



**GENESEE COUNTY**  
**METROPOLITAN PLANNING COMMISSION**

**GCMPC MEETING**

**Tuesday, October 7, 2025**  
**8:00 A.M.**

**Commissioners**

Genesee County Administration Building  
 324 S. Saginaw Street  
 Room 1014  
 Flint, MI 48502

Alan Himelhoch  
 Chairperson

Jeffrey M. Peake  
 Vice-Chairperson

Deborah Cherry  
 Secretary

Dr. Beverly Brown

Cheryl Sclater

Derelle Blake

Ian Shetron

Lesly Foreman

Martin L. Cousineau

Tyler Rossmassler

William Brandon

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Minutes
  - \*\*\*A. Minutes of the September 9, 2025 Regular Meeting (attached)
- IV. Opportunity for Individuals to Address the Commission
- V. Communications
- VI. Committee Reports
  - A. Election Committee
    - \*\*\*1. Election of Officers
- VII. New Business
  - A. Congestion Mitigation Air Quality (CMAQ) Funding Award (Rideshare)
- VIII. Finances

\*\*\*A. Contract, Vouchers and Bills (attached)

\*\*\*B. Commission Expenses and Per Diems (to be distributed)

\*\*\*C. Financial Update (attached)

IX. Old Business

A. Project Status

\*\*\*1. Housing Program Update – September 2025 Status Report (attached)

\*\*\*2. 3-C Transportation Planning – September 2025 Status Report (attached)

\*\*\*3. American Rescue Plan Act – September 2025 Status Report (attached)

\*\*\*4. Environmental Program – September 2025 Status Report (attached)

\*\*\*5. Community Development Program – September 2025 Status Report (attached)

\*\*\*6. Report of the Director – September 2025 Status Report (attached)

B. Commissioner Comments

X. Adjournment

\*\*\*Indicates Action Item

**NEXT MEETING: Tuesday, November 4, 2025**

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Tuesday, September 9, 2025, 8:00 a.m.**

**MINUTES**

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, September 9, 2025, in Room 1014 of the Genesee County Administration Building, 324 South Saginaw Street, Flint, Michigan.

**I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:05 a.m.

**II. ROLL CALL**

**Present:** Alan Himelhoch, Jeffrey M. Peake, Deborah Cherry, Lesly Foreman, Cheryl Sclater, Martin L. Cousineau, Tyler Rossmassler, and Ian Shetron.

**Absent:** William Brandon, Dr. Beverly Brown, and Derelle Blake.

**Others Present:** Derek Bradshaw, Chris Durgan, Sheila Taylor, Jacob Maurer, Dru Hajec, Amy Fuoss and Renate Soto.

**III. MINUTES**

**A. Minutes of the August 12, 2025 Regular Meeting**

**Motion: Action:** Approve, **Moved by** Deborah Cherry, **Seconded by** Lesly Foreman, to approve the August 12, 2025 regular meeting minutes as presented. Jeffrey Peake, Cheryl Sclater, Martin L. Cousineau, Tyler Rossmassler, and Ian Shetron abstained.

Motion passed.

(Approved minutes are on file in the GCMPC office)

**IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

**V. COMMUNICATIONS**

There were no Communications.

**VI. COMMITTEE REPORTS**

**A. Budget Committee**

**1. Approval of FY 2025-2026 GCMPC Budget**

Jeffrey Peake stated the Budget Committee met prior to this meeting and approved a motion to recommend the FY 2025-2026 GCMPC Budget to the full Commission. Derek Bradshaw stated GCMPC funds are directly tied to federal and state funds. Mr. Bradshaw

gave an overview of the proposed budget, noting some changes in revenue and expenses from last year. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Deborah Cherry, **Seconded by** Martin L. Cousineau, to approve the FY 2025-2026 GCMPC Budget.

Motion passed unanimously.

(Documents on file with minutes)

### **A. Consultant Selection Committee**

#### **1. Approval of Preliminary Design Phase Consultant-Recycle Center Educational Experience**

Deborah Cherry stated that the Consultant Selection Committee met yesterday, via Teams, regarding the Consultant Selection Recommendation for the Educational Experience of the new Recycling Center. Ms. Cherry stated the Consultant Committee is recommending approval of the firm Xibitz, for this project. Chairperson Himelhoch stated that staff reviewed and scored the 7 proposals received and recommended Xibitz to the Consultant Committee based on those scores. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Deborah Cherry, **Seconded by** Martin L. Cousineau, to approve the Preliminary Design Phase Consultant-Recycle Center Educational Experience.

Motion passed unanimously.

(Documents on file with minutes)

## **VII. NEW BUSINESS**

### **A. MPR-7-25-02 City of Montrose Master Plan Amendment**

Dru Hajec provided an overview of MPR-7-25-02; City of Montrose Master Plan Amendment. The Amendment adds a Housing Plan to their existing Master Plan. The Plan Amendment meets all the necessary requirements for adoption.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded by** Ian Shetron, to endorse staff recommendations regarding MPR-7-25-02; City of Montrose Master Plan Amendment and to forward staff's comments to the City of Montrose.

Motion passed unanimously.

(Documents on file with minutes)

### **B. MAP Planning Michigan 2025 Conference Travel Request**

Jacob Maurer stated that the Michigan Association of Planning (MAP) will hold its annual planning conference in Kalamazoo this October. Approval is being requested for three staff members to attend, with a total cost of \$2,864.00.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded by** Deborah Cherry, to approve the MAP Planning Michigan 2025 Conference Travel Request

Motion passed unanimously.

(Documents on file with minutes)

### **C. Michigan Weatherization Conference Travel Request**

Chris Durgan stated that the 2025 Annual Michigan Weatherization Conference will be held in Gaylord this October. Approval is being requested for four staff members to attend, contingent upon GCMPC receiving the Weatherization grant for which it has applied. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded by** Ian Shetron, to approve the Michigan Weatherization Conference Travel Request contingent on GCMPC receiving the Weatherization grant.

Motion passed unanimously.

(Documents on file with minutes)

## **VIII. FINANCES**

### **A. Contract, Vouchers and Bills**

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded by** Lesly Foreman, to approve the September Contract, Vouchers and Bills for a total \$39,326.36.

Motion passed unanimously.

(Documents on file with minutes)

### **B. Commission Expenses and Per Diems**

**Motion: Action:** Approve, **Moved by** Deborah Cherry, **Seconded by** Jeffrey Peake, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

### **C. Financial Update**

Derek Bradshaw reviewed the Financial Update ending July 31, 2025.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded by** Ian Shetron, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

### **D. Budget Transfer Request**

**Motion: Action:** Approve, **Moved by** Martin Cousineau, **Seconded by** Lesly Foreman, to approve the Budget Transfer Request as presented.

Motion passed unanimously.

(Documents on file with minutes)

### **E. Authorization for Year End Budget Adjustments**

Derek Bradshaw stated this authorization gives him the authority to make budget transfers that do not exceed 25% of the total amount of the line item, or any changes to line items less than \$6,000.

**Motion: Action:** Approve, **Moved by** Deborah Cherry, **Seconded by** Lesly Foreman, to approve the Authorization for Year End Budget Adjustments.

Motion passed unanimously.

(Documents on file with minutes)

## **IX. OLD BUSINESS**

### **A. Project Status**

#### **1. Housing Impact Fund Update – August 2025 Status Report**

Chris Durgan gave a progress update on the Roof Revitalization Program, noting that 20 homes are completed or underway, an additional 10 homes are nearing contract

finalization, with another 10 expected to go out to bid shortly. The goal is to complete 100 homes in collaboration with Habitat for Humanity, our partnering agency, and to have at least 50 homes under contract by mid-October.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded** Lesly Foreman, to approve the Housing Impact Fund report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **2. 3-C Transportation Planning – August 2025 Status Report**

Sheila Taylor stated the Federal Highway Administration approved our Unified Work Program (UWP) which details how our funds will be used next year. The UWP coincides with the County fiscal year beginning October 1.

**Motion: Action:** Approve, **Moved by** Deborah Cherry, **Seconded by** Jeffrey Peake, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **3. American Rescue Plan Act – August 2025 Status Report**

Sheila Taylor stated several Senior Centers projects are projected to be completed by the end of the calendar year. Larger infrastructure projects are still in progress and funding must be spent by September 2026.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded by** Lesly Foreman, to approve the American Rescue Plan Act report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **4. Environmental Program Update – August 2025 Status Report**

Jacob Maurer stated last Recycle Day of the year was held last month with nearly 100% participation of the 200 registered spots. Staff will be coordinating with the Purchasing Department to hire a construction manager for the educational component of the new Recycling Center. Discussion ensued.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded by** Deborah Cherry, to approve the Environmental Program report as presented. Motion passed unanimously.

(Original on file with minutes)

### **5. Community Development Program – August 2025 Status Report**

Jacob Maurer stated that staff is working with some local units and agencies to get contract extensions in place for a few 2024 program year projects that won't be completed by September 30. Once approval is received from HUD, 2025 program year contracts will be drawn up and sent through the county approval process.

**Motion: Action:** Approve, **Moved by** Lesly Foreman, **Seconded by** Jeffrey Peake, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

### **6. Report of the Director – August 2025 Status Report**

Derek Bradshaw stated that staff is nearing completion of the Genesee County Master Plan summary document. Public comment period will begin later this year, and final approval is expected by March 2026.

**Motion: Action:** Approve, **Moved by** Jeffrey Peake, **Seconded by** Deborah Cherry, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

### **B. Commissioner Comments**

There were no comments made at this time.

### **X. ADJOURNMENT**

Chairperson Himelhoch adjourned the meeting at 9:05 a.m.

Respectfully submitted,  
Renate Soto, Program Services Specialist  
Genesee County Metropolitan Planning Commission



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Derek Bradshaw, Director  
Genesee County Metropolitan Planning Commission

**DATE:** October 7, 2025

**SUBJECT: Congestion Mitigation Air Quality (CMAQ) Funding Award (Rideshare)**

The Michigan Department of Transportation (MDOT) has obligated the FY 2026 Rideshare funding, however, MDOT has not provided staff with a contract for the program. The funding is available starting October 1, 2026, and a signed contract is required to begin work on the program. There have been only minor changes to the contract in the past several years primarily to adjust for changes to rules and regulations. Staff does not anticipate any major changes with the FY 2026 contract. Once we receive the contract, it will be reviewed by Corporation Counsel.

The Rideshare program will utilize \$50,000 in funding from the Congestion Mitigation Air Quality (CMAQ) Grant to administer the Rideshare Program in Genesee and Lapeer Counties. This includes staff time and the purchase of promotional items and services to promote carpooling and vanpooling in Genesee and Lapeer Counties.

Staff is seeking a recommendation of approval from the Genesee County Metropolitan Planning Commission to the Genesee County Board of Commissioners to enter into the FY 2026 Rideshare contract contingent on approval of the finalized contract language by staff and Corporation Counsel.

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
CHECK DISBURSEMENT VOUCHER  
October 7, 2025**

AECOM	Safe Streets for All Consultant	76,592.75	1003741
AT&T Mobility	Director's cell phone	49.99	1003745
Cirba Solutions Services LLC	Battery buckets for Senior Centers	3,298.75	1003191
DLZ Michigan Inc	Architect Services for Recycling & Education Center	63,498.60	ACH # 2058
JP Morgan Chase Bank	Office Supplies, staff badge holders, room reservations for Weatherization Conference, Mlive subscription, Tubify Domain annual plan	3,058.67	1003793
Michigan Association of Planning	2025 MAP Conference fees for 3 staff members	440.00	ACH # 2448
SQS Inc.	HHW Services for Recycle Day	32,000.00	ACH # 2401
Staples Inc.	Office Supplies	39.17	ACH # 2312
Staples Inc.	Office Supplies	(26.12)	ACH # 2498
Staples Inc.	Office Supplies	19.32	ACH # 2499
Staples Inc.	Office Supplies	6.80	ACH # 2651
		<u>\$178,977.93</u>	

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
BALANCE SHEET  
For October 1, 2024 to August 31, 2025**

<u>ASSETS</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Cash	1,586,401	\$2,902,756
Imprest Cash	\$200	\$0
Cash on Hand	-	\$0
Accounts Receivable	\$0	\$0
Due from Employees	\$0	\$0
Due from Other Governmental Units (Exhibit II, below)	\$220,916	\$0
Prepaid Expenses	\$10,580	\$308
<b>TOTAL ASSETS</b>	<b><u>1,818,096</u></b>	<b><u>\$2,903,064</u></b>
<u>LIABILITIES</u>		
Vouchers Payable	\$7,002	\$67,052
Net Pay	\$0	\$0
Deferred Revenue	\$0	\$3,720
<b>TOTAL LIABILITIES</b>	<b><u>\$7,002</u></b>	<b><u>\$70,772</u></b>
<u>RESERVES, AND FUND BALANCE</u>		
Assigned -Tech Upgrades	\$20,000	\$0
Assigned -Contractual Disallowances	\$165,000	\$0
Assigned -Contribution to Title IV	\$15,000	\$0
Assigned-Compensated Absences	\$58,349	\$0
Restricted for construction of solid waste recycling facility	\$0	\$2,103,874
Fund Balance, October 1, 2024	\$250,854	199,312
Excess Revenue Over Expenditures	1,301,892	529,105
Unrestricted fund balance	\$1,552,746	\$0
Total Reserves and Fund Balance, August 31, 2025	<b><u>\$1,811,094</u></b>	<b><u>\$2,832,291</u></b>
<b>TOTAL LIABILITIES, RESERVES, AND FUND BALANCE</b>	<b><u>\$1,818,096</u></b>	<b><u>\$2,903,063</u></b>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION  
Due From Other Governmental Units  
For October 1, 2024 to August 31, 2025**

<u>Due from Other Governmental Units</u>	<u>PLANNING</u>	<u>(RESTRICTED) SOLID WASTE</u>
Due from the Federal Gov't FHWA	\$186,567	\$0
Due from the Federal Gov't Rideshare	\$0	\$0
Due from GLS Region V	\$34,349	\$0
<b>Total Due from Other Governmental Units</b>	<b><u>\$220,916</u></b>	<b><u>\$0</u></b>

EXHIBIT III

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Revenue and Expenditures**  
**For October 1, 2024 to August 31, 2025**

REVENUE (Exhibit IV)		\$4,901,641
EXPENDITURES (Exhibit V):		
Personnel Services	\$1,196,739	
Fringe Benefits	\$650,564	
Consulting Services	\$4,174	
Contracted Services	\$85,361	
Other Services	\$189,566	
Travel	\$374	
Supplies and Office Costs	\$484,988	
Rent and other County department costs	\$433,632	
Transfers Out	\$25,245	
TOTAL EXPENDITURES		\$3,070,644
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$1,830,997</u>

EXHIBIT IV

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Revenue Budget Variance Report**  
**For October 1, 2024 to August 31, 2025**

<u>Account Number</u>	<u>Revenue</u>	<u>Total Budget</u>	<u>Y-T-D Budget</u>	<u>Y-T-D Actual</u>	<u>Variance</u>
494.000	Solid Waste Permit Fees	6,040	5,537	6,040	503
558.000	State Revenue	243,106	222,847	-	(222,847)
504.000	Community Development	810,110	742,601	731,343	(11,258)
523.000	Federal Revenue-FHWA	852,076	781,070	788,073	7,003
509.000	Federal Revenue -safe streets grant	350,200	321,017	151,458	(169,559)
525.000	Rideshare	100,000	91,667	55,341	(36,326)
699.000	Transfer In	222,055	203,551	-	(203,551)
674.003	County Appropriation	472,418	433,050	354,314	(78,736)
674.029	Local Contribution	1,133,898	1,039,407	1,099,056	59,649
524.000	Federal Revenue- Dept. of Energy	283,080	259,490	-	(259,490)
		-	-	-	-
618.000	Solid Waste Ordinance Fees	1,070,000	980,833	836,933	(143,900)
622.001	Inspection Fees	5,000	4,583	10,849	6,266
645.012	Indirect Revenue	763,102	699,510	522,588	(176,922)
645.019	Indirect Revenue-planning	484,774	444,376	149,200	(295,177)
669.007	Interest Earned Revenue	50,000	45,833	96,894	51,061
679.001	Region V	103,045	94,458	99,553	5,096
	Total Revenue Budget	<u>6,948,904</u>	<u>6,369,828</u>	<u>4,901,641</u>	<u>(1,468,187)</u>

**GENESEE COUNTY METROPOLITAN PLANNING COMMISSION**  
**Statement of Expenditures: Actual vs. Budget**  
**For October 1, 2024 to August 31, 2025**

EXHIBIT V

Account Number	Account Name	Budget YTD FY 2023	Expenditures YTD 2023	Budget FY 2024	Expenditures 2024	Budget FY 2025	Expenditures 2025	Variance 2025	Expenditures As % of Total Budget
	Salary & Longevity	1,124,212	1,016,707	1,214,453	1,055,681	1,251,452	1,196,739	54,713	96
	Total Fringe Benefit	715,208	593,100	723,508	562,545	758,430	650,564	107,866	86
724.000	Other Fringes	201,076	11,729	128,753	71	182,643	25,245	157,398	14
754.000	Supplies, Office	26,225	950	33,609	11,620	73,958	17,532	56,426	24
801.004	Service Contracts Gen.	13,178	3,508	14,780	11,832	1,333,404	13,794	1,319,611	1
804.000	Consultants	953,574	702	1,280,384	157,103	1,220,631	453,663	766,968	37
835.001	Health Serv. Employees	500	0	1,200	934	1,200	0	1,200	0
850.000	Telephone	5,700	14,740	4,500	3,641	5,500	4,174	1,326	76
872.027	Indirect cost expense	86,957	2,291	423,333	76,963	409,888	69,739	340,149	17
900.014	Advertising	41,300	235,909	32,625	2,286	51,651	5,157	46,495	10
910.005	Training	9,840	801	15,300	5,697	20,600	4,446	16,154	22
913.001	Travel	6,300	0	11,305	4,111	17,000	6,020	10,980	35
915.000	Memberships	3,900	424	4,000	1,202	4,050	1,611	2,439	40
931.000	Repairs	500	121,197	500	0	500	0	500	0
980.000	Equipment	15,000	0	15,000	8,541	20,000	0	20,000	0
801.044	Auditing	11,400	6,522	11,400	0	11,400	0	11,400	0
851.000	Postage	6,400	4,010	7,000	919	8,000	861	7,139	11
872.006	Waste Collections	432,437	4,092	301,247	108,253	155,120	107,263	47,857	69
872.013	Specialty Waste expense	8,000	2,126,337	0	0	0	0	-	0
872.022	Indirect cost -nonproductive	0	101,655	182,709	0	188,096	80,692	107,405	43
907.005	Validated Parking	1,500	0	1,500	297	1,500	374	1,126	25
930.000	Building maintenance & construction	273,095	0	303,400	0	536,701	0	536,701	0
	Subtotal: Controllable Cost	3,936,302	4,244,672	4,710,507	2,011,696	6,251,724	2,637,872	3,613,852	42
955.074	Transfers Out Other Fringe	33,039	0	-	-	-	0	-	0
955.075	Transfers Out, Indirect	781,129	1,659	214,104	-	222,055	0	222,055	0
957.004	Convenience Copier	2,500	15,611	3,000	2,257	4,500	2,266	2,234	50
957.005	Motor Pool Charges	15,000	98,648	17,500	16,442	22,500	12,581	9,919	56
958.009	Insurance, General	98,648	208,525	113,057	113,057	85,723	85,723	-	100
958.014	CSA	227,482	324,443	247,661	227,023	362,401	332,201	30,200	92
	Subtotal: Uncontrollable Costs	1,157,797	648,887	595,322	358,779	697,179	432,772	264,407	62
	<b>GRAND TOTALS</b>	<b>\$5,094,099</b>	<b>\$4,893,559</b>	<b>\$5,305,829</b>	<b>\$2,370,475</b>	<b>\$6,948,904</b>	<b>\$3,070,644</b>	<b>3,878,259</b>	<b>44</b>



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Damon Fortney, Division Manager  
Housing Program

**DATE:** October 7, 2025

**SUBJECT:** **Housing Program Update – Quarterly Status Report**

**January – September 2025 Summary**

	<b>Home Improvement Program</b>	<b>Urgent Repair Program</b>	<b>Roof Revitalization Program</b>	<b>Total</b>
Project Completions	8	6	11	25
Funding Spent	\$160,900	\$74,970	\$144,519	\$380,389
Projects Underway	5	2	9	16

**Neighborhood Stabilization Program & Neighborhood Purchase/Rehab/Resale**

Construction at the NPRR home located on Phyllis Drive in Vienna Township is complete. Staff is working with the Land Bank to procure an appraisal and list the property. The prospective homebuyer must fall within HUD income limits, attend 8 hours of homebuyer counseling, and cannot currently own a home. Proceeds from the sale will be used to purchase another vacant property for rehabilitation.

For the rehabilitation of the NSP property located on Camden Avenue in Burton, a contract was signed with Fitch Builders of Grand Blanc. Work began in late September and is expected to be completed by the end of the year.

**Roof Revitalization Program**

To date, 11 roofs have been completed through the Roof Revitalization Program. Preconstruction meetings have been held and homeowner meetings are underway for an additional 9 roofs. Bid opportunities continue to be released in groups, each including five roof replacements, through the Purchasing Department. Staff are on track to meet MSHDA's next benchmark for having 50% of all roofing contracts executed by October 17, 2025.

Derek Bradshaw, Director    Christine Durgan, Assistant Director



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager  
Transportation Program

**DATE:** October 7, 2025

**SUBJECT:** **3-C Transportation Planning – September 2025 Status Report**

**Transportation Improvement Program**

On September 15<sup>th</sup>, the 2026-2029 Transportation Improvement Program (TIP) document and projects were approved by the Federal Highway Administration and the Federal Transit Administration. The Genesee County TIP document provides a summary of how transportation funding will be invested over a four-year period by MDOT, Flint-MTA, and local road agencies throughout the county. Over \$240 million is programmed towards local and state road and transit projects throughout the county, averaging approximately \$60 million per year of investment. All projects are derived from the Long-Range Transportation Plan (LRTP) for implementation and meet the goals and values of the countywide priorities.

**Asset Management**

Staff continued working with the Genesee County Road Commission to collect pavement condition data on the local Non-Federal Aid Road System in Genesee County. Data Collection is approximately 75% complete with the City of Flint and City of Burton remaining. Data collection is anticipated to be completed in October. Reports detailing the collected data will be created and disseminated once data collection has been completed.

**Transportation Safety Planning**

In coordination with the project consultant, AECOM, the Safety Action Plan was adopted by the Genesee County Metropolitan Alliance on September 17<sup>th</sup> and submitted to the Federal Highway Administration (FHWA) on September 19<sup>th</sup>. The Transportation Safety Action Plan (TSAP) identifies and prioritizes roadway safety projects in Genesee County to reduce crashes, improve mobility, and enhance overall safety. Developed using crash data, safety studies, and public input, and refined with feedback from local agencies, the TSAP outlines strategies and projects that will guide future investments and funding applications.

See below for a link to the plan:

[https://gcmpc.org/wp-content/uploads/2025/09/Genesee-County-Safety-Action-Plan\\_Adopted-September-2025.pdf](https://gcmpc.org/wp-content/uploads/2025/09/Genesee-County-Safety-Action-Plan_Adopted-September-2025.pdf)

Derek Bradshaw, Director    Christine Durgan, Assistant Director

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**IX A 2**



**GENESEE COUNTY**  
**METROPOLITAN PLANNING**  
**COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Sheila Taylor, Division Manager

**DATE:** October 7, 2025

**SUBJECT: American Rescue Plan Act – September 2025 Status Report**

**American Rescue Plan Act Local Unit Projects**

Senior Center projects continue to move along. Recently, Forest Township submitted their final bill for work on the Center, which includes \$100,000 of improvements including painting, an office remodel, and supplies for senior center operations. Other centers, such as Burton and Krapohl are in the process of construction on their garage addition and building addition respectively. These two projects are nearing completion and will provide much needed expansion of senior center buildings.

Projects in partnership with Genesee County Water and Waste continue to move along. The Lake Fenton Schools' tie-in to the Southern Lakes Water Extension is complete, waiting on final reimbursement. This project is providing clean water to the entire Lake Fenton Schools campus. In addition, the KCI (Kearsley Creek Interceptor) Sewer project is on track to spend all County ARPA funds before the end of the year. This project will improve sewer access for thousands of parcels across eastern Genesee County.

Derek Bradshaw, Director    Christine Durgan, Assistant Director



**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jacob Maurer, Division Manager  
Environmental Program

**DATE:** October 7, 2025

**SUBJECT:** **Environmental Program Update – September 2025 Status Report**

**Solid Waste Program**

The Recycle Day events for 2025 have concluded. 711 total vehicles were served this year. The total weight collected in 2024 was 132,721 pounds, about 187 pounds per vehicle. Due to the appointment system, the events were efficient with many positive comments received from those who attended.

Staff collected FY 2026 permit applications from waste haulers operating in Genesee County. Applications are required to be filled out per the Genesee County Solid Waste Ordinance for waste haulers to receive their permit. \$4,640 has been collected so far in permit fees for 232 trucks.

**Recycling and Education Center**

Site Layout and Building Design: Initial conceptual renderings of the Recycling and Education Center have been provided by DLZ. However, design of both the site layout and building will be refined once the educational consultant and construction manager are on board. See attached for draft conceptual renderings.

Educational Exhibits: Staff finalized a contract with the firm Xibitz to design the educational component of the Recycle and Education Center. A kick-off meeting with the consultant will be held during the first week of October to go over the main tasks and timeline of the project. Based on this timeline, preliminary design work is anticipated to be completed in January 2026.

Construction Manager: A draft Request for Proposals (RFP) to solicit a Construction Manager (CM) has been submitted to the Genesee County Purchasing Department for posting. It is anticipated that the RFP will be posted in early October with bids due by early November. The CM will provide preconstruction and construction management services including preparation of bid packages, scheduling, and cost control, in close partnership with DLZ and Genesee County. Upon RFP closing, proposals received will be scored by Genesee County and DLZ and a recommended CM will be made.

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Concept Site Isometric



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Conceptual View



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Conceptual View: West



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Conceptual View: South



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Conceptual View: North



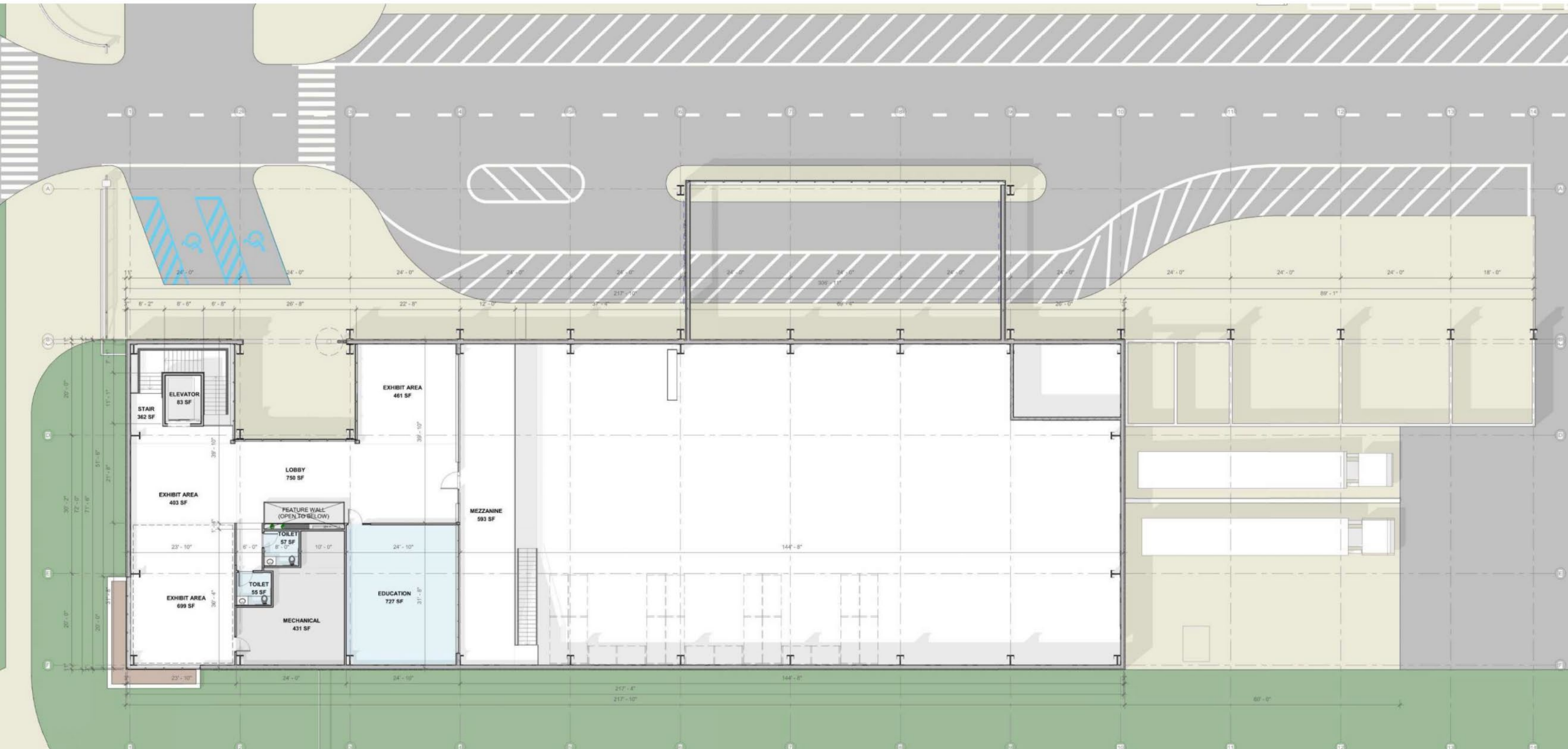
# DRAFT

## First Floor Plan



# DRAFT

## Second Floor Plan





**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Jacob Maurer, Division Manager  
Community Development Program

**DATE:** October 7, 2025

**SUBJECT:** **Community Development Program – September 2025 Status Report**

**Community Development Block Grant Program (CDBG)**

In preparation for the coming program year, staff will internally be holding several CDBG Improvement Sessions to discuss how to make the program more efficient. The goal of these sessions is to simplify the program to make it easier for new staff and local units of government to manage. Genesee County has received all 2025 Community Development funding, but contracts will not be signed in the CDBG program until these improvement sessions are complete as there may be changes to the current contract format. 2025 projects are also being set up in Neighborly and IDIS.

Program Year 2024 contracts ended on September 30, 2025, so subrecipients have until October 31, 2025 to submit their final reimbursement documentation. Staff are providing additional assistance to local project managers to ensure that they have all of their documentation in order prior to submitting it for reimbursement.

Subrecipient monitoring is wrapping up, with only 7 more monitoring visits to be completed. Overall, staff has seen the majority of subrecipients following all program rules and regulations.

**ESG (Emergency Solutions Grant), HOME Investment Partnerships Program (HOME)**

In September, HOME monitoring was completed for Lockwood Fenton, Kearsley Daly Villa, Eastside Village, Roxbury Court and Family Service Agency. Staff reviewed the HOME-assisted units and property management files at each location to ensure compliance with HUD regulations.

Staff also attended Habitat for Humanity home dedications, which provided opportunities to meet the homebuyers and connect with the community partners who helped make these dedications possible.

ESG contracts ended on September 30. Staff is awaiting final reimbursement submissions from subrecipients with remaining balances. All reimbursement requests must be submitted no later than October 31.



**GENESEE COUNTY**  
**METROPOLITAN PLANNING  
COMMISSION**

**MEMORANDUM**

**TO:** Members of the Genesee County Metropolitan Planning Commission

**FROM:** Derek Bradshaw, Director

**DATE:** October 7, 2025

**SUBJECT: Report of the Director – September 2025 Status Report**

**Our County, Our Future Master Plan Update**

In September, staff continued to finalize the Genesee County Master Plan document. Staff will be asking the Master Plan steering committee for approval to proceed with Public Comment in October. The public comment period will last for 63 days as required by the State of Michigan. Staff will be completing extensive public outreach during the public comment period, hosting public open house events throughout the county. Staff will incorporate comments received into the final document as part of the public outreach technical report.

The next Master Plan steering committee meeting will be held on October 21<sup>st</sup>, 2025, at 2:00 p.m.

**GLS Region V**

A GLS Region V meeting was held on September 23, 2025. During the meeting, the FY 2026 budget was approved by the committee. Staff also notified members of the FY 2027-2029 Small Urban Program Call for Projects (CFP). The purpose of this CFP is to solicit projects from local road and transit agencies within census urban areas that have a population between 5,000 and 50,000 wishing to use Federal Surface Transportation Block Grant Program (STBG) funding for FY 2027-2029 through MDOT. Staff will coordinate meetings with the four small urban areas (Owosso/Corunna, Durand/Vernon, Lapeer, and Fenton) within GLS Region V to prioritize and select projects.

The next regularly scheduled GLS Region V meeting will be held on November 25, 2025, at 6:00 p.m.

Derek Bradshaw, Director    Christine Durgan, Assistant Director