



Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

Room 111– 1101 Beach Street
Flint, Michigan 48502-1470
(810) 257-3010

DEREK BRADSHAW
FISCAL OFFICER

**GLS REGION V PLANNING & DEVELOPMENT COMMISSION
GENESEE COUNTY ADMINISTRATION BUILDING
1101 BEACH STREET, HARRIS AUDITORIUM, 3RD FLOOR
Tuesday, March 25, 2025
6:00 P.M.**

AGENDA

I. INTRODUCTION

- A. Roll Call
- B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held January 28, 2025 (attached)
- C. Approval of the Agenda of GLS Region V PDC Meeting to be held March 25, 2025
- D. Opportunity for the Public to Address the GLS Region V Planning and Development Commission
- E. Communications
 1. Shiawassee County Board of Commissioners GLS Region V Appointment
 2. Genesee County Road Commission GLS Region V Appointment
 3. Inlay Township Community Recreation Plan 2025-2029
 4. Marathon Township Notice of Intent to Update Master Plan
 5. Village of Byron Notice of Intent to Update Master Plan
 6. City of Ovid Notice of Intent to Draft Master Plan

II. ACTION ITEMS

- A. Financial Report
 1. FY 2025 Year to Date Financials (attached)
 2. Checks (attached)
 3. Budget Adjustments (attached)
- B. Election of Officers (discussion)
- C. Authorization for Additional Asset Management Funds (attached)

III. DISCUSSION ITEMS

- A. MAR Update (discussion)
- B. 2025 PASER Survey (attached)
- C. Rural Task Force Call for Projects Update (attached)
- D. Regional Housing Partnership Update (attached)

IV. ANNOUNCEMENTS

V. ADJOURNMENT

Next Meeting – May 27, 2025

GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING and DEVELOPMENT COMMISSION
Tuesday, January 28, 2025 6:00 p.m.

MINUTES

The Genesee-Lapeer-Shiawassee Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, January 28, 2025, in Harris Auditorium of the Genesee County Administration Building, on the third floor, 1101 Beach Street, Flint, Michigan.

Chairperson Hamilton called the meeting to order at 6:02 p.m.

I. INTRODUCTIONS

Introductions made due to new member John Plowman

A. Roll Call

Present: William Hamilton, Derek Bradshaw, Alan Himelhoch, Jeffrey Kelley, Shawnice Dorsey, Michael Hemmingsen, Matthew Shepard, and John Plowman.

Absent/Excused: Ed Benning, Joe Massey, Gabriel Lossing, Richard Van Haften, and Destain Gingell.

Others Present: Cody Roblyer, Kristofor Garris, and Theresa LeFavour.

B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held November 26, 2024

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Supported by** Alan Himelhoch, to approve the minutes of the GLS Region V PDC regular meeting held November 26, 2024 as presented.

Motion carried unanimously.

(Documents on file in the GCMPC office)

C. Approval of the Agenda of GLS Region V PDC Meeting to be held January 28, 2025

Motion: Action: Motion to approve the agenda. **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve the agenda of the GLS Region V PDC meeting to be held January 28, 2025.

Motion carried unanimously.

Mr. Kris Garris stated there is a small change in the agenda. A presentation by Michigan Center for Data and Analytics, Jaclyn Butler, PhD., has been added.

D. Opportunity for the Public to Address the GLS Region V PDC

No one spoke at this time.

E. Communications

1. Marathon Township Five Year Parks and Recreation Plan

Mr. Cody Roblyer stated staff has received a Five Year Parks and Recreation Plan from Marathon Township. A copy is available or can be sent out to members.

II. ACTION ITEMS

A. Financial Report

1. Draft FY 2024 Financials for October 1, 2023 to September 30, 2024

Mr. Derek Bradshaw stated the fiscal year 2024 draft financials showed an excess revenue at the end of year of \$1,289. The majority of excess was for per diems. The fund balance ended up at \$10,831. Discussion ensued.

Motion: Action: Approve the Draft FY 2024 Financials for October 1, 2023 to September 30, 2024, **Moved by** Alan Himelhoch, **Supported by** Shawnice Dorsey, to approve the Draft FY 2024 Financials for October 1, 2023 to September 30, 2024.

Motion carried unanimously.

2. Draft FY 2025 Financials for October 1, 2024 to December 31, 2024

Mr. Bradshaw stated the budget for these three months ended with an excess revenue of \$4. The fund balance ended up at \$10,835.

Motion: Action: Approve the Draft FY 2025 Financials for October 1, 2024 to December 31, 2024, **Moved by** Alan Himelhoch, **Supported by** Jeffrey Kelley, to approve the Draft FY 2025 Financials for October 1, 2024 to December 31, 2024.

Motion carried unanimously.

3. Checks

Mr. Bradshaw stated the list of checks presented totaled \$28,839.91 and included reimbursements to GCMPC for staff expenses, dues for Michigan Association of Regions, reimbursements, payback on a contract, Shiawassee County Road Commission for PASER, newspaper advertisements, and Communities First regional housing reimbursement.

Motion: Action: Approve the payment of the checks. **Moved by** Jeffrey Kelley, **Supported by** Alan Himelhoch, to approve the checks in the amount of \$28,839.91.

Motion carried unanimously.

(Documents on file with minutes)

4. FY 2024 Budget Adjustments

Mr. Bradshaw stated that two budget adjustments were made: salary per diems were increased by \$200 and supplies were decreased by \$200.

Motion: Action: Approve the FY 2024 Budget Adjustments, **Moved by** Jeffrey Kelley, **Supported by** Shawnice Dorsey, to approve the FY 2024 Budget Adjustments.

Motion carried unanimously.

5. FY 2025 Budget Adjustments

Mr. Bradshaw stated as part of the budgetary process, revenues and expenditure may need to be adjusted after the budget has been adopted. Details were presented and are included in the agenda packet.

Motion: Action: Approve the FY 2025 Budget Adjustments, **Moved by** Jeffrey Kelley, **Supported by** Shawnice Dorsey, to approve the FY 2025 Budget Adjustments.
Motion carried unanimously.

III. DISCUSSION ITEMS

A. Presentation by Michigan Center for Data and Analytics, Jaclyn Butler, PhD

Jaclyn Butler, PhD, from the Michigan Center for Data and Analytics, gave a presentation on statewide population trends. Ms. Butler reviewed past population trends for the State of Michigan and summarized that since the 1970's, Michigan has consistently had lower rates of population growth than the nation. Since the 1990's, natural growth rate has slowed and is projected to continue slowing to 2050, both nationally and in Michigan. Also stated is county population projections will be released in the next few weeks. GLS Region V will be updated on this release. Discussion ensued.

B. MAR Update

Mr. Roblyer stated that Michigan Area of Regions (MAR) directors participated in a strategic plan review session earlier this month. This session was facilitated to revisit the associations visions. The major outcomes of this meeting were a number of short-term actions and long-term actions.

The MAR board meeting was held on January 14, 2025. The main updates related to the Materials Management Plan counties are developing and Spark grants.

Mr. Bradshaw stated that Genesee County will be hosting the MAR Annual Meeting this spring.

C. TAMC 2025 Training Dates

Mr. Kristofor Garris stated that the Michigan Transportation Asset Management Council (TAMC) has announced their annual PASER training program dates. You must attend both the Paser 1 and Paser 2 courses to become certified.

D. Regional Housing Partnership Update

Mr. Garris stated that the Regional Housing Partnerships steering committee met in January. There is a continued focus on increasing housing supply, rehabilitating and preserving the existing housing stock, and aligning regional networks to raise awareness about housing opportunities and resources.

Regional Housing Partnership co-leads encourage steering committees and workgroups to review the action plan to ensure that the goals and strategies remain

aligned with the vision for Region H. A survey has also been distributed to identify whether any action plan goals need updates or additions. Staff is exploring ways to better support municipalities with zoning reform and to improve access to housing resources on a regional scale.

IV. ANNOUNCEMENTS

None

V. ADJOURNMENT

Chairperson Hamilton adjourned the meeting at 6:48 pm.

Respectfully submitted,
Theresa LeFavour
Genesee County Metropolitan Planning Commission

DRAFT



Shiawassee County Board of Commissioners

Surbeck Building
201 N. Shiawassee St.
Corunna, MI 48817

Telephone
989-743-2233

Fax
989-743-2284

Greg Brodeur
Chairman
District 2

Gary W. Holzhausen
Vice Chairman
District 3

Josh Haley
District 1

Bill Johnson
District 4

Brad Howard
District 5

Cindy Garber
District 6

Matthew Shepard
District 7

December 12, 2024

John Plowman
P.O. Box 228
Perry, MI 48872

Dear Mr. Plowman:

At the December 11, 2024 Board of Commissioners meeting, the Commissioners appointed you to the Shiawassee County GLS Region V Planning & Development Commission for a one year term. The appointment is effective 01/01/25 and expires on 12/31/25 or until a successor is appointed.

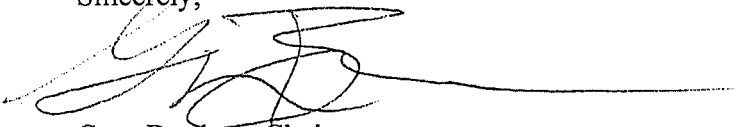
County Clerk's Office administers the Oath of Office for this position.

To be sworn in please bring this letter to the Clerk's Office located at:

**Circuit Courthouse
County Clerk's Office, 2nd Floor
208 N. Shiawassee Street
Corunna, MI 48817**

You will need to take the Oath of Office prior to beginning your service on the appointed Board or within 30 days of the date of this letter. If you should have any questions, please do not hesitate to contact me.

Sincerely,



Greg Brodeur, Chairperson
Board of Commissioners

cc Gloria Nealy, Secretary, Genesee County Metropolitan Planning
Commission



GENESEE COUNTY ROAD COMMISSION

Serving the motorists of Genesee County for more than 100 years

211 W. Oakley Street
Flint, MI 48503-3995
Website: www.gcrc.org
Board meetings: first and third Tuesdays at 10:00 A.M.

Phone: (810) 767-4920
Toll Free: (800) 249-4027
Fax (810) 767-5373 – Administration
Fax (810) 767-3634 – Maintenance

Via: FAX and USPS Mail

January 28, 2025

Mr. Derek Bradshaw
Genesee County Planning Commission
1101 Beach Street – Room 223
Flint, MI 48502

Dear Mr. Bradshaw:

This letter is to advise that GCRC Commissioner Joe Massey will be attending the Genesee-Lapeer-Shiawassee Region V Planning & Development Committee meetings for the 2025 calendar year. Please direct agendas and correspondence to 2272 Lake Ridge Drive, Grand Blanc, MI 48439. Mr. Massey's home phone number is 810-953-3388. (E-mail address - joe_massey@comcast.net.)

Messages can be left for Mr. Massey with Linda Kossak at our office, 810-767-4920 ext. 243, from 8:00 am to 4:30 pm.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall Dellaposta", is written over a horizontal line. The signature is fluid and cursive.

Randall Dellaposta
Managing Director

RD/lbk

cc: T. Elkins
C. Lane
R. Smith
J. Massey
C. Gehringer

RECEIVED
GENESEE COUNTY

JAN 31 2025

METROPOLITAN
PLANNING COMMISSION

Our mission, as Genesee County Road Commission employees, is to collectively provide and maintain a safe, cost-efficient and quality county road system for the motorists in Genesee County, Michigan.

January 22, 2025

Region V Planning and Development Commission
1101 Beach Street, Room 111
Flint, MI 48502

SUBJECT: Imlay Township Community Recreation Plan – 2025-2029

Attn: Christine Durgan

Enclosed is a copy of the Imlay Township Community Recreation Plan – 2025-2029. The Imlay Township Board of Trustees adopted this plan at a regular meeting on Wednesday, December 18, 2024. The plan will serve as a guide for local recreation projects and facilitate community park improvements.

This plan outlines the recreational improvement opportunities within the Township and where the Township's network would interconnect into its neighboring communities. We are excited about this Plan, as it lays out a framework to improve recreation within the region. We look forward to working with our neighbors and the Region V Planning and Development Commission to improve the quality of life for residents of our region.

In order to promote regional cooperation in providing recreation facilities, the Township would appreciate if you would retain this copy of our plan for your file.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Rick Farkas". The signature is fluid and cursive, written in a professional style.

Rick Farkas – Supervisor
Imlay Township

**NOTICE OF INTENT TO UPDATE
A MASTER PLAN
MARATHON TOWNSHIP, MICHIGAN**

January 16, 2025

In accordance with the requirements of Michigan Planning Enabling Act, this is to notify you that the Marathon Township is initiating the process to update its Master Plan.

In the coming months, the Marathon Township Planning Commission will be working on the plan. Once a draft has been prepared, a copy will be sent to you for your community's review and comment. Once the plan is adopted, a copy of the adopted plan will also be sent to you. It is our intention to provide the plan copies in digital format. If you would like a paper copy of the draft and final plan instead, please let us know.

Planning assistance is provided by ROWE Professional Services Company. The project manager for this project is Alex Hritcu who can be reached at (810) 341-7500 or ahritcu@rowepsc.com. The Marathon Township thanks you for your cooperation and assistance. Please direct any correspondence or questions to:

Planning Commission
Marathon Township
4575 Pine Street
Columbiaville, MI 48421
810-793-2002
<https://www.marathontownship.com/home>

RECEIVED
GENESEE COUNTY

JAN 21 2025

METROPOLITAN
PLANNING COMMISSION

**NOTICE OF INTENT TO UPDATE
A MASTER PLAN
VILLAGE OF BYRON, MICHIGAN**

January 16, 2025

In accordance with the requirements of Michigan Planning Enabling Act, this is to notify you that the Village of Byron is initiating the process to update its Master Plan.

In the coming months, the Village of Byron Planning Commission will be working on the plan. Once a draft has been prepared, a copy will be sent to you for your community's review and comment. Once the plan is adopted, a copy of the adopted plan will also be sent to you. It is our intention to provide the plan copies in digital format. If you would like a paper copy of the draft and final plan instead, please let us know.

Planning assistance is provided by ROWE Professional Services Company. The project manager for this project is Amy Bontempo who can be reached at (810) 341-7500 or abontempo@rowepsc.com. The Village of Byron thanks you for your cooperation and assistance. Please direct any correspondence or questions to:

Planning Commission
Village of Byron
146 S Saginaw Street
Byron, MI 48418
810-266-5090
<https://byronmi.com/>

R:\Projects\2500011\Docs\Master Plan\Review and Adoption Process\STEP 1 - Notice of MP Intent to Proceed.docx

RECEIVED
GENESEE COUNTY

JAN 21 2025

METROPOLITAN
PLANNING COMMISSION

City of Ovid
114 E. Front Street
Ovid, MI 48866

January 23, 2025

Derek Bradshaw
GLS Region V Planning & Development
1101 Beach St.
Room 223
Flint, MI 48502

To Whom It May Concern:

Pursuant to the Michigan Planning Enabling Act (Public Act 33 of 2008), the City of Ovid Planning Commission intends to draft a Master Plan, and we are requesting your cooperation and comments during our planning process.

You will receive two documents from us during this process:

1. A draft plan that will be ready for your comments and
2. A final draft of our plan that may incorporate your comments.

We intend to submit these documents in an electronic Adobe Acrobat PDF format. If you would prefer to receive these documents in a hard copy format, please inform Susan Tomasek-Swan, Clerk, via email or mail at the following address: see the form below:

EMAIL: *clerk@ovidmi.org*

ADDRESS: *114 E. Front St., Ovid, MI 48866*

If you elect to receive these documents as a hard copy, you will receive them in paper format via first class mail.

If you are interested in attending or providing input, Planning Commission Meetings are held at City Hall at *114 E. Front St., Ovid, MI 48866, the first Monday of the month at 7:00 pm.* Thank you for your cooperation. Please feel free to contact us at (989) 834-5550 with questions.

Sincerely,

Susan Tomasek-Swan

Councilmember

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GENESEE COUNTY

JAN 30 2025

METROPOLITAN
PLANNING COMMISSION

City of Ovid Planning Commission – Master Plan
Request to Submit Documents via USPS

_____ Yes, I request that the City of Ovid submit documents via First Class mail with the United States Postal Service

Agency Name _____

Contact Name _____

Address _____ City, State, Zip _____

Please return this completed form to Susan Tomasek-Swan, Clerk, via email or mail at the following address: 114 E. Front St., Ovid, MI 48866; clerk@ovidmi.org.

If you wish to receive these documents in an electronic format, you do not need to return this form. Electronic copies will be sent to you automatically when they are available.

**GLS REGION V
BALANCE SHEET
For the period ending February 28, 2025**

ASSETS

Cash		\$29,041
Accounts Receivable		\$35,341
Prepaid Expense		\$0
TOTAL ASSETS		\$64,382

LIABILITIES

Accounts Payable		\$49,615
Deferred Revenue		\$3,800

FUND BALANCE

Fund Balance Restricted-Audit		
Fund Balance Restricted-Traffic Counter Supplies		
Fund Balance Unrestricted		\$10,967
		\$10,967

TOTAL LIABILITIES, RESERVES, AND FUND BALANCE **\$64,382**

Fund Balance, October 1, 2024	10,831	
Excess Revenue Over Expenditures	136	
Fund Balance February 28, 2025	10,967	10,967

EXHIBIT II

GLS REGION V
Due From Other Governmental Units
For the Period October 1, 2024 to February 28, 2025

Due from M.D.O.T.	<u>23,709</u>
Total Due from Other Governmental Units	<u><u>\$23,709</u></u>

EXHIBIT III

GLS REGION V
Statement of Revenue and Expenditures
For the Period October 1, 2024 to February 28, 2025

REVENUE (Exhibit IV)		<u><u>\$53,454</u></u>
EXPENDITURES (Exhibit V):		
Supplies	977	
Other Operating Charges	51,976	
Travel	365	
Capital Outlay	0	<u>53,318</u>
EXCESS REVENUE OVER/-UNDER EXPENDITURES		<u>\$136</u>

GLS REGION V
Revenue Budget Variance Report
For the Period October 1, 2024 to February 28, 2025

<u>Revenue</u>	<u>Total</u> <u>Budget</u>	<u>YTD</u> <u>Actuals</u>	<u>Available</u> <u>Budget</u>	<u>Estimated</u> <u>YTD</u> <u>Budget</u>	<u>Revenues</u> <u>As % of</u> <u>Total Budget</u>
MDOT-Planning Grant	34,000	4,765	29,235	8,500	14%
MDOT-Asset Management	67,650	2,310	65,340	16,913	3%
MDOT-Rural Task Force	23,145	7,690	15,455	5,786	33%
Spark Grant	66,937	169	66,768	16,734	0%
Regional Housing Grant	98,071	26,412	71,659	24,518	27%
Regional Prosperity Grant	15,737	11,937	3,800	3,934	76%
Traffic Counting	1,084	125	959	271	12%
Bank Account Interest	300	46	254	75	15%
TOTAL REVENUE	<u>306,924</u>	<u>53,454</u>	<u>\$253,470</u>	<u>76,731</u>	

GLS REGION V
Statement of Expenditures: Actual vs. Budget
For the Period October 1, 2024 to February 28, 2025

	<u>Total</u> <u>Budget</u>	<u>YTD</u> <u>Actuals</u>	<u>Available</u> <u>Budget</u>	<u>Estimated</u> <u>YTD</u> <u>Budget</u>	<u>Expenditures</u> <u>As % of</u> <u>Total Budget</u>
702.000 Salary, Per Diem	1,100	-	1,100	275	0%
754.000 Supplies	8,130	977	7,153	2,033	12%
956.002 Bank Service Charges	84	35	49	21	42%
804.000 Consultants	234,495	47,481	187,014	58,624	20%
801.044 Auditing	0	-	-	-	0%
801.004 Service Contracts	40,000	-	40,000	10,000	0%
900.014 Advertising	7,245	712	6,533	1,811	10%
910.005 Training	1,070	-	1,070	268	0%
915.000 Memberships	1,100	960	140	275	87%
899.000 Projects	11,500	2,788	8,712	2,875	24%
913.001 Travel	2,200	365	1,835	550	17%
980.000 Equipment	-	-	-	-	0%
TOTAL EXPENSES	<u>306,924</u>	<u>\$53,318</u>	<u>\$253,606</u>	<u>\$76,731</u>	

Budget Variance: **0**
Excess Revenues over Expenditures

Inv # 25/3-gcmpcreimburse

3/25/2025

For GCMPC reimbursement request on 3/25/25, please see the breakdown below of hours per billing:

<u>Billing</u>	<u>Amount</u>	<u>Person Working</u>	<u>Hours</u>
Regional Housing July	\$ 5,135.16	KELLY, A TAYLOR,S	68 10.5
Spark grant 4th quarter	\$ 265.89	Hajec, D	5.5
Regional Housing September (adjustment for fringe/indirect in this amount)	\$ 4,037.63	KELLY, A TAYLOR,S	75.3 14
Work Program October	\$ 260.54	GARRIS, K	3
Rural Task Force November	\$ 2,126.16	Dutkiewicz, M MAURER, J	17.3 5
Asset Management November	\$ 1,215.86	GARRIS, K	14
Work Program December	\$ 814.63	GARRIS, K MAURER, J ROBLYER, C	3 4 0.5
Rural Task Force December	\$ 631.32	Dutkiewicz, M ROBLYER, C	6 1
Work Program January	\$ 1,735.90	Hajec, D MAURER, J ROBLYER, C	2 11 1
Rural Task Force January	\$ 3,238.71	Dutkiewicz, M MAURER, J ROBLYER, C	25 8 0.5
Asset Management January	\$ 977.75	GARRIS, K ROBLYER, C	8 2
<u>Indirect match on regional housing grant</u>			
Regional Prosperity January	\$ 3,375.00		
Total	\$ 23,814.55		



**Genesee-Lapeer-Shiawassee
Region V Planning and Development Commission**

Room 111– 1101 Beach Street
Flint, Michigan 48502-1470
(810) 257-3010

DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: Members of the GLS Region V Planning and Development Commission

FROM: Derek Bradshaw, Fiscal Officer

DATE: March 25, 2025

SUBJECT: FY2025 Budget Adjustments

As part of the budgetary process, revenues and expenditures may need to be adjusted after the budget has been adopted. The requested adjustments will affect the budget as follows:

Proposed Budget Statement of Revenues:

- Increase Asset Management by \$16,000 for additional Asset Management grant

Proposed Budget Statement of Expenditures:

- Increase Service Contracts General by \$16,000 for additional Asset Management grant
- Decrease Consultants by \$51,532.44 due to a new Regional Prosperity grant forecast
- Increase Service Contracts General by \$53,057 due to a new Regional Prosperity grant forecast

- Decrease Advertising by \$2,000 due to a new Regional Prosperity grant forecast
- Increase Training by \$5,450 due to a new Regional Prosperity grant forecast
- Decrease Projects by \$4,974.56 due to a new Regional Prosperity grant forecast

Detailed adjustment amounts are attached. At this time, staff is requesting approval for these FY 2025 budget adjustments.

GLS REGION V
Proposed Budget Statement of Revenues for FYE25
For the Period October 1, 2024 to September 30, 2025

Account #		<u>FY 2025 Approved Budget</u>
539.000	Regional Prosperity Grant	15,737
679.001	MDOT-Asset Mgmt	67,650
679.001	MDOT-Region V Work Program	34,000
679.001	MDOT-Region V SPR-RTF	23,145
679.001	Regional Housing Grant	98,071
667.000	Traffic Counting	1,084
665.004	Bank Account Interest	300
504.000	Spark Grant	66,937
	TOTAL REVENUE	<u>306,924</u>

GLS REGION V
Proposed Budget Statement of Expenditures for FYE25
For the Period October 1, 2024 to September 30, 2025

Account #		<u>FY 2025 Approved Budget</u>
702.000	Salary, per diem	1,100
754.000	Supplies	8,130
956.002	Bank Service Charges	84
804.000	Consultants	234,495
801.044	Auditing	0
801.004	Service Contracts General	40,000
900.014	Advertising	7,245
910.005	Training	1,070
915.000	Memberships	1,100
899.000	Projects	11,500
980.000	Equipment	0
913.001	Travel	2,200
	TOTAL EXPENDITURES	<u>\$306,924</u>

REVENUE OVER EXPENDITURES 0



Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

ROOM 223 – 1101 BEACH STREET
TELEPHONE (810) 257-3010

FLINT, MICHIGAN 48502-1470
FAX (810) 257-3185

DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: Members of the GLS Region V Planning and Development Commission

FROM: Derek Bradshaw, Fiscal Officer

DATE: March 25, 2025

SUBJECT: Authorization for Additional Asset Management Funds

In January, staff applied for additional funding through the special Culvert Inventory and Condition Assessment Call through the Michigan Transportation Asset Management Council (TAMC). GLS Region V was awarded \$16,000 for the City of Flushing to conduct a Culvert Inventory and Condition Assessment within their jurisdiction.

At this time, staff is requesting approval to accept the additional funds through the Transportation Asset Management Council for the purpose of conducting a Culvert Inventory and Condition Assessment within the City of Flushing, and for Derek Bradshaw to sign the fund agreement between GLS Region V and MDOT.



**Genesee-Lapeer-Shiawassee
Region V Planning and Development Commission**

Room 111– 1101 Beach Street
Flint, Michigan 48502-1470
(810) 257-3010

DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: Members of the GLS Region V Planning and Development Commission

FROM: Kris Garris, Planner

DATE: March 25, 2025

SUBJECT: 2025 PASER Survey

Lapeer and Shiawassee County federal-aid roads will be rated this year using the PASER Road Rating System. Road rating crews will consist of a Region V Representative and a County Road Commission Representative. Local Road Agencies (LRA) will be able to participate in the surveying of roads within their boundaries.

The Transportation Asset Management Council (TAMC) will reimburse the participating agencies for time spent surveying roads. To be qualified for reimbursement, the council is requiring all participants to take part in two courses: PASER Class 1 and PASER Class 2. There are both in-person and virtual options available for this training. If you attended training in 2022, 2023, or 2024, you are still eligible to rate roads in 2025. Details regarding specific survey dates for Lapeer and Shiawassee County will be provided in future correspondence. Any local road agencies who wish to participate in rating the pavement condition of their roads should reach out to GLS Region V Staff to coordinate collection schedules.

Training dates for 2025 are as follows:

PASER 1 (Virtual Only):

Tuesday, February 18 (9am-12pm ET)

Tuesday, March 4 (9am-12pm ET)

Tuesday, May 13 (9am-12pm ET)

Tuesday, August 26 (9am-12pm ET)

PASER 2 (Virtual)

Wednesday and Thursday,
February 19-20 (9am-12pm ET)

Wednesday and Thursday,
March 5-6 (9am-12pm ET)

Wednesday and Thursday,
May 14-15 (9am-12pm ET)

Wednesday and Thursday,
August 27-28 (9am-12pm ET)

PASER 2 (In Person)

Wednesday, May 21 (8am – 12pm ET) – Houghton

Thursday, May 22 (8am – 12pm ET) – Gaylord

Wednesday, June 4 (8am – 12pm ET) – Livonia

Thursday, June 5 (8am – 12pm ET) – Grand Rapids

Should you have any questions regarding these training sessions or pavement condition data collection, please contact me at 810-766-6564 or Kgarris@geneseecountymi.gov



**Genesee-Lapeer-Shiawassee
Region V Planning and Development Commission**

Room 111– 1101 Beach Street
Flint, Michigan 48502-1470
(810) 257-3010

DEREK BRADSHAW
FISCAL OFFICER

MEMORANDUM

TO: Members of the GLS Region V Planning and Development Commission

FROM: McKenna Dutkiewicz, planner
Genesee County Metropolitan Planning Commission

DATE: March 25, 2025

SUBJECT: FY 2026-2029 Rural Task Force (RTF) Call for Projects

The Michigan Department of Transportation (MDOT) held a FY 2026-2029 Rural Task Force (RTF) Call for Projects. Staff placed public notices in the Lapeer County Press and the Argus Press and sent out e-mail notices advertising the Call. For this Call for Projects, the Lapeer County and Shiawassee County Road Commissions, the Shiawassee Area Transportation Agency, the Greater Lapeer Transportation Authority, and small cities and villages from both counties were the applicants. Attached to this memo is the listing of projects. The projects represent a total investment of over \$8 million for improvements to the transportation system in Lapeer and Shiawassee Counties.

If you have any questions on the RTF projects, please feel free to contact me at 810-766-6562 or mdutkiewicz@geneseecountymi.gov

2026-2029 Rural Task Force Projects

	Application Agency	Road Name	Limits	Length	MDOT Major Work Type	Total Job Cost
2026	Shiawassee County Road Commissi	Lansing Road	Bancroft Road to 1371 ft west of	2.12	Milling & One Course Asphalt Overlay	\$ 1,175,000.00
2028	Shiawassee County Road Commissi	Lansing Road	1 mile west of Lemon Road to Ba	1.95	Milling & One Course Asphalt Overlay	\$ 1,225,000.00
2029	Shiawassee County Road Commissi	Lansing Road	0.5 miles east of Winegar Road to	2	Milling & One Course Asphalt Overlay	\$ 1,251,250.00
2027	Shiawassee County Road Commissi	State Road	Hibbard Road to Lyons Rd	1	One Course Asphalt Overlay	\$ 235,000.00
2027	Morrice	Britton Road	Morrice Road to Western Village	0.5	Crush & Shape & Asphalt Resurfacing	\$ 450,000.00
2027	Bancroft	Grand River	Prior Road to Lansing Rd	0.25	Crush & Shape & Asphalt Resurfacing	\$ 312,500.00
2027	Shiawassee Area Transportation	Bus			1140 - Bus Equip/Facilities	\$ 200,000.00
2026	LCRC	Imlay City Road	Myers Rd to S Lake Pleasant Rd (H	5.981	Milling & One Course Asphalt Overlay	\$ 2,381,028.00
2028	LCRC	Fish Lake	Mott Rd to North Branch Rd	4.275	Milling & Two Course Asphalt Resurfacing	\$ 2,132,028.00
2029	LCRC	Lum Road	S Lake Pleasant Rd (Highway 7) to	2.962	Crush & Shape & Asphalt Resurfacing	\$ 2,458,028.00
2027	Almont	St Clair Street	Kidder road to M-53	0.5	New Road	\$ 4,000,000.00
2027	Dryden	Dryden Road	Section 1 Union Street heading	0.7	Milling & Two Course Asphalt Resurfacing	\$ 451,281.00
2027	Otter Lake	Otter Lake Rd., 11th St. Genesee St., Detroit St., Lake Rd.	Hart Lake Rd to Washburn Rd / G	1	Aggregate Grade Lift & Asphalt	\$ 279,451.00
2027	Imlay City	Newark Rd.	S. Cedar St. (M-53) to S. Blacks Co	0.75	Milling & Two Course Asphalt Resurfacing	\$ 502,000.00
2027	North Branch	JEFFERSON STREET	HURON STREET (M-90) TO MILL S	0.05	Reconstruction	\$ 311,095.00
2027	GLTA	Purchase a new bus	Lapeer County	n/a	1110 - Bus Rolling Stock	\$ 155,250.00
Illustrative						
illustrative	Shiawassee County Road Commissi	State Road	Bennington Road to Lyons Rd	2.2	One Course Asphalt Overlay	\$ 445,000.00
illustrative	Shiawassee Area Transportation	Purchase Bus/Vehicle			1110 - Bus Rolling Stock	\$ 120,000.00

2026-2029 Lapeer County CMAQ Projects

2026	LCRC	Roundabout Study	Various Intersections	5	Requesting PE funds to study intersections to turn 4 way stops into roundabouts to reduce congestion, and emissions.	\$ 148,792
2027	LCRC	Roundabout Study	Various Intersections	5	Requesting PE funds to study intersections to turn 4 way stops into roundabouts to reduce congestion, and emissions.	\$ 175,312
2028	GLTA	2028 Bus replacement			replacement - medium duty, cutaway, and/or van type vehicle	\$ 153,382
2029	GLTA	FY29 Bus Replacement			replacement - Medium duty, cutaway, and or van type vehicle	\$ 156,450



Genesee-Lapeer-Shiawassee Region V Planning and Development Commission

Room 111– 1101 Beach Street
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MEMORANDUM

TO: Members of the GLS Region V Planning and Development Commission

FROM: Jacob Maurer, Division Manager
Genesee County Metropolitan Planning Commission

DATE: March 25, 2025

SUBJECT: Regional Housing Partnership Update

The Michigan State Housing Development Authority (MSHDA) has developed Michigan's Statewide Housing Plan to address housing needs across the state. To implement the plan, the state has been divided into 15 regions. The GLS Region V Commission is part of the Region H Regional Housing Partnership (RHP), which includes Genesee, Lapeer, Shiawassee, Tuscola, Huron, Sanilac, and St. Clair counties.

Region H is collaborating with the Michigan Association of Planning (MAP) to offer zoning code and zoning ordinance consulting services, as well as a pro-housing workshop series. These services will be available to communities that have been awarded Michigan Housing Readiness Incentive Grants.

In addition, Region H has partnered with Kronberg Urbanists & Architects to provide Accessory Dwelling Unit (ADU) services to local units of government located in Region H. These services will include zoning and ADU presentations, brainstorming, and drafting an ADU ordinance.

Region H has entered into agreements with both MAP and Kronberg Urbanists & Architects. MAP has already begun reaching out to Housing Readiness Incentive grant applicants, and Kronberg Urbanist & Architect is set to begin drafting a sample ADU ordinance that any community in Region H can adopt.

Lastly, Region H is preparing to send 15 steering committee and workgroup members to the Building Michigan Communities Conference on May 14-15 in Lansing.

For more information about services through MAP, Kronberg Urbanist & Architects, or details on the Building Michigan Communities Conference, please contact Anthony Kelly, Planning Specialist, at (810) 257-3010