

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, January 6, 2026, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, January 6, 2026, in Room 1014 of the Genesee County Administration Building, 10th Floor, 324 South Saginaw Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:03 a.m.

II. ROLL CALL

Present: William Brandon, Dr. Beverly Brown, Deborah Cherry, Alan Himelhoch, Tyler Rossmassler, Lesly Foreman and Ian Shetron.

Absent: Jeffrey Peake, Martin L. Cousineau, Cheryl Sclater and Derelle Blake.

Others Present: Derek Bradshaw, Chris Durgan, Sheila Taylor, Jacob Maurer, Damon Fortney and Renate Soto.

III. MINUTES

A. Minutes of the December 2, 2025 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dr. Beverly Brown, to approve the December 2, 2025 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

A. Personnel Committee

Personnel Committee Chairperson Brandon stated that the Personnel Committee met and recommends to the full Planning Commission the approval to create a new Environmental Division, eliminate two Lead Planner positions, and create an Environmental Division Manager, a Planning Specialist, a Housing Compliance Support Specialist and hire an Intern. These staffing changes will support the successful

implementation of four newly awarded grants totaling more than \$3 million received by the Planning Department over the past year. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dr. Beverly Brown, to approve the recommendation of the Personnel Committee to add an additional program division and to create, post and fill the staffing positions as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the Election Committee Report.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

VII. NEW BUSINESS

There was no New Business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills. Discussion ensued.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** Ian Shetron, to approve the January Contract, Vouchers and Bills for a total \$40,541.56.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Tyler Rossmassler, **Seconded by** Deborah Cherry, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

1. Draft FY 2025 Financials for October 1, 2024 to September 30, 2025

Derek Bradshaw reviewed the Draft FY 2025 Financials for October 1, 2024 to September 30, 2025. Discussion ensued.

2. Financials for October 1, 2025 to November 30, 2025

Derek Bradshaw reviewed the financial update ending November 30, 2025.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** William Brandon, to approve the Financials for October 1, 2025 to November 30, 2025.

Motion passed unanimously.

(Documents on file with minutes)

D. Budget Transfer Requests

Derek Bradshaw reviewed the Budget Transfer Requests. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Tyler Rossmassler, to approve the Budget Transfer Request as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. Housing Program Update – December 2025 Status Report

Damon Fortney reviewed the 2025 summary of Home Improvement Program projects including Urgent Repair Program and Roof Revitalization Program projects. An update on activities under the NSP & NPRR programs was also provided. Mr. Fortney presented a map highlighting completed projects in Genesee County in 2025. Mr. Fortney explained the Weatherization Program that is expected to be launched soon. Discussion ensued.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** Dr. Beverly Brown, to approve the Housing Program Update report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Transportation Planning – December 2025 Status Report

Sheila Taylor stated that Transportation staff has been working with local Road Agencies to implement the new Transportation Improvement Program (TIP). Staff recently recognized the Chairperson of the Genesee County Metropolitan Alliance (METRO) in honor of his 48 years of service upon stepping down from the position. Discussion ensued.

Motion: Action: Approve, **Moved by** Lesly Foreman, **Seconded by** Dr. Beverly Brown, to approve the Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. American Rescue Plan Act – December 2025 Status Report

Sheila Taylor stated that two more Senior Center Projects have been completed; the Krapohl Senior Center in Mt. Morris and the Loose Senior Center in Linden. Three additional Senior Center projects are expected to be completed this month. The former Westwood Manor apartments have been demolished.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Lesly Foreman, to approve the American Rescue Plan Act report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Environmental Program Update – December 2025 Status Report

Jacob Maurer provided an update on the Recycling and Education Center, stating that staff provided detailed feedback to the consultant DLZ so they can update the building layout. An updated site layout is expected later this month. Two Construction Manager candidates were interviewed with assistance from Facilities & Operations Department staff and Planning Commissioner Jeffrey Peake. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Deborah Cherry, to approve the Environmental Program report as presented. Motion passed unanimously.

(Original on file with minutes)

5. Community Development Program – December 2025 Status Report

Jacob Maurer stated that staff completed all contract review meetings, with local units, for upcoming CDBG projects, a requirement prior to executing contracts. In 2026, there

will be 42 projects taking place in 21 local units. The first public hearing for the 2026 Action Plan was held in December. Next steps include presenting the Action Plan to the Allocation Committee and the Board after 2026 program year funding amounts are released, typically in early summer.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** Dr. Beverly Brown, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

6. Report of the Director – December 2025 Status Report

Derek Bradshaw stated that the Our County, Our Future Master Plan public input events will take place January 21st at the Clio Area Senior Center, January 27th at the Flint Farmers' Market and January 28th at the Fenton Community and Cultural Center. Staff is in the process of incorporating feedback and updating the Plan. Staff is currently working on a grant application for the USDOT Better Utilizing Investments to Leverage (BUILD) grant program, which could provide funding for potential road improvements around the Advanced Manufacturing District. There is an additional grant available through the Michigan Infrastructure Office Technical Assistance Center (MIO TAC) to provide matching funds to the federal grant. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Lesly Foreman, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

William Brandon gave an update about the Genesee County Parks and Recreation Commission's meetings and events.

Dr. Beverly Brown and Deborah Cherry each spoke about the upcoming "America 250" celebration. The Board established the America 250 – Genesee County Commission to make plans to celebrate this event at Crossroads Village.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:56 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission