



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

GCMPC MEETING

Tuesday, January 6, 2026
8:00 A.M.

Commissioners

Alan Himelhoch
Chairperson

Jeffrey M. Peake
Vice-Chairperson

Deborah Cherry
Secretary

Dr. Beverly Brown

Cheryl Sclater

Derelle Blake

Ian Shetron

Lesly Foreman

Martin L. Cousineau

Tyler Rossmassler

William Brandon

Genesee County Administration Building
324 S. Saginaw Street
Room 1014
Flint, MI 48502

AGENDA

- I. Call to Order
- II. Roll Call
- III. Minutes
 - ***A. Minutes of the December 2, 2025 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
- VII. New Business
- VIII. Finances
 - ***A. Contract, Vouchers and Bills (attached)
 - ***B. Commission Expenses and Per Diems (to be distributed)
 - ***C. Financial Update (attached)

***1. Draft FY 2025 Financials for October 1, 2024 to September 30, 2025 (attached)

***2. Financials for October 1, 2025 to November 30, 2025 (attached)

***D. Budget Transfer Requests (attached)

IX. Old Business

A. Project Status

***1. Housing Program Update – December 2025 Status Report (attached)

***2. Transportation Program – December 2025 Status Report (attached)

***3. American Rescue Plan Act – December 2025 Status Report (attached)

***4. Environmental Program – December 2025 Status Report (attached)

***5. Community Development Program – December 2025 Status Report (attached)

***6. Report of the Director – December 2025 Status Report (attached)

B. Commissioner Comments

X. Adjournment

***Indicates Action Item

NEXT MEETING: Tuesday, February 3, 2026

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, December 2, 2025, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, December 2, 2025, in Room 1014 of the Genesee County Administration Building, 10th Floor, 324 South Saginaw Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:04 a.m.

II. ROLL CALL

Present: William Brandon, Cheryl Sclater, Dr. Beverly Brown, Alan Himelhoch, Tyler Rossmassler, Lesly Foreman, Jeffrey Peake and Ian Shetron.

Absent: Deborah Cherry, Derelle Blake and Martin L. Cousineau.

Others Present: Derek Bradshaw, Chris Durgan, Sheila Taylor, Jacob Maurer, Damon Fortney, McKenna Dutkiewicz, Kristofor Garris, Amber Abbey, Leandra Swayne and Renate Soto.

III. MINUTES

A. Minutes of the November 4, 2025 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Cheryl Sclater, to approve the November 4, 2025 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. Genesee: Our County, Our Future Master Plan - Presentation and Request to Release Plan for Public Comment

Damon Fortney and McKenna Dutkiewicz provided a presentation of the draft *Genesee: Our County, Our Future Master Plan*. The Plan is a vision for the County for the next 25 years and serves as the Master Plan and the Long-Range Transportation Plan. All of our program areas; Community Development, Transportation and Environmental issues, are included in the Plan. The Plan was fully developed by our staff, who have been working on it for the past year in collaboration with the Steering Committee. Discussion ensued.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** William Brandon, to approve the *Genesee: Our County, Our Future Master Plan* Steering Committee's recommendation to begin the 63-day public comment period of the *Genesee: Our County, Our Future Master Plan*.

Motion passed unanimously.

(Documents on file with minutes)

B. MPR-9-25-03; City of Burton Master Plan

Kristofor Garris provided an overview of MPR-9-25-03; City of Burton Master Plan. The Plan meets all the necessary requirements for adoption. GCMPC was properly notified by the City of Burton of their intention to update the Master Plan. The Plan is consistent with existing and future land use plans of surrounding local units of government. GCMPC recommends the City of Burton review the document to ensure narrative consistencies and data accuracy.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** William Brandon, to endorse staff recommendations regarding MPR-9-25-03; City of Burton Master Plan and to forward staff's comments to the City of Burton.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** William Brandon, to approve the December Contract, Vouchers and Bills for a total \$94,993.91.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Dr. Beverly Brown, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – November 2025 Status Report

Sheila Taylor stated that staff have compiled the annual list of projects which outlines all the projects that were obligated in the last fiscal year, totaling a \$71 million investment in

the County. Staff have completed the pavement condition collection and are currently working on the reports to summarize the data collected.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Lesly Foreman, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. American Rescue Plan Act – November 2025 Status Report

The City of Burton Senior Center has been closed out; this project provided a garage addition, outdoor pergola and bathroom upgrades. The County funding for the KCI sewer project has been fully expended; the overall project is still ongoing. The Lake Fenton Schools water tie-in project is complete and funding must be expended by the end of the year.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Jeffrey Peake, to approve the American Rescue Plan Act report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Environmental Program Update – November 2025 Status Report

Jacob Maurer provided an update on the Recycling and Education Center; the architect continues to work with staff on the layout and design. Staff is collaborating with our exhibit consultant, Xibitz and sub consultant, Reich & Petch, whose specialty is the educational exhibit experience, to continue the design of the educational exhibit portion of the Center. Ten proposals were received from the Construction Manager RFP. Staff will review and score the proposals and schedule interviews with the top contenders within the next month. Discussion ensued.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** William Brandon, to approve the Environmental Program report as presented. Motion passed unanimously.

(Original on file with minutes)

4. Community Development Program – November 2025 Status Report

Jacob Maurer stated that staff is making progress on the 2025 CDBG contract signings, with just one contract left to be finalized. All subrecipient monitoring visits have been completed and corrections are being addressed. Yesterday, staff began 2025 ESG program contract signing.

Motion: Action: Approve, **Moved by** Ian Shetron, **Seconded by** Jeffrey Peake, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Report of the Director – November 2025 Status Report

Derek Bradshaw thanked staff for all the time and effort put into creating the Master Plan. Mr. Bradshaw reviewed several of the processes involved in developing the Plan. It will soon be released for public comment, and feedback will be incorporated into the Plan. Any necessary revisions will be made before seeking final approval. Discussion ensued.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Lesly Foreman, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

William Brandon gave an update about the Genesee County Parks and Recreation Commission's meetings and events.

Several Planning Commissioners shared feedback on the Master Plan and their vision for Genesee County as it relates to the Plan.

Lesly Foreman stated the Flushing Candlewalk will be taking place this week on December 4th and 5th.

Cheryl Sclater stated that ELGA Credit Union in partnership with the Michigan State Police will host the "Stuff a Blue Goose" annual event December 5th to assist children in need.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:15 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
CHECK DISBURSEMENT VOUCHER
January 6, 2026

Advance Local Holdings Corp	Annual Status of TIP projects advertisement	452.49	ACH # 4365
AT&T Mobility	Director's cell phone	50.02	1005487
AT&T Mobility	Director's cell phone	50.02	1006043
DLZ Michigan Inc.	Recycling & Education Architect Services	22,960.00	ACH # 4629
Huntington National Bank	HIP camera, Presentation remote	354.35	ACH # 4323
Scrub a Dub Car Wash	Car Wash	8.00	1006109
Xibitz Inc.	Recycling & Education Design Services	16,666.68	ACH # 4728
		<u>\$40,541.56</u>	

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2024 to September 30, 2025
DRAFT**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	1,727,814	\$2,818,561
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$2,100	\$320,150
Due from State	\$0	\$12,144
Due from Other Governmental Units (Exhibit II, below)	\$470,443	\$0
Prepaid Expenses	\$13,272	\$308
TOTAL ASSETS	<u>2,213,829</u>	<u>\$3,151,163</u>
<u>LIABILITIES</u>		
Vouchers Payable	\$295,051	\$51,197
Net Pay	\$46,895	\$4,286
Deferred Revenue	\$208,650	\$178,625
TOTAL LIABILITIES	<u>\$550,596</u>	<u>\$234,108</u>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$58,349	\$0
Restricted for construction of solid waste recycling facility	\$0	\$2,103,874
Fund Balance, October 1, 2024	\$250,854	199,312
Excess Revenue Over Expenditures	1,154,031	613,869
Unrestricted fund balance	\$1,404,885	\$0
Total Reserves and Fund Balance, September 30, 2025	<u>\$1,663,234</u>	<u>\$2,917,055</u>
TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	<u>\$2,213,829</u>	<u>\$3,151,163</u>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2024 to September 30, 2025**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$439,240	\$0
Due from the Federal Gov't Rideshare	\$0	\$0
Due from GLS Region V	\$31,203	\$0
Total Due from Other Governmental Units	<u>\$470,443</u>	<u>\$0</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2024 to September 30, 2025
DRAFT

REVENUE (Exhibit IV)		\$5,996,454
EXPENDITURES (Exhibit V):		
Personnel Services	\$1,237,146	
Fringe Benefits	\$693,433	
Consulting Services	\$4,411	
Contracted Services	\$408,320	
Other Services	\$140,902	
Travel	\$374	
Supplies and Office Costs	\$925,987	
Rent and other County department costs	\$465,503	
Transfers Out	\$352,477	
TOTAL EXPENDITURES		\$4,228,554
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$1,767,900</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2024 to September 30, 2025
DRAFT

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,040	6,040	6,040	-
558.000	State Revenue	243,106	243,106	-	(243,106)
504.000	Community Development	810,110	810,110	760,330	(49,780)
523.000	Federal Revenue-FHWA	852,076	852,076	732,857	(119,219)
509.000	Federal Revenue -safe streets grant	350,200	350,200	398,635	48,435
525.000	Rideshare	100,000	100,000	53,156	(46,844)
699.000	Transfer In	222,055	222,055	226,490	4,435
674.003	County Appropriation	472,418	472,418	472,418	-
674.029	Local Contribution	1,133,898	1,133,898	1,117,113	(16,785)
524.000	Federal Revenue- Dept. of Energy	283,080	283,080	-	(283,080)
		-	-	-	-
618.000	Solid Waste Ordinance Fees	1,070,000	1,070,000	995,243	(74,757)
622.001	Inspection Fees	5,000	5,000	12,949	7,949
645.012	Indirect Revenue	763,102	763,102	538,990	(224,112)
645.019	Indirect Revenue-planning	484,774	484,774	446,913	(37,861)
669.007	Interest Earned Revenue	50,000	50,000	136,120	86,120
679.001	Region V	103,045	103,045	99,200	(3,845)
	Total Revenue Budget	<u>6,948,904</u>	<u>6,948,904</u>	<u>5,996,454</u>	<u>(952,449)</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2024 to September 30, 2025
DRAFT

EXHIBIT V

Account Number	Account Name	Budget YTD FY 2023	Expenditures YTD 2023	Budget FY 2024	Expenditures 2024	Budget FY 2025	Expenditures 2025	Variance 2025	Expenditures As % of Total Budget
	Salary & Longevity	1,124,212	1,068,761	1,215,736	1,135,972	1,251,452	1,237,146	14,306	99
	Total Fringe Benefit	715,208	643,493	724,074	642,109	758,430	693,433	64,997	91
724.000	Other Fringes	201,076	0	129,152	142,051	182,643	125,987	56,656	69
754.000	Supplies, Office	26,225	1,133	33,100	34,997	73,958	19,427	54,531	26
801.004	Service Contracts Gen.	13,178	3,647	16,780	12,001	1,333,404	13,597	1,319,808	1
804.000	Consultants	953,574	702	1,278,384	347,141	1,218,631	892,964	325,667	73
835.001	Health Serv. Employees	500	0	1,200	1,398	1,200	0	1,200	0
850.000	Telephone	5,700	14,962	4,500	4,120	5,500	4,411	1,089	80
872.027	Indirect cost expense	86,957	2,291	423,333	0	409,888	392,698	17,190	96
900.014	Advertising	41,300	235,909	32,625	2,767	53,651	5,157	48,494	10
910.005	Training	9,840	801	16,300	6,703	20,600	4,446	16,154	22
913.001	Travel	6,300	0	11,305	4,788	17,000	6,020	10,980	35
915.000	Memberships	3,900	497	4,000	1,202	4,050	1,639	2,411	40
931.000	Repairs	500	213,361	500	0	500	0	500	0
980.000	Equipment	15,000	0	19,509	8,541	20,000	0	20,000	0
801.044	Auditing	11,400	6,522	11,400	0	11,400	0	11,400	0
851.000	Postage	6,400	4,010	7,000	1,040	8,000	988	7,012	12
872.006	Waste Collections	432,437	4,172	296,247	172,738	155,120	139,263	15,857	90
872.013	Specialty Waste expense	8,000	2,366,467	0	0	0	0	-	0
872.022	Indirect cost -nonproductive	0	0	182,709	0	188,096	0	188,096	0
907.005	Validated Parking	1,500	0	1,500	325	1,500	374	1,126	25
930.000	Building maintenance & construction	273,095	0	1,203,400	0	536,701	0	536,701	0
	Subtotal: Controllable Cost	3,936,302	4,566,728	5,612,755	2,517,891	6,251,724	3,537,549	2,714,175	57
955.074	Transfers Out Other Fringe	33,039	88,840	-	-	-	0	-	0
955.075	Transfers Out, Indirect	781,129	2,706	214,104	162,945	222,055	226,490	(4,435)	0
957.004	Convenience Copier	2,500	17,031	3,000	3,145	4,500	2,920	1,580	65
957.005	Motor Pool Charges	15,000	98,648	17,500	17,889	22,500	13,471	9,029	60
958.009	Insurance, General	98,648	227,482	113,057	113,057	85,723	85,723	-	100
958.014	CSA	227,482	434,707	247,661	247,661	362,401	362,401	-	100
	Subtotal: Uncontrollable Costs	1,157,797	869,415	595,322	544,697	697,179	691,005	6,174	99
	GRAND TOTALS	\$5,094,099	\$5,436,143	\$6,208,077	\$3,062,588	\$6,948,903	\$4,228,554	2,720,349	61

EXHIBIT I

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
BALANCE SHEET
For October 1, 2025 to November 30, 2025**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	2,401,047	\$2,878,328
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$161,840
Due from State	\$0	12,144.34
Due from Other Governmental Units (Exhibit II, below)	\$270,903	\$0
Prepaid Expenses	\$12,766	\$308
TOTAL ASSETS	<u>2,684,915</u>	<u>\$3,052,621</u>
 <u>LIABILITIES</u>		
Vouchers Payable	\$221	\$0
Unearned Revenue	\$0	\$4,640
Deferred Revenue	\$208,650	\$173,985
TOTAL LIABILITIES	<u>\$208,871</u>	<u>\$178,625</u>
 <u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$58,349	\$0
Restricted for construction of solid waste recycling facility	\$0	\$1,503,874
 Fund Balance, October 1, 2025	 \$1,404,685	 1,413,182
Excess Revenue Over Expenditures	813,012	(43,059)
 Unrestricted fund balance	 \$2,217,696	 \$0
Total Reserves and Fund Balance, November 30, 2025	<u>\$2,476,045</u>	<u>\$2,873,996</u>
 TOTAL LIABILITIES, RESERVES, AND FUND BALANCE	 <u>\$2,684,915</u>	 <u>\$3,052,621</u>

EXHIBIT II

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Due From Other Governmental Units
For October 1, 2025 to November 30, 2025**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$231,711	\$0
Due from the Federal Gov't Rideshare	\$0	\$0
Due from GLS Region V	\$39,192	\$0
Total Due from Other Governmental Units	<u>\$270,903</u>	<u>\$0</u>

EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Revenue and Expenditures
For October 1, 2025 to November 30, 2025**

REVENUE (Exhibit IV)		\$1,229,831
EXPENDITURES (Exhibit V):		
Personnel Services	\$146,393	
Fringe Benefits	\$84,309	
Consulting Services	\$401	
Contracted Services	\$13,819	
Other Services	\$17	
Travel	\$0	
Supplies and Office Costs	\$35,192	
Rent and other County department costs	\$175,289	
Transfers Out	\$4,457	
TOTAL EXPENDITURES		\$459,878
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$769,952</u>

EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Revenue Budget Variance Report
For October 1, 2025 to November 30, 2025**

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,000	1,000	20	(980)
504.000	Community Development	876,526	146,088	81,774	(64,314)
509.000	Federal Revenue -safe streets grant	103,000	17,167	-	(17,167)
523.000	Federal Revenue-FHWA	958,095	159,683	38,361	(121,322)
525.000	Rideshare	100,000	16,667	1,288	(15,378)
558.000	State Revenue	263,038	43,840	-	(43,840)
618.000	Solid Waste Ordinance Fees	1,070,000	178,333	-	(178,333)
622.001	Inspection Fees	5,000	833	3,150	2,317
645.012	Indirect Revenue	647,057	107,843	59,659	(48,183)
645.019	Indirect Revenue-planning	495,492	82,582	17,384	(65,198)
669.007	Interest Earned Revenue	50,000	8,333	15,206	6,873
674.003	County Appropriation	515,911	85,985	-	(85,985)
674.029	Local Contribution	1,079,985	179,998	1,005,000	825,003
679.001	Region V	73,165	12,194	7,988	(4,206)
699.000	Transfer In	261,793	43,632	-	(43,632)
		-	-	-	-
	Total Revenue Budget	<u>6,505,062</u>	<u>1,084,177</u>	<u>1,229,831</u>	<u>145,654</u>

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Statement of Expenditures: Actual vs. Budget
For October 1, 2025 to November 30, 2025

EXHIBIT V

Account Number	Account Name	Budget YTD FY 2024	Expenditures YTD 2024	Budget FY 2025	Expenditures 2025	Budget FY 2026	Expenditures 2026	Variance 2026	Expenditures As % of Total Budget
	Salary & Longevity	1,214,453	135,519	1,224,425	150,926	1,289,057	146,393	1,142,664	11
	Total Fringe Benefit	723,508	95,691	753,129	96,485	754,496	84,309	670,186	11
724.000	Other Fringes	128,753	71	178,982	0	171,703	4,457	167,246	3
754.000	Supplies, Office	32,049	2,955	39,400	2,352	36,946	2,049	34,897	6
801.004	Service Contracts Gen.	14,340	1,670	283,889	8,310	1,045,390	2,313	1,043,077	0
801.044	Auditing	11,400	0	11,400	0	10,700	0	10,700	0
804.000	Consultants	1,280,384	0	1,007,441	0	1,241,205	30,830	1,210,375	2
835.001	Health Serv. Employees	1,200	93	1,200	0	1,200	0	1,200	0
850.000	Telephone	4,500	502	4,500	778	4,500	401	4,099	9
851.000	Postage	7,000	0	8,000	0	4,750	82	4,668	2
872.006	Waste Collections	303,597	637	155,120	0	108,374	0	108,374	0
872.013	Specialty Waste expense	0	0	0	0	0	0	-	0
872.022	Indirect cost -nonproductive	182,709	0	188,096	0	215,775	0	215,775	0
872.027	Indirect cost expense	423,333	9,317	427,558	0	351,044	12,927	338,117	4
900.014	Advertising	32,625	298	21,644	1,487	28,226	0	28,226	0
907.005	Validated Parking	1,500	19	1,500	0	1,500	0	1,500	0
910.005	Training	15,300	150	10,600	20	15,380	384	14,996	2
913.001	Travel	11,305	1,499	7,500	0	10,477	508	9,969	5
915.000	Memberships	3,650	0	3,700	827	3,700	17	3,683	0
930.000	Building maintenance & construction	303,400	0	787,406	0	461,854	0	461,854	0
931.000	Repairs	500	0	500	0	500	0	500	0
980.000	Equipment	15,000	0	20,000	0	20,000	0	20,000	0
	Subtotal: Controllable Cost	4,710,507	248,418	5,135,991	261,185	5,776,777	284,671	5,492,106	5
955.074	Transfers Out Other Fringe	0	0	-	-	-	0	-	0
955.075	Transfers Out, Indirect	214,104	0	222,055	-	261,793	0	261,793	0
957.004	Convenience Copier	3,000	161	3,000	-	3,200	327	2,873	10
957.005	Motor Pool Charges	17,500	3,761	17,500	1,222	18,000	2,077	15,923	12
958.009	Insurance, General	113,057	113,057	85,723	85,723	113,941	113,941	-	100
958.014	CSA	247,661	41,277	362,401	60,400	331,351	58,862	272,489	18
	Subtotal: Uncontrollable Costs	595,322	158,256	690,679	147,345	728,285	175,207	553,078	24
	GRAND TOTALS	\$5,305,829	\$406,674	\$5,826,670	\$408,530	\$6,505,062	\$459,878	6,045,184	7



GENESEE COUNTY
**METROPOLITAN PLANNING
COMMISSION**

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission
FROM: Derek Bradshaw, Director
DATE: January 6, 2025
SUBJECT: FY 2026 Budget Transfer Requests

As part of the budgetary process, revenues and expenditures may need to be adjusted after the budget has been adopted. The requested adjustments will affect the budget as follows:

Proposed Budget Statement of Revenue:

- Decrease Federal Revenue - Safe Streets Grant by \$103,000 due to grant completion in September
- Decrease inspection fees by \$801.93 for nonunion contract changes

Proposed Budget Statement of Expenditures:

- Increase salaries and wages by \$10,381.14 for nonunion contract changes
- Decrease social security by \$43.52, longevity by \$10,950.17, post-retirement benefit by \$142.26, retirement by \$45.52, workers compensation by \$0.46, and unemployment by \$1.14
- Decrease consultants by \$103,000 due to Safe Streets for All grant completion in September
- Increase hazardous waste day and decrease building maintenance & construction by \$20,000 for SQS (ERG) 2026 contract

Detailed adjustment amounts are attached. At this time, staff is requesting approval for these FY 2026 budget adjustments.

Derek Bradshaw, Director Christine Durgan, Assistant Director

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Proposed Budget Statement of Revenues and Expenditures
For the Period October 1, 2025 to September 30, 2026

	25/26 Planning Board Requested <u>Budget</u>	25/26 Planning Board Requested <u>Changes</u>	25/26 Planning Board Requested <u>Budget</u>
494.000 SOLID WASTE PERMIT FEES	6,000		6,000
504.000 FEDERAL PARTICIPATION-CD	876,526		876,526
509.000 FEDERAL REVENUE - SAFE STREETS GRANT	103,000	(103,000.00)	-
523.000 FEDERAL REVENUE - FHWA	958,095		958,095
524.000 FEDERAL REVENUE-DEPT OF ENERGY	-		-
525.000 FED REVENUE-RIDESHARE	100,000		100,000
558.000 STATE REVENUE	263,038		263,038
618.000 SOLID WASTE ORDINANCE FEES	1,070,000		1,070,000
622.001 INSPECTION FEES	5,000	(801.93)	4,198
645.012 INDIRECT CHARGES REVENUE-CD	647,057		647,057
645.019 INDIRECT REVENUE-PLANNING	495,492		495,492
669.007 INTEREST EARNED REVENUE	50,000		50,000
674.029 LOCAL CONTRIBUTION	1,079,985		1,079,985
679.001 REGION V	73,165		73,165
699.000 TRANSFERS IN	261,793		261,793
699.003 GENESEE COUNTY APPROPRIATION	515,911		515,911
TOTAL REVENUE	6,505,062	(103,801.93)	6,401,260
702.000 SALARIES & WAGES	1,239,154	10,381.14	1,249,535
709.000 SOCIAL SECURITY	109,052	(43.52)	109,009
713.000 OVERTIME	10,000		10,000
714.000 LONGEVITY	39,904	(10,950.17)	28,954
718.000 MEDICAL INSURANCE	217,806		217,806
723.000 POST-RETIREMENT BENEFIT	149,690	(142.26)	149,548
724.000 OTHER FRINGES	171,703		171,703
725.000 OPTICAL INSURANCE	1,698		1,698

726.000 DENTAL INSURANCE	16,699		16,699
727.000 LIFE HEALTH INSURANCE	12,441		12,441
728.000 RETIREMENT	242,077	(45.52)	242,031
729.000 WORKERS COMPENSATION	1,134	(0.46)	1,134
730.000 UNEMPLOYMENT	3,898	(1.14)	3,897
754.000 SUPPLIES OFFICE	36,946	(3,000.00)	33,946
801.004 SERV CONT GENERAL	1,045,390	3,000.00	1,048,390
801.044 AUDITING	10,700		10,700
804.000 CONSULTANTS	1,241,205	(103,000.00)	1,138,205
835.001 HEALTH SERVICES EMPLOYEES	1,200		1,200
850.000 TELEPHONE	4,500		4,500
851.000 POSTAGE	4,750		4,750
872.006 HAZARDOUS WASTE DAY	108,374	20,000.00	128,374
872.022 INDIRECT COST -NONPRODUCTIVE	215,775		215,775
872.027 INDIRECT COST EXPENSE	351,044		351,044
900.014 ADVERTISING	28,226		28,226
907.005 VALIDATED PARKING	1,500		1,500
910.005 TRAINING EMPLOYEES	15,380		15,380
913.001 TRAVEL	10,477		10,477
915.000 MEMBERSHIPS	3,700		3,700
930.000 BUILDING MAINTENANCE & CONSTRUCTION	461,854	(20,000.00)	441,854
931.000 REPAIRS EQUIPMENT	500		500
955.075 TRANSFERS-OUT LOCAL	261,793		261,793
957.004 CONVENIENCE COPIER CHARGES	3,200		3,200
957.005 MOTOR POOL CHARGES	18,000		18,000
958.009 INSURANCE CHARGES	113,941		113,941
958.014 CSA	331,351		331,351
980.000 OFFICE EQUIPMENT	20,000		20,000
TOTAL EXPENSES	<u>6,505,062</u>	<u>(103,801.93)</u>	<u>6,401,260</u>
Revenue over Expenditure	-	-	-



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Damon Fortney, Division Manager
Housing Program

DATE: January 6, 2026

SUBJECT: **Housing Program Update – Quarterly Status Report**

Calendar Year 2025 Summary

	Home Improvement Program	Urgent Repair Program	Roof Revitalization Program	Total
Project Completions	20	10	24	54
Funding Spent	\$410,301	\$111,978	\$355,516	\$877,795
Projects Underway	11	0	15	26

Neighborhood Stabilization Program & Neighborhood Purchase/Rehab/Resale

An appraisal was completed at the NPRR home located on Phyllis Drive in Vienna Township and the property was listed for sale in December. The prospective homebuyer must fall within HUD income limits, attend 8 hours of homebuyer counseling, and cannot currently own a home. Proceeds from the sale will be used to purchase another vacant property for rehabilitation.

For the rehabilitation of the NSP property located on Camden Avenue in Burton, Fitch Builders of Grand Blanc began work in late September and is expected to be completed in January. Following rehabilitation, staff will work with the Land Bank to list the property for sale.

Roof Revitalization Program

To date, 24 roofs have been completed through the Roof Revitalization Program using MSHDA and CDBG funding. Preconstruction meetings have been held and homeowner meetings are underway for an additional 15 roofs. Bid opportunities continue to be released in groups, each including five roof replacements, through the Purchasing Department.

Derek Bradshaw, Director Christine Durgan, Assistant Director



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager
Transportation Program

DATE: January 6, 2026

SUBJECT: **Transportation Program – December 2025 Status Report**

Transportation Improvement Program

In December, staff received approval from the Genesee County Metropolitan Alliance to proceed with amendment #3 for the 2026-2029 Transportation Improvement Program (TIP). This amendment included changes to one transit operating assistance project within the 2026 Transit Operating General Program Account (GPA) and three new GPAs added to the 2026-2029 TIP. These new GPAs introduce a new 2026 MDOT planning study along M-54, a new 2027 preliminary engineering phase for resurfacing along M-57, and a new 2029 construction phase for resurfacing along M-57.

Staff continued to meet with local agencies to ensure project progress continues to stay on track throughout the fiscal year.

Asset Management

Staff completed pavement condition data collection on the local, paved Non-Federal Aid Road System in Genesee County. There are approximately 1,400 miles of paved, Non-Federal Aid roads in Genesee County. Staff have begun PASER reports to summarize data collected by community. These reports are anticipated to be completed in January and will be disseminated once complete.

PASER Training Dates for 2026 have been announced. The program consists of 2 classes: PASER 1 and PASER 2. Both classes must be completed in order to rate roads. The road rating certification is valid for 3 years. More information can be found at <https://ctf.mtu.edu/events/tamc-data-collection-training>.

Derek Bradshaw, Director Christine Durgan, Assistant Director



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Sheila Taylor, Division Manager

DATE: January 6, 2026

SUBJECT: **American Rescue Plan Act – December 2025 Status Report**

American Rescue Plan Act Local Unit Projects

Senior Center projects continue to progress in a timely manner. Recently, work was completed at the Krapohl Senior Center. Their project was to add an extension to their building which has allowed for an additional storage room in the center. This has expanded their pantry space, cleared out existing computer rooms and offices, and has allowed for out-of-the-way storage of tables and chairs, which previously took up valuable space in the main room of the center.

In addition, the remodel of Loose Senior Center has finished, with the final reimbursement request being processed now. This project remodeled the entire senior center annex which included the kitchen and cafeteria areas of the center. This project has made the center much easier to access and more durable for years to come.

Finally, the demolition of the old Westwood Manor apartments on the 4200 block of Clio Rd. in Flint is nearly closed out. This project is utilizing \$350,000 of Genesee County ARPA dollars and will close out the overall \$8.35 million ARPA partnership between Genesee County and the Land Bank. The work on site was completed in December, and final reimbursement will be processed later in January.

Derek Bradshaw, Director Christine Durgan, Assistant Director



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jacob Maurer, Division Manager
Environmental Program

DATE: January 6, 2026

SUBJECT: **Environmental Program Update – December 2025 Status Report**

Solid Waste Program

On December 3rd, staff held their seventh Materials Management Planning Committee (MMPC) meeting. During this meeting, staff gave a recap of the previous meeting, asked for approval on the deficiency categories, introduced public participation and led a public participation brainstorming activity. At the next meeting, staff will introduce the goals and objectives of the Materials Management Plan for the committee to discuss. The next MMPC meeting is scheduled for February 4, 2026.

Recycling and Education Center

Site Layout and Building Design: Staff provided additional feedback on the building layout based on anticipated future needs. An updated building layout, along with a revised estimated project cost will be provided by DLZ in early January 2026.

Educational Exhibits: Staff met with the exhibit consultants on December 10th in Grand Rapids. All parties toured the Kent County Recycling and Education facility to discuss elements that should be included in Genesee County's exhibits. Following the tour, the consultant Reich & Petch presented their updated preliminary design approach. Staff are currently reviewing the information to provide feedback to the consultant.

Construction Manager: With assistance from the Facilities and Operations Department, staff completed the review and scoring of Construction Manager (CM) proposals. Interviews with the top scoring bidders are scheduled for the first week of January 2026.



MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Jacob Maurer, Division Manager
Community Development Program

DATE: January 6, 2026

SUBJECT: **Community Development Program – December 2025 Status Report**

Community Development Block Grant Program (CDBG)

In the month of December, staff wrapped up the contract review meetings with local units. Contract review meetings were required prior to signing 2025 CDBG contracts to make sure all municipalities understood the contract requirements. Staff will be working with 21 local units on 42 projects over the course of 2026. Projects underway this year include, but are not limited to, road resurfacing, sidewalk improvements and replacements, senior programming and outdoor ADA amenities.

Staff has begun working on the 2026 Action Plan which reflects the priorities, goals, and expected outcomes for programs, projects, and activities funded with HUD grant dollars. The Plan includes a list of proposed projects and the total estimated funding we will receive in program year 2026. To kick off the planning process, a public hearing was held on December 18th, and one member of the public was in attendance.

ESG (Emergency Solutions Grant), HOME Investment Partnerships Program (HOME)

In December, staff hosted an Emergency Solutions Grant (ESG) workshop to provide current and prospective subrecipients with a refresher on ESG program components. Staff facilitate this workshop each year shortly before the ESG Call for Projects, which is currently open from December 19 through January 30.

Staff also hosted the annual Regional Housing Partnership update meeting on December 5th, to keep the region informed of progress made toward the Region H Action Plan goals and strategies.



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Members of the Genesee County Metropolitan Planning Commission

FROM: Derek Bradshaw, Director

DATE: January 6, 2026

SUBJECT: Report of the Director – December 2025 Status Report

Our County, Our Future Master Plan Update

In December, the Our County, Our Future Master Plan Update was approved by the Genesee County Master Plan Steering Committee, GCMPC, C/ED, TAC, and the Board of Commissioners to proceed with public comment for the draft master plan. Public comment began on December 22nd, 2025 and will continue through February 23rd, 2026. There will be three public input events located at the following venues and dates:

- January 21st – Clio Area Senior Center from 1:30 p.m. to 3:00 p.m.
- January 27th – Flint Farmers' Market from 11:30 a.m. to 1:00 p.m.
- January 28th – Fenton Community and Cultural Center from 4:00 p.m. to 5:30 p.m.

This comment period is an opportunity for the public and other agencies to review and comment on the plan. Comments may be made in person or by mail, telephone, facsimile, on our website, digital comment box: <https://arcg.is/1PbmnK0>, or by email.

GLS Region V

The Region H Regional Housing Partnership held its 2025 RHP Annual Update Meeting on December 5, 2025, at the Flint Public Library. The meeting featured a presentation by Kronberg Urbanists and Architects on the final two-tiered ADU ordinance, an update on progress toward RHP goals and key milestones, a live demonstration of the Housing Ecosystem Resource Directory, and a panel discussion with communities that partnered with the Michigan Association of Planning to implement zoning reforms. The meeting concluded with facilitated small-group discussions followed by a brief report-out session.

The next regularly scheduled GLS Region V meeting will be held on January 27, 2026, at 6:00 p.m.

Derek Bradshaw, Director Christine Durgan, Assistant Director