

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, January 3, 2023, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, January 3, 2023, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Cheryl Sclater, Gloria Nealy, Lauren Coney, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Jeffrey M. Peake.

Others Present: Derek Bradshaw, Jason Nordberg, Sheila Taylor, Kristofor Garris, and Nichole Odette.

III. MINUTES

A. Minutes of the December 6, 2022 Regular Meeting

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the December 6, 2022 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

Derek Bradshaw provided an update on changes within the County Board. Domonique Clemons has been appointed as the new County Clerk and Bryant Nolden passed away due to a heart attack; the Board will fill those vacancies in the coming weeks. Three newly elected Commissioners will join the Board tomorrow, at which time a chairperson and vice-chairperson will be appointed. New Commissioners Cousineau and Weighill have both expressed interest in serving on the Planning Commission. All committee appointments are made by the Board Chairperson.

Chairperson Himelhoch stated that a former Planning Commissioner, Ken Hardin, passed away on December 30th. Mr. Hardin also served as a Genesee County Commissioner, the Board Chairperson, and as Drain Commissioner. A Celebration of Life will be held this Thursday at Swartz Funeral Home on Hill Road.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. MPR-12-22-05; City of Linden Master Plan Update

Kristofor Garris provided an overview of the City of Linden Master Plan Update. The comprehensive Plan meets all requirements of the Michigan Planning Enabling Act. Representatives from the City were unable to attend.

The checklist that staff uses when reviewing Master Plans will be circulated to the Commissioners, so they are aware of the requirements and to ensure that Master Plans/Updates comply with the law.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Cheryl Sclater, to approve staff recommendations regarding MPR-12-22-05; City of Linden Master Plan Update.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** William Brandon, to approve the December Contract, Vouchers and Bills for a total \$13,802.47 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

Chairperson Himelhoch stated that the per diem checks for last years' service have been direct deposited. Nichole will check the records and provide the deposit date to the Commissioners.

C. Financial Update

1. Draft FY 2022 Financials for October 1, 2021 to September 30, 2022

Derek Bradshaw reviewed the Draft FY 2022 Financials for October 1, 2021 to September 30, 2022. The draft financials will be finalized once our audit is complete. GCMPC will now be included in County's audit process and will no longer hire a separate audit firm. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Reggie Smith, to approve the Draft FY 2022 Financials for October 1, 2021 to September 30, 2022 as presented.

Motion passed unanimously.

(Documents on file with minutes)

2. Financials for October 1, 2022 to November 30, 2022

Derek Bradshaw reviewed the Financials for October 1, 2022 to November 30, 2022.

Motion: Action: Approve, **Moved by** Cheryl Sclater, **Seconded by** Mike LaPointe, to approve the Financials for October 1, 2022 to November 30, 2022 as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – December 2022 Status Report

Jason Nordberg stated that staff has completed all required FY 2022 Final Acceptance Reports and submitted them to MDOT and the Federal Highway Administration. Staff also published a report detailing the projects that secured funding prior to October 1st. Over \$69 million in transportation projects were funded during FY 2022. A link to the report can be found on our website.

Motion: Action: Receive & File, **Moved by** Mike LaPointe, **Seconded** Lauren Coney, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – December 2022 Status Report

Sheila Taylor stated that the Governor has recently signed a package of new bills regarding solid waste that could potentially affect our current Solid Waste Management Plan (SWMP) update. Staff intends to finalize the SWMP update within two months so that it can be released for public comment and then sent to the state for review. The state is proposing to implement the new regulations within a six-month timeline, so it is possible that our amendment process will have to start over. Major focus of the new legislation is material management and increasing the state recycling rate to 45%. The current state recycling rate is 19%, while Genesee County's rate is 9%. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Mike LaPointe, **Seconded by** Cheryl Sclater, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – December 2022 Status Report

Sheila Taylor stated that staff is in the process of drafting the 2023 Action Plan. The Emergency Solutions Grant and HOME applications are currently being reviewed and scored. The 2023 CDBG projects have already been determined as part of a multi-year Call for Projects. Staff is continuing to develop the HOME-ARP Allocation Plan. Both Plans must be submitted to HUD for review in March.

Motion: Action: Receive & File, **Moved by** Reggie Smith, **Seconded by** Lauren Coney, to receive and file the Community Development Program report as presented.

Motion passed unanimously.
(Original on file with minutes)

4. Report of the Director – December 2022 Status Report

Derek Bradshaw stated that two of the approved staffing changes have taken place; Andy Trudeau has been promoted to Division Manager over the Housing Rehabilitation Program and Jacob Maurer is coming back to GCMPC in the new Community Planner position. A Housing Rehab Specialist position will be posted in the next couple of months. One Planner position remains unfilled. Final bid specs for the County's tower building project are 95% complete and the team heading up the project is hopeful that the bid will be released in the next month. The team will be meeting with the architect later today to review changes requested by the new County Clerk.

Motion: Action: Receive & File, **Moved by** Reggie Smith, **Seconded by** Lauren Coney, to receive and file the Report of the Director as presented.

Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Mike LaPointe provided an update on the proposed Solar Ordinance in Thetford Township.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:58 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission