



**GENESEE COUNTY**  
**METROPOLITAN PLANNING COMMISSION**

**GCMPC MEETING**

**Tuesday, October 1, 2024**  
**8:00 A.M.**

**Commissioners**

Alan Himelhoch  
Chairperson

Mike LaPointe  
Vice-Chairperson

Gloria J. Nealy  
Secretary

Dr. Beverly Brown

Cheryl Sclater

Jeffrey M. Peake

Lauren Coney

Martin L. Cousineau

Reggie Smith

Tyler Rossmassler

William Brandon

Genesee County Administration Building  
1101 Beach Street  
3<sup>rd</sup> Floor - Harris Auditorium  
Flint, MI 48502

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Minutes
  - \*\*\*A. Minutes of the September 10, 2024 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
  - A. Housing Initiative Presentation
- VI. Committee Reports
  - A. Election Committee
    - \*\*\*1. Election of Officers
- VII. New Business
- VIII. Finances

\*\*\*A. Contract, Vouchers and Bills (attached)

\*\*\*B. Commission Expenses and Per Diems (to be distributed)

\*\*\*C. Financial Update (attached)

IX. Old Business

A. Project Status

\*\*\*1. 3-C Transportation Planning – September 2024 Status Report (attached)

\*\*\*2. Environmental Program – September 2024 Status Report (attached)

\*\*\*3. Community Development Program – September 2024 Status Report (attached)

\*\*\*4. American Rescue Plan Act – September 2024 Status Report (attached)

\*\*\*5. Report of the Director – September 2024 Status Report (attached)

B. Commissioner Comments

X. Adjournment

**\*\*\*Indicates Action Item**

**NEXT MEETING: Tuesday, November 6, 2024**

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, September 10, 2024, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, September 10, 2024, in the Harris Auditorium of the Genesee County Administration Building, 3<sup>rd</sup> Floor, 1101 Beach Street, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Cheryl Sclater, Dr. Beverly Brown, Gloria Nealy, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

**Absent:** Jeffrey Peake

**Others Present:** Chris Durgan, Sheila Taylor, Jacob Maurer, Nichole Odette and Renate Soto.

**III. MINUTES**

**A. Minutes of the August 6, 2024, Regular Meeting**

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** William Brandon, to approve the August 6, 2024 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

Chris Durgan introduced two new staff members that recently started at the Planning Commission. Theresa LeFavour, Secretary and Jacob Hawkins, Housing Rehabilitation Specialist.

Chairperson Himelhoch stated that if anyone has an interest in running for a Planning Commission officer, let him or any staff member know. Any Commissioner is welcome to run, and the election will be held at the next meeting on October 1, 2024.

**VI. COMMITTEE REPORTS**

## **A. Budget Committee**

### **1. Approval of FY 2024-2025 GCMPC Budget**

Chairperson Himelhoch stated that the Budget Committee met prior to this meeting in which he filled in as temporary Chair. Chris Durgan provided an overview of the FY 24/25 budget and indicated that our core program funding, staff levels and health care costs have stayed consistent. This year's budget includes some additional revenue including a Department of Energy-Energy Efficiency Block Grant and an increase in state revenue for solid waste planning for the County's Material Management Plan (MMP).

Chairperson Himelhoch stated the Budget Committee made and approved a motion to recommend the FY 2024-2025 GCMPC Budget to the full Commission. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded** Martin Cousineau, to approve the FY 2024-2025 GCMPC Budget as presented.

Motion passed unanimously.

(Original on file with minutes)

## **VII. NEW BUSINESS**

### **A. Congestion Mitigation Air Quality (CMAQ) Funding Award (Rideshare)**

Jacob Maurer stated that we received this year's Rideshare Contract, funded through MDOT's Congestion Mitigation Air Quality (CMAQ) grant program. The \$50,000 in funding will be used to administer the Rideshare program including staff time and marketing.

**Motion: Action:** Approve, **Moved by** Dr. Beverly Brown, **Seconded** Reggie Smith, to recommend to the Genesee County Board of Commissioners to enter into the FY 2025 Rideshare contract contingent on approval of the finalized contract language by staff and Corporation Counsel.

Motion passed unanimously.

(Original on file with minutes)

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

Chris Durgan reviewed the Contract, Vouchers and Bills.

**Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandton, to approve the August Contract, Vouchers and Bills for a total \$121,045.38 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Lauren Coney, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Chris Durgan reviewed the Financial Update ending July 31, 2024.

**Motion: Action:** Approve, **Moved by** Reggie Smtih, **Seconded by** Lauren Coney, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

#### **D. FY 2024 Budget Transfer Requests**

**Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve the FY 2024 Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

#### **E. Authorization for Year End Budget Adjustments**

Chairperson Himelhoch stated this policy is in place if year-end transfers are needed to keep things in line. Transfers are allowed if under 25% of the total amount of the line item or any changes to line items less than \$6,000.

**Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve the Authorization for Year End Budget Adjustments as presented.

Motion passed unanimously.

(Documents on file with minutes)

### **IX. OLD BUSINESS**

#### **A. Project Status**

##### **1. 3-C Transportation Planning – August 2024 Status Report**

Jacob Maurer stated that the Transportation Improvement Program (TIP) call for projects opened on August 26<sup>th</sup> and will close on September 30<sup>th</sup>. Staff has started meeting with Road Agencies and communities in Genesee County to provide application assistance. Staff will be working in partnership with Kettering University and the Flint Mass Transportation Authority (MTA) regarding plans to increase availability of electric vehicle charging stations throughout Genesee County. The funds are to be secured through the Charging and Fueling Infrastructure (CFI) Discretionary Grant Program. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded** William Brandon, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

##### **2. Environmental Program Update – August 2024 Status Report**

Jacob Maurer stated that the 4<sup>th</sup> Recycle Day event was held on August 13<sup>th</sup>. One hundred thirty-five residents participated and dropped off nearly 15,000 pounds of household hazardous waste. 180 residents participated in the 5<sup>th</sup> and final event on August 20<sup>th</sup>. In summary, 906 residents were served at the 2024 Recycle Day events. Staff is seeking applications to fill 11 positions on the Materials Management Planning Committee (MMPC) which will guide the development and implementation of the Genesee County MMP. Demolition continues at the McDonald Dairy site. Staff is working on preliminary costs for an architect to design the new Drop-off Recycling and Education Center.

**Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Lauren Coney, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **3. Community Development Program – August 2024 Status Report**

Sheila Taylor stated that staff received the HUD grant agreement to implement the 2024 CDBG projects. Once the funding for the projects is received, staff can begin signing contracts with local units of government. Staff is working on a housing initiative and looking for ways to maximize the use of our HOME funding and make an impact on housing in our community. Staff is working to finalize the program details and is expected to present the initiative to the Board of Commissioners next month.

**Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** Dr. Beverly Brown, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **4. Housing Program Update – August 2024 Status Report**

Nichole Odette stated we have 25 project completions so far this year and 13 projects are underway. The Neighborhood Stabilization Program (NSP) property in Burton is currently under contract to be sold to a first-time homebuyer. Ms. Odette presented before-and-after pictures of the renovated home to the Commissioners.

**Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the Housing Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **5. American Rescue Plan Act – August 2024 Status Report**

Chris Durgan provided an update on senior center projects funded with ARPA funds, summarizing what phases the projects are in. The Genesee County Land Bank continues to make progress on demolitions, having spent \$5.4 million of the \$8 million allocation. All other ongoing ARPA projects are on track to meet completion deadlines.

**Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve the American Rescue Plan Act Report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **6. Report of the Director – July 2024 Status Report**

Chris Durgan stated that Next Genesee broadband subcommittee members Dr. Beverly Brown, Derek Bradshaw, and Jacob Maurer attended a session in Livingston County to learn how Livingston County is implementing their Fiber Project. At the next GCMPC meeting, staff will be providing additional information on a housing initiative that will include new construction and housing rehabilitation components.

Dr. Brown summarized the broadband subcommittee's visit to Livingston County. Genesee County's broadband committee is hosting a community partner's meeting, Thursday, September 12, at the Genesee Intermediate School District to get assistance

on launching a survey in Genesee County to assess the need for Broadband in Genesee County.

**Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** Dr. Beverly Brown, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

### **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

### **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 8:56 a.m.

Respectfully submitted,  
Renate Soto, Program Services Specialist  
Genesee County Metropolitan Planning Commission

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**CHECK DISBURSEMENT VOUCHER**  
October 1, 2024

American Paint Recyclers, LLC	Latex Paint Recycling	20.00	ACH # 51302
Cirba Solutions Services, LLC	Battery recycle kits	5,115.95	10361911
Happy Can Disposal Inc.	Recycle Days dumpster rentals	485.00	10362190
JP Morgan Chase Bank	Licenses for TIP application, web hosting, website maintenance, battery buckets	3,235.12	10362438
R. B. Satkowiaks City Sewer Cleaners	Recycle Days portable restroom rental	225.00	ACH # 51377
		<u>\$9,081.07</u>	

## EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
BALANCE SHEET  
For October 1, 2023 to August 31, 2024**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	565,551	\$2,049,695
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$0
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$252,481	\$0
Prepaid Expenses	\$6,909	\$285
<b>TOTAL ASSETS</b>	<b><u>825,141</u></b>	<b><u>\$2,049,980</u></b>
<u>LIABILITIES</u>		
Vouchers Payable	\$498	\$385
Net Pay	\$0	\$0
Deferred Revenue	\$0	\$4,240
<b>TOTAL LIABILITIES</b>	<b><u>\$498</u></b>	<b><u>\$4,625</u></b>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$58,349	\$0
Restricted for construction of solid waste recycling facility	\$0	\$1,503,874
Fund Balance, October 1, 2023	\$359,909	-
Excess Revenue Over Expenditures	206,385	541,480
Unrestricted fund balance	\$566,294	\$0
<b>Total Reserves and Fund Balance, August 31, 2024</b>	<b><u>\$824,643</u></b>	<b><u>\$2,045,354</u></b>
<b>TOTAL LIABILITIES, RESERVES, AND FUND BALANCE</b>	<b><u>\$825,141</u></b>	<b><u>\$2,049,979</u></b>

## EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
Due From Other Governmental Units  
For October 1, 2023 to August 31, 2024**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$180,512	\$0
Due from the Federal Gov't Rideshare	\$0	\$0
Due from GLS Region V	\$71,970	\$0
<b>Total Due from Other Governmental Units</b>	<b><u>\$252,481</u></b>	<b><u>\$0</u></b>

EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Revenue and Expenditures**  
**For October 1, 2023 to August 31, 2024**

REVENUE (Exhibit IV)		\$3,140,489
EXPENDITURES (Exhibit V):		
Personnel Services	\$1,055,681	
Fringe Benefits	\$562,545	
Consulting Services	\$4,575	
Contracted Services	\$89,057	
Other Services	\$117,996	
Travel	\$297	
Supplies and Office Costs	\$180,555	
Rent and other County department costs	\$359,697	
Transfers Out	\$22,220	
TOTAL EXPENDITURES		\$2,392,624
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$747,865</u>

EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Revenue Budget Variance Report**  
**For October 1, 2023 to August 31, 2024**

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,320	5,793	5,820	27
539.000	State Revenue	127,702	117,060	-	(117,060)
504.000	Community Development	710,957	651,711	520,705	(131,005)
523.000	Federal Revenue-FHWA	1,121,589	1,028,123	598,453	(429,670)
509.000	Federal Revenue -safe streets grant	412,000	377,667	12,696	(364,971)
525.000	Rideshare	100,000	91,667	95,517	3,850
699.000	Transfer In	214,104	196,262	-	(196,262)
674.003	County Appropriation	431,255	395,317	323,441	(71,876)
674.029	Local Contribution	26,658	24,437	100	(24,337)
672.001	Miscellaneous Revenue	-	-	500	500
679.005	ForFeited Employee Contributions	-	-	-	-
618.000	Solid Waste Ordinance Fees	869,247	796,810	751,645	(45,165)
622.001	Inspection Fees	10,000	9,167	9,895	728
645.012	Indirect Revenue	607,690	557,050	475,391	(81,659)
645.019	Indirect Revenue-planning	552,086	506,079	99,183	(406,896)
669.007	Interest Earned Revenue	40,000	36,667	86,512	49,845
679.001	Region V	76,220	69,868	160,632	90,763
	Total Revenue Budget	<u>5,305,829</u>	<u>4,863,676</u>	<u>3,140,489</u>	<u>(1,723,187)</u>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Expenditures: Actual vs. Budget**  
**For October 1, 2023 to August 31, 2024**

EXHIBIT V

Account Number	Account Name	Budget FY 2022	Expenditures 2022	Budget FY 2023	Expenditures 2023	Budget FY 2024	Expenditures 2024	Variance 2024	Expenditures As % of Total Budget
	Salary & Longevity	1,273,416	1,028,193	1,181,280	1,016,707	1,214,453	1,055,681	158,772	87
	Total Fringe Benefit	773,875	604,402	752,556	593,100	723,508	562,545	160,963	78
724.000	Other Fringes	181,823	11,019	154,365	11,729	128,753	71	128,682	0
754.000	Supplies, Office	15,725	8,860	5,900	950	33,609	11,620	21,989	35
801.004	Service Contracts Gen.	37,130	7,961	4,800	3,508	14,780	11,832	2,948	80
804.000	Consultants	675,126	76,163	1,000	702	1,280,384	157,103	1,123,281	12
835.001	Health Serv. Employees	500	364	11,400	0	1,200	934	266	0
850.000	Telephone	5,000	3,313	41,300	14,740	4,500	3,641	859	81
872.027	Indirect cost expense	0	0	586,766	101,655	423,333	76,963	346,370	18
900.014	Advertising	27,200	4,426	432,437	235,909	32,625	2,286	30,339	7
910.005	Training	8,940	2,990	3,900	801	15,300	5,697	9,603	37
913.001	Travel	3,700	505	6,300	2,291	11,305	4,111	7,194	36
915.000	Memberships	3,700	505	1,500	424	4,000	1,202	2,798	30
931.000	Repairs	500	0	949,574	121,197	500	0	500	0
980.000	Equipment	7,500	4,331	500	0	15,000	8,541	6,459	57
801.044	Auditing	11,400	6,300	14,078	6,522	11,400	0	11,400	0
851.000	Postage	6,250	2,321	15,000	4,010	7,000	919	6,081	13
872.006	Waste Collections	673,394	100,574	9,840	4,092	301,247	108,253	192,994	36
872.013	Specialty Waste expense	3,808,009	0	8,000	0	0	0	-	0
872.022	Indirect cost -nonproductive	0	0	0	0	182,709	0	182,709	0
907.005	Validated Parking	1,500	442	273,095	0	1,500	297	1,203	20
930.000	Building maintenance & construction	0	0	176,741	0	303,400	0	303,400	0
	Subtotal: Controllable Cost	7,514,688	1,862,668	4,630,332	2,118,335	4,710,507	2,011,696	2,698,811	43
955.074	Transfers Out Other Fringe	0	0	21,721	0	-	0	-	0
955.075	Transfers Out, Indirect	16,865	35,163	835,868	0	214,104	0	214,104	0
957.004	Convenience Copier	835,868	119,890	2,500	1,659	3,000	2,257	743	75
957.005	Motor Pool Charges	2,500	1,253	15,000	15,611	17,500	16,442	1,058	94
958.009	Insurance, General	15,000	11,619	66,071	98,648	113,057	113,057	-	100
958.014	CSA	66,071	66,071	229,718	208,525	247,661	227,023	20,638	92
	Subtotal: Uncontrollable Costs	936,304	233,995	1,170,877	324,443	595,322	358,779	236,543	60
	<b>GRAND TOTALS</b>	<b>\$8,450,992</b>	<b>\$2,096,664</b>	<b>\$5,801,210</b>	<b>\$2,442,779</b>	<b>\$5,305,829</b>	<b>\$2,370,475</b>	<b>2,935,354</b>	<b>45</b>



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jacob Maurer, Division Manager  
Transportation Program

**DATE:** October 1, 2024

**SUBJECT:** **3-C Transportation Planning – September 2024 Status Report**

**Transportation Improvement Program**

In September, staff has been meeting with all road and transit agencies to discuss the FY 2026- 2029 Transportation Improvement Program (TIP) Call for Projects. The deadline to submit an application is September 30<sup>th</sup>. Staff will be reviewing all TIP applications received and begin scoring the applications based on the metrics decided by the Transportation Systems Management Subcommittee. Additionally, each application will undergo both a desktop review and site visit to ensure the proposed infrastructure improvements are appropriate.

**Asset Management**

In September, staff completed Pavement Condition Reports for all local units within Genesee County. In addition, a new interactive dashboard where local units and members of the public can access pavement condition data information across the county, sorting and filtering as necessary has been completed and can be found on our website: <https://gcmplc.org/pavement-conditions/>

**Transportation Safety Planning**

The Genesee County Transportation Safety Action Plan Consultant Contract was signed and executed September 10<sup>th</sup>. The Consultant began finalizing timelines and structuring assignments. Staff will meet with the consultant, AECOM, on October 2<sup>nd</sup> for a kick-off meeting. Formation of the task force and introductory public involvement will begin in October.

**Program Management**

The FY 2025 Unified Work Program (UWP) was approved by the Federal Highway Administration (FHWA). Project authorizations (PAs) are slowly rolling in for each of the grants identified in the FY 2025 UWP. We anticipate that all PAs will be approved and in place prior to October 1<sup>st</sup>.



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jacob Maurer, Division Manager  
Environmental Program

**DATE:** October 1, 2024

**SUBJECT: Environmental Program Update – September 2024 Status Report**

**Solid Waste Program**

The Recycle Day events for 2024 have concluded. 906 total vehicles were served this year. The total weight collected in 2024 was 168,831 pounds, about 186 pounds per vehicle. Due to the appointment system and new random drawing format, the events were efficient with many positive comments received from those who attended. Staff are currently in the process of determining the Recycle Day event format for 2025.

Staff attended the Michigan Recycling Coalition's Materials and Recycling Management Training in late September. This training highlighted the benefits of recycling, the role of county planning in program development and maintenance, and sustainable program planning, implementation, and management. This training provided a good opportunity to learn about best practices and network with other agencies.

Staff are reviewing applications to fill 11 positions on the Materials Management Planning Committee (MMPC). The deadline to apply was Friday, September 20<sup>th</sup>. Each county in Michigan is required to develop a Materials Management Plan (MMP). The MMPs will shift focus away from establishing landfill disposal capacity for garbage to waste diversion through recycling and composting programs. The MMPC will play a key role in guiding the development and implementation of the Genesee County MMP.

**Recycling and Education Center**

Demolition activities continue at the McDonald Dairy site where the Drop-off Recycling and Education Center is planned to be located. Burnash Wrecking, the demolition contractor, has made progress on removing concrete foundations and parking lots through the property.

During this process, Burnash Wrecking uncovered a previously buried parking lot that lay underneath the main building. Staff and Burnash are in the process of discussing a potential contract timeline extension due to this discovery and the work it will take to remove the additional concrete.

Derek Bradshaw, Director    Christine Durgan, Assistant Director







**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Community Development Program

**DATE:** October 1, 2024

**SUBJECT:** **Community Development Program – September 2024 Status Report**

**Community Development Block Grant Program (CDBG)**

During the month of September, staff received and executed the 2024 HUD grant agreements. Staff is still awaiting the actual receipt of 2024 funds before we can begin any new projects.

Community Development staff will begin working on the 2025-2029 Consolidated Plan this fall, which outlines our program goals for the next 5 years. The Consolidated Plan will be developed in conjunction with an update to the county's master plan, Genesee: Our County, Our Future.

**HOME Investment Partnerships Program (HOME)**

In September, staff worked on preparing the 2024 TBRA contracts while awaiting the release of funding from HUD. Once the funding is released, staff will schedule appointments with TBRA subrecipients to review and sign contracts. Additionally, staff monitored the progress of Habitat for Humanity's new construction project at 2446 Nerredia St. in Flint Township.

**Home Improvement Program**

During September, one roof replacement was completed under the Urgent Repair Program, utilizing \$14,954 in CDBG funds. Three Home Improvement Program projects were finalized, expending \$38,004 in HOME and CDBG funding. Staff worked with the Purchasing Department to release a Lead Services Request for Proposals (RFP). Vendor proposals to provide lead inspections, risk assessments, clearances, and asbestos inspections are due on October 7<sup>th</sup>.

**Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale**

The sale of the NSP property located on Dixel Drive in Burton is still pending the results of the buyer's inspection report. The lending institution will finalize requested amounts of downpayment and gap financing assistance following the inspection process. Staff revised the work specifications for the NPRR property located at 11209 Phyllis Drive in

Derek Bradshaw, Director    Christine Durgan, Assistant Director

Vienna Township and an Invitation to Bid (ITB) was released on September 27<sup>th</sup>. A mandatory pre-bid walk-through will be held on Monday, October 14<sup>th</sup>.



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission  
**FROM:** Christine A. Durgan, Assistant Director  
**DATE:** October 1<sup>st</sup>, 2024  
**SUBJECT:** **American Rescue Plan Act – September 2024 Status Report**

**American Rescue Plan Act Local Unit Projects**

Berston Field House has spent their \$1 million ARPA allocation. The funds were used to pay for construction costs as work continues on the renovation and expansion of the facility. The County ARPA funding will also allow Berston to unlock a \$1 million match grant from the Mott Foundation.

Progress continues on the Hill/Elms Water project and the LaFontaine Water Expansion Project, located in Gaines and Mundy Townships. These projects will promote economic growth by adding and improving water service to those areas.

Nineteen senior center projects will receive funding to do a variety of activities, including building interior upgrades, new vans, furniture, technology, and storage barns. Currently 11 contracts are signed, 6 are under review at the Treasury, 1 is under environmental review at the state level or in mandatory public comment, and 1 is awaiting contract signature. Some center projects are currently out to bid for interior works and van acquisition projects.

Staff will be carrying out monitoring of several ARPA subrecipients at the beginning in November. These audits will ensure that all required record-keeping, project accounting, and internal controls continue to meet program requirements.



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Derek Bradshaw, Director

**DATE:** **October 1, 2024**

**SUBJECT:** **Report of the Director – September 2024 Status Report**

**Genesee County Broadband Initiative**

NextGenesee, the brainchild of the Genesee County Broadband Task Force, began with an ambitious goal: to ensure every home and business in the county has access to reliable, high-speed internet. To accomplish this goal, NextGenesee has launched a countywide survey to better understand the challenges faced by residents in accessing quality, high-speed internet and participating in the online economy. The input of the community will help NextGenesee determine its priorities and to seek out areas of greatest need.

The survey can be completed at: [merit.edu/nextgenesee](http://merit.edu/nextgenesee).

**GLS Region V**

The next regularly scheduled GLS Region V meeting will be held on November 26<sup>th</sup> at 6:00 p.m.