

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, January 5, 2021, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, January 4, 2021, in a Zoom meeting conference call format.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, Gloria Nealy, Mike LaPointe, and Reggie Smith.

Absent: Jeffrey M. Peake and Tyler Rossmassler.

Others Present: Derek Bradshaw, Sheila Taylor, Jason Nordberg, and Nichole Odette.

III. MINUTES

A. Minutes of the December 1, 2020 Regular Meeting

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the minutes of the December 1, 2020 regular meeting as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one addressed the Commission at this time.

V. COMMUNICATIONS

Derek Bradshaw explained that the Genesee County Board of Commissioners will meet tomorrow to elect a new Chairperson. The Chairperson determines committee appointments and will appoint three County Commissioners to serve on the Planning Commission.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

There was no New Business.

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to approve the January Contract, Vouchers and Bills for a total \$42,554.93 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Cheryl Sclater, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

1. October 1, 2019 to September 30, 2020

Derek Bradshaw reviewed the year-end Financial Update for October 1, 2019 to September 30, 2020.

Motion: Action: Approve, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to approve the Financial Update for October 1, 2019 to September 30, 2020 as presented.

Motion passed unanimously.

(Documents on file with minutes)

2. October 1, 2020 to November 30, 2020

Derek Bradshaw reviewed the Financial Update ending November 30, 2020. Discussion ensued regarding the anticipated sources of revenue listed on Exhibit II in relation to the total proposed budget. Mr. Bradshaw stated that he will request that our Accountant, Amy Vermette, review those line items.

Derek Bradshaw stated that the budget transfer requests reflect \$105,204 in additional revenue from the CARES grant. Sheila Taylor explained that this is the first of two rounds of CARES Act funding the County will receive.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Gloria Nealy, to approve the Financial Update for October 1, 2020 to November 30, 2020 and the Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. Budget Transfer Requests

This item was addressed under VIII.C.2.

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – December 2020 Status Report

Jason Nordberg provided an overview of Diverging Diamond Interchanges (DDI). These interchanges improve safety by allowing traffic to enter and exit the expressway without

crossing oncoming traffic. A DDI also increases traffic flow and takes up less space than the traditional clover-leaf layout. There are already three Diverging Diamond Interchanges in Michigan. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – December 2020 Status Report

Sheila Taylor explained that staff will advertise the 2021 Recycle Day Events one at a time in case of a cancellation due to the pandemic, or a permanent recycling location is established. The contract with the hazardous waste contractor allows for changes or cancellations with 30 days' notice. The proposed increase to the Solid Waste Ordinance should go before the County Board for approval within the next 30 to 60 days. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – December 2020 Status Report

Sheila Taylor stated that 55 applications have been received for the Restaurant Business Assistance grant. Staff has set-aside \$350,000 for the Restaurant grants; however, additional funding can be reallocated if necessary. Many applications submitted for the Small Business, Senior Housing, Basic Needs, and Restaurant grants have been incomplete. Although staff has reached out to assist these applicants, most do not provide all the necessary documentation to finalize their applications. Another Call for Projects will be released once the County receives its second round of CARES Act funding. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Director-Coordinator Report – December 2020 Status Report

Derek Bradshaw stated that one of our Planners, Zach Sompels, left in December to take a position in northern Michigan. Staff worked with Human Resources to post a Planner position, as well as an Intern position. So far, Human Resources has provided staff with eighteen Intern applications and three Planner applications for review. Interviews should begin next week. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Reggie Smith, **Seconded by** Alexander Isaac, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:52 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission