | \$0 |
| Committed-Contractual Disallowances | \$165,000 | \$0 |
| Committed-Contribution to Title IV | \$15,000 | \$0 |
| Assigned-Compensated Absences | \$68,419 | \$0 |
| | | |
| Fund Balance, October 1, 2020 | \$108,831 | 315,936 |
| Excess Revenue Over Expenditures | 133,732.87 | \$13,988 |
| | | |
| Fund Balance, August 31, 2021 | <u>\$510,983</u> | <u>\$329,924</u> |
| | | |
| TOTAL LIABILITIES, RESERVES, AND FUND BALANCE | <u>\$511,330</u> | <u>\$331,284</u> |

EXHIBIT II

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2020 to August 31, 2021

| <u>Due from Other Governmental Units</u> | <u>PLANNING</u> | <u>(RESTRICTED) SOLID WASTE</u> |
|--|-----------------|-------------------------------------|
| Due from the Federal Gov't FTA | \$0 | \$0 |
| Due from the Federal Gov't FHWA | \$60,727 | \$0 |
| Due from the Federal Gov't Rideshare | \$1,495 | \$0 |
| Due from GLS Region V | \$22,679 | \$0 |
| Total Due from Other Governmental Units | <u>\$84,901</u> | <u>\$0</u> |

EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2020 to August 31, 2021**

| | | |
|---|-------------|------------------|
| REVENUE (Exhibit IV) | | \$2,315,630 |
| EXPENDITURES (Exhibit V): | | |
| Personnel Services | \$1,017,552 | |
| Fringe Benefits | \$563,808 | |
| Consulting Services | \$190,074 | |
| Contracted Services | \$30,816 | |
| Other Services | \$95,255 | |
| Travel | \$0 | |
| Supplies and Office Costs | \$6,570 | |
| Rent and other County department costs | \$205,566 | |
| Transfers Out | \$58,269 | |
| TOTAL EXPENDITURES | | \$2,167,909 |
| EXCESS REVENUE OVER/-UNDER EXPENDITURES | | <u>\$147,721</u> |

EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2020 to August 31, 2021**

| <u>Account Number</u> | <u>Revenue</u> | <u>Total Budget</u> | <u>Y-T-D Budget</u> | <u>Y-T-D Actual</u> | <u>Variance</u> |
|-----------------------|----------------------------|---------------------|---------------------|---------------------|--------------------|
| 483.000 | Solid Waste Permit Fees | 7,180 | 6,582 | 7,180 | 598 |
| 539.000 | State Revenue | 10,000 | 9,167 | 10,000 | 833 |
| 504.000 | Community Development | 680,960 | 624,213 | 419,963 | (204,250) |
| 523.000 | Federal Revenue-FHWA | 1,074,921 | 985,345 | 733,049 | (252,296) |
| 525.000 | Rideshare | 112,271 | 102,915 | 87,453 | (15,462) |
| 699.000 | Transfer In | 683,217 | 626,282 | 58,269 | (568,013) |
| 674.003 | County Appropriation | 318,392 | 291,859 | 238,794 | (53,065) |
| 674.029 | Local Contribution | 85,469 | 78,347 | 13,176 | (65,171) |
| 618.000 | Solid Waste Ordinance Fees | 373,820 | 342,668 | 199,481 | (143,187) |
| 622.001 | Inspection Fees | 14,476 | 13,270 | 7,700 | (5,570) |
| 645.012 | Indirect Revenue | 563,184 | 516,252 | 429,883 | (86,369) |
| 669.007 | Interest Earned Revenue | 500 | 458 | 258 | (200) |
| 679.001 | Region V | 206,998 | 189,748 | 110,424 | (79,324) |
| | Total Revenue Budget | <u>\$4,131,388</u> | <u>\$3,787,106</u> | <u>2,315,630</u> | <u>(1,471,476)</u> |

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2020 to August 31, 2021

EXHIBIT V

| Account Number | Account Name | Budget YTD Expenditures | | Budget YTD Expenditures | | Budget YTD Expenditures | | Expenditures | |
|----------------|--------------------------------|-------------------------|--------------------|-------------------------|--------------------|-------------------------|--------------------|-------------------|----------------------|
| | | FY 2019 | YTD 2019 | FY 2020 | YTD 2020 | FY 2021 | YTD 2021 | Variance YTD 2021 | As % of Total Budget |
| | Salary & Longevity | 1,292,973 | 941,396 | 1,075,315 | 981,183 | 1,192,812 | 1,017,552 | 175,260 | 85 |
| | Total Fringe Benefit | 829,536 | 591,604 | 745,629 | 538,244 | 686,262 | 563,808 | 122,454 | 82 |
| 724.000 | Other Fringes | 175,435 | 0 | 180,000 | 0 | 170,000 | 0 | 170,000 | 0 |
| 702.000 | Salary, Per Diem | 4,000 | 0 | 0 | 0 | 0 | 0 | - | 0 |
| 754.000 | Supplies, Office | 19,700 | 10,511 | 22,750 | 5,833 | 18,125 | 5,624 | 12,501 | 31 |
| 851.000 | Postage | 8,650 | 4,209 | 5,550 | 969 | 2,000 | 946 | 1,054 | 47 |
| 980.000 | Equipment | 7,500 | 6,806 | 7,500 | 2,806 | 1,300 | 0 | 1,300 | 0 |
| 931.000 | Repairs | 2,600 | 1,309 | 500 | 0 | 0 | 0 | - | 0 |
| 956.002 | Bank Service Charges | 205 | 132 | 0 | 0 | 0 | 0 | - | 0 |
| 804.000 | Consultants | 794,121 | 28,169 | 461,751 | 0 | 778,366 | 190,074 | 588,293 | 24 |
| 835.001 | Health Serv. Employees | 200 | 246 | 700 | 388 | 500 | 368 | 132 | 74 |
| 801.044 | Auditing | 11,400 | 6,150 | 6,150 | 5,400 | 13,400 | 13,400 | - | 100 |
| 801.004 | Service Contracts Gen. | 29,871 | 6,438 | 195,834 | 184,123 | 39,750 | 12,038 | 27,712 | 30 |
| 850.000 | Telephone | 5,300 | 4,645 | 5,400 | 4,286 | 6,900 | 5,010 | 1,890 | 73 |
| 900.014 | Advertising | 27,800 | 4,919 | 10,200 | 2,899 | 8,600 | 1,594 | 7,006 | 19 |
| 872.006 | Waste Collections | 250,000 | 115,011 | 250,000 | 38,788 | 250,000 | 86,065 | 163,935 | 34 |
| 910.005 | Training | 15,300 | 12,880 | 8,050 | 744 | 3,900 | 120 | 3,780 | 3 |
| 915.000 | Memberships | 3,650 | 1,885 | 3,650 | 935 | 2,100 | 1,260 | 840 | 60 |
| 907.005 | Validated Parking | 1,500 | 993 | 1,500 | 497 | 450 | 25 | 425 | 6 |
| 872.027 | Indirect Cost Expense | 629,923 | - | 0 | 0 | 0 | 0 | - | 0 |
| 913.001 | Travel | 4,700 | 809 | 5,200 | 0 | 3,000 | 0 | 3,000 | 0 |
| 872.013 | Specialty Waste expense | | | 0 | | 10,000 | 6,216 | 3,784 | 62 |
| 899.000 | Projects | 10,200 | - | | | 0 | 0 | - | 0 |
| | Subtotal: Controllable Cost | 4,124,564 | 1,738,112 | 2,985,679 | 1,767,094 | 3,187,465 | 1,904,099 | 1,283,366 | 60 |
| 955.074 | Transfers Out Other Fringe | 7,824 | 19,701 | 0 | 0 | 14,828 | 9,578 | 5,250 | 65 |
| 955.075 | Transfers Out, Indirect | 1,689,321 | 80,506 | 57,510 | 18,823 | 804,110 | 48,692 | 755,418 | 6 |
| 957.004 | Convenience Copier | 3,500 | 1,110 | 1,209,443 | 64,578 | 1,500 | 751 | 749 | 50 |
| 957.005 | Motor Pool Charges | 15,000 | 12,729 | 3,500 | 219 | 10,000 | 7,350 | 2,650 | 73 |
| 958.009 | Insurance, General | 29,889 | 29,889 | 15,000 | 8,668 | 48,777 | 48,777 | - | 100 |
| 958.014 | CSA | 359,078 | 329,155 | 18,568 | 18,568 | 161,973 | 148,663 | 13,310 | 92 |
| | Subtotal: Uncontrollable Costs | 2,104,612 | 473,089 | 1,304,021 | 110,856 | 1,041,188 | 263,810 | 777,378 | 25 |
| | GRAND TOTALS | \$6,229,176 | \$2,211,201 | \$4,289,700 | \$1,877,949 | \$4,228,653 | \$2,167,909 | 2,060,744 | 51 |



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: October 5, 2021

SUBJECT: FY 2022 Budget Transfer Requests

At this time, staff is requesting approval for the following budget adjustments. Below are descriptions of the transfers being requested.

- Increase Solid Waste Ordinance Fees by \$850,000
- Increase Waste Collections by \$423,393.60
- Increase Training by \$700
- Increase supplies by \$1,300
- Increase memberships by \$200
- Decrease Transfer out, other fringes by \$4,855.74
- Increase Consultants by \$250,000



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: October 5, 2021

SUBJECT: **3-C Transportation Planning – September 2021 Status Report**

Transportation Update

The policies, procedures, and project applications for the 2023-2026 Transportation Improvement Program (TIP) Call for Projects were approved through the September transportation committees. Over \$41 million will be awarded for transportation projects through the call for projects. Staff is now working to finalize the call for projects website and the call for projects notice.

We have received Federal Highway and Federal Transit Administration approval of our FY 2022 transportation work program and our provisional rates. All project authorizations and contracts (except the Rideshare contract) related to the FY 2022 transportation program have been approved by MDOT.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: October 5, 2021

SUBJECT: **Environmental Program Update – September 2021 Status Report**

Solid Waste Program

In total for 2021 Recycle Day events, 185,530 pounds of waste was collected from 1,229 vehicles. Staff is now in the process of planning for the 2022 Recycle Day events. Staff plans to hold one Saturday event in May as well as three weekday events, one in June, July, and August. Specific dates and locations to be determined.

Staff is in the process of collecting FY 2022 Waste Hauler Permit Applications. To operate in Genesee County, waste haulers are required by the Genesee County Solid Waste Ordinance to have permits for each of the vehicles picking-up and/or dropping-off waste throughout the County. A permit for each vehicle costs \$20 for the entire fiscal year. To date, 241 permits have been issued for a total \$4,820 in permit fees. In total for FY 2021, there were 329 permits issued. Staff will continue to reach out to waste haulers to complete their FY 2022 Waste Hauler Permit Applications.

Staff is in the process of collecting 4th quarter reports from waste haulers, landfills, and transfer stations who operate in Genesee County. These reports are required to be filled out per the Genesee County Solid Waste Ordinance.

Staff is beginning the process of updating components of the Genesee County Solid Waste Management Plan. This process starts with the appointment of the state-mandated Solid Waste Management Planning Committee which is made up of 14 members from various sectors including the solid waste industry, environmental groups, local governments, and the public. The committee has been appointed by the Board of Commissioners with the first meeting set for November 9, 2021. Based on the current timeline, the amendment process would be finalized locally near the beginning of 2023. After the plan amendment is approved by the Board, as well as local units of government, the document would then be submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for a 6-month review and approval process.

Derek Bradshaw, Director Christine Durgan, Assistant Director



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: October 5, 2021

SUBJECT: **Community Development Program – September 2021 Status Report**

Community Development Block Grant Program (CDBG)

During the month of September, staff met with local units of government and other subrecipients to sign contracts for Program Year (PY) 2021. The majority of PY 2020 projects have been completed and closed out, with the exception being several construction projects that are expected to be completed in October.

During August, staff proposed an Amendment to the 2020-2024 Consolidated Plan in order to reallocate CDBG funds received through the CARES Act (CDBG-CV). This amendment went through a public comment period in August and was approved by the Board of Commissioners in September. It has been submitted to HUD and is awaiting approval.

In September, the Board of Commissioners approved contracts for new CDBG-CV Public Service projects. All projects will benefit low/moderate-income residents in Genesee County through activities including job training, basic needs distribution, technology upgrades for facilities, and other public services.

During September, staff released a Call for Projects for ESG-CV funding, with applications due on September 27th. Funds must be used to prepare for, prevent, or respond to COVID-19, while also serving the homeless population. Applications were distributed to Emergency Shelters and other Homeless Assistance Agencies in the County. A list of proposed projects will be provided to the Board of Commissioners for approval in October.

HOME Investment Partnerships Program (HOME)

During September, Habitat for Humanity continued to work on completing the construction of a new affordable home project on Rene Drive in Vienna Township.

Derek Bradshaw, Director Christine Durgan, Assistant Director

Home Improvement Program

During September, the Home Improvement Program (HIP) completed one rehabilitation project that utilized \$20,200 in CDBG funds and three rehabilitation projects for seniors totaling \$54,826 in HOME Program funds. One roof replacement, totaling \$8,200, has been completed under the Urgent Repair Program (URP); a second roof replacement has been approved and should be underway soon. Beginning October 1st, residents will apply for repairs through a web-based application portal located on GCMPC's website. Staff has been working with the software developer, Neighborly, to make minor adjustments prior to implementation.

Neighborhood Stabilization Program

Staff continues to look into the purchase of properties to rehabilitate through the NSP program. As reported at the last meeting, staff is in the process of purchasing a property in Burton to rehab/resell. The acquisition should be final early October.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: October 5, 2021

SUBJECT: **Report of the Director – September 2021 Status Report**

Genesee and Lapeer County Hazard Mitigation Plan

Staff has finalized a draft of the Genesee and Lapeer County Hazard Mitigation Plan updates. The Genesee County plan was approved by committee on June 10th and sent to the Michigan State Police (MSP) for review and approval. Staff has completed changes to the Genesee County plan based on feedback received from the MSP. These changes have been resubmitted to the MSP and staff are now waiting for follow-up comments. The Lapeer County plan was approved by committee on July 14th and sent to the MSP for review and approval. Staff are still waiting for feedback from the MSP on the Lapeer County plan. Upon approval from the MSP, the plans will be submitted to the Federal Emergency Management Agency (FEMA) for review and approval. Once the plans are approved by the MSP and FEMA, staff will then request each local unit of government, including county boards within each county, to locally adopt their respective plan. Local adoption is required for local governments to be eligible for funding through FEMA.

Lapeer County Parks and Recreation Plan Update

Staff continued working on the update to the Lapeer County Parks and Recreation Plan. A parks survey for Lapeer County residents was released in September with over 240 responding to the survey so far. A public input session will be held on October 6th at the Lapeer County Administration Building to gather further input to help in the development of the goals and objectives for the plan.

GLS Region V

The next GLS Region V meeting will be held on November 23, 2021.

Derek Bradshaw, Director Christine Durgan, Assistant Director