



GENESEE COUNTY METROPOLITAN
PLANNING COMMISSION

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION COMMUNITY DEVELOPMENT PROGRAM

1101 Beach Street – Room 223, Flint, Michigan 48502-1470 • (810) 257-3010 • www.gcmpc.org



DEREK BRADSHAW
DIRECTOR-COORDINATOR

CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
Thursday, January 23, 2020
11:00 A.M.
GCMPC Conference Room, 2nd Floor**

AGENDA

- I. Call to Order
- II. Roll Call
- ***III. Minutes of the December 19, 2019 Meeting (attached)
- ***IV. Transfer of Community Development Program Funds (attached)
- ***V. Transfer of HOME Investment Partnerships Funds (attached)
- ***VI. Approval of Genesee: Our County, Our Future for Public Comment (attached)
- VII. HUD Update
- VIII. Other Business
- IX. Adjournment

****Indicates Action Item*



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**COMMUNITY DEVELOPMENT PROGRAM
ALLOCATION COMMITTEE MEETING
December 19, 2019 11:00 a.m.**

MINUTES

The Allocation Committee met at 11:00 a.m. on Thursday, December 19, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Christine Durgan called the meeting to order at 11:00 a.m.

 **II. ROLL CALL**

Present: Brad Dick, Christine Durgan, David Martin, Ellen Ellenburg, Kim Courts, Sheila Taylor, and Stephen Fuhr.

Absent: Jeff Lutze, Mark Emmendorfer, and Terry Peck.

Others Present: Derek Bradshaw, Damon Fortney, Jacob Maurer, Cody Roblyer, and Nichole Odette.

 **III. MINUTES OF THE NOVEMBER 21, 2019 MEETING**

 **Motion: Action:** Approve, **Moved by** Kim Courts, **Seconded by** David Martin, to approve the minutes of the November 21, 2019 meeting as presented.

Motion passed unanimously.

 **IV. TRANSFER OF COMMUNITY DEVELOPMENT PROGRAM FUNDS**

Damon Fortney explained that the City of Fenton, Forest Township, Thetford Township, and the City of Mt. Morris have completed 2018 CDBG projects with small amounts of funds remaining. The funding will be recaptured and placed into the CDBG program account, where it can be allocated to other projects. David Martin asked if the timeline to spend those funds is the same as the original funding source. Sheila Taylor explained that the funding will go into available funds and may be used for projects in the 2020 Action Plan, but we have five years to spend the funding.

 **Motion: Action:** Approve, **Moved by** Ellen Ellenburg, **Seconded by** Stephen Fuhr, to approve the transfer of Community Development Program funds as presented.

Motion passed unanimously.

 **V. BUDGET TRANSFER REQUEST – GENESEE TOWNSHIP**

Damon Fortney explained that Genesee Township completed their 2018 Infrastructure Improvements project to resurface Walter Road and Kurtz Avenue with \$33,300.36 in funds remaining. The Township also had a 2018 Public Facility Improvements project that replaced the roof of the Eastside Senior Center with funds remaining. Genesee Township

would like to make additional improvements at the Senior Center, including drywall replacement, new flooring, signage, and furniture and is requesting to transfer the \$33,300.36 balance from the Infrastructure Improvements project to the Public Facility Improvements project, for a new project total of \$113,677.36. The Township will spend the funding by the end of April 2020.

 **Motion: Action:** Approve, **Moved by** David Martin, **Seconded by** Brad Dick, to approve the transfer of \$33,300.36 from Genesee Township's 2018 Infrastructure Improvements project to Genesee Township's 2018 Public Facility Improvements project. **Motion passed unanimously.**

V. GENESEE: OUR COUNTY, OUR FUTURE PLAN

Derek Bradshaw explained that for years GCMPC has prepared separate plans for Transportation, Community Development and Solid Waste. For the last 18 months, staff has been developing the first combined planning document in Michigan. The plan encompasses the three divisions, while still meeting all state and federal requirements, and will serve as a guide for local officials, community agencies, and residents as they consider future development in their communities. Jacob Maurer and Cody Roblyer presented a slideshow overview of the draft plan's five chapters: Our Story, Our Vision, Our Community, Our Strategy, and Our Actions. During plan development, an estimated 100,000 residents were reached through an extensive and varied public outreach process. Comments received helped staff in forming the plan's Visions and Actions, which offer ways to implement shared goals, empower the public, and attract funding opportunities to the County. Please send any comments on the draft plan to staff by Friday, January 10th. Discussion ensued.

VI. HUD UPDATE

Sheila Taylor stated that staff is working to finalize the 2020-2024 Con Plan and 2020 Action Plan and to finish reviewing the 2020 HOME and ESG applications. The draft Action Plan will be presented to this committee for review in January. HUD has not provided the 2020 funding allocations yet, so funding amounts in the draft Action Plan will be estimates. The draft Plan can go out for public comment using estimated figures, as long as it is clearly noted that the amounts will be updated once final allocations are provided.

VII. OTHER BUSINESS

There was no Other Business.

VIII. ADJOURNMENT

Ms. Durgan adjourned the meeting at 11:44 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission

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CHRISTINE A. DURGAN
ASSISTANT DIRECTOR

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MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission

DATE: January 23, 2020

SUBJECT: Transfer of Community Development Program Funds

The following transfer was requested by the local unit of government.

Amount	From Project	To Project	Comments
\$836.00	2018 Village of Goodrich Removal of Architectural Barriers IDIS#: 2368 Acct#: 308.4016.55675	Genesee County CDBG Program Funds Acct#: 308.4018.55480	Project complete

At this time, staff is recommending approval of the Community Development Program fund transfers by the Allocation Committee. This recommendation will go to the Community and Economic Development Committee for action on February 5, 2020.



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MEMORANDUM

TO: Members of the Genesee County Allocation Committee
FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission
DATE: January 23, 2020
SUBJECT: Transfer Request – HOME Tenant Based Rental Assistance (TBRA) Program

Metro Community Development (MCD) currently administers the HOME Tenant Based Rental Assistance (TBRA) program throughout Genesee County. This program provides low-income residents assistance with rent, security deposits, and utilities so that families can maintain stable housing.

Staff is proposing to move unspent HOME funds from 2018 into the current contract for 2019. This would increase the 2019 contract by \$6,413.77, for a total of \$49,413.77. MCD has provided a budget to show that all funds can be fully spent on time, given the current demand for assistance.

Amount	From Project	To Project	Comments
\$6,413.77	2018 HOME Funds – Metro Community Development TBRA Program Acct#: 328.4012.56190 IDIS#: 2387	2019 HOME Funds – Metro Community Development TBRA Program Acct#: 329.4012.56190 IDIS#: 2468	Move unspent TBRA funds from 2018 to 2019.

At this time, staff is requesting approval by the Allocation Committee to transfer \$6,413.77 in unspent 2018 HOME funds to Metro Community Development's 2019 TBRA Program contract. This recommendation will go to the Community and Economic Development Committee for action on February 5, 2020.





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MEMORANDUM

TO: Members of the Genesee County Allocation Committee

FROM: Sheila Taylor, Division Manager
Genesee County Metropolitan Planning Commission

DATE: January 23, 2020

SUBJECT: Approval to Begin 30-Day Public Comment Period

The draft *Genesee: Our County, Our Future* document was presented to various committees, boards, and commissions for their initial impressions during the month of January. The next step is for the draft document to undergo a 30-day public comment period scheduled from February 10, 2020 and ending on March 10, 2020 with a public hearing. After the public hearing, staff will incorporate comments received. Local approval for the final plan will be requested in April.

At this time, staff is requesting that the Allocation Committee provide approval for staff to begin the 30-day public comment period for the *Genesee: Our County, Our Future* document.



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