

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, January 7, 2020, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, January 7, 2020, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:01 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, Jeffrey M. Peake, Mike LaPointe, Reggie Smith, and Ted Henry.

Absent: Cheryl Sclater and Martin Cousineau.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jason Nordberg, Jacob Maurer, Damon Fortney, Caleb Slavik, and Nichole Odette.

III. MINUTES

 **A. Minutes of the December 3, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the minutes of the December 3, 2019 regular meeting as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

V. COMMUNICATIONS

 **A. Genesee: Our County, Our Future Plan Presentation**

Jason Nordberg introduced our new Planner, Caleb Slavik, who will be working in the Transportation Division.

Derek Bradshaw explained that staff began developing the *Genesee: Our County, Our Future* plan two years ago as a way to combine the two primary plans that staff prepares for the U.S. Department of Housing and Urban Development and the Federal Highway Administration. Staff looked at similar plans from around the country, however, this will be the first combined plan in Michigan. The plan will serve as a guide for the local units of

government and will meet all state and federal requirements. Damon Fortney and Jacob Maurer presented a slideshow overview of the draft plan's five chapters: Our Story, Our Vision, Our Community, Our Strategy, and Our Actions. During plan development, an estimated 100,000 residents were reached through an extensive and varied public outreach process. Comments received helped staff in forming the plan's Visions and Actions, which offer ways to implement shared goals, empower the public, and attract funding opportunities to the County. The technical reports, including individual data reports for each municipality, and the interactive ArcGIS mapping tool will be a resource for local units when planning projects. Discussion ensued.

VI. COMMITTEE REPORTS


There were no Committee Reports.

VII. NEW BUSINESS

There was no New Business.

VIII. FINANCES

A. Contract, Vouchers and Bills

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to approve the January Contract, Vouchers and Bills for a total of \$24,773.64 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.


(Documents on file with minutes)

C. Financial Update

Derek Bradshaw stated that field work for the audits has been completed; during the exit interview, Rob Klaczewicz stated there were no issues or findings. Once finalized, the audit will be presented to this Commission.

Mr. Bradshaw reviewed the year-end Financial Statements.

During the FY 2019-2020 budget process, GCMPC gave \$100,000 back to the County. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – December 2019 Status Report

Jason Nordberg explained that staff completed all FY 2019 year-end reports and billings and submitted them to MDOT. Staff also worked with MDOT and the Federal Highway Administration to extend the existing 2040 Long Range Transportation Plan from January 21, 2020 to July 31, 2020, which will allow for completion of the public involvement process and approval of the combined 2045 long range plan *Genesee: Our County, Our Future*. Over \$75 million in federal, state, and local funding was obligated in Genesee County through the 2019 FY Transportation Improvement Program. Discussion ensued.


 Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – December 2019 Status Report

Chairperson Himelhoch requested an update on the possibility of meeting with community stakeholders regarding our hazardous waste events. Sheila Taylor stated that staff has contacted several agencies and is still researching the training and certifications needed to collect and haul hazardous waste.

 Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Jeffrey M. Peake, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – December 2019 Status Report

Sheila Taylor explained that when she checked HUD's financial system in October, over \$900,000 needed to be spent to meet the HUD timeliness deadline of March 1st. That figure is now \$91,000 and Ms. Taylor is confident that staff will meet the deadline.

 Motion: Action: Receive & File, **Moved by** Ted Henry, **Seconded by** Jeffrey M. Peake, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Director-Coordinator Report – December 2019 Status Report

Derek Bradshaw explained that staff has interviewed 12 people for the two open accounting positions and one applicant is scheduled for a second interview. An accounting temp is starting next week. Julie Zinger has agreed to extend her time to help out and is amenable to being on-call for the rest of the year. Chairperson Himelhoch asked about the diversity of the applicant pool and how to increase the diversity of our staff. Discussion ensued.

Mr. Bradshaw stated that Kim Stowell, in our Home Improvement Program, is retiring in mid-February. Staff will re-evaluate the position and research similar positions around the state before bringing a proposal to the Personnel Committee.

 **Motion: Action:** Receive & File, **Moved by** Gloria Nealy, **Seconded by** Mike LaPointe, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:20 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission