

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, March 4, 2025, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, March 4, 2025, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Vice-Chairperson LaPointe called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Cheryl Sclater, Gloria Nealy, Lauren Coney, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Alan Himelhoch, Jeffrey M. Peake, Martin L. Cousineau and Dr. Beverly Brown.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jacob Maurer, and Renate Soto.

III. MINUTES

A. Minutes of the February 4, 2025 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Reggie Smith, to approve the February 4, 2025 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

A. GCMPC 2024 Accomplishments Report

Derek Bradshaw presented the GCMPC 2024 Accomplishments Report, highlighting funding investments and activities undertaken in 2024.

Derek Bradshaw mentioned that 4 Planning Commissioners are up for re-appointment this month. If Commissioners are interested in seeking re-appointment, please email a letter of interest to Genesee County Board of Commissioner's Chairperson.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. FPR-01-25-01; 2025-2026 GCCARD Head Start and Early Head Start Grant

McKenna Dutkiewicz provided an overview of FPR-01-25-01; 2025-2026 GCCARD Head Start and Early Head Start Grant and stated that staff recommends GCMPC endorse the project.

Motion: Action: Approve, **Moved by** Willam Brandon, **Seconded by** Reggie Smtih, to approve the FPR-01-25-01; 2025-2026 GCCARD Head Start and Early Head Start Grant as presented.

Motion passed. Gloria Nealy abstained.

(Approved minutes are on file in the GCMPC office)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Tyler Rossmassler, to approve the March Contract, Vouchers and Bills for a total \$53,528.10.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Tyler Rossmassler, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Update ending January 31, 2025.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

D. Budget Transfer Requests

Derek Bradshaw reviewed the Budget Transfer Requests.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** William Brandon, to approve the Budget Transfer Requests as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – February 2025 Status Report

Jacob Maurer stated that as part of the FY 2026-2029 Transportation Improvement Program (TIP) public involvement phase, three public open houses are scheduled in March across the county. To increase awareness of the open houses, 18,000 postcard invitations were mailed out to all residents and business owners that are located near a proposed project.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Lauren Coney, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – February 2025 Status Report

Jacob Maurer stated that staff is finalizing the dates for the 2025 Recycle Days. The demolition of the McDonald Dairy site is complete, meeting the deadline of January 31, 2025. Staff received approval to sign a contract with the architectural firm that will oversee the design and construction management process of the Recycle and Education Center.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** William Brandon, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – February 2025 Status Report

Sheila Taylor stated that staff met the HUD timeliness deadline for CDBG spending. Staff has been working on the 2025-2029 Consolidated Plan, which is the application sent to HUD to apply for funding. The Plan outlines goals for the next five years and projects for the 2025 program year which runs from May 2025-April 2026.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Lauren Coney, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. Report of the Director – February 2025 Status Report

Derek Bradshaw stated that staff continues to make progress on the Genesee County Master Plan: Our County, Our Future. Several key reports were presented at recent Steering Committee meetings. Links to these reports will be sent to Planning Commissioners. Chris Durgan stated she and McKenna Dutkiewicz gave a presentation to the Genesee County Youth Commission to talk about what the Planning Commission does. An exercise was done to request public input ideas from the students. Derek Bradshaw explained some staff adjustments that have been made within our department. Sheila Taylor will be moving to the Transportation Division, and Jacob Maurer will be moving to the Community Development Division. The ARPA program management will transition to Sheila Taylor and Chris Durgan will manage the Housing Initiative. These transitions will take place over the next several weeks. Discussion ensued.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

X. ADJOURNMENT

Vice-Chairperson LaPointe adjourned the meeting at 8:50 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission