

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
January 27, 2022 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, January 27, 2022, in conference room 301 of the Genesee County Administration Building, 1101 Beach Street, Flint, MI 48502.

I. CALL TO ORDER

Christine Durgan called the meeting to order at 11:00 a.m.

II. ROLL CALL

Present:

Christine Durgan, Colleen Brown, Gary Peppin, Jeff Lutze, Meredith Davis, Sheila Taylor, and Terry Peck.

Absent: Brad Dick, Debra Newman, Ellen Ellenburg, Mark Emmendorfer, and Shelley Thompson.

Others Present: Damon Fortney.

There were no members of the public in attendance, nor were any comments received from the public regarding the Allocation Committee meeting or the agenda items.

III. MINUTES OF THE NOVEMBER 18, 2021 MEETING

Motion: Action: Approve, **Moved by** Colleen Brown, **Seconded by** Meredith Davis, to approve the minutes of the November 18, 2021 meeting as presented.

Motion passed unanimously.

IV. COMMUNITY DEVELOPMENT PROGRAM TRANSFER OF FUNDS

Damon Fortney explained that the following transfers are for projects that are now complete and will be closed out with HUD and within the County's system. Funds will be transferred back to the County's administration funds.

- \$1,596.61 from 2020 Catholic Charities CDBG-CV Rental Assistance Administration
- \$7,383.00 from 2020 GCCARD ESG-CV Homelessness Prevention Administration

Mr. Fortney stated that staff is requesting approval of the Community Development Program fund transfers by the Allocation Committee.

Motion: Action: Approve, **Moved by** Colleen Brown, **Seconded by** Meredith Davis, to approve the Community Development Program Transfer of Funds.

Motion passed unanimously.

V. ESG RAPID REHOUSING TRANSFER OF FUNDS

Damon Fortney explained that for Program Year 2020, Catholic Charities was awarded \$21,641.45 of ESG funds for Rapid Rehousing. This contract was effective through October 31, 2021. Catholic Charities was unable to spend the entire award and the 2020 contract expired with \$12,254.96 in funds remaining for Rapid Rehousing. Staff is requesting that the remaining funds are transferred to the Genesee County Youth Corporation's 2021 ESG Rapid Rehousing program as shown below:

- Transfer \$12,254.96 from 2020 Catholic Charities - ESG Rapid Rehousing to 2021 Genesee County Youth Corporation - ESG Rapid Rehousing.

Mr. Fortney stated that staff is requesting approval by the Allocation Committee to transfer unspent 2020 ESG funds from Catholic Charities' Rapid Rehousing program to the Genesee County Youth Corporation, and that this recommendation will go to the Community and Economic Development Committee for action on February 9, 2022.

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded by** Meredith Davis, to approve the ESG Rapid Rehousing Transfer of Funds.

Motion passed unanimously.

VI. APPROVAL OF CDBG-CV PUBLIC FACILITY IMPROVEMENT PROJECTS

Damon Fortney explained that in December, a call for projects was held for Community Development Block Grant – CARES Act (CDBG-CV) funding for projects that improve facilities which benefit low/moderate-income individuals in Genesee County. Applications were due on December 17th. A total of 11 applications for funding were received from local units of government and non-profit agencies, 7 of which were eligible for CDBG-CV funding. Projects will not receive final approval until environmental reviews have been completed and approved by HUD.

Mr. Fortney reviewed the list of projects as shown below and stated that staff is requesting approval from the Allocation Committee to fund these projects.

Agency	Project Description	Proposed Amount
City of Burton	Outdoor concrete patio and seating area installation at the Burton Senior Center	\$24,000
City of Flushing	ADA Pedestrian Crossing Signals – Main Street at Maple & Cherry Streets	\$25,523
City of Grand Blanc	Concrete pavilion and seating area installation at the Grand Blanc Senior Center	\$22,760
City of Linden	Restroom renovation at the Linden Library	\$15,000

City of Swartz Creek	Purchase of equipment to facilitate outdoor events	\$14,934
Floyd J. McCree Theatre	Installation of AC units in auditorium and portable AC units for classrooms	\$82,340
St. Luke N.E.W. Life Center	Automatic doors, touchless fixtures in restrooms and kitchen, parking lot repairs	\$62,940
	Total Funding:	\$247,497

Motion: Action: Approve, **Moved by** Terry Peck, **Seconded by** Colleen Brown, to approve the CDBG-CV Public Facility Improvement Projects.

Motion passed unanimously.

VII. DRAFT 2022 ACTION PLAN

Damon Fortney explained that staff has completed the draft 2022 Genesee County Action Plan. Contained within the Plan is a description of the needs within Genesee County and goals to address those needs utilizing Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funds. The needs and goals were based on the 2020-2024 Consolidated Plan. The Action Plan provides a detailed view of the proposed projects for Program Year 2022. Mr. Fortney provided an overview of the proposed projects.

Mr. Fortney stated that the draft plan is being provided for the committee to review at this time. The draft plan will undergo a public comment period between January 31st and March 3rd, with a public hearing scheduled for February 10th. The draft plan will be brought back to this committee for approval.

VIII. HUD UPDATE

Sheila Taylor stated that staff is currently awaiting actual allocation amounts for 2022 from HUD. Once these are received, the estimated amounts in the 2022 Action Plan will be updated. Staff is also awaiting the updated 2022 Income Limits, which will be provided to Local Units of Government when received. Ms. Taylor also stated that each year on March 2nd (60 days prior to the start of the new program year), HUD checks our CDBG grant balances to ensure we are meeting timeliness requirements. As of today, GCMPC has approximately \$60,000 to spend to meet the requirement. Staff does not anticipate any issues meeting the spending requirement by March 2nd.

IX. OTHER BUSINESS

Sheila Taylor explained that staff has placed battery recycling stations on the first floor of the Genesee County Administration Building and at other county buildings. Previously, batteries were only collected during Recycle Day events or at the GCMPC office.

X. ADJOURNMENT

Ms. Durgan adjourned the meeting at 11:25 a.m.

Respectfully submitted,
Damon Fortney, Lead Planner
Genesee County Metropolitan Planning Commission