



GENESEE COUNTY
**METROPOLITAN PLANNING
COMMISSION**

GCMPC MEETING

**Tuesday, January 3, 2023
8:00 A.M.**

Commissioners

Alan Himelhoch
Chairperson

Mike LaPointe
Vice-Chairperson

Gloria J. Nealy
Secretary

Cheryl Sclater

Jeffrey M. Peake

Lauren Coney

Reggie Smith

Tyler Rossmassler

William Brandon

Genesee County Administration Building
1101 Beach Street
3rd Floor - Harris Auditorium
Flint, MI 48502

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the December 6, 2022 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
 - ***A. MPR-12-22-05; City of Linden Master Plan Update (attached)
- VIII. Finances
 - ***A. Contract, Vouchers and Bills (attached)
 - ***B. Commission Expenses and Per Diems (to be distributed)

C. Financial Update

- ***1. Draft FY 2022 Financials for October 1, 2021 to September 30, 2022 (attached)
- ***2. Financials for October 1, 2022 to November 30, 2022 (attached)

IX. Old Business

A. Project Status

- ***1. 3-C Transportation Planning – December 2022 Status Report (attached)
- ***2. Environmental Program – December 2022 Status Report (attached)
- ***3. Community Development Program – December 2022 Status Report (attached)
- ***4. Report of the Director – December 2022 Status Report (attached)

B. Commissioner Comments

X. Adjournment

*****Indicates Action Item**

NEXT MEETING: Tuesday, February 7, 2023

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, December 6, 2022, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, December 6, 2022, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Domanique Clemons, Jeffrey M. Peake, Gloria Nealy, Mike LaPointe, Reggie Smith, and William Brandon.

Absent: Cheryl Sclater, Lauren Coney, Meredith Davis, and Tyler Rossmassler.

Others Present: John Ebenhoeh, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Gwynneth Coselman, Kristofor Garris, and Nichole Odette.

III. MINUTES

A. Minutes of the November 1, 2022 Regular Meeting

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** William Brandon, to approve the November 1, 2022 regular meeting minutes as presented.

LaPointe abstained.

Peake abstained.

Motion carried.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

Jason Nordberg introduced new Planner, Kristofor Garris, who will be working in the Transportation Division.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. FOS-11-22-07; Mt. Morris Township – John Ebenhoeh – Application For Farmland Agreement

Gwynneth Coselman stated that a question came up at the November meeting regarding whether or not there is a limit on the number of parcels per County that can be protected under P.A. 116., so she contacted the Michigan Department of Agriculture and Rural Development (MDARD). MDARD staff stated they were not aware of language within the legislation that would set a limit to the number of parcels, therefore leaving it up to the local unit or County to approve or deny applications.

Gwynneth Coselman provided an overview of FOS-11-22-07; Mt. Morris Township – John Ebenhoeh – Application For Farmland Agreement. John Ebenhoeh was present to provide answer questions. This is the first parcel Mr. Ebenhoeh has applied for enrollment under P.A. 116.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Jeffrey M. Peake, to approve staff recommendations regarding FOS-11-22-07; Mt. Morris Township – John Ebenhoeh – Application For Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** William Brandon, to approve the December Contract, Vouchers and Bills for a total \$63,799.02 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. FY 2022 Year End Budget Transfer

Derek Bradshaw stated that based on the authority given to him by the Commission to make small budget transfers, he approved one transfer between line items during the financial year-end process.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the FY 2022 Year End Budget Transfer as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – November 2022 Status Report

Jason Nordberg stated that MDOT notified staff that the County will receive an additional \$750,000 for transportation projects, specifically road projects. Staff contacted local road agencies with FY 2023 projects and received requests for additional funding from the Road Commission, Burton, Grand Blanc, Swartz Creek, and Davison. A recommendation to split the funding between the five projects was approved by the Technical Advisory Committee and staff has updated the FY 2023 TIP to reflect each project's new allocation.

Motion: Action: Receive & File, **Moved by** Reggie Smith, **Seconded** Mike LaPointe, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – November 2022 Status Report

Sheila Taylor stated that staff has applied for another \$8,000 Scrap Tire Grant through EGLE. This year staff collected approximately 3,600 tires and utilized \$7,200 of the \$8,000 grant award. Staff anticipates receiving an award notification from EGLE in January or February.

Motion: Action: Receive & File, **Moved by** Jeffrey M. Peake, **Seconded by** Domonique Clemons, to receive and file the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – November 2022 Status Report

Sheila Taylor stated that HUD has notified staff that approximately \$3 million in HOME ARPA funding is available for Genesee County. The funding is to be used for affordable housing and must target certain populations, including the homeless, near homeless, seniors or Veterans that could become homeless, and those fleeing domestic violence or human trafficking. The funding must be used for supportive services and non-congregate shelters, such as hotel stays, rental assistance, or building rental units. Staff has begun data analysis and consulting with local agencies that serve these populations to determine needs and gaps within the County. Staff must draft and submit an Allocation Plan to HUD by March to apply for the funding. Discussion ensued.

Motion: Action: Receive & File, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to receive and file the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – November 2022 Status Report

Christine Durgan stated that the staffing changes recommended by the Personnel Committee to create a Supervisor for the Housing Program, a higher-level Planner position, and hire another Rehab Housing Specialist have been approved by the Board of Commissioners and the positions were posted last week. Staff hopes to receive applications later this month.

Motion: Action: Receive & File, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to receive and file the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update on the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:30 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission

Draft



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission
FROM: Kristofor Garris, Planner
DATE: January 3, 2023
SUBJECT: **MPR-12-22-05; City of Linden Master Plan Update**

I. LEGISLATIVE BASIS FOR GCMPC REVIEW

The Michigan Planning Enabling Act, Act 33 of 2008, as amended, provides the legislative basis for planning commissions to create, adopt, and amend a basic plan. Municipalities shall follow Part 125.38 Section 41, Subsection (2) which states: "...the secretary shall submit a copy of the proposed plan, for review and comment, to all of the following: (c) the county planning commission... The secretary of the planning commission shall concurrently submit to the county planning commission, in the manner provided in section 39(3), a statement that the requirements of subdivision (a) have been met or, if there is no county planning commission, shall submit to the county board of commissioners, in the manner provided in section 39(3), a statement that the requirements of subdivisions (a) and (d) have been met. The statement shall be signed by the secretary and shall include the name and address of each planning commission or legislative body to which a copy of the proposed master plan was submitted under subdivision (a) or (d), as applicable, and the date of submittal."

Additionally, as part of these procedures, Part 125.38, Section 41, Subsections (3) and (4) specify that: "An entity described in subsection (2) may submit comments on the proposed master plan to the planning commission in the manner provided in section 39(3) within 63 days after the proposed master plan was submitted to that entity under subsection (2). If the county planning commission or the county board of commissioners that receives a copy of a proposed master plan under subsection (2)(e) submits comments, the comments shall include, but need not be limited to, both of the following, as applicable: (a) A statement whether the county planning commission or county board of commissioners considers the proposed master plan to be inconsistent with the master plan of any municipality or region described in subsection (2)(a) or (d). (b) If the county has a county master plan, a statement whether the county planning commission considers the proposed master plan to be inconsistent with the county master plan. (4) The statements provided for in subsection (3)(a) and (b) are advisory only.

Derek Bradshaw, Director Christine Durgan, Assistant Director

II. PAST GCMPC ACTION

The document currently under review is an update to the City's prior Master Plan, adopted in January 2011. GCMPC reviewed and endorsed the City of Linden Master Plan at that time.

III. STAFF ANALYSIS

The City of Linden Master Plan is a comprehensive document which meets all planning requirements. This plan includes all relevant maps, charts, goals, and implementation strategies necessary for a complete Draft Master Plan. It is also structured so that it can be easily understood by members of the public. Included within this plan are background studies that outline population, housing characteristics, and development trends.

The planning process was comprehensive, with significant input acquired from members of the community. The community engagement was led by the Steering Committee who held analysis sessions, recreational workshops, surveys, and public event booths to increase engagement.

The Master Plan Update and Future Land Use Plan are intended to guide future land use and other development decisions in a direction that is consistent with maintaining the historical and small-town character of the City, while providing for controlled growth.

GCMPC was properly notified of the City of Linden's intention to prepare a Master Plan Update. Upon completion of the draft plan, sufficient time was provided for review and comment by GCMPC staff. The City of Linden is awaiting comments from other local units of government and intends to hold another public hearing sometime in December, prior to releasing a final draft Master Plan Update.

IV. STAFF RECOMMENDATION

Pursuant to the provisions of Public Act 33, Michigan Public Acts of 2008, as amended, the Michigan Planning Enabling Act, staff submits the following comments and recommendations to the Genesee County Metropolitan Planning Commission, for consideration at its meeting of January 3, 2023, regarding the project described as MPR-12-22-05; City of Linden Master Plan Update, for the following reasons:

1. The City of Linden has met the notification requirements for the revision of their Master Plan.
2. The City of Linden Master Plan provides data, maps, trends, goals, and policies that should help guide the new plans for development in the City.
3. GCMPC has not received comments from adjacent municipalities regarding the draft Master Plan.
4. The Master Plan appears to be compatible with existing and future land use plans of adjacent local units of government.

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
January 3, 2022

AT&T	Telephone - Intergovernmental Cost for GCMPC	57.65	10333420
AT&T	Telephone - Intergovernmental Cost for GCMPC	17.91	10333421
AT&T	Telephone - Intergovernmental Cost for GCMPC	0.96	10333422
AT&T	Telephone - Intergovernmental Cost for GCMPC	129.91	10333660
AT&T	Rideshare Telephone & Intergovernmental Cost for GCMPC	102.33	10333975
JB Morgan Chase Bank	Parking Fee at Northbank Center	5.00	10334226
Mail Room Service Center, INC.	FY 2023 Postage - Intergovernmental Cost for GCMPC	181.85	ACH #41016
PrintComm	Recycling Sticker Printing Project	12,733.80	10333466
Staples, Inc.	Office Supplies	280.56	ACH #40834
The Copy Man Company	Plotter Maintenance	292.50	10334017
		<u>\$13,802.47</u>	

EXHIBIT I

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2021 to September 30, 2022
DRAFT

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	627,945	\$693,173
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$224,001
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$123,536	\$2,544
Prepaid Expenses	<u>\$1,449</u>	<u>\$68</u>
TOTAL ASSETS	<u>753,130</u>	<u>\$919,786</u>
<u>LIABILITIES</u>		
Vouchers Payable	\$23,763	\$62,368
Net Pay	\$52,872	\$1,921
Deferred Revenue	<u>\$125,908</u>	<u>\$6,813</u>
TOTAL LIABILITIES	<u>\$202,542</u>	<u>\$71,102</u>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned -Compensated Absences	\$65,438	\$0
Restricted for construction of solid waste recycling facility		\$450,000
Fund Balance, October 1, 2021	\$86,200	7,607
Excess Revenue Over Expenditures	198,950	391,078
Unrestricted fund balance	\$285,150	0
Total Reserves and Fund Balance, September 30, 2022	<u>\$550,588</u>	<u>\$848,684</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$753,130</u>	<u>\$919,786</u>

EXHIBIT II

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2021 to September 30, 2022
DRAFT

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$88,213	\$0
Due from the Federal Gov't Rideshare	\$0	\$0
Due from GLS Region V	<u>\$35,323</u>	<u>\$2,544</u>
Total Due from Other Governmental Units	<u>\$123,536</u>	<u>\$2,544</u>

EXHIBIT III

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2021 to September 30, 2022
DRAFT

REVENUE (Exhibit IV)		\$3,383,737
EXPENDITURES (Exhibit V):		
Personnel Services	\$1,054,514	
Fringe Benefits	\$852,482	
Consulting Services	\$119,567	
Contracted Services	\$18,320	
Other Services	\$305,815	
Travel	\$0	
Supplies and Office Costs	\$16,342	
Rent and other County department costs	\$312,657	
Transfers Out	\$114,014	
TOTAL EXPENDITURES		\$2,793,710
EXCESS REVENUE OVER-/UNDER EXPENDITURES		<u>\$590,028</u>

EXHIBIT IV

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2021 to September 30, 2022
DRAFT

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	5,960	5,960	5,960	-
539.000	State Revenue	8,000	8,000	7,190	(810)
504.000	Community Development	838,436	838,436	521,478	(316,958)
523.000	Federal Revenue-FHWA	945,863	945,863	721,616	(224,247)
525.000	Rideshare	100,000	100,000	26,558	(73,442)
699.000	Transfer In	852,733	852,733	114,014	(738,719)
674.003	County Appropriation	396,756	396,756	396,756	-
674.029	Local Contribution	61,531	61,531	26,750	(34,781)
679.005	ForFeited Employee Contributions	26,019	26,019	22,538	(3,481)
618.000	Solid Waste Ordinance Fees	1,145,000	1,145,000	941,932	(203,068)
622.001	Inspection Fees	10,000	10,000	21,600	11,600
645.012	Indirect Revenue	499,660	499,660	490,714	(8,946)
669.007	Interest Earned Revenue	840	840	3,116	2,276
679.001	Region V	83,233	83,233	83,515	282
	Total Revenue Budget	<u>4,974,030</u>	<u>4,974,030</u>	<u>3,383,737</u>	<u>(1,590,293)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2021 to September 30, 2022
DRAFT

EXHIBIT V

Account Number	Account Name	Budget FY 2020	Expenditures YTD 2020	Budget FY 2021	Expenditures YTD 2021	Budget FY 2022	Expenditures YTD 2022	Variance YTD 2022	Expenditures As % of Total Budget
	Salary & Longevity	1,075,315	981,183	1,192,812	1,017,552	1,273,416	1,054,514	218,902	83
	Total Fringe Benefit	745,629	538,244	686,262	563,808	773,875	678,921	94,953	0
724.000	Other Fringes	180,000	0	0	0	181,823	0	181,823	0
754.000	Supplies, Office	22,750	5,833	18,125	5,624	15,725	9,297	6,428	59
851.000	Postage	5,550	969	2,000	946	6,250	2,714	3,536	43
980.000	Equipment	7,500	2,806	1,300	0	7,500	4,331	3,169	58
931.000	Repairs	500	0	0	0	500	0	500	0
804.000	Consultants	461,751	0	778,366	190,074	590,725	119,567	471,158	20
835.001	Health Serv. Employees	700	388	500	368	1,200	364	836	30
801.044	Auditing	6,150	5,400	13,400	13,400	10,700	6,300	4,400	59
801.004	Service Contracts Gen.	195,834	184,123	39,750	12,038	37,130	7,961	29,169	21
850.000	Telephone	5,400	4,286	6,900	5,010	5,000	3,696	1,305	74
900.014	Advertising	10,200	2,899	8,600	1,594	52,200	4,574	47,626	9
872.006	Waste Collections	250,000	38,788	250,000	86,065	648,394	290,556	357,837	45
910.005	Training	8,050	744	3,900	120	8,940	2,990	5,950	33
915.000	Memberships	3,650	935	2,100	1,260	3,700	505	3,195	14
907.005	Validated Parking	1,500	497	450	25	1,500	442	1,058	29
913.001	Travel	5,200	0	3,000	0	3,700	0	3,700	0
872.022	Indirect cost -nonproductive	0	0	0	0	0	173,561	0	0
872.027	Indirect cost expense	0	0	0	0	93,330	0	93,330	0
872.013	Specialty Waste expense	0	0	10,000	6,216	8,000	7,190	810	0
	Subtotal: Controllable Cost	2,985,679	1,767,094	3,017,465	1,904,099	3,723,608	2,367,481	1,529,688	64
955.074	Transfers Out Other Fringe	0	0	14,828	9,578	41,440	0	41,440	0
955.075	Transfers Out, Indirect	57,510	18,823	804,110	48,692	895,694	114,014	781,680	13
957.004	Convenience Copier	1,209,443	64,578	1,500	751	2,500	2,581	(81)	103
957.005	Motor Pool Charges	3,500	219	10,000	7,350	15,000	13,844	1,156	92
958.009	Insurance, General	15,000	8,668	48,777	48,777	66,071	66,071	-	100
958.014	CSA	18,568	18,568	161,973	148,663	229,718	229,718	-	100
	Subtotal: Uncontrollable Costs	1,304,021	110,856	1,041,188	263,810	1,250,423	426,228	824,194	34
	GRAND TOTALS	\$4,289,700	\$1,877,949	\$4,058,653	\$2,167,909	\$4,974,031	\$2,793,710	2,353,882	56

EXHIBIT I

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2022 to November 30, 2022

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	400,860	\$818,210
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$785
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$161,062	\$0
Prepaid Expenses	<u>\$1,431</u>	<u>\$68</u>
TOTAL ASSETS	<u>563,553</u>	<u>\$819,063</u>
<u>LIABILITIES</u>		
Vouchers Payable	\$282	\$0
Net Pay	\$0	\$0
Deferred Revenue	<u>\$125,908</u>	<u>\$493</u>
TOTAL LIABILITIES	<u>\$126,189</u>	<u>\$493</u>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$65,438	\$0
Restricted for construction of solid waste recycling facility		\$450,000
Fund Balance, October 1, 2022	\$285,150	398,684
Excess Revenue Over Expenditures	(134,927)	(30,114)
Unrestricted fund balance	\$150,223	\$0
Total Reserves and Fund Balance, November 30, 2022	<u>\$415,661</u>	<u>\$818,570</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$541,850</u>	<u>\$819,062</u>

EXHIBIT II

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2022 to November 30, 2022

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$122,441	\$0
Due from the Federal Gov't Rideshare	\$1,468	\$0
Due from GLS Region V	<u>\$37,153</u>	<u>\$0</u>
Total Due from Other Governmental Units	<u>\$161,062</u>	<u>\$0</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2022 to November 30, 2022

REVENUE (Exhibit IV)		\$242,045
EXPENDITURES (Exhibit V):		
Personnel Services	\$137,854	
Fringe Benefits	\$100,613	
Consulting Services	\$0	
Contracted Services	\$2,162	
Other Services	\$585	
Travel	\$0	
Supplies and Office Costs	\$388	
Rent and other County department costs	\$140,543	
Transfers Out	\$24,941	
TOTAL EXPENDITURES		\$407,086
EXCESS REVENUE OVER-/UNDER EXPENDITURES		<u>(\$165,041)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2022 to November 30, 2022

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,500	1,083	6,320	5,237
539.000	State Revenue	8,000	1,333	-	(1,333)
504.000	Community Development	781,898	130,316	92,242	(38,074)
523.000	Federal Revenue-FHWA	1,209,786	201,631	34,228	(167,403)
525.000	Rideshare	100,000	16,667	1,468	(15,199)
699.000	Transfer In	814,167	135,695	24,941	(110,753)
674.003	County Appropriation	379,668	63,278	-	(63,278)
674.029	Local Contribution	73,922	12,320	-	(12,320)
679.005	ForFeited Employee Contributions	-	-	-	-
618.000	Solid Waste Ordinance Fees	1,145,000	190,833	-	(190,833)
622.001	Inspection Fees	10,000	1,667	-	(1,667)
645.012	Indirect Revenue	479,702	79,950	80,549	599
669.007	Interest Earned Revenue	300	50	-	(50)
679.001	Region V	85,155	14,193	2,297	(11,896)
	Total Revenue Budget	<u>5,094,099</u>	<u>849,016</u>	<u>242,045</u>	<u>(606,972)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2022 to November 30, 2022

EXHIBIT V

Account Number	Account Name	Budget FY	Expenditures	Budget FY	Expenditures	Budget FY	Expenditures	Variance	Expenditures
		2021	2021	2022	2022	2023	2023	2023	As % of Total Budget
	Salary & Longevity	1,312,730	146,220	1,064,382	141,223	1,124,212	137,854	986,358	12
	Total Fringe Benefit	647,495	99,057	723,453	112,835	715,208	100,613	614,595	14
724.000	Other Fringes	0	0	161,040	0	201,076	0	201,076	0
702.000	Salary, Per Diem	0	0	0	0	0	0	0	0
754.000	Supplies, Office	12,025	1,708	14,425	785	26,225	306	25,919	1
851.000	Postage	2,000	114	6,250	171	6,400	82	6,318	1
980.000	Equipment	4,000	0	7,500	0	15,000	0	15,000	0
931.000	Repairs	500	0	500	0	500	0	500	0
804.000	Consultants	694,894	0	425,126	0	953,574	0	953,574	0
835.001	Health Serv. Employees	500	62	500	0	500	0	500	0
801.044	Auditing	11,400	0	11,400	0	11,400	0	11,400	0
801.004	Service Contracts Gen.	17,750	4,588	37,130	1,668	13,178	1,660	11,518	13
850.000	Telephone	4,900	886	5,000	470	5,700	502	5,198	9
900.014	Advertising	8,900	0	27,200	634	22,300	75	22,225	0
872.006	Waste Collections	250,000	1,500	250,000	365	451,437	510	450,927	0
910.005	Training	3,900	0	8,240	0	9,840	0	9,840	0
915.000	Memberships	1,900	185	3,500	0	3,900	0	3,900	0
907.005	Validated Parking	850	0	1,500	0	1,500	0	1,500	0
930.000	Building maintenance & construction					273,095	0	0	
872.022	Indirect cost -nonproductive								
872.027	Indirect cost expense	0	0	0	0	86,957	0	86,957	0
913.001	Travel	3,000	0	3,700	550	6,300	0	6,300	0
872.013	Specialty Waste expense	10,000	0	0	0	8,000	0	8,000	0
	Subtotal: Controllable Cost	2,986,744	254,321	2,750,846	258,702	3,936,302	241,601	3,421,605	6
955.074	Transfers Out Other Fringe	0	0	2,750,846	4,786	33,039	4,457	28,582	13
955.075	Transfers Out, Indirect	804,110	0	835,868	17,319	781,129	20,484	760,644	3
957.004	Convenience Copier	1,500	0	2,500	33	2,500	12	2,488	0
957.005	Motor Pool Charges	10,000	0	15,000	2,066	15,000	3,970	11,030	26
958.009	Insurance, General	48,777	48,777	66,071	66,071	98,648	98,648	(0)	0
958.014	CSA	161,973	13,498	229,718	38,286	227,482	37,914	189,568	17
	Subtotal: Uncontrollable Costs	1,026,360	62,275	3,900,003	128,562	1,157,797	165,485	992,312	14
	GRAND TOTALS	\$4,013,104	\$316,596	\$6,650,849	\$387,263	\$5,094,099	\$407,086	4,413,918	8



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jason Nordberg, Division Manager
Genesee County Metropolitan Planning Commission

DATE: January 3, 2023

SUBJECT: **3-C Transportation Planning – December 2022 Status Report**

Transportation Update

Staff completed the FY 2022 Final Acceptance Reports (FARS) for the Rural Task Force, Region V Work Program, Rideshare, MTA, Air Quality, Planning, and Asset Management, concluding the billings for FY 2022. In compliance with federal requirements, a report was completed detailing the annual status of the Transportation Improvement Program (TIP) and published in the local paper for public review. During FY 2022, over \$69 Million was invested into the Genesee County transportation network. An infographic report for priority Trails in Atlas Township was created to provide the public with information regarding upcoming Non-Motorized Trail improvements.

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Environmental Program

DATE: January 3, 2023

SUBJECT: **Environmental Program Update – December 2022 Status Report**

Solid Waste Program

The site agreement for the 2023 Recycle Day events has been signed by the Board of Commissioners and host location, Mott Community College. The events will be held in a parking lot on Mott Community College's Campus on the 2nd and 4th Tuesdays of the month from 2PM – 6PM, May through August. Appointments will be required for all events.

A Solid Waste Management Planning Commission (SWMPC) meeting was held on December 13th. During the meeting, committee members discussed and approved implementation strategies for the Solid Waste Management Plan (SWMP). The committee also approved updates to Solid Waste Facilities in Genesee County. Being included in the SWMP allows landfills, transfer station, and other types of solid waste facilities to operate in our community. All components of the plan are intended to be finalized in January 2023, with the draft plan being presented to the SWMPC in February 2023.

Staff is in the process of collecting FY 2023 1st quarter reports from waste haulers, landfills, and transfer stations operating in Genesee County. These reports are required to be filled out per the Genesee County Solid Waste Ordinance and are due on January 15, 2023.



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Community Development Program

DATE: January 3, 2023

SUBJECT: **Community Development Program – December 2022 Status Report**

Community Development Block Grant Program (CDBG)

Staff is currently drafting the 2023 Action Plan which includes CDBG, ESG, and HOME projects and activities for Program Year 2023, and an explanation of how the activities will help achieve goals of the 2020-2024 Consolidated Plan. The 2023 ESG and HOME applications were accepted until December 2nd. A Public Needs Hearing was held on November 30th to give the public an opportunity to provide input to be included in the Action Plan.

Staff received 3 HOME applications and 10 ESG applications which were reviewed for eligibility and scored. ESG funding recommendations will be brought to the Flint & Genesee County Continuum of Care (CoC) for approval to ensure projects are consistent with community needs. Staff will also begin the environmental review process for these new project applications. CDBG projects for 2023 were previously reviewed and approved as part of the 2022-2024 CDBG Call for Projects. A draft of the 2023 Action Plan will be provided to the Allocation Committee for review in January.

HOME Investment Partnerships Program (HOME)

Staff has begun drafting the Home Investment Partnerships – American Rescue Plan (HOME-ARP) Allocation Plan that is required to be developed to receive additional funding from the U.S. Department of Housing and Urban Development (HUD) amounting to \$3,044,050 in HOME-ARP funds. This money must be spent on projects to assist those that are homeless and other vulnerable populations. Eligible activities include the development of rental housing, tenant-based rental assistance, and supportive services such as homeless prevention, housing counseling, and legal services.

The HOME-ARP Allocation Plan must include consultations, public involvement, data analysis and how the funding will be distributed among eligible activities. To date, staff have completed consultation interviews with various key stakeholders, a public input survey, and analysis of housing needs and gaps in the community. Next steps include determining funding priorities and finalizing the HOME-ARP Allocation Plan document.

Derek Bradshaw, Director Christine Durgan, Assistant Director

The draft plan will be presented at the next Allocation Committee meeting prior to starting the required 15-day public comment period. Final plan approval is anticipated at the February Allocation meeting.

Home Improvement Program

During December three roof replacement projects were completed through the Urgent Repair Program and expended \$39,026 in CDBG funds. Staff provided HIP/Urgent Repair flyers to senior centers, libraries, municipal offices, and churches in the northern tier of the County and in Burton. Five homeowner referrals were submitted to the Consumers Energy Helping Neighbors program to receive new furnaces and/or hot water heaters.

Neighborhood Stabilization Program/Neighborhood Purchase/Rehab/Resale

Staff is continuing to search for additional properties to acquire for rehab/resale.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: January 3, 2023

SUBJECT: Report of the Director – December 2022 Status Report

American Rescue Plan Act Local Unit Projects

In December, contracts for additional ARPA funding in Mundy Township and the City of Linden were signed. These projects will improve the service and delivery of water and sewer for those municipalities. The City of Grand Blanc finalized their pre-bid materials for the Reid Road Sewer project, which will help spur development of that corridor in the city. Genesee County Water and Waste Services (GCWWS) also signed their contract for a solid waste digester at the Anthony Ragnone Treatment Plant, which will reduce the amount of sludge that must be dealt with on a county-wide scale.

GLS Region V

The next GLS Region V meeting will be held on January 24, 2023.

Derek Bradshaw, Director Christine Durgan, Assistant Director