

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, October 7, 2025, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, October 7, 2025, in Room 1014 of the Genesee County Administration Building, 10th Floor, 324 South Saginaw Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:05 a.m.

II. ROLL CALL

Present: William Brandon, Cheryl Sclater, Dr. Beverly Brown, Deborah Cherry, Derelle Blake, Alan Himelhoch, Tyler Rossmassler, Lesly Foreman and Ian She tron.

Absent: Jeffrey Peake and Martin L. Cousineau.

Others Present: Derek Bradshaw, Sheila Taylor, Jacob Maurer, Damon Fortney and Renate Soto.

III. MINUTES

A. Minutes of the September 9, 2025 Regular Meeting

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** Cheryl Sclater, to approve the September 9, 2025 regular meeting minutes as presented. William Brandon abstained.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

A. Election Committee

1. Election of Officers

Derelle Blake stated that the Election Committee met this morning to choose a slate of Officers. The Committee recommends re-electing all current GCMPC Officers for another term by acclamation. The current officers are Alan Himelhoch, Chairperson; Jeffrey Peake, Vice-Chairperson; and Deborah Cherry, Secretary. Mr. Blake asked if there were

any other nominations for Chairperson, Vice Chairperson or Secretary. There were no other nominations.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the recommendation of the Election Committee to re-elect current GCMPC Officers for the upcoming term, those being Alan Himelhoch as Chairperson, Jeffrey Peake as Vice-Chairperson, and Deborah Cherry as Secretary.

Motion passed unanimously.

(Documents on file with minutes)

VII. NEW BUSINESS

A. Congestion Mitigation Air Quality (CMAQ) Funding Award (Rideshare)

Sheila Taylor stated that we received the FY 2026 Rideshare Contract, funded through MDOT's Congestion Mitigation Air Quality (CMAQ) grant program. The \$50,000 in funding will be used to administer the Rideshare program which promotes carpooling in Genesee and Lapeer Counties. Ms. Taylor stated that corporation counsel has reviewed the contract. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Deborah Cherry, to recommend approval of the Congestion Mitigation Air Quality (CMAQ) Funding Award to the Genesee County Board of Commissioners and to enter into the FY 2026 Rideshare contract.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Deborah Cherry, to approve the October Contract, Vouchers and Bills for a total \$178,977.93.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** William Brandon, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending August 31, 2025.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the Financial Update as presented. Discussion ensued.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. Housing Program Update – September 2025 Status Report

Damon Fortney stated the Home Improvement Program has completed 14 Urgent Repair and Home Improvement projects, with an additional 7 projects underway to date this year. Under the Neighborhood Stabilization Program (NSP), one home is under construction on Camden Avenue in Burton and completion is expected by the end of 2025. Staff has received an appraisal for the Neighborhood Purchase/ Rehabilitation/ Resale Program (NPRR) home on Phyllis Drive in Vienna Township and will begin preparing the property for sale over the next few months. For the Roof Revitalization Program, 11 roofs are complete and an additional 9 are underway. Staff is expecting to meet MSHDA's deadline to have 50% of all roofing projects under contract by October 17. Discussion ensued.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded** Lesly Foreman, to approve the Housing Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. 3-C Transportation Planning – September 2025 Status Report

Sheila Taylor stated that the Federal Highways and Federal Transit Administrations approved the 2026-2029 TIP which will provide around \$240 million in road and transit programming in Genesee County. Staff continues to collect PASER data on local roads, with only the Cities of Flint and Burton remaining to complete. AECOM has completed our Safety Action Plan, which provides recommendations to area communities on strategies for improving roadway safety. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. American Rescue Plan Act – September 2025 Status Report

Sheila Taylor stated that there are 11 Senior Center projects ongoing, with 2 of those very close to completion. Mundy Township Senior Center recently had a ribbon cutting ceremony for their new center. ARPA funds purchased a new van and new furniture for this center. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Lesly Foreman, to approve the American Rescue Plan Act report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Environmental Program Update – September 2025 Status Report

Jacob Maurer stated that 2025 Recycle Days have concluded and approximately 132,000 pounds of HHW and electronics were collected. Staff will be hosting a kick-off meeting today with our Recycling Education Design Consultant, Xibitz. Mr. Maurer presented some draft site layout and building design renderings provided by DLZ for the new recycling center.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** William Brandon, to approve the Environmental Program report as presented. Motion passed unanimously.

(Original on file with minutes)

5. Community Development Program – September 2025 Status Report

Jacob Maurer stated 2025 program year community development funds have been received. Staff is preparing contracts to be signed later this month with our participating local units and agencies. Extensions have been granted for some 2024 program year projects. HOME monitoring was completed by staff in September.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** Lesly Foreman, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

6. Report of the Director – September 2025 Status Report

Derek Bradshaw stated that staff continues to work toward completing the Genesee County Master Plan draft which will be released for public comment once completed. The County Board created a Senior Advisory Task Force to be staffed by the Planning Commission. The Task Force's goal is to make recommendations for Senior Fund programming to the Board of Commissioners. The first meeting is October 7, 2025. Discussion ensued.

Motion: Action: Approve, **Moved by** Lesly Foreman, **Seconded by** Tyler Rossmoesler, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

William Brandon gave an update about the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:00 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission