

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, June 3, 2025, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, June 3, 2025, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Jeffrey M. Peake, Martin L. Cousineau, William Brandon, Dr. Beverly Brown, Tyler Rossmassler, Deborah Cherry, Derelle Blake, Ian Shetron, and Lesly Foreman.

Absent: Cheryl Sclater

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jacob Maurer and Renate Soto.

Chairperson Himelhoch provided a brief overview of the Planning Commission's role for the benefit of the new Commissioners. He invited each Commissioner to introduce themselves and share a short description of their background and current role.

Chairperson Himelhoch delegated William Brandon to serve as the Planning Commission's ex-officio designee to the Genesee County Parks and Recreation Commission.

III. MINUTES

A. Minutes of the May 6, 2025 Regular Meeting

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** William Brandon, to approve the May 6, 2025 regular meeting minutes as presented.

Motion passed.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

Derek Bradshaw stated that the Charter Township of Genesee is starting to prepare a new Master Plan.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. Election of Officers – Vice-Chairperson and Secretary

Chairperson Himelhoch called for nominations for Vice-Chairperson. Tyler Rossmassler nominated Jeffrey Peake. There were no other nominations. Jeffrey Peake accepted the position if elected.

Motion: Action: Approve, **Moved by** Tyler Rossmassler, **Seconded by** Ian Shetron, to approve Jeffrey Peake as Vice-Chairperson. Motion passed unanimously.

(Documents on file with minutes)

Chairperson Himelhoch called for nominations for Secretary. Martin Cousineau nominated Deborah Cherry. There were no other nominations. Deborah Cherry accepted the position if elected.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** William Brandon, to approve Deborah Cherry as Secretary. Motion passed unanimously.

(Documents on file with minutes)

B. FOS-04-25-04; Montrose Township-Paul Doerr -Application for Farmland Agreement

Gwynneth Coselman provided an overview of Montrose Township-Paul Doerr-Application for Farmland Agreement. The parcel meets the criteria for enrollment in P.A. 116, is between 5 and 40 acres and at least 51% agriculturally active. The proposed length of protection under P.A. 116 is 10 years. Discussion ensued.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Martin Cousineau, to approve FOS-04-25-04; Montrose Township-Paul Doerr-Application for Farmland Agreement as presented. Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** William Brandon, to approve the March Contract, Vouchers and Bills for a total \$48,942.19.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Martin Cousineau, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending April 30, 2025. Discussion ensued.

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Jeffrey Peake, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. Budget Transfer Request

Derek Bradshaw stated that staff is requesting a transfer of \$600,000 currently in Fund Balance be moved into Restricted for Construction of Solid Waste Facility.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Dr. Beverly Brown, to approve the Budget Transfer Request as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. Housing Impact Fund Update – May 2025 Status Report

Chris Durgan stated that the Housing Impact Fund was launched in late 2024, to provide funding for community housing initiatives. The fund includes a total of \$10 million with funds from HUD and the Genesee County Treasurer and was established to address housing gaps in the County. Twelve pre-applications were submitted, staff reviewed them and conducted meetings with applicants. A full application, which will include much more detail, has been requested from three of those applicants. Staff will provide further updates as projects progress.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded** Martin Cousineau, to approve the Housing Impact Fund report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. 3-C Transportation Planning – May 2025 Status Report

Sheila Taylor stated staff has been working on the 2026-2029 Transportation Improvement Program (TIP), which will include around \$179 million in funds for local road projects. Staff held public hearings for both the TIP and the Genesee County Air Quality Conformity Determination report on May 21st, and both documents will be submitted for approval in June.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. American Rescue Plan Act – May 2025 Status Report

Sheila Taylor stated that staff continues to work with the 16 Genesee County Senior Centers to ensure each fully utilizes their \$100,000 ARPA allocation and successfully completes their projects. Staff continues to monitor agencies and local units of government that have received ARPA funding, to ensure compliance with federal regulations.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Jeffrey Peake, to approve the American Rescue Plan Act report as presented.

Motion passed unanimously.
(Original on file with minutes)

Chairperson Himelhoch excused himself from the meeting, and Vice Chairperson Peake assumed the role of Chair.

4. Environmental Program Update – May 2025 Status Report

Jacob Maurer stated that the first Recycle Day event was successful, serving 175 residents. Three additional events are scheduled for June, July and August. Staff had a final walkthrough with the demolition contractor of the future Recycling and Education Center site and continue to work with the architect to refine the layout of the facility. Design work is expected to be completed this fall.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the Environmental Program report as presented. Motion passed unanimously.
(Original on file with minutes)

5. Community Development Program – May 2025 Status Report

Jacob Maurer stated that HUD released funding amounts for Program Year 2025. GCMPC will receive almost \$2.8 million and the Consolidated Plan and Action Plan have been updated to reflect this amount. Staff will seek final approval for both Plans from the Community & Economic Development Committee and the full Board of Commissioners later this month. Discussion ensued.

Motion: Action: Approve, **Moved by** Deborah Cherry, **Seconded by** William Brandon, to approve the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

6. Report of the Director – May 2025 Status Report

Derek Bradshaw stated that staff has prepared plans to address the possible changes in federal funding and the possible impact to the department. These changes may occur in phases. Staff has been working with the Mott Foundation on a trail initiative that will accelerate the planning and construction of new trails. Genesee County received a \$1,030,000 grant to be used on 4 trails within 3 communities in the County. A trail symposium will be held by the County with support from the Mott Foundation on June 11, 2025, at the Gloria Coles Flint Public Library.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the Report of the Director as presented.
Motion passed unanimously.
(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Dr. Beverly Brown stated that Genesee County and the University of Michigan-Flint will co-host an Economic Development Summit on June 5, 2025 at the Riverfront Center. Dr. Brown provided a brief overview of the event agenda.

X. ADJOURNMENT

Vice-Chairperson Peake adjourned the meeting at 8:58 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission