



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org



DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION MEETING
1101 BEACH STREET, ROOM 223

Tuesday, October 1, 2019
8:00 A.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the September 10, 2019 Regular Meeting (attached)
 - ***B. Minutes of the September 25, 2019 Additional Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
- VIII. Finances
 - ***A. Contract, Vouchers and Bills (to be distributed)
 - ***B. Commission Expenses and Per Diems (to be distributed)
 - ***C. Financial Update (attached)

Alan Himmelhoch Chairperson	Alexander H. Isaac Vice-Chairperson	Gloria J. Nealy Secretary	Martin Cousineau Commissioner	Ted Henry Commissioner	Mike LaPointe Commissioner	Jeffrey M. Peake Commissioner	David Martin Commissioner	Cheryl Sclater Commissioner	Reggie Smith Commissioner
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IX. Old Business

A. Project Status

- ***1. 3-C Transportation Planning – September 2019 Status Report (attached)
- ***2. Environmental Program – September 2019 Status Report (attached)
- ***3. Community Development Program – September 2019 Status Report (attached)
- 4. Genesee County Plan Update – Presentation
- ***5. Director-Coordinator Report – September 2019 Status Report (attached)

B. Commissioner Comments

X. Adjournment

*** Indicates Action Item

NEXT MEETING: Wednesday, November 6, 2019

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, September 10, 2019, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, September 10, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, David Martin, Gloria Nealy, Martin Cousineau, Mike LaPointe, Reggie Smith, and Ted Henry.

Absent: Jeffrey M. Peake.

Others Present: Christine Durgan, Sheila Taylor, Jason Nordberg, and Nichole Odette.

Chairperson Himelhoch stated that Derek had an emergency back home and our thoughts are with him and his family.

III. MINUTES

 **A. Minutes of the August 6, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to approve the August 6, 2019 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**


There were no Communications.

VI. COMMITTEE REPORTS

 **A. Consultant Selection Committee**

Mike LaPointe stated that the Consultant Selection Committee discussed and reviewed staff's recommendation for the Roundabout Implementation Study. Staff followed the

Brooks Act in the selection process because the study involves engineering services. The Brooks Act requires a qualifications-based process, not a cost-based process and the three top scoring firms must be interviewed. Rowe Professional Services Company received the highest over-all score and is the Consultant Selection Committee's recommendation to perform the Roundabout Implementation Study. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Alexander Isaac, to approve the report and recommendation of the Consultant Selection Committee to select Rowe Professional Services Company to perform the Roundabout Implementation Study.

Motion passed unanimously.

(Documents on file with minutes)

B. Election Committee

Reggie Smith stated that the current Chairperson, Vice Chairperson, and Secretary expressed interest in serving as officers for 2020. No other nominations were received. The Election Committee recommends the following to serve as GCMPC officers for 2020: Alan Himelhoch as Chairperson, Alexander Isaac as Vice Chairperson, and Gloria Nealy as Secretary.

 **Motion: Action:** Approve, **Moved by** David Martin, **Seconded by** Mike LaPointe, to approve the recommendation to elect Alan Himelhoch as Chairperson, Alexander Isaac as Vice Chairperson, and Gloria Nealy as Secretary for 2020.


Himelhoch - Abstain

Motion passed.

VII. NEW BUSINESS

A. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA)

Jason Nordberg explained that last year MDOT began requiring a formal agreement between GCMPC and the MTA in order for the MTA to be reimbursed for work completed in relation to the implementation of the Genesee County Unified Work Program. The only updates from last year are the funding amount and date changes. Chairperson Himelhoch stated that he did not review the agreement as an Attorney for GCMPC.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Gloria Nealy, to provide a recommendation of approval of the Pass Through Agreement between GCMPC and the MTA to the Genesee County Board of Commissioners and for Chairperson Ted Henry to sign the agreement.

Henry - Abstain


Motion passed.

(Documents on file with minutes)

B. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V)

Jason Nordberg explained that GLS Region V provides funding to GCMPC to pay for staff services to implement the regional transportation work program in Genesee, Lapeer, and

Shiawassee Counties. MDOT requires this formal agreement in order for GCMPC to be reimbursed. Chairperson Himelhoch stated that he did not review the agreement as an Attorney for GCMPC or GLS Region V. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to provide a recommendation of approval of the Pass Through Agreement between GCMPC and GLS Region V to the Genesee County Board of Commissioners and for Chairperson Ted Henry to sign the agreement.


Himelhoch - Abstain

Motion passed.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the September Contract, Vouchers and Bills for a total of \$31,133.96 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Cheryl Sclater, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Christine Durgan reviewed the Financial Statements.

A Budget Committee meeting and an additional GCMPC meeting will be scheduled to approve the FY 2019-2020 GCMPC budget. The Board of Commissioners will vote on a final County budget on September 25th. Staff will contact Commissioners regarding possible dates and times.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Cheryl Sclater, to approve the Financial Update as presented.

Motion passed unanimously.


(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – August 2019 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning Report.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – August 2019 Status Report

Sheila Taylor reviewed the Environmental Program Update.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – August 2019 Status Report

Sheila Taylor stated that the Community Development program year began on May 1st, but staff just received the grant agreements from HUD. Once HUD receives the signed agreements and releases the funding, staff can begin signing contracts with the sub-recipients. HUD monitored the HOME and ESG programs in July. The exit interview went well, however, a final letter hasn't been received yet.

Chairperson Himelhoch asked if the Neighborhood Stabilization Program (NSP) was nearing its close-out. Ms. Taylor stated that there is still between \$500,000 and \$700,000 left for acquisition, rehab and re-sale, but the demolition funding has been spent. An MOU between GCMPC and the Land Bank is going through the approval process, which will allow for the purchase of more homes. HUD is now permitting recipients to close-out the NSP grants and continue the program, however, all NSP guidelines must still be followed.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Martin Cousineau, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Genesee County Plan Update – August 2019 Status Report

Christine Durgan explained that staff is in the process of writing the final plan document. The task is challenging, as staff must ensure that all federal requirements are being met, while at the same creating an interesting, user-friendly document. Input sessions will be held soon in relation to the transportation projects that will be a part of the plan and again when the draft plan is presented for review. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to receive and file the Genesee County Plan Update as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Director-Coordinator Report – August 2019 Status Report

Christine Durgan stated that along with finalizing the budget, the Accounting staff is also preparing for the year-end close-out.

 **Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Alexander Isaac, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)



B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.



X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:05 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

Draft

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
ADDITIONAL MEETING
Wednesday, September 25, 2019, 8:00 a.m.**

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Wednesday, September 25, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, Martin Cousineau, Mike LaPointe, Reggie Smith, and Ted Henry.

Absent: Cheryl Sclater and Jeffrey M. Peake

Others Present: Derek Bradshaw, Christine Durgan, Nicole Lewis, Holly Halverson, and Nichole Odette.

 **III. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **IV. COMMUNICATIONS**


There were none.

V. COMMITTEE REPORTS

A. Budget Committee


 **1. GCMPC FY 2019-2020 Budget**

Chairperson Himelhoch stated that the Budget Committee reviewed the FY 2019-2020 budget and recommends approval to the full Commission. The over-all budget has decreased from last year by \$1 million dollars due to a reduction in federal transportation funds, solid waste fees, the County appropriation, and transfers in and out. The budget reflects a \$303,815 shortfall due to Solid Waste carryover funds, which cannot be listed as revenue. Of that, \$174,534 is earmarked for the Solid Waste Study and \$129,281 will be used for Solid Waste Collections. Solid Waste revenues have decreased, which may require an increase to ordinance fees or fewer Recycle Day events. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Martin Cousineau, to approve the FY 2019-2020 GCMPC Budget as presented.
Motion passed unanimously.
(Documents on file with minutes)

 **2) Year-End Budget Transfer Request**

Derek Bradshaw explained that the budget transfers are needed in order to align budget.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to approve the Year-End Budget Transfer Request as presented, as well as the report of the Budget Committee.
Motion passed unanimously.
(Documents on file with minutes)

 **3) Authorization for Year-End Budget Adjustments**

Derek Bradshaw requested authorization to make year-end budget adjustments up to 25% of the total line item, or any changes to line items less than \$6,000, that may be needed in order to close-out the 2019 Fiscal Year. The Commission will be notified of any such changes and budget transfers exceeding 25% of the total amount of the line item will be presented to the GCMPC for approval.

 **Motion: Action:** Authorize, **Moved by** Mike LaPointe, **Seconded by** Alexander Isaac, to authorize Derek Bradshaw to make budget transfers up to 25% of the total line item, or any changes to line items less than \$6,000, for year-end adjustments.
Motion passed unanimously.

 **VI. Commissioner Comments**

Chairperson Himelhoch stated that Janice Karcher has moved to Missouri and is no longer on the GCMPC. A new Commissioner will be appointed.

 **VII. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For Period Ending August 31, 2019**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	\$104,348	\$473,516
Imprest Cash	\$500	\$0
Cash on Hand	\$200	\$0
Accounts Receivable	\$1,522	\$0
Due from Employees	\$344	\$0
Due from Other Governmental Units (Exhibit II, below)	\$341,942	\$0
Prepaid Expenses	\$0	\$200
TOTAL ASSETS	<u><u>\$448,857</u></u>	<u><u>\$473,716</u></u>

<u>LIABILITIES</u>		
Vouchers Payable	\$0	\$0
Due to General Fund	\$0	\$0
Net Pay	\$0	\$0
Deferred Revenue	\$344	\$220
TOTAL LIABILITIES	<u><u>\$345</u></u>	<u><u>\$220</u></u>

<u>RESERVES, AND FUND BALANCE</u>		
Committed for Tech Upgrades	\$20,000	\$0
Committed-Contractual Disallowances	\$165,000	\$0
Committed-Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$78,463	\$0
Fund Balance, October 1, 2018 less \$20,000 for Tech Upgrade	(\$175,654)	\$438,972
Excess Revenue Over Expenditures	\$345,704	\$34,524
Fund Balance, August 31, 2019	<u><u>\$448,512</u></u>	<u><u>\$473,496</u></u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u><u>\$448,857</u></u>	<u><u>\$473,716</u></u>

to illustrate actual GL FB

EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For Period Ending August 31, 2019**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from Community Development	\$89,580	\$0
Due from the Federal Gov't FTA	\$0	\$0
Due from the Federal Gov't FHWA	\$166,355	\$0
Due from the Federal Gov't Rideshare	\$0	\$0
Due from GLS Region V	\$86,007	\$0
Total Due from Other Governmental Units	<u><u>\$341,942</u></u>	<u><u>\$0</u></u>

EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For the Period August 1, 2019 to August 31, 2019**

REVENUE (Exhibit IV)		\$2,591,428
EXPENDITURES (Exhibit V):		
Personnel Services	\$941,396	
Fringe Benefits	\$591,604	
Consulting Services	\$28,169	
Contracted Services	\$17,479	
Other Services	\$134,695	
Travel	\$809	
Supplies and Office Costs	\$22,968	
Rent and other County department costs	\$373,876	
Transfers Out	\$100,206	
		\$2,211,201
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$380,227</u>

EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For the Period August 1, 2019 to August 31, 2019**

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
24570	Solid Waste Ordinance Fees	\$500,000	\$416,667	\$273,033	(\$143,634)
22070	Solid Waste Permit Fees	\$6,500	\$5,417	\$6,820	\$1,403
28055	Investment Interest Revenue	\$0	\$0	\$0	\$0
23405	Community Development	\$628,321	\$523,601	\$368,819	(\$154,782)
23410	Federal Revenue-FTA (MTA)		\$0	\$0	\$0
23430	Rideshare	\$112,271	\$93,559	\$49,736	(\$43,824)
23430	Federal Revenue-FHWA	\$1,875,559	\$1,562,966	\$891,812	(\$671,154)
23505	Transfer In	\$1,702,587	\$1,418,823	\$0	(\$1,418,823)
23520	County Appropriation	\$584,234	\$486,862	\$438,176	(\$48,686)
23000	State Revenue		\$0	\$0	\$0
24649	Inspection Fees	\$10,000	\$8,333	\$12,916	\$4,583
23790	Local Contribution	\$64,565	\$53,804	\$100	(\$53,704)
26541	Indirect Revenue	\$240,256	\$200,213	\$434,793	\$234,579
28680	Miscellaneous	\$200	\$167	\$84	(\$83)
28710 / 23185	Region V	\$200,601	\$167,168	\$115,141	(\$52,026)
28830	Match		\$0	\$0	\$0
		<u>\$5,925,094</u>	<u>\$4,937,578</u>	<u>\$2,591,428</u>	<u>(\$2,346,150)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

**Statement of Expenditures: Actual vs. Budget
For the Period August 1, 2019 to August 31, 2019**

EXHIBIT V

Account Number	Account Name	Total Expenditures		Total Budget		Total Expenditures		Variance YTD 2019	Expenditures As % of Total Budget
		Budget FY2017	YTD 2017	FY2018	YTD 2018	Budget FY2019	YTD 2019		
	Salary	\$1,062,153	\$705,846	\$1,205,543	\$865,928	\$1,292,973	\$941,396	351,577	73
	Total Fringe Benefit-regular	\$687,996	\$433,529	\$714,565	\$526,542	\$829,536	\$591,604	237,932	71
33135	Other Fringes	\$160,600	\$0		\$0	\$175,435	\$0	175,435	0
30075	Salary, Per Diem	\$4,500	\$0	\$4,500	\$0	\$4,000	\$0	4,000	0
35005	Supplies, Office	\$21,136	\$8,669	\$29,180	\$17,573	\$19,700	\$10,511	9,189	53
35020	Postage	\$5,500	\$1,656	\$5,000	\$3,006	\$8,650	\$4,209	4,441	49
35051	Equipment	\$50,000	\$8,854	\$57,000	\$35,310	\$7,500	\$6,806	694	91
35070	Supplies, Printer	\$500	\$0	\$500	\$0	\$2,600	\$1,309	1,291	0
46005	Bank Service Charges	\$350	\$41	\$100	\$29	\$205	\$132	73	64
46045	Consultants	\$932,543	\$65,018	\$884,866	\$0	\$794,121	\$28,169	765,952	4
46075	Health Serv. Employees	\$200	\$0	\$200	\$0	\$200	\$246	(46)	0
46135	Auditing	\$12,000	\$6,150	\$11,400	\$6,150	\$11,400	\$6,150	5,250	54
46205	Service Contracts Gen.	\$34,470	\$5,835	\$13,290	\$12,199	\$29,871	\$6,438	23,433	22
46355	Telephone	\$5,200	\$2,942	\$5,200	\$2,637	\$5,300	\$4,645	655	88
46435	Advertising	\$17,237	\$403	\$25,500	\$5,366	\$27,800	\$4,919	22,881	18
46450	Waste Collections	\$148,000	\$41,375	\$175,000	\$117,227	\$250,000	\$115,011	134,989	46
46500	Training	\$4,150	\$3,160	\$4,950	\$2,210	\$15,300	\$12,880	2,420	84
46575	Memberships	\$3,500	\$3,277	\$3,700	\$1,160	\$3,650	\$1,885	1,765	52
50525	Validated Parking	\$0	\$0	\$0	\$0	\$1,500	\$993	507	66
52075	Indirect Cost Expense		\$0		\$0	\$629,923	\$0	629,923	0
56500	Demo Project		\$0		\$0		\$0	0	0
60005	Travel	\$5,200	\$1,504	\$4,200	\$4,898	\$4,700	\$809	3,891	17
55480	Projects					\$10,200		10,200	0
	Subtotal: Controllable Cost	\$3,155,235	\$1,288,259	\$3,144,694	\$1,600,235	\$4,124,564	\$1,738,112	2,386,452	
70302	Transfers Out Other Fringe	\$40,000	\$14,938	\$40,000	\$13,060	\$7,824	\$19,701	(11,877)	0
70305	Transfers Out, Indirect	\$382,091	\$50,349	\$743,885	\$50,258	\$1,689,321	\$80,506	1,608,815	5
75020	Convenience Copier	\$3,524	\$1,952	\$3,500	\$1,402	\$3,500	\$1,110	2,390	32
75025	Motor Pool Charges	\$28,237	\$5,673	\$15,000	\$9,541	\$15,000	\$12,729	2,271	85
80040	Insurance, General	\$71,129	\$0	\$26,000	\$19,500	\$29,889	\$29,889	0	100
80070	CSA	\$281,359	\$0	\$339,766	\$254,824	\$359,078	\$329,155	29,923	92
	Subtotal: Uncontrollable Costs	\$806,340	\$72,911	\$1,168,151	\$348,586	\$2,104,612	\$473,089	1,631,523	
	GRAND TOTALS	\$3,961,575	\$1,361,170	\$4,312,845	\$1,948,821	\$6,229,176	\$2,211,201	4,017,975	



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

DEREK BRADSHAW
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CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

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MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: October 1, 2019

SUBJECT: **3-C Transportation Planning – September 2019 Status Report**

Transportation Update

In September staff completed air quality analysis, public review, environmental consultation and mitigation, and environmental justice analysis for transportation projects for the Genesee: Our County, Our Future Plan. This analysis will be documented as part of the plan.

The Roundabout contract with ROWE will be presented at the September 25th Board of Commissioners meeting for final approval. Staff will work with the Board of Commissioners, ROWE, and the Michigan Department of Transportation to get the contract signed and approved for the start of the 2020 FY. Once the contract is in place, staff will begin working with the consultant to kick off the study.



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION

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DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: October 1, 2019

SUBJECT: **Environmental Program Update – September 2019 Status Report**

Solid Waste Program

The third weekday Recycle Day event of the year was held Tuesday, September 10th from 2:00 p.m. to 6:00 p.m. at Mott Community College. There were 304 vehicles in attendance that dropped off household hazardous waste and electronics. Wait times at the event were minimal and many positive comments were received. The final Recycle Day event of the year will be held Saturday, October 12, 2019 from 10:00 a.m. to 2:00 p.m. at Clio High School and the Flint Water Service Center.

A Request for Proposals (RFP) has been posted until October 12, 2019 to solicit potential contractors for household hazardous waste collection services. The existing contract will expire after this year's events and cannot be extended again since it has already been extended three times. Once received, proposals will be scored by staff based on project experience, references, prior performance, compliance history, anticipated capacity, site safety plan, cost per pound, and cost per car.

The Waste Evaluation Service Contract between Genesee County and Resource Recycling Systems (RRS) has been approved and signed by both parties. Staff will meet with RRS in early October to discuss the project timeline and expectations.

Staff collected all 3rd Quarter Waste Hauler, Transfer Station, and Landfill Reports from companies operating in Genesee County as required by the Genesee County Solid Waste Ordinance. A total of \$87,561.45 in fees were collected for the 3rd Quarter.

As required by the Genesee County Solid Waste Ordinance, staff is collecting FY 2020 permit applications from waste haulers who operate in Genesee County. To date, \$3,900 in permit renewal fees have been collected and 195 FY 2020 waste hauler permits have been issued.

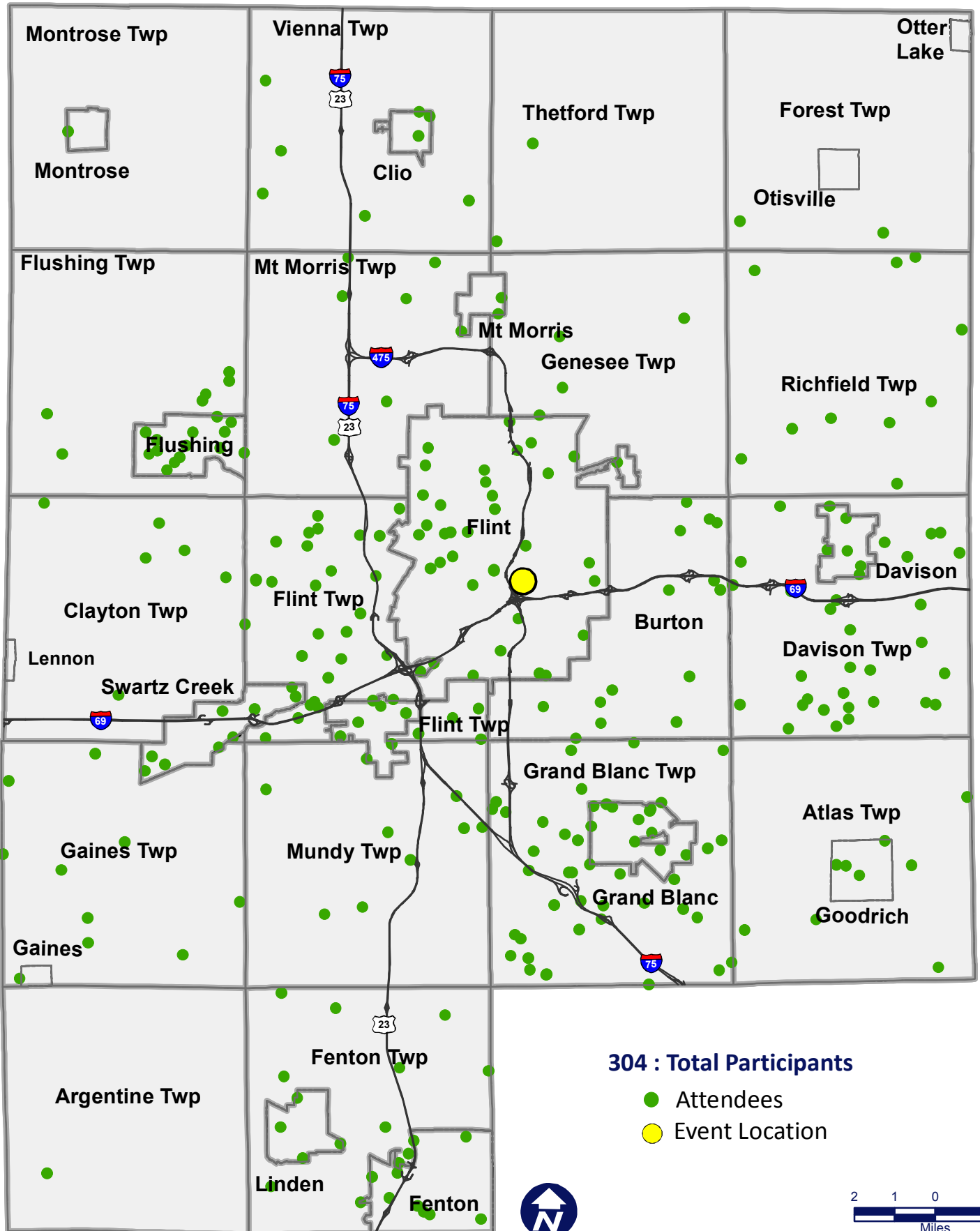


Recycle Day Mott Community College

September 10, 2019

GCMPC

GENESEE COUNTY METROPOLITAN
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GENESEE COUNTY METROPOLITAN
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GENESEE COUNTY METROPOLITAN PLANNING COMMISSION COMMUNITY DEVELOPMENT PROGRAM

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DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: October 1, 2019

SUBJECT: **Community Development Program – September 2019 Status Report**

Community Development Block Grant Program (CDBG)

Genesee County has signed and submitted the 2019 Grant Agreements to HUD and is awaiting receipt of funds. Once funds are received, the 2019 contracts will be signed with all subrecipients.

Staff continues to work with local units of government to implement 2018 CDBG projects. Staff is working on completing the 2020-2024 Consolidated Plan for HUD funded programs in Genesee County.

HOME Investment Partnerships Program (HOME)

In September, Habitat for Humanity completed the construction of two new homes. A dedication ceremony was held for the new homeowners in the Village of Gaines. A dedication ceremony is scheduled for September 27th at the house on Calkins Road in Flint Township. Habitat is also starting construction on two additional homes on Rene Drive and Denise Drive in the Clio area.

Staff continues to work with Metro Community Development on the Tenant-Based Rental Assistance program. This program provides rental assistance to low-income residents who are currently working or attending school. Recently there has been increased demand for assistance, and therefore Metro has requested additional money to take on new clients. Staff has requested Board of Commissioners approval for this increase.

Staff is preparing the 2020 Call for Projects for HOME funding. Details and applications will be distributed shortly.



Equal Housing Opportunity



An Equal Opportunity Organization

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IX A 3

Home Improvement Program

The CDBG Home Improvement Program completed two units in September. These units were assisted through a Deferred Payment Loan. Expenditures for the month totaled \$37,993 in CDBG funds.

Neighborhood Stabilization Program

Staff continues to administer the NSP funds and to work with partners to acquire, rehab, or sell homes in target areas of the County. One property is currently for sale in Mt. Morris Township and staff is working with Metro Community Development and the realtor to get the property sold. The Purchasing Department has published a request for proposals to rehab one property.



DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director-Coordinator

DATE: October 1, 2019

SUBJECT: **Report of the Director-Coordinator – September 2019 Status Report**

GLS Region V

Regional Prosperity

Staff has partnered with the Michigan Infrastructure Council to hold the Asset Management Fall Summit for the I-69 Thumb Region. The date has been confirmed for October 18th at the Lapeer Country Club from 9:00 to 11:30 a.m. Please RSVP at the following link: <https://www.surveymonkey.com/r/BPWTZ62>

Staff continues to work with Plante Moran to develop the Opportunity Zones Toolkit and educational materials for our local municipalities. A draft toolkit was provided for review in early September and will be reviewed by Region 6 economic development partners.

Outside Ventures (Terrain 360) is currently in the process of adding imagery of the water trails for the Region to the online platform. Once complete, staff will begin reaching out to the water trail groups and communities on how to share electronically.

The next I-69 Thumb Region Steering Committee is scheduled for October 8, 2019.

The next GLS Region V Planning and Development Commission meeting is scheduled for November 26, 2019.