

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, November 4, 2025, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, November 4, 2025, in Room 1014 of the Genesee County Administration Building, 10th Floor, 324 South Saginaw Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:12 a.m.

II. ROLL CALL

Present: William Brandon, Dr. Beverly Brown, Martin L. Cousineau, Deborah Cherry, Derelle Blake, Alan Himelhoch, Tyler Rossmassler, and Ian Shevron.

Absent: Jeffrey Peake, Cheryl Sclater and Lesly Foreman.

Others Present: Derek Bradshaw, Chris Durgan, Sheila Taylor, Jacob Maurer and Renate Soto.

III. MINUTES

A. Minutes of the October 7, 2025 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dr. Beverly Brown, to approve the October 7, 2025 regular meeting minutes as presented, subject to review. Motion passed. Martin Cousineau abstained.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. MPR-9-25-03; City of Burton Master Plan

Derek Bradshaw stated the City of Burton is going to extend the public comment period on the Master Plan. This item will be moved to next month's agenda.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Martin Cousineau, to table the MPR-9-25-03; City of Burton Master Plan.

Motion passed unanimously.

(Documents on file with minutes)

B. FOS-09-25-06; Forest Township – Gary & Laura Tilson – Application for Farmland Agreement

Anthony Kelly provided an overview of 09-25-06; Forest Township – Gary & Laura Tilson – Application for Farmland Agreement. The parcel meets the criteria for enrollment in P.A. 116, as it is between 5 and 40 acres and is at least 51% agriculturally active. The proposed length of protection under P.A. 116 is 30 years.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve FOS-09-25-06; Forest Township – Gary & Laura Tilson – Application for Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

C. 2026 GCMPC Meeting Dates

Alan Himelhoch reviewed the proposed 2026 meeting dates.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Martin Cousineau, to approve the 2026 GCMPC Meeting Dates.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Ian Shetron, to approve the November Contract, Vouchers and Bills for a total \$282,730.54.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Dr. Beverly Brown, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. Housing Impact Fund Update – October 2025 Status Report

Chris Durgan stated that four applications for the housing development program have been approved to advance to the full application stage. While the four applications are at different stages, applicants must secure funding and land commitment and community support. Staff have been working with a technical assistance provider experienced in housing developments in the state to get some advice and guidance.

Staff continue to work toward launching the Weatherization program and recently attended a Weatherization training seminar. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded** Martin Cousineau, to approve the Housing Impact Fund report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. 3-C Transportation Planning – October 2025 Status Report

Sheila Taylor stated that staff is working on implementation of the new Transportation Improvement Program (TIP). Funding agreements have been received from our federal and state partners. At the next Technical Advisory Committee (TAC) meeting, the Genesee County Road Commission will provide an update on the newly added state budget funds designated for local road repairs.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. American Rescue Plan Act – October 2025 Status Report

Sheila Taylor stated that staff continues to work with the Senior Centers to ensure completion of their projects. Some of the projects will be completed by year end.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Ian She tron, to approve the American Rescue Plan Act report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Environmental Program Update – October 2025 Status Report

Jacob Maurer stated that last month, staff gave an environmental career presentation to students at the Genesee Career Institute. Last week, a kickoff meeting was held with Xibitz, the Educational Consultant for the Recycling and Education Center to go over main tasks and deadlines. The Construction Manager Request for Proposal (RFP) will close later this week, the candidates will be reviewed by staff and a recommendation will be made. Discussion ensued.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** Dr. Beverly Brown, to approve the Environmental Program report as presented. Motion passed unanimously.

(Original on file with minutes)

5. Community Development Program – October 2025 Status Report

Jacob Maurer stated that 2025 CDBG contracts have completed the Document Review process and staff are preparing for execution of those contracts next month. Three staff members attended the Michigan Association of Planning (MAP) conference in October.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Dr. Beverly Brown, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

6. Report of the Director – October 2025 Status Report

Derek Bradshaw stated that staff is completing the final edits of the Our County, Our Future master plan and expect to present the plan at the next GCMPC meeting. The 63 day comment period will begin shortly after that and three public input sessions will also be held. Staff have applied for trail funding through the Mott Foundation; part of the requested funds will be designated for staff support to further the trail initiative. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dr. Beverly Brown, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

William Brandon gave an update about the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:48 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission