



Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

Room 111– 1101 Beach Street
Flint, Michigan 48502-1470
(810) 257-3010

DEREK BRADSHAW
FISCAL OFFICER

**GLS REGION V PLANNING & DEVELOPMENT COMMISSION
GENESEE COUNTY ADMINISTRATION BUILDING
1101 BEACH STREET, HARRIS AUDITORIUM, 3RD FLOOR
Tuesday, January 30, 2024
6:00 P.M.**

AGENDA

I. INTRODUCTION

- A. Roll Call
- B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held November 28, 2023 (attached)
- C. Approval of the Agenda of GLS Region V PDC Meeting to be held January 30, 2024
- D. Opportunity for the Public to Address the GLS Region V Planning and Development Commission
- E. Communications
 1. Imlay City Notification of Master Plan Preparation
 2. GLS Region V Member Appointment – Lapeer
 3. City of Burton Draft Five Year Parks and Recreation Plan

II. ACTION ITEMS

- A. Financial Report
 1. Draft FY 2023 Financials for October 1, 2022 to September 30, 2023 (attached)
 2. Draft FY 2024 Financials for October 1, 2023 to December 31, 2023 (attached)
 3. Checks (attached)
- B. FY 2024 Budget Adjustments (attached)

III. DISCUSSION ITEMS

- A. MAR Update (discussion)
- B. TAMC NFA Road Pavement Condition Additional Funding (attached)
- C. 2024 Michigan Transportation Asset Management Council PASER Training (attached)
- D. Reminder for Election of Officers at the March Meeting (discussion)

IV. ANNOUNCEMENTS

V. ADJOURNMENT

Next Meeting – March 26, 2024

GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING and DEVELOPMENT COMMISSION
Tuesday, November 28, 2023 6:00 p.m.

MINUTES

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, November 28, 2023, in the Harris Auditorium of the Genesee County Administration Building, on the third floor, 1101 Beach Street, Flint, Michigan.

Chairperson VanHaften called the meeting to order at 6:00 p.m.

I. INTRODUCTIONS

A. Roll Call

Present: Richard VanHaften, Derek Bradshaw, Jeffrey Kelley, Shawnice Dorsey, Gabriel Lossing, Tom Kohlman, Destain Gingell, Ed Benning, Alan Himelhoch, and Gregory Brodeur

Absent/Excused: Joe Massey

Others Present: William Hamilton, Jacob Maurer, Kristofor Garris, and Renate Soto.

B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held September 26, 2023

Motion: Action: Approve, **Moved by** Ed Benning, **Supported by** Alan Himelhoch, to approve the minutes of the GLS Region V PDC regular meeting held September 26, 2023 as presented.

Motion carried unanimously.

(Documents on file in the GCMPC office)

C. Approval of the Agenda of GLS Region V PDC Meeting to be held November 28, 2023

Motion: Action: Motion to approve the agenda. **Moved by** Alan Himelhoch, **Supported by** Destain Gingell, to approve the agenda of the GLS Region V PDC meeting to be held November 28, 2023.

Motion carried unanimously.

(Documents on file with minutes)

D. Opportunity for the Public to Address the GLS Region V PDC

No one spoke at this time.

E. Communications

None

II. ACTION ITEMS

A. Financial Report

1. Checks

Mr. Derek Bradshaw stated there is no financial report this month as staff is in the process of completing year end. Expect a year-end financial report at the next meeting. Mr. Bradshaw reviewed the checks for the committee. The checks totaled \$15,288.56.

Motion: Action: Approve the payment of the checks. **Moved by** Tom Kohlman, **Supported by** Jeffrey Kelley, to approve the checks in the amount of \$15,288.56 and authorize signing by the proper authorities.

Motion carried unanimously.

(Documents on file with minutes)

B. Spark Grant Technical Assistance Agreement

Mr. Jacob Maurer explained that six communities were awarded Spark Grants through the Michigan Department of Natural Resources (MDNR). The MDNR has awarded \$69,531.00 in technical assistance funds to GLS Region V to assist the communities through the grant management process and in locating consultants and contractors. A formal agreement between GLS Region V and the MDNR is required to be reimbursed for staff services. All funds must be expended by October 31, 2026.

Motion: Action: Motion to approve. **Moved by** Ed Benning, **Supported by** Jeffrey Kelley, to approve the Spark Grant Technical Assistance Agreement and for authority for Derek Bradshaw to sign the agreement.

Motion carried unanimously.

(Documents on file with minutes)

C. Traffic Count Program – New Equipment & Software

Mr. Kris Garris stated that GLS Region V staff has been managing a traffic count program in Genesee, Lapeer, and Shiawassee Counties for over 25 years. Local Road Agencies can access the equipment that Region V staff has on hand to get accurate traffic counts for their communities. The data collected on these traffic counts is published online and accessible to the public and on our website through the MS2 software. The data collected by the traffic count program is vital for transportation planning and for guiding long-term decisions in the Long Range Transportation Plan. Currently, the hardware being used is over 10 years old and the software has been out of service since 2019. Staff is recommending purchasing of new software and equipment to facilitate the longevity and consistency of the Traffic Count Program. This purchase would include updated software with lifetime access and two new traffic counters. At this time, staff is requesting that the GLS Region V PDC approve the purchase of new equipment and software as detailed above.

Motion: Action: Motion to approve. **Moved by** Jeffrey Kelley, **Supported by** Tom Kohlman, to approve the purchase of new traffic count equipment and software as presented.

Motion carried unanimously.

(Documents on file with minutes)

D. 2024 Meeting Dates

Mr. Maurer reviewed the 2024 meeting dates.

Motion: Action: Motion to approve. **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve the 2024 meeting dates.

Motion carried unanimously.

(Documents on file with minutes)

Chairperson VanHaften informed Vice-Chairperson Brodeur that he will not be available to chair the July and September meetings.

III. DISCUSSION ITEMS

A. 2023 Asset Management PASER Update

Mr. Garris stated during the summer, staff worked with Local Road Agencies to comply with the Transportation Asset Management Council's mandate that all federal aid roads be rated using the PASER Road Rating System. All federal aid roads were surveyed in Lapeer and Shiawassee Counties. Mr. Garris reviewed the PASER ratings results for both counties and compared the trends with 2021 results, the last time these roads were rated. Overall, the road conditions have improved from 2021-2023 for both counties. Mr. Jacob Maurer added that links to the maps of each local unit of government in each county were sent out to Commission members via email. If there are any irregularities noticed such as roads that were improved after the roads were rated this summer, please reach out to staff to make those corrections. Mr. Garris reviewed those maps with the Commission members.

B. Culvert and Bridge Inventories & Condition Assessments Update

Mr. Garris stated that as part of the FY 2024 work program for GLS Region V, funding has been set aside to assist with data collection on roadway culverts and bridges along Public Act 51 Certified Roads. In September, staff released a call for proposals for culvert and bridge inventory assessment. The requests were scored and prioritized based on budget, absence, or age of data to be collected and the last year of reimbursement to the road agency. Staff received requests totaling more than \$62,000 from 6 local road agencies. These requests exceeded available funding, demonstrating the need for additional asset management funding. Staff will be sharing funding requests and the overall level of interest with MDOT to demonstrate the need for more asset management funding. The City of Swartz Creek, City of Linden, and Village of New Lothrop were awarded Culvert and Bridge Inventory and Condition Assessment grants for reimbursement in the amount of \$3,000 each.

C. FY 2024 – 2026 Rural Task Force Projects Update

Mr. Garris stated the final FY 2024 allocation estimates for GLS Region V Rural Task Force (RTF) were released by MDOT in early November. Previously, the allocation estimates required all projects take a reduction, but with the updated November estimates, Lapeer and Shiawassee Counties will return the projects to their original programmed amounts. Staff has begun to reach out to each agency to reprogram projects to reflect the November final allocation.

D. MDOT Small Urban Program Update

Mr. Garris stated there are two new Small Urban areas that have been added to the GLS Region V area. Based on the changes to the Adjusted Census Urban Boundary (ACUB), the Durand and Fenton Urban areas will receive up to \$380,000 in federal funding every two years. MDOT has yet to determine if funds will be made available in FY 2025 or FY 2026. Staff will be contacting the appropriate local road agencies in the next couple of months to discuss these changes.

E. Asset Management Champions Program

Mr. Maurer announced an opportunity for local infrastructure owners that the Michigan Infrastructure Council (MIC), is going to offer their Champions program once again. This free program provides training and best practices to infrastructure leaders and provides many excellent resources. A webinar held on November 30, will provide an overview of the content and structure of the program to participants and the deadline to apply is January 12, 2024. Mr. Maurer personally completed the program and highly

recommends it. The training takes place over the course of several months and can be spread out to be taken at one's own pace. Please feel free to pass this information on to any local officials that might benefit from this program. Registration information was provided in the agenda packet.

IV. ANNOUNCEMENTS

Mr. Maurer announced that the GLS Region V biennial audit is scheduled to start on December 18. The audit will last a couple days and results will be brought back to this Commission when available.

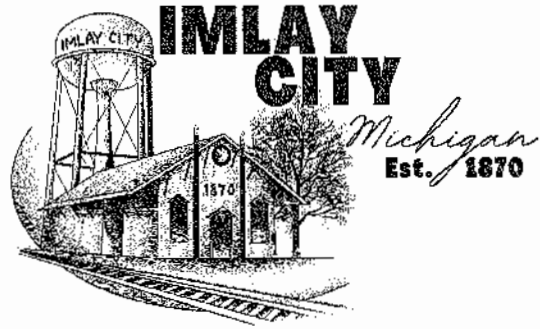
Chairperson VanHaften reminded Commissioners to pick up their per diem checks after the meeting.

Mr. Benning announced that work has continued on the MTA Hydrogen hub. MTA is in a partnership with the Department of Transportation, and it appears that around 1 million dollars will be allocated to MTA for the expansion of their Hydrogen station. MTA is in the process of requesting to take on the role of becoming a hydrogen technical education center for the state with Kettering University, University of Michigan, and Michigan State University.

V. ADJOURNMENT

Chairperson VanHaften adjourned the meeting at 6:25 p.m.

Respectfully submitted,
Renate Soto, Secretary
Genesee County Metropolitan Planning Commission



IMLAY CITY

Prop 13

City Hall
150 N. Main Street
Imlay City, MI 48444

Phone (810) 724-2135
Fax (810) 724-1861

CRAIG D. HORTON
City Manager
citymanager@imlaycity.org
DAWN SAWICKI-FRANZ
City Treasurer/Clerk
treasurer@imlaycity.org
RENEE MAZEY
Bookkeeper
bookkeeper@imlaycity.org
LEAH MILLS
Administrative Assistant
adminasst@imlaycity.org
TINA YOUNG
Utility Biller/Deputy Clerk
utilitybiller@imlaycity.org

January 9, 2024

Region V Planning and Development Commission
1101 Beach Street, Room 111
Flint, MI 48502

Dear Sirs and Madams:

Pursuant to Public Act 33 of 2008, the Michigan Planning Enabling Act, this letter is to notify you that Imlay City, Lapeer County, Michigan, is preparing a new Master Plan.

The City is asking for your cooperation and assistance in this process. Specifically, we welcome any inputs or comments you may have which would allow us to work more cooperatively in land use planning for our region. Such inputs may be shared at the regular meetings of our Planning Commission, held at the City office, located at 150 North Main Street, Imlay City, MI 48444.

Such inputs may also be shared via United States Postal Service (USPS) to the City Office address noted above, attention City Clerk. Further, we plan to submit all information required under the Act to you electronically, to be posted on the City's website. If you prefer, we will submit such information by United States Postal Service as provided in the Act, upon your written request.

For further information concerning the Master Plan including upcoming meeting dates and times, please contact me at (810) 724-2135. We are using Wade Trim Inc. to assist us in updating our master plan. Our project manager is Caitlyn Habben who can be reached at (810) 620-0086 or CHabben@wadetrim.com.

Sincerely yours,

Dawn E. Sawicki-Franz
Dawn Sawicki-Franz, City Clerk
On Behalf of the Imlay City Planning Commission

RECEIVED
GENESEE COUNTY

JAN 11 2024

METROPOLITAN
PLANNING COMMISSION



**THERESA M. SPENCER
LAPEER COUNTY CLERK**

County Complex Building
255 Clay Street
Lapeer, Michigan 48446

Phone 810 area code
667-0356
Circuit Court Division
667-0358
Fax 667-0362

Mr. William Hamilton
On File

October 27, 2023

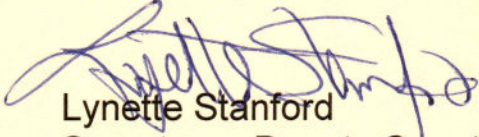
Dear Mr. Hamilton:

This letter is to officially inform you that on October 26, 2023, the Lapeer County Board of Commissioners appointed you to serve as a member of the GLS Region V Planning. Your appointment is for a one-year term beginning January 1, 2024 and ending December 31, 2024.

Congratulations on your appointment.

Sincerely,

**THERESA M. SPENCER
COUNTY CLERK**


Lynette Stanford
Secretary - Deputy County Clerk

TMS/lks



December 15, 2023

Derek Bradshaw, Director, Genesee County Metropolitan Planning Commission AND
Executive Director, GLS Region 5 Planning and Development Commission
1101 Beach Street, Room 223
Flint, MI 48502

RE: Draft 2024 City of Burton Five Year Parks and Recreation Plan

Dear Derek:

On behalf of the City of Burton Parks and Recreation Commission, we are pleased to provide you with a draft copy of the 2024 Five Year Parks and Recreation Plan for your review and comment.

This plan will be reviewed at the regular Parks & Recreation Commission meeting on January 10, 2024 at 5:30 pm and at the regular City Council meeting on January 18, 2024 at 7:00 pm, in which you are welcome to attend. Comments may be made directly to the office of Fleis & VandenBrink Engineering, Inc., under the attention of Lisa M. Easterwood, Project Manager, at (810) 743-9120 or leasterwood@fveng.com.

Please note all comments must be received by January 15, 2024. Once officially adopted a copy of the final plan will be provided to you for your files.

Thank you in advance for your cooperation. Should you have any questions, please contact me.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.

Lisa M. Easterwood, ASLA, CST
Project Manager

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GENESEE COUNTY

DEC 27 2023

METROPOLITAN
PLANNING COMMISSION

Enclosure (1) Draft 2024 City of Burton Five Year Parks and Recreation Plan on disc

pc: Amy Clous, City of Burton Parks and Recreation Director (via email)
Duane Haskins, Mayor, City of Burton (via email)
File

9475 Holly Road, Suite 201
Grand Blanc, MI 48438
P: 810.743.9120
F: 810.771.7860
www.fveng.com

GLS REGION V
Revenue Budget Variance Report
For the Period October 1, 2022 to September 30, 2023
DRAFT

<u>Revenue</u>	<u>Total Budget</u>	<u>YTD Actuals</u>	<u>Available Budget</u>	<u>Estimated YTD Budget</u>	<u>Revenues As % of Total Budget</u>
MDOT-Planning Grant	34,000	24,085	9,915	34,000	71%
MDOT-Asset Management	46,000	30,327	15,673	46,000	66%
MDOT-Rural Task Force	23,145	16,804	6,341	23,145	73%
Regional Housing Grant	100,000	24,929	75,071	100,000	25%
Regional Prosperity Grant	49,121	11,853	37,268	49,121	24%
Traffic Counting	1,460	-	1,460	1,460	0%
Bank Account Interest	300	229	71	300	76%
TOTAL REVENUE	<u>254.026</u>	<u>108.227</u>	<u>\$145.799</u>	<u>254.026</u>	

GLS REGION V
Statement of Expenditures: Actual vs. Budget
For the Period October 1, 2022 to September 30, 2023
DRAFT

	<u>Total Budget</u>	<u>YTD Actuals</u>	<u>Available Budget</u>	<u>Estimated YTD Budget</u>	<u>Expenditures As % of Total Budget</u>
702.000 Salary, Per Diem	1,155	1,190	(35)	1,155	103%
754.000 Supplies	6,780	3,140	3,640	6,780	46%
956.002 Bank Service Charges	65	64	1	65	98%
804.000 Consultants	181,921	83,023	98,898	181,921	46%
801.004 Service Contracts	10,000	4,792	5,208	10,000	48%
900.014 Advertising	6,600	1,521	5,079	6,600	23%
910.005 Training	855	550	305	855	64%
915.000 Memberships	1,100	960	140	1,100	87%
899.000 Projects	43,000	13,439	29,561	43,000	31%
913.001 Travel	2,550	921	1,629	2,550	36%
TOTAL EXPENSES	<u>254.026</u>	<u>\$109.600</u>	<u>\$144.426</u>	<u>\$254.026</u>	

EXHIBIT II

GLS REGION V
Due From Other Governmental Units
For the Period October 1, 2022 to September 30, 2023
DRAFT

Due from M.D.O.T.	30,150
Total Due from Other Governmental Units	<u>\$30,150</u>

EXHIBIT III

GLS REGION V
Statement of Revenue and Expenditures
For the Period October 1, 2022 to September 30, 2023
DRAFT

REVENUE (Exhibit IV)		<u>\$108,227</u>
EXPENDITURES (Exhibit V):		
Supplies	3,140	
Other Operating Charges	105,539	
Travel	921	
Capital Outlay	0	<u>109,600</u>
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>(\$1,373)</u>

**GLS REGION V
BALANCE SHEET
For the period ending September 30, 2023
DRAFT**

ASSETS

Cash	\$125,557
Accounts Receivable	\$30,450
Prepaid Expense	<u>\$0</u>
TOTAL ASSETS	<u>\$156,007</u>

LIABILITIES

Accounts Payable	\$81,547
Deferred Revenue	\$62,339

FUND BALANCE

Fund Balance Restricted-Audit	
Fund Balance Restricted-Traffic Counter Supplies	
Fund Balance Unrestricted	<u>\$12,120</u>

TOTAL LIABILITIES, RESERVES, AND FUND BALANCE **\$156,007**

Fund Balance, October 1, 2022	13,493	
Excess Revenue Over Expenditures	<u>(1,373)</u>	
Fund Balance September 30, 2023		<u><u>12,120</u></u>

GLS REGION V
Revenue Budget Variance Report
For the Period October 1, 2023 to December 31, 2023

<u>Revenue</u>	<u>Total Budget</u>	<u>YTD Actuals</u>	<u>Available Budget</u>	<u>Estimated YTD Budget</u>	<u>Revenues As % of Total Budget</u>
MDOT-Planning Grant	34,000	1,097	32,903	8,500	3%
MDOT-Asset Management	46,000	16,750	29,250	11,500	36%
MDOT-Rural Task Force	23,145	3,187	19,958	5,786	14%
Regional Housing Grant	175,000	3,433	171,567	43,750	2%
Regional Prosperity Grant	44,089	374	43,715	11,022	1%
Traffic Counting	1,740	-	1,740	435	0%
Bank Account Interest	300	81	219	75	27%
TOTAL REVENUE	<u>324,274</u>	<u>24,922</u>	<u>\$299,352</u>	<u>81,069</u>	

GLS REGION V
Statement of Expenditures: Actual vs. Budget
For the Period October 1, 2023 to December 31, 2023

	<u>Total Budget</u>	<u>YTD Actuals</u>	<u>Available Budget</u>	<u>Estimated YTD Budget</u>	<u>Expenditures As % of Total Budget</u>
702.000 Salary, Per Diem	1,190	-	1,190	298	0%
754.000 Supplies	13,900	-	13,900	3,475	0%
956.002 Bank Service Charges	60	21	39	15	35%
804.000 Consultants	196,709	24,816	171,893	49,177	13%
801.004 Service Contracts	15,000	-	15,000	3,750	0%
900.014 Advertising	7,200	-	7,200	1,800	0%
910.005 Training	965	-	965	241	0%
915.000 Memberships	1,100	-	1,100	275	0%
899.000 Projects	78,600	-	78,600	19,650	0%
913.001 Travel	2,550	25	2,525	638	1%
TOTAL EXPENSES	<u>324,274</u>	<u>\$24,862</u>	<u>\$299,412</u>	<u>\$84,569</u>	

EXHIBIT II

GLS REGION V
Due From Other Governmental Units
For the Period October 1, 2023 to December 31, 2023

Due from M.D.O.T.	21,034
Total Due from Other Governmental Units	<u>\$21,034</u>

EXHIBIT III

GLS REGION V
Statement of Revenue and Expenditures
For the Period October 1, 2023 to December 31, 2023

REVENUE (Exhibit IV)		<u>\$24,922</u>
EXPENDITURES (Exhibit V):		
Supplies	0	
Other Operating Charges	24,837	
Travel	25	
Capital Outlay	0	<u>24,862</u>
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$60</u>

**GLS REGION V
BALANCE SHEET
For the period ending December 31, 2023**

ASSETS

Cash		\$115,816
Accounts Receivable		\$21,034
Prepaid Expense		<u>\$0</u>
TOTAL ASSETS		<u>\$136,850</u>

LIABILITIES

Accounts Payable		\$66,137
Deferred Revenue		\$58,532

FUND BALANCE

Fund Balance Restricted-Audit		
Fund Balance Restricted-Traffic Counter Supplies		
Fund Balance Unrestricted		<u>\$12,181</u>

TOTAL LIABILITIES, RESERVES, AND FUND BALANCE **\$136,850**

Fund Balance, October 1, 2023	12,120	
Excess Revenue Over Expenditures	<u>60</u>	
Fund Balance December 31, 2023		<u><u>12,181</u></u>

Inv # 24/1-gcmpcreimburse

1/23/24

For GCMPC reimbursement request on 1/23/24, please see the below breakdown of hours per billing:

<u>Billing</u>	<u>Amount</u>	<u>Person Working</u>	<u>Hours</u>
Regional Housing August	\$958.07	Kelly, A	5.5
		Taylor, S	6
Regional Housing September	\$7,376.16	Kelly, A	46.5
		Taylor, S	54.5
Rural Task Force August	\$927.79	Dutkiewicz, M	10
Asset Management August	\$3,534.86	Dutkiewicz, M	9
		Garris, K	29.1
Program Management August	\$2,278.65	Dutkiewicz, M	10
		Garris, K	11
Program Management September	\$5,460.81	Dutkiewicz, M	63
		Garris, K	51
		Maurer, J	18
Rural Task Force September	\$4,230.17	Dutkiewicz, M	52
		Maurer, J	11
Asset Management September	\$8,487.22	Garris, K	108
		Maurer, J	5
		Moulton, D	12.5
Regional Housing October	\$946.07	Kelly, A	6.5
		Taylor, S	3
Program Management October	\$443.47	Garris, K	4
		Maurer, J	1
Rural Task Force October	\$653.75	Dutkiewicz, M	8

Regional Housing November	\$1,793.40	Kelly, A	6
		Taylor, S	9.5
Regional Housing December	\$693.20	Kelly, A	7.5
		Taylor, S	3
Regional Housing July	\$98.74	10% of indirect eligible reimbursement on expenses	

Indirect match on regional housing grant

Regional Prosperity September	\$2,718.27
Regional Prosperity August	\$433.14
Regional Prosperity December	\$374.39
Total	\$41,408.16



**Genesee-Lapeer-Shiawassee
Region V Planning and Development Commission**

Room 111– 1101 Beach Street
Flint, Michigan 48502-1470
(810) 257-3010

DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: Members of the GLS Region V Planning and Development Commission

FROM: Derek Bradshaw, Fiscal Officer

DATE: January 23, 2024

SUBJECT: FY2024 Budget Adjustments

As part of the budgetary process, revenues and expenditures may need to be adjusted after the budget has been adopted. The requested adjustments will affect the budget as follows:

Proposed Budget of Revenues

- Adding Spark Grant revenue for the new Spark Grant
- Decrease Regional Prosperity grant and Regional Housing grant budgets to the actual remaining in fiscal year 2024

Proposed Budget of Expenditures

- Transfer funds from supplies to bank service charges for increased bank charges
- Adding consultants costs for the new Spark Grant
- Decrease Regional Prosperity consultants budget to the actual remaining in fiscal year 2024

- Decrease Regional Housing budgets for consultants, advertising, projects, and travel to the actual remaining in fiscal year 2024

Detailed adjustment amounts are attached. At this time, staff is requesting approval for these FY 2024 budget adjustments.

GLS REGION V
Proposed Budget Statement of Revenues for FYE24
For the Period October 1, 2023 to September 30, 2024

Account #	FY 2024 Approved Budget	FY 2024 Requested Changes	FY 2024 Requested New Budget
539.000 Regional Prosperity	44,089	(6,821)	37,268
679.001 MDOT-Asset Mgmt	46,000		46,000
679.001 MDOT-Region V Work Program	34,000		34,000
679.001 MDOT-Region V SPR-RTF	23,145		23,145
679.001 Regional Housing	175,000	(24,929)	150,071
504.000 Spark Grant		69,531	69,531
667.000 Traffic Counter Revenue	1,740		1,740
665.004 Bank Account Interest	300		300
TOTAL REVENUE	<u>324,274</u>	<u>37,781</u>	<u>362,055</u>

GLS REGION V
Proposed Budget Statement of Expenditures for FYE23
For the Period October 1, 2023 to September 30, 2024

Account #	FY 2024 Approved Budget	FY 2024 Requested Changes	FY 2024 Requested New Budget
702.000 Salary, per diem	1,190		1,190
754.000 Supplies	13,900	(2,816)	11,084
956.002 Bank Service Charges	60	24	84
804.000 Consultants	196,709	54,277	250,986
801.044 Auditing	7,000		7,000
801.004 Service Contracts General	15,000		15,000
900.014 Advertising	7,200	(45)	7,155
910.005 Training	965		965
915.000 Memberships	1,100		1,100
899.000 Projects	78,600	(13,439)	65,161
913.001 Travel	2,550	(220)	2,330
TOTAL EXPENDITURES	<u>\$324,274</u>	<u>\$37,781</u>	<u>\$362,055</u>
 REVENUE OVER EXPENDITURES	 0	 0	 0



**Genesee-Lapeer-Shiawassee
Region V Planning and Development Commission**

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Flint, Michigan 48502-1470
(810) 257-3010

DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: Members of the GLS Region V Planning and Development Commission

FROM: Kristofor Garris, Planner

DATE: January 23, 2024

SUBJECT: TAMC NFA Road Pavement Condition Additional Funding

The Michigan Transportation Asset Management Council (TAMC) has announced a one-time program providing additional funds to collect Non-Federal Aid (NFA) road pavement conditions. The goal is to assist local transportation agencies fill in Pavement Surface Evaluation and Rating (PASER) and Inventory Based Rating (IBR) data gaps on the NFA network. Please see attached letter.

Staff is seeking proposals from Act-51 Agencies located in Lapeer and Shiawassee Counties who are interested in reimbursement for NFA PASER/IBR Data collection. (Please note, Genesee County NFA PASER Data was collected in 2023.)

In order for GLS Region V to issue a joint letter of interest, please complete the following survey questions:

<https://www.surveymonkey.com/r/NFADataCollection>

All requests for NFA PASER/IBR data collection reimbursement authorization are **due to GLS Region V by 5:00 p.m. on January 26, 2024**. Questions to be sent to Kris Garris at kgarris@geneseecountymi.gov; 810-766-6564.



Michigan Transportation Asset Management Council

January 4, 2024

Dear Transportation Agency Partners,

The [Michigan Transportation Asset Management Council \(TAMC\)](#) is excited to share additional revenue that has been approved to assist local transportation agency partners with their efforts to collect Pavement Surface Evaluation and Rating (PASER)/Inventory Based Rating (IBR) condition data on the non-federal aid (NFA) road network in fiscal year (FY) 2024 only. This is a one-time program that is providing funds in addition to the existing TAMC FY2024 allocations to our regional partners. The goal and expectation of implementing this additional TAMC program is to assist local transportation agencies fill in PASER/IBR data gaps on the NFA network including small cities that have historically lacked this data.

To be considered for additional TAMC reimbursement in FY2024 for NFA PASER/IBR data collection through this program, regional partners and local transportation agencies interested must coordinate together and submit a *joint* letter of interest to the TAMC by February 9, 2024. The letter of interest must include the following information:

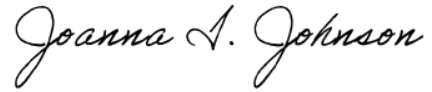
- Name of jurisdiction(s) and number of lane and centerline miles of NFA PASER/IBR data collection. (Data once collected must be submitted timely to the TAMC per [TAMC Policies](#));
- Estimated amount to be reimbursed to the regional partners and local transportation agencies. Please include the formula and figures used when calculating the amount being requested for reimbursement;
- The last year of NFA data collection on the NFA network area you are seeking reimbursement, or please indicate if it has never been collected. *Please note this reimbursement should only be used for additional NFA PASER/IBR data collection outside of the existing regional allocations;*
- The anticipated schedule for NFA data collection; and
- Indicate who will be collecting this data.

The amount of reimbursement requested may not be the full amount based on the quantity of requests received. The TAMC will consider the letters of interest and level of reimbursement

requested for the distribution of funds. We understand the importance of planning for this effort and intend to provide a response by March 8, 2024, at 5:00p.m.

Please submit your letters of interest in this program to Sarah Plumer, TAMC Coordinator, splumer@hrcengr.com by February 6, 2024 at 5:00 p.m. Late submittals will not be accepted.

Sincerely,

A handwritten signature in black ink that reads "Joanna A. Johnson". The signature is written in a cursive, flowing style.

Joanna Johnson
TAMC Chairperson



Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

Room 111– 1101 Beach Street
Flint, Michigan 48502-1470
(810) 257-3010

DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: Members of the Genesee-Lapeer-Shiawassee Region V Planning & Development Commission

FROM: Kristofor Garris, Planner

DATE: January 23, 2024

SUBJECT: 2024 Michigan Transportation Asset Management Council PASER Training

The Michigan Transportation Asset Management Council (TAMC) has announced their annual PASER Program training dates and times. Through this program, the pavement condition of all federal aid roads in the State of Michigan are surveyed using the PASER Road Rating System.

The program consists of 2 classes: PASER 1 and PASER 2. Both classes must be completed in order to rate roads. The road rating certification is valid for 3 years. More information on TAMC Data Collection Training can be found at:

<https://ctt.mtu.edu/events/tamc-data-collection-training>

Training dates for 2024 are as follows:

PASER 1 (Virtual Only):

Tuesday, February 13 (9am-12pm ET)

Tuesday, March 5 (9am-12pm ET)

Tuesday, June 4 (9am-12pm ET)

Tuesday, July 9 (9am-12pm ET)

PASER 2 (Virtual)

Wednesday and Thursday,
February 14-15 (9am-12pm ET)

Wednesday and Thursday,
March 6-7 (9am-12pm ET)

Wednesday and Thursday,
June 5-6 (9am-12pm ET)

Wednesday and Thursday,
July 10-11 (9am-12pm ET)

PASER 2 (In Person)

Wednesday, March 27 (8am – 12pm ET) – Houghton

Thursday, March 28 (8am – 12pm ET) – Gaylord

Wednesday, April 10 (8am – 12pm ET) – Livonia

Thursday, April 11 (8am – 12pm ET) – Grand Rapids