

**COMMUNITY DEVELOPMENT PROGRAM  
ALLOCATION COMMITTEE MEETING  
January 23, 2020 11:00 a.m.**

**MINUTES**

The Allocation Committee met at 11:00 a.m. on Thursday, January 23, 2020, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Christine Durgan called the meeting to order at 11:00 a.m.

 **II. ROLL CALL**

**Present:** Brad Dick, Christine Durgan, Colleen Brown, David Martin, Ellen Ellenburg, Jeff Lutze, Sheila Taylor, and Terry Peck.

**Absent:** Kim Courts, Mark Emmendorfer, and Stephen Fuhr.

**Others Present:** Damon Fortney, Katie Mehl, and Nichole Odette.

Christine Durgan introduced our new Allocation Committee member, Colleen Brown, Mayor of the City of Montrose. Ms. Brown was nominated by the Genesee County Chapter of Small Cities and Villages and approved by the County Board to replace Paula Zelenko.


 **III. MINUTES OF THE DECEMBER 19, 2019 MEETING**

 **Motion: Action:** Approve, **Moved by** Terry Peck, **Seconded by** Brad Dick, to approve the minutes of the December 19, 2019 meeting as presented.

**Motion passed unanimously.**

 **IV. TRANSFER OF COMMUNITY DEVELOPMENT PROGRAM FUNDS**

Katie Mehl explained that the Village of Goodrich completed their 2018 Removal of Architectural Barriers project with \$836.00 in CDBG funds remaining. Staff is requesting to transfer the remaining balance back into available CDBG Program Funds.

 **Motion: Action:** Approve, **Moved by** Ellen Ellenburg, **Seconded by** Jeff Lutze, to approve the transfer of \$836.00 from the Village of Goodrich's 2018 Removal of Architectural Barriers project to Genesee County CDBG Program Funds.

**Motion passed unanimously.**

 **V. TRANSFER OF HOME INVESTMENT PARTNERSHIPS FUNDS**


Damon Fortney explained that Metro Community Development (MCD) administers the HOME-funded Tennant Based Rental Assistance (TBRA) Program, which assists low-income residents that are working or in school with rent, security deposits, and utilities. MCD's 2018 TBRA contract expired last year with \$6,413.77 in funds remaining. Staff is proposing to move those unspent funds into MCD's 2019 TBRA project, as they already have tenants waiting for assistance.

 **Motion: Action:** Approve, **Moved by** David Martin, **Seconded by** Ellen Ellenburg, to approve the transfer of \$6,413.77 in unspent 2018 HOME funds from Metro Community Development's 2018 TBRA contract to Metro Community Development's 2019 TBRA contract.

**Motion passed unanimously.**

## **VI. APPROVAL OF GENESEE: OUR COUNTY, OUR FUTURE FOR PUBLIC COMMENT**

Sheila Taylor explained that last month the draft *Genesee: Our County, Our Future* plan was presented to this Committee, the plan's Steering Committee, the Community and Economic Development Committee and the Technical Alliance Committee for review and comment. Yesterday the Steering Committee reviewed the comments received and approved the plan to go out for a 30-day public comment period. Damon Fortney and Katie Mehl went over the comments and presented solutions proposed by staff and the Steering Committee. During the public comment period, public input sessions will be held in Davison, Flint and Swartz Creek. Comments received will be incorporated prior to requesting local approval for the final plan. Discussion ensued.

 **Motion: Action:** Approve, **Moved by** Ellen Ellenburg, **Seconded by** Terry Peck, to approve staff to begin the 30-day public comment period for the draft *Genesee: Our County, Our Future* document.

**Motion passed unanimously.**

## **VII. HUD UPDATE**

Sheila Taylor stated that staff is still waiting for HUD to issue the 2020 income limits, as well as to provide the County's 2020 allocation amounts. Staff will meet with the Continuum of Care's Executive Committee during the first week of February to present the 2020 ESG recommendations. If approved, the recommendations will go to the full Continuum of Care, followed by this Committee and the Board of Commissioners for approval. The 2020 Action Plan can go out for public comment using estimates based on 2019 funds, if it is noted that the amounts will be updated once final amounts are provided by HUD.

## **VIII. OTHER BUSINESS**

Jeff Lutze asked if CDBG funds could be used for infrastructure projects, such as replacing fire hydrants. The Village of Otisville recently had to replace five fire hydrants, which was a costly project. Sheila Taylor explained that HUD funds cannot be used for projects that have already been completed. Due to the new three-year call for projects process, all projects are set through 2021. As a future CDBG project, however, the replacement of fire hydrants would be eligible.



**IX. ADJOURNMENT**

Ms. Durgan adjourned the meeting at 11:36 a.m.

Respectfully submitted,  
Nichole Odette, Secretary  
Genesee County Metropolitan Planning Commission