

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, October 4, 2022, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, October 4, 2022, in the Harris Auditorium of the Genesee County Administration Building, 3<sup>rd</sup> Floor, 1101 Beach Street, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Domonique Clemons, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Meredith Davis, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

**Absent:** Cheryl Sclater.

**Others Present:** Christine Durgan, Jason Nordberg, Sheila Taylor, Cody Roblyer, and Nichole Odette.

**III. MINUTES**

**A. Minutes of the September 13, 2022 Regular Meeting**

Chairperson Himelhoch requested two amendments to the minutes. Discussion under items VII.H. and VII.I. will now state "...he has not reviewed the Agreement as *the Attorney for the Planning Commission.*"

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the September 13, 2022 regular meeting minutes as amended.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

Christine Durgan stated that there is an addition to the agenda under Communications, a Household Hazardous Waste Program Update.

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

**A. Household Hazardous Waste Program Update**

Cody Roblyer reviewed the current format for the HHW collection events and issues resulting from traffic congestion and rising costs. Staff met with the Local Unit Committee to discuss multiple scenarios for holding collection events over the next few years and the long-term goal of building a permanent recycling facility. Staff recommends holding

more frequent, smaller-scale events. Benefits include site flexibility, simpler logistics, and cost savings. Two collections per month would be held from May through August with 200 appointments available at each event. Staff anticipates a cost savings of \$183,000 per year. Discussion ensued.

## **VI. COMMITTEE REPORTS**

There were no Committee Reports.

## **VII. NEW BUSINESS**

There was no New Business.

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

Christine Durgan reviewed the Contract, Vouchers and Bills.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the October Contract, Vouchers and Bills for a total \$6,068.83 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Christine Durgan reviewed the Financial Update ending August 31, 2022. The restricted fund for the solid waste facility and budget transfers approved last month will be reflected on the September financial sheets.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Meredith Davis, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. 3-C Transportation Planning – September 2022 Status Report**

Jason Nordberg stated that the FY 2023 program agreements have received federal approval and nearly all FY 2023 projects are in place and ready to begin. Staff is working with local agencies to get final billings submitted to MDOT in order to closeout FY 2022.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **2. Environmental Program Update – September 2022 Status Report**

Sheila Taylor stated that staff recently completed a county-wide recycling participation study. The overall recycling rate for the County is 52%, down from 53% in 2019 when the same study was performed. To increase participation rates, staff has developed educational materials that will be mailed to residents in Fenton Township and Mt. Morris Township, which have similar populations and current recycling rates of 77% and 37% respectively. Residents will receive a sticker to place on their bin that shows what can be recycled, as well as a flyer and cover letter. Following the mailing, another recycling study will be completed to gauge if participation rates have changed in these communities. Staff's goal is to implement this educational campaign county-wide. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **3. Community Development Program – September 2022 Status Report**

Sheila Taylor stated that since receiving our 2022 funding allocation from HUD, staff has met with all but two subrecipients to review and sign contracts. Public service projects can begin now, and construction projects will begin in the spring. Staff is updating the ESG and HOME applications in anticipation of releasing the 2023 Call for Projects. Staff is in the process of monitoring the CDBG subrecipients to ensure that program requirements are being met and project documentation is in place.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

## **4. Report of the Director – September 2022 Status Report**

Christine Durgan stated that the local units continue to make progress on their ARPA-funded projects. Several of the projects are related to water lines, so those communities are gearing up to begin projects next year. Derek Bradshaw met with the County's Purchasing Director to discuss putting together a proposal to hire an architect to draw up preliminary site plans for the former McDonald Dairy property. The site is the proposed location for a permanent recycling facility and possibly other County buildings. Mr. Bradshaw will provide an update on the County's tower building at the November meeting.

**Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Domanique Clemons, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

## **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 8:33 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission