

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, August 12, 2025, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, August 12, 2025, in the 1st Floor Ballroom of the Genesee County Administration Building, 324 South Saginaw Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, William Brandon, Dr. Beverly Brown, Deborah Cherry, Lesly Foreman and Derelle Blake.

Absent: Jeffrey M. Peake, Cheryl Sclater, Martin L. Cousineau, Tyler Rossmassler, and Ian Shetron.

Others Present: Derek Bradshaw, Chris Durgan, Sheila Taylor, Jacob Maurer, Gwynneth Coselman, Dan Moulton and Renate Soto.

III. MINUTES

A. Minutes of the July 12, 2025 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Deborah Cherry, to approve the July 12, 2025 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

Derek Bradshaw stated there would be a tour of the building after the meeting.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. FOS-07-25-05; Mt. Morris Township – John Ebenhoeh – Application for Farmland Agreement

Gwynneth Coselman provided an overview of the Mt. Morris Township-John Ebenhoeh-Application for Farmland Agreement. The parcel meets the criteria for enrollment in P.A. 116, is between 5 and 40 acres and at least 51% agriculturally active. The proposed length of protection under P.A. 116 is 10 years. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve FOS-07-25-05; Mt. Morris Township – John Ebenhoeh – Application for Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

B. MPR-7-25-01; Thetford Township Master Plan

Dan Moulton provided an overview of MPR-7-25-01; Thetford Township Master Plan. The Plan meets all necessary requirements for adoption. The Township collected public input through a survey, a workshop and a public hearing, all of which were utilized to develop the goals and actions section of the Plan. The Plan includes images, maps and graphics, zoning board guidance, and prior land use analysis.

Local units provide their Master Plans to the regional Metropolitan Planning Organization (MPO) for review and comment, not for approval. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dr. Beverly Brown, to endorse staff recommendations regarding MPR-7-25-01; Thetford Township Master Plan and to forward staff's comments to Thetford Township.

Motion passed unanimously.

(Documents on file with minutes)

C. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA)

Sheila Taylor stated that staff is required to update the pass-through agreement with the MTA annually. The agreement between GCMPC and the MTA is \$94,117 and is the same as last year with revised dates. Chairperson Himelhoch stated that he did not review this agreement as legal counsel for GCMPC or Genesee County. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Deborah Cherry, to approve the Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Mass Transportation Authority (MTA), with the conditions that the signatory be updated if necessary and that Genesee County Corporation Counsel reviews the agreement.

Motion passed unanimously.

(Documents on file with minutes)

D. Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V)

Sheila Taylor stated that staff is required to update the pass-through agreement with the GLS Region V annually. This agreement allows GCMPC staff members to act as staff for the GLS Region V Commission. The agreement between GCMPC and the GLS Region V is \$126,795 and is the same as last year with revised dates. Chairperson Himelhoch stated that he did not review this agreement as legal counsel for GCMPC or Genesee County.

He also noted that he serves as a member of the GLS Region V Commission and Derek Bradshaw holds the position of Secretary. Discussion ensued.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** Dr. Beverly Brown, to approve the Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) with the conditions that the signatory be updated if necessary and that Genesee County Corporation Counsel reviews the agreement.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Lesly Foreman, to approve the August Contract, Vouchers and Bills for a total \$144,892.33.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Deborah Cherry, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending June 30, 2025.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. Budget Transfer Request

Derek Bradshaw stated the budget transfer request is due to an increase in revenue.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Deborah Cherry, to approve the Budget Transfer Request as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. Housing Impact Fund Update – July 2025 Status Report

Chris Durgan stated that staff continues to work with 3 applicants that are in the process of applying for Genesee County housing impact funds. One full application has been received while the other two are still in progress. Staff is currently seeking guidance from a technical assistance partner to potentially adjust the approach to finding housing development partners. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded** Deborah Cherry, to approve the Housing Impact Fund report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. 3-C Transportation Planning – July 2025 Status Report

Sheila Taylor stated that staff requested approval at the Metropolitan Alliance meeting to move funding assigned to the cancelled City of Burton's roundabout project to MTA in an effort to keep the funding in Genesee County. Staff is working on finalizing the US-23 corridor study and the Safety Action Plan. Staff has begun pavement condition data collection in Genesee County.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** Dr. Beverly Brown, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. American Rescue Plan Act – July 2025 Status Report

Sheila Taylor stated Eastside Senior Center has completed their HVAC project and Genesee County Water and Waste recently requested \$2 million in ARPA funds for their Kearsley Creek Interceptor project. The new Genesee County Building was also funded in part with \$8.9 million in County ARPA funds.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the American Rescue Plan Act report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Environmental Program Update – July 2025 Status Report

Jacob Maurer stated that today is the last Recycle Day event of 2025. The July 15th event served 179 residents that dropped off a variety of household hazardous waste and electronics. Staff has received approximately half of the 3rd quarter Genesee County waste hauler reports. Staff will begin reviewing seven bids submitted by Education Consultants to design the educational space at the Recycling and Education Center. Staff is expecting to have some preliminary design plans from the architect to share in the next 6-8 weeks.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Dr. Beverly Brown, to approve the Environmental Program report as presented. Motion passed unanimously.

(Original on file with minutes)

5. Community Development Program – July 2025 Status Report

Jacob Maurer stated that the 2025-2029 Consolidated Plan and 2025 Annual Action Plan were submitted to HUD in July. Staff is expecting receipt of funding later this month or early September and is working to prepare 2025 contracts and project information. Monitoring continues for Emergency Solutions Grant (ESG) project agencies. Discussion ensued.

Motion: Action: Approve, **Moved by** Lesly Foreman, **Seconded by** Deborah Cherry, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

6. Report of the Director – July 2025 Status Report

Derek Bradshaw stated that GCMPC will be hosting the Michigan Association of Regions (MAR) meeting this Thursday in this building. The new Genesee County administration building is open to the public, while the contractor finalizes the remaining minor details in the building. Staff is pursuing additional grant opportunities to fund the Recycling and Education Center and is also considering an increase in County ordinance fees as a potential funding source. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Derrelle Blake, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

William Brandon gave an update about the Genesee County Parks and Recreation Commission's meetings and events.

Dr. Beverly Brown stated that it was exciting to attend the ribbon cutting ceremony to open the new Genesee County administration building. The Genesee County Fair opens on August 16th.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:09 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission