

**GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING and DEVELOPMENT COMMISSION**  
**Tuesday, January 28, 2025 6:00 p.m.**

**MINUTES**

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, January 28, 2025, in Harris Auditorium of the Genesee County Administration Building, on the third floor, 1101 Beach Street, Flint, Michigan.

Chairperson Hamilton called the meeting to order at 6:02 p.m.

**I. INTRODUCTIONS**

Introductions made due to new member John Plowman

**A. Roll Call**

**Present:** William Hamilton, Derek Bradshaw, Alan Himelhoch, Jeffrey Kelley, Shawnice Dorsey, Michael Hemmingsen, Matthew Shepard, and John Plowman.

**Absent/Excused:** Ed Benning, Joe Massey, Gabriel Lossing, Richard Van Haften, and Destain Gingell.

**Others Present:** Cody Roblyer, Kristofor Garris, and Theresa LeFavour.

**B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held November 26, 2024**

**Motion: Action:** Approve, **Moved by** Jeffrey Kelley, **Supported by** Alan Himelhoch, to approve the minutes of the GLS Region V PDC regular meeting held November 26, 2024 as presented.

**Motion carried unanimously.**

(Documents on file in the GCMPC office)

**C. Approval of the Agenda of GLS Region V PDC Meeting to be held January 28, 2025**

**Motion: Action:** Motion to approve the agenda. **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve the agenda of the GLS Region V PDC meeting to be held January 28, 2025.

**Motion carried unanimously.**

Mr. Kris Garris stated there is a small change in the agenda. A presentation by Michigan Center for Data and Analytics, Jaclyn Butler, PhD., has been added.

**D. Opportunity for the Public to Address the GLS Region V PDC**

No one spoke at this time.

**E. Communications**

**1. Marathon Township Five Year Parks and Recreation Plan**

Mr. Cody Roblyer stated staff has received a Five Year Parks and Recreation Plan from Marathon Township. A copy is available or can be sent out to members.

## **II. ACTION ITEMS**

### **A. Financial Report**

#### **1. Draft FY 2024 Financials for October 1, 2023 to September 30, 2024**

Mr. Derek Bradshaw stated the fiscal year 2024 draft financials showed an excess revenue at the end of year of \$1,289. The majority of excess was for per diems. The fund balance ended up at \$10,831. Discussion ensued.

**Motion: Action:** Approve the Draft FY 2024 Financials for October 1, 2023 to September 30, 2024, **Moved by** Alan Himelhoch, **Supported by** Shawnice Dorsey, to approve the Draft FY 2024 Financials for October 1, 2023 to September 30, 2024.

**Motion carried unanimously.**

#### **2. Draft FY 2025 Financials for October 1, 2024 to December 31, 2024**

Mr. Bradshaw stated the budget for these three months ended with an excess revenue of \$4. The fund balance ended up at \$10,835.

**Motion: Action:** Approve the Draft FY 2025 Financials for October 1, 2024 to December 31, 2024, **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve the Draft FY 2025 Financials for October 1, 2024 to December 31, 2024.

**Motion carried unanimously.**

#### **3. Checks**

Mr. Bradshaw stated the list of checks presented totaled \$28,839.91 and included reimbursements to GCMPC for staff expenses, dues for Michigan Association of Regions, reimbursements, payback on a contract, Shiawassee County Road Commission for PASER, newspaper advertisements, and Communities First regional housing reimbursement.

**Motion: Action:** Approve the payment of the checks. **Moved by** Jeffrey Kelley, **Supported by** Alan Himelhoch, to approve the checks in the amount of \$28,839.91.

**Motion carried unanimously.**

(Documents on file with minutes)

#### **4. FY 2024 Budget Adjustments**

Mr. Bradshaw stated that two budget adjustments were made: salary per diems were increased by \$200 and supplies were decreased by \$200.

**Motion: Action:** Approve the FY 2024 Budget Adjustments, **Moved by** Jeffrey Kelley, **Supported by** Shawnice Dorsey, to approve the FY 2024 Budget Adjustments.

**Motion carried unanimously.**

## **5. FY 2025 Budget Adjustments**

Mr. Bradshaw stated as part of the budgetary process, revenues and expenditure may need to be adjusted after the budget has been adopted. Details were presented and are included in the agenda packet.

**Motion: Action:** Approve the FY 2025 Budget Adjustments, **Moved by** Jeffrey Kelley, **Supported by** Shawnice Dorsey, to approve the FY 2025 Budget Adjustments.  
**Motion carried unanimously.**

## **III. DISCUSSION ITEMS**

### **A. Presentation by Michigan Center for Data and Analytics, Jaclyn Butler, PhD**

Jaclyn Butler, PhD, from the Michigan Center for Data and Analytics, gave a presentation on statewide population trends. Ms. Butler reviewed past population trends for the State of Michigan and summarized that since the 1970's, Michigan has consistently had lower rates of population growth than the nation. Since the 1990's, natural growth rate has slowed and is projected to continue slowing to 2050, both nationally and in Michigan. Also stated is county population projections will be released in the next few weeks. GLS Region V will be updated on this release. Discussion ensued.

### **B. MAR Update**

Mr. Roblyer stated that Michigan Area of Regions (MAR) directors participated in a strategic plan review session earlier this month. This session was facilitated to revisit the associations visions. The major outcomes of this meeting were a number of short-term actions and long-term actions.

The MAR board meeting was held on January 14, 2025. The main updates related to the Materials Management Plan counties are developing and Spark grants.

Mr. Bradshaw stated that Genesee County will be hosting the MAR Annual Meeting this spring.

### **C. TAMC 2025 Training Dates**

Mr. Kristofor Garris stated that the Michigan Transportation Asset Management Council (TAMC) has announced their annual PASER training program dates. You must attend both the Paser 1 and Paser 2 courses to become certified.

### **D. Regional Housing Partnership Update**

Mr. Garris stated that the Regional Housing Partnerships steering committee met in January. There is a continued focus on increasing housing supply, rehabilitating and preserving the existing housing stock, and aligning regional networks to raise awareness about housing opportunities and resources.

Regional Housing Partnership co-leads encourage steering committees and workgroups to review the action plan to ensure that the goals and strategies remain

aligned with the vision for Region H. A survey has also been distributed to identify whether any action plan goals need updates or additions. Staff is exploring ways to better support municipalities with zoning reform and to improve access to housing resources on a regional scale.

**IV. ANNOUNCEMENTS**

None

**V. ADJOURNMENT**

Chairperson Hamilton adjourned the meeting at 6:48 pm.

Respectfully submitted,  
Theresa LeFavour  
Genesee County Metropolitan Planning Commission