



**GENESEE COUNTY**  
**METROPOLITAN PLANNING COMMISSION**

**GCMPC MEETING**

**Tuesday, October 4, 2022**  
**8:00 A.M.**

**Commissioners**

Alan Himelhoch  
Chairperson

Mike LaPointe  
Vice-Chairperson

Gloria J. Nealy  
Secretary

Domonique Clemons

Meredith Davis

Cheryl Sclater

Jeffrey M. Peake

Lauren Coney

Reggie Smith

Tyler Rossmassler

William Brandon

Genesee County Administration Building  
1101 Beach Street  
3<sup>rd</sup> Floor - Harris Auditorium  
Flint, MI 48502

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Minutes
  - \*\*\*A. Minutes of the September 13, 2022 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
- VIII. Finances
  - \*\*\*A. Contract, Vouchers and Bills (attached)
  - \*\*\*B. Commission Expenses and Per Diems (to be distributed)
  - \*\*\*C. Financial Update (attached)

IX. Old Business

A. Project Status

- \*\*\*1. 3-C Transportation Planning – September 2022 Status Report (attached)
- \*\*\*2. Environmental Program – September 2022 Status Report (attached)
- \*\*\*3. Community Development Program – September 2022 Status Report (attached)
- \*\*\*4. Report of the Director – September 2022 Status Report (attached)

B. Commissioner Comments

X. Adjournment

**\*\*\*Indicates Action Item**

**NEXT MEETING: Tuesday, November 1, 2022**

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, September 13, 2022, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, September 13, 2022, in the Harris Auditorium of the Genesee County Administration Building, 3<sup>rd</sup> Floor, 1101 Beach Street, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Domonique Clemons, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Meredith Davis, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

**Absent:** Cheryl Sclater.

**Others Present:** Michelle King, Jason Ball, Derek Bradshaw, Christine Durgan, Sheila Taylor, Cody Roblyer, Daniel Moulton, Joseph Russel, and Nichole Odette.

**III. MINUTES**

**A. Minutes of the August 2, 2022 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the minutes of the August 2, 2022 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

Gloria Nealy provided Crossroads Village brochures to the Commissioners.

**VI. COMMITTEE REPORTS**

**A. Election Committee**

Reggie Smith stated that the Election Committee recommends re-electing all current GCMPC officers for another term by acclamation.

Reggie Smith asked Alan Himelhoch if he accepted the nomination to serve as Chairperson. Mr. Himelhoch accepted.

Reggie Smith asked Mike LaPointe if he accepted the nomination to serve as Vice Chairperson. Mr. LaPointe accepted.

Reggie Smith asked Gloria Nealy if she accepted the nomination to serve as Secretary. Ms. Nealy accepted.

**Motion: Action:** Accept, **Moved by** William Brandon, **Seconded by** Domonique Clemons, to accept the recommendation of the Election Committee to re-elect current GCMPC Officers for the upcoming term, those being Alan Himelhoch as Chairperson, Mike LaPointe as Vice Chairperson, and Gloria Nealy as Secretary.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Local Unit Committee**

Derek Bradshaw explained that the Local Unit Committee discussed two items; options for holding 2023 Recycle Day events and the evaluation of the McDonald Dairy property as a potential site to build a permanent recycling facility. Challenges to holding the events are increasing contractor costs and Solid Waste Ordinance fees coming in slightly lower than projected. The Committee recommended that staff explore the costs for two options, either holding several smaller events or two large events next year. The former McDonald Dairy property is currently owned by the Land Bank and a Phase II Environmental Site Assessment is underway. County staff will work with an architect to develop a preliminary site plan. Other buildings to be located on the property besides the recycling facility are for Motor Pool, Building and Grounds, and a warehouse for GCCARD.

**Motion: Action:** Accept, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to accept the report of the Local Unit Committee.

Motion passed unanimously.

(Documents on file with minutes)

## **VII. NEW BUSINESS**

### **A. MPR-07-22-04; City of Flushing Master Plan Update**

Joseph Russel provided an overview of MPR-07-22-04; City of Flushing Master Plan Update. City of Flushing Clerk, Michelle King, and Jason Ball from Rowe Professional Services were present to answer questions. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Gloria Nealy, to approve staff's recommendations regarding MPR-07-22-04; City of Flushing Master Plan Update.

Motion passed unanimously.

(Documents on file with minutes)

### **B. FOS-08-22-01; Forest Township, Kurt and Pauline Cobb – Application for Farmland Agreement**

Chairperson Himelhoch stated that the five Applications for Farmland Agreements can be consolidated for review and voting.

Daniel Moulton provided an overview of the five Forest Township Applications for Farmland Agreements. Parcel #09-12-300-022 was formally owned by Pauline Cobb's brother and enrolled in P.A. 116.; however, the enrollment had expired prior to the transfer of ownership following his death in 2021. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve staff recommendations regarding FOS-08-22-01, -02, -03 – Forest Township – Kurt and Pauline Cobb – Applications for Farmland Agreements, and FOS-08-22-04, -05 - Forest Township, Pauline Cobb – Applications for Farmland Agreements.

Motion carried unanimously.

(Documents on file with minutes)

**C. FOS-08-22-02; Forest Township, Kurt and Pauline Cobb – Application for Farmland Agreement**

Discussion and action for this agenda item took place under VII.B.

**D. FOS-08-22-03; Forest Township, Kurt and Pauline Cobb – Application for Farmland Agreement**

Discussion and action for this agenda item took place under VII.B.

**E. FOS-08-22-04; Forest Township, Pauline Cobb – Application for Farmland Agreement**

Discussion and action for this agenda item took place under VII.B.

**F. FOS-08-22-05; Forest Township, Pauline Cobb – Application for Farmland Agreement**

Discussion and action for this agenda item took place under VII.B.

**G. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA)**

Christine Durgan explained that MDOT requires this annual Agreement, which allows GCMPC to reimburse the MTA for their transit planning studies. The Agreement, in the amount of \$78,845, has been reviewed by Corporation Counsel.

Chairperson Himelhoch noted that he did not review the Agreement in his capacity as an Attorney, but has reviewed it in connection with this motion.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to recommend approval of the Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA) to the Genesee County Board of Commissioners, and to recommend approval for the Genesee County Board of Commissioners Chairperson Domonique Clemons to sign the Agreement.

Motion passed unanimously.

(Documents on file with minutes)

**H. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V)**

Christine Durgan explained that the Agreement between GCMPC and GLS Region V allows GCMPC to be reimbursed for staff services. The Agreement has been reviewed by Corporation Counsel.

Chairperson Himelhoch noted that he has not reviewed the Agreement in his capacity as an Attorney and explained that he is a member of the GLS Region V Planning and Development Commission and will abstain from voting on this item. Derek Bradshaw is the Fiscal Officer for the GLS Region V Planning and Development Commission.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to recommend approval of the Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) to the Genesee County Board of Commissioners, and to recommend approval for the Genesee County Board of Commissioners Chairperson Domonique Clemons to sign the Agreement.

Himelhoch abstained.

Motion carried.

(Documents on file with minutes)

### **I. Congestion Mitigation Air Quality (CMAQ) Funding Award (Rideshare)**

Christine Durgan explained that MDOT provides annual funding for the Rideshare Program that covers staff time and promotional items to promote carpooling and vanpooling in the County. The Agreement, in the amount of \$50,000, has been reviewed by Corporation Counsel.

Chairperson Himelhoch noted that he has not reviewed the Agreement in his capacity as an Attorney.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** William Brandon, to recommend approval of the FY 2023 Rideshare contract to the Genesee County Board of Commissioners contingent on approval of the finalized contract language by staff and Corporation Counsel.

Motion carried unanimously.

(Documents on file with minutes)

### **J. FY 2022-2023 GCMPC Budget**

Derek Bradshaw reviewed the FY 2022-2023 GCMPC budget. The largest expense in the budget is staff salaries and wages. Healthcare and retirement costs have increased. Final 4<sup>th</sup> quarter Solid Waste revenues are not in yet; if those revenues are lower than projected, that line-item will need to be adjusted. Just over \$273,000 has been set aside under the building maintenance and construction line-item for the recycling facility and a portion of the consultants line-item will be used to hire an architect. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the FY 2022-2023 GCMPC Budget.

Motion passed unanimously.

(Documents on file with minutes)

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Jeffrey M. Peake, to approve the August Contract, Vouchers and Bills for a total \$125,776.56 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Update ending July 31, 2022.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Gloria Nealy, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

### **D. Budget Transfer Requests**

Derek Bradshaw reviewed the Budget Transfer Requests.

**Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Mile LaPointe, to approve the Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

### **E. Authorization for Year End Budget Adjustments**

Derek Bradshaw reviewed the request for Authorization for Year End Budget Adjustments. Staff will research incorporating this authorization into the GCMPC Rules and Procedures/By-Laws.

**Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Authorization for Year End Budget Adjustments.

Motion passed unanimously.

(Documents on file with minutes)

### **F. Recycling Facility Restricted Fund**

Derek Bradshaw stated that staff is requesting approval to move the \$450,000 Solid Waste fund balance into a new restricted line-item. The restricted funding will be used for the construction of a recycling facility.

**Motion: Action:** Approve, **Moved by** William Brandon, **Seconded by** Reggie Smith, to approve the establishment of a Recycling Facility Restricted Fund.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

### **1. 3-C Transportation Planning – August 2022 Status Report**

Christine Durgan stated that staff submitted a grant application under the Infrastructure Investment and Jobs Act last week. If approved, the \$515,000 grant would fund the creation of a safety action plan for Genesee County. A safety action plan must be in place to apply for safety-related funding opportunities.

**Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **2. Environmental Program Update – August 2022 Status Report**

Sheila Taylor stated that the last Recycle Day for the year was held on August 23<sup>rd</sup>. There were 550 appointments, but 632 vehicles were allowed to come through the event. Waste quantities collected have not been received from the contractor yet; however, nearly 83,000 pounds of waste was collected at the July event. A final count of 1,272 tires were collected at the tire event held on August 27<sup>th</sup>. An \$8,000 grant from EGLE covered the cost of this event and the previous one held in June, where 2,300 tires were collected. Staff is in the process of distributing FY 2023 waste hauler permits, which are a requirement of the Solid Waste Ordinance. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Mile LaPointe, **Seconded by** William Brandon, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **3. Community Development Program – August 2022 Status Report**

Sheila Taylor explained that the 2022 Community Development Program Year began on May 1<sup>st</sup>, but the County has just received its funding allocation from HUD. Staff is in the process of scheduling appointments with the local units of government and agencies to sign contracts. Just under \$3 million dollars was received for CDBG, ESG, and HOME projects. Staff has completed monitoring all HOME-assisted rental units and is preparing to begin monitoring the Community Development Block Grant subrecipients.

**Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Domonique Clemons, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **4. Report of the Director – August 2022 Status Report**

Derek Bradshaw stated that the ARPA funded projects are moving along, with some projects already completed. Daniel Moulton is the Planner overseeing the projects under the direction of Christine Durgan. The County will be issuing the Planning Commissioners a county email address. Discussion ensued.

**Motion: Action:** Receive & File, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

## **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

**X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:07 a.m.

Respectfully submitted,  
Nichole Odette, Program Services Specialist  
Genesee County Metropolitan Planning Commission

Draft

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
CHECK DISBURSEMENT VOUCHER  
October 4, 2022**

American Paint Recyclers, LLC.	Latex Paint Disposal	255.00	ACH #39432
Emterra Environmental	Dumpsters for August Recycle Day Event	1,050.00	10329434
Environmental Rubber Recycling	Tire Recycling for August Collection Event	2,544.00	10329435
JP Morgan Chase	Yahoo Domain / Facebook Ad for Tire Recycling Event / HHW Supplies	1,137.87	10329912
Michigan Recycling Coalition	Membership Renewals for Two Staff Members	200.00	10329282
PrintComm	Waste Hauler Permit Stickers	572.00	10329288
R.B. Satkowiaks City Sewer Cleaners	Porta Potties & Sink for Recycle Day Event	325.00	ACH #39646
Staples	Office Supplies	<u>(15.04)</u>	
		<u>\$6,068.83</u>	

## EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
BALANCE SHEET  
For October 1, 2021 to August 31, 2022**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	575,465	\$695,901
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$12,150	\$687
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$142,778	\$0
Prepaid Expenses	\$811	\$68
<b>TOTAL ASSETS</b>	<u><u>731,404</u></u>	<u><u>\$696,656</u></u>
<u>LIABILITIES</u>		
Vouchers Payable	\$274	\$772
Net Pay	\$0	\$0
Deferred Revenue	\$0	\$5,060
<b>TOTAL LIABILITIES</b>	<u><u>\$274</u></u>	<u><u>\$5,832</u></u>
<u>RESERVES, AND FUND BALANCE</u>		
Committed for Tech Upgrades	\$20,000	\$0
Committed-Contractual Disallowances	\$165,000	\$0
Committed-Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$57,825	\$0
Fund Balance, October 1, 2021	\$93,813	457,607
Excess Revenue Over Expenditures	379,492	233,217
Fund Balance, August 31, 2022	<u>\$731,130</u>	<u>\$690,824</u>
<b>TOTAL LIABILITIES, RESERVES, AND FUND BALANCE</b>	<u><u>\$731,404</u></u>	<u><u>\$696,656</u></u>

## EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
Due From Other Governmental Units  
For October 1, 2021 to August 31, 2022**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$120,641	\$0
Due from the Federal Gov't Rideshare	\$5,996	\$0
Due from GLS Region V	\$16,140	\$0
<b>Total Due from Other Governmental Units</b>	<u><u>\$142,778</u></u>	<u><u>\$0</u></u>

EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Revenue and Expenditures**  
**For October 1, 2021 to August 31, 2022**

REVENUE (Exhibit IV)		\$3,033,599
EXPENDITURES (Exhibit V):		
Personnel Services	\$1,028,193	
Fringe Benefits	\$604,402	
Consulting Services	\$76,163	
Contracted Services	\$17,938	
Other Services	\$238,284	
Travel	\$0	
Supplies and Office Costs	\$15,512	
Rent and other County department costs	\$289,960	
Transfers Out	\$155,052	
TOTAL EXPENDITURES		\$2,425,503
EXCESS REVENUE OVER-/UNDER EXPENDITURES		<u>\$608,096</u>

EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Revenue Budget Variance Report**  
**For October 1, 2021 to August 31, 2022**

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,500	5,958	5,960	2
539.000	State Revenue	8,000	7,333	-	(7,333)
504.000	Community Development	848,436	777,733	433,293	(344,440)
523.000	Federal Revenue-FHWA	945,863	867,041	782,960	(84,082)
525.000	Rideshare	100,000	91,667	26,634	(65,033)
699.000	Transfer In	852,733	781,672	155,052	(626,619)
674.003	County Appropriation	396,756	363,693	297,567	(66,126)
674.029	Local Contribution	61,531	56,403	699	(55,704)
679.005	Forfeited Employee Contributions	-	-	22,538	22,538
618.000	Solid Waste Ordinance Fees	1,145,000	1,049,583	717,989	(331,595)
622.001	Inspection Fees	10,000	9,167	21,600	12,433
645.012	Indirect Revenue	515,679	472,706	476,723	4,018
669.007	Interest Earned Revenue	300	275	687	412
679.001	Region V	83,233	76,297	91,898	15,601
	Total Revenue Budget	<u>4,974,030</u>	<u>4,559,528</u>	<u>3,033,599</u>	<u>(1,525,929)</u>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Expenditures: Actual vs. Budget**  
**For October 1, 2021 to August 31, 2022**

EXHIBIT V

Account Number	Account Name	Budget YTD		Expenditures		Budget YTD		Expenditures		Variance YTD 2022	Expenditures As % of Total Budget
		FY 2020	YTD 2020	FY 2021	YTD 2021	FY 2022	YTD 2022				
	Salary & Longevity	1,075,315	981,183	1,192,812	1,017,552	1,273,416	1,028,193	245,223	81		
	Total Fringe Benefit	745,629	538,244	686,262	563,808	773,875	604,402	169,473	78		
724.000	Other Fringes	180,000	0	0	0	181,823	11,019	170,804	6		
702.000	Salary, Per Diem	0	0	0	0	0	0	-	0		
754.000	Supplies, Office	22,750	5,833	18,125	5,624	15,725	8,860	6,865	56		
851.000	Postage	5,550	969	2,000	946	6,250	2,321	3,929	37		
980.000	Equipment	7,500	2,806	1,300	0	7,500	4,331	3,169	58		
931.000	Repairs	500	0	0	0	500	0	500	0		
804.000	Consultants	461,751	0	778,366	190,074	675,126	76,163	598,963	11		
835.001	Health Serv. Employees	700	388	500	368	500	364	136	73		
801.044	Auditing	6,150	5,400	13,400	13,400	11,400	6,300	5,100	55		
801.004	Service Contracts Gen.	195,834	184,123	39,750	12,038	37,130	7,961	29,169	21		
850.000	Telephone	5,400	4,286	6,900	5,010	5,000	3,313	1,687	66		
900.014	Advertising	10,200	2,899	8,600	1,594	27,200	4,426	22,774	16		
872.006	Waste Collections	250,000	38,788	250,000	86,065	673,394	230,363	443,030	34		
910.005	Training	8,050	744	3,900	120	8,940	2,990	5,950	33		
915.000	Memberships	3,650	935	2,100	1,260	3,700	505	3,195	14		
907.005	Validated Parking	1,500	497	450	25	1,500	442	1,058	29		
913.001	Travel	5,200	0	3,000	0	3,700	0	3,700	0		
872.027	Indirect cost expense					93,330	27,999	65,331	30		
872.013	Specialty Waste expense	0	0	10,000	6,216	8,000	0	8,000	0		
	Subtotal: Controllable Cost	2,985,679	1,767,094	3,017,465	1,904,099	3,808,009	2,019,952	1,788,057	53		
955.074	Transfers Out Other Fringe	0	0	14,828	9,578	16,865	35,163	(18,298)	208		
955.075	Transfers Out, Indirect	57,510	18,823	804,110	48,692	835,868	119,890	715,978	14		
957.004	Convenience Copier	1,209,443	64,578	1,500	751	2,500	1,253	1,247	50		
957.005	Motor Pool Charges	3,500	219	10,000	7,350	15,000	11,619	3,381	77		
958.009	Insurance, General	15,000	8,668	48,777	48,777	66,071	66,071	-	100		
958.014	CSA	18,568	18,568	161,973	148,663	229,718	210,575	19,143	92		
	Subtotal: Uncontrollable Costs	1,304,021	110,856	1,041,188	263,810	1,166,022	444,570	721,452	38		
	<b>GRAND TOTALS</b>	<b>\$4,289,700</b>	<b>\$1,877,949</b>	<b>\$4,058,653</b>	<b>\$2,167,909</b>	<b>\$4,974,031</b>	<b>\$2,464,522</b>	<b>2,509,509</b>	<b>50</b>		



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jason Nordberg, Division Manager  
Genesee County Metropolitan Planning Commission

**DATE:** October 4, 2022

**SUBJECT:** **3-C Transportation Planning – September 2022 Status Report**

**Transportation Update**

The FY 2023-2026 Transportation Improvement Program (TIP) and FY 2023 Unified Work Program (UWP) have been approved by the U.S. Department of Transportation (USDOT) and all agreements are in place to begin the 2023 FY. Staff is beginning to work with our partner agencies, such as the Mass Transportation Authority (MTA) and Genesee County Road Commission, to put the documentation together to request final payments from the Michigan Department of Transportation (MDOT) to close out FY 2022. Staff is beginning to meet with local transportation agencies that have projects in FY 2023 to make sure the projects are moving forward as scheduled and to see if any TIP amendments or modifications are required.



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Environmental Program

**DATE:** October 4, 2022

**SUBJECT:** **Environmental Program Update – September 2022 Status Report**

**Solid Waste Program**

Due to expected cost increases from the household hazardous waste (HHW) collection event contractor and traffic issues experienced at 2022 Recycle Day events, staff is evaluating the format of events to be held in 2023. Currently staff is considering whether to continue holding large-scale collection events or change the format to a more frequent, smaller-scale event. These options, along with discussion about establishing a permanent HHW facility, are being evaluated with GCMPC's Local Unit Committee.

Staff has developed a recycling sticker, flyer, and cover letter to help educate residents on the proper ways to recycle curbside in their communities. This information is being mailed to 13,404 single-family households in Fenton Township and Mount Morris Township to increase recycling participation and decrease recycling contamination. These communities were selected as they both have similar population, and one was previously surveyed to have a high recycling participation rate (Fenton Township at 77%) and the other a low participation rate (Mount Morris Township at 37%). The intent is for residents to place the sticker on their curbside recycling container and refer to the flyer to remind them of what can or cannot be recycled in their community. Staff is currently working with PrintComm in Flint to organize and send out the mass mailing. Once the mailings are received by the communities, staff will conduct an additional recycling windshield survey to gauge if participation rates changed.

Staff attended the For-Mar Nature Preserve and Arboretum's BioBlitz event on September 29<sup>th</sup> to engage with K-12 students about GCMPC's environmental programs. Students were able to ask questions and learn more about proper materials management by playing our interactive Stash the Trash game. Informational handouts including coloring pages, a recycling drop-off center directory list, program postcards, as well as promotional items, were distributed to children and their families.

Derek Bradshaw, Director    Christine Durgan, Assistant Director



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Community Development Program

**DATE:** October 4, 2022

**SUBJECT:** **Community Development Program – September 2022 Status Report**

**Community Development Block Grant Program (CDBG)**

During the month of September, staff met with subrecipients to review and sign contracts for the 2022 Program Year projects.

Staff started conducting on-site monitoring of all CDBG subrecipients during September and will continue into October. Letters were sent to subrecipients indicating which projects will be monitored, along with information for them to prepare for the monitoring visit. The monitoring visit ensures that subrecipients are following program requirements and keeping all necessary project documentation.

Progress continues to be made on projects using CARES Act funding. Six new projects were approved by the Board of Commissioners in August using ESG-CV funding for emergency shelter operations, improvements, and homelessness prevention. These new projects fully allocated the remaining ESG-CV funds.

**HOME Investment Partnerships Program (HOME)**

Staff has been in the field monitoring all HOME-assisted rental units previously funded with HOME Investment Partnerships program funds. Monitoring included file review and inspections of the rental units. Staff has requested additional information from some of the properties to review before monitoring can be finalized. Habitat for Humanity is near completion on a single-family new construction home on 183 Oak Street in Montrose. The roof has been sheeted and the homeowner has been pre-qualified for a USDA mortgage.

**Home Improvement Program**

During September, a roof replacement was completed through the Urgent Repair Program, expending \$16,140 in CDBG funds. Three Home Improvement Program projects for seniors were completed and utilized \$5,476 in HOME funding and \$38,420 in CDBG funding. Seven homeowner referrals were submitted to the Consumers Energy Helping Neighbors Program to receive new furnaces and/or hot water heaters.

Derek Bradshaw, Director    Christine Durgan, Assistant Director

**Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale**

Bids have been requested for debris removal inside the Phyllis Drive property in Clio. Staff has begun writing specs to rehab the property purchased in Burton. Staff is continuing to search for additional properties to acquire for rehab/resale.



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission  
**FROM:** Derek Bradshaw, Director  
**DATE:** October 4, 2022  
**SUBJECT: Report of the Director – September 2022 Status Report**

**American Rescue Plan Act Local Unit Projects**

Flint Township will be bidding out their corridor study and market analysis project for the Miller/Linden Road area this fall. The RFQ language has been approved for the project. A joint project between Mundy Township and Gaines Township to construct a new watermain is ready to bid out. The project will take place along Elms Road between Hill Road and Morrish Road.

Staff will be compiling required quarterly report information for all local unit projects during the month of October.

**GLS Region V**

Staff began the annual Pavement Surface and Evaluation Rating (PASER) process in July and rating is nearing completion for this year. Staff worked with Local Road Agencies to comply with the State of Michigan Transportation Asset Management Council's mandate that all federal aid roads be rated using the PASER Road Rating System. All federal aid and local roads in Genesee County, and all local roads in Shiawassee County, were rated this year. Analysis of the PASER data collection will be completed later this fall and distributed in a summary report.

The next GLS Region V meeting will be held on November 22, 2022.

Derek Bradshaw, Director    Christine Durgan, Assistant Director