

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
October 14, 2021 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Monday, October 14, 2021, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 222, Flint, Michigan.

I. CALL TO ORDER

Christine Durgan called the meeting to order at 11:07 a.m.

II. ROLL CALL

Present:

Brad Dick, Christine Durgan, Colleen Brown, Shelley Thompson, Meredith Davis, Terry Peck, and Shelia Taylor.

Absent: Jeff Lutze, Mark Emmendorfer, Ellen Ellenburg, and Debra Newman.

Others Present: Damon Fortney and Jill Floeter.

There were no members of the public in attendance, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

III. MINUTES

A. Minutes of the August 26, 2021 Meeting

Motion: Action: Approve, **Moved by** Meredith Davis, **Seconded by** Colleen Brown, to approve the minutes of the August 26, 2021 meeting as presented.

Motion passed unanimously.

IV. APPROVAL OF ESG-CV PROJECTS

Damon Fortney stated in September, staff released an application for Emergency Solutions Grant (ESG-CV) through the CARES Act, applications were due September 27th. Four applications for funding were received and staff has reviewed and scored the completed eligible applications. Mr. Fortney stated that project will be split into two phases; contract approval will be requested for activities that can begin immediately. For activities requiring a more in-depth environmental review, staff will request contract approval once the environmental process is completed. Staff is requesting approval of the projects listed below to be funded with Emergency Solutions Grant-CARES funding: Genesee County Youth Corporation: Phase 1: Window coverings, and computer software updates in the proposed amount of \$13,000.00. Phase 2: Window replacement, garage door repair, siding repair, kitchen floor replacement, shelving, restroom

renovation, water damage repair, and painting in the proposed amount of \$92,000.00. Total Project Cost: \$105,000.00.

My Brother's Keeper: Phase 1: Shelter advisor, administrative clerk, laundry staff, and purchase of new truck in the proposed amount of \$91,580.00. Phase 2: Window replacements in the proposed amount of \$60,000.00. Total Project Cost: \$151,580.00.

Discussion ensued.

Motion: Action: Approve, **Moved by** Brad Dick, **Seconded by** Shelley Thompson, to approve the ESG-CV Projects.

Motion passed unanimously.

V. COMMUNITY DEVELOPMENT PROGRAM TRANSFER OF FUNDS

Mr. Fortney stated the program year has ended so these programs had a remaining balance that will be recaptured and put back into Genesee County CDBG Program Funds. These are the following transfers:

- 2020 Village of Goodrich Senior Center Operations; amount recaptured: \$4,307.00
- 2020 Gaines Township Senior Center Operations; amount recaptured: \$1,820.00
- 2020 Mundy Township Vocation Independence Program; amount recaptured: \$374.42
- 2020 Flint Township Crime Prevention Program; amount recaptured: \$309.55
- 2020 Legal Services of Eastern Michigan Fair Housing Program; amount recaptured: \$312.18
- 2020 Richfield Township Senior Center Operations; amount recaptured: \$346.44

Motion: Action: Approve, **Moved by** Colleen Brown, **Seconded** by Meredith Davis, to approve the Community Development Program Transfer of Funds.

Motion passed unanimously.

VI. HUD UPDATE

Shelia Taylor stated the recaptured funds that Damon discussed will go back into our available funding. Ms. Taylor stated in the next month or two staff will begin the 2022 action plan. Ms. Taylor explained a list of projects has been compiled for 2022 so available funding will be distributed to the approved projects. Staff just signed contracts for 2021 funds a month ago. Ms. Taylor also stated some of the CARES funding helped purchase a grant management program called Neighborly, staff has an advanced training this afternoon which will include ten staff members in our office. A training will be scheduled with agencies, HIP contractors, and local units of government to teach them how to utilize the Neighborly software system. Lastly, Ms. Taylor stated if you go to our website GCMPC.org the Home Improvement Program application can be accessed for any residents in need of home improvements via the new Neighborly software. Christine Durgan stated an Urgent Home Repair Program has just been launched also for urgent home repair needs, for example a roof, furnace, well, or septic. That application can also be found on the GCMPC.org website.

Discussion ensued.

VII. OTHER BUSINESS

None

VIII. ADJOURNMENT

Ms. Durgan adjourned the meeting at 11:28 a.m.

Respectfully submitted,
Jill Floeter, Secretary
Genesee County Metropolitan Planning Commission