

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, January 7, 2025, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, January 7, 2025, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:02 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Dr. Beverly Brown, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, Tyler Rossmassler, and William Brandon.

Absent: Cheryl Sclater

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, Jacob Maurer, and Renate Soto.

III. MINUTES

A. Minutes of the December 3, 2024 Regular Meeting

Motion: Action: Approve, **Moved by** William Brandon, **Seconded by** Mike LaPointe, to approve the December 3, 2024 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

Chairperson Himelhoch stated that he must leave the meeting today at 8:20 a.m. to attend a work meeting. Vice Chairperson LaPointe will Chair the remainder of the meeting.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

A. Local Unit Committee

Chairperson Nealy reported that the Local Unit Committee met regarding the 2025 Recycle Day format. Derek Bradshaw reviewed the 2024 Recycle Day format and stated that staff is recommending a similar format for the 2025 Recycle Day events. Staff is proposing having 1 event per month in the months of May, June, July and August, serving 200 residents per event.

Motion: Action: Approve, **Moved by** Martin Cousineau, **Seconded by** Gloria Nealy, to approve the Local Unit Committee Report as presented and to approve the Committee's recommendation to keep the same format from the 2024 Recycle Day events for 2025 Recycle Day events.

Motion passed unanimously.

(Documents on file with minutes)

VII. NEW BUSINESS

A. GCMPC Rules and Procedures Revisions Approval

Chris Durgan stated that last month, the Rules and Procedures Committee met regarding recent updates to the GCMPC Rules and Procedures. Staff made the changes that the Committee requested and a corrected copy was sent out to all Commissioners for review. Staff is requesting approval of the revised GCMPC Rules and Procedures. Discussion ensued.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to approve the GCMPC Rules and Procedures Revisions as presented.

Motion passed unanimously.

(Documents on file with minutes)

Gloria Nealy noted that Section 4 of the Genesee County Board Resolution and Ordinance states that each member of the Planning Commission take an Oath of Office to be administered by the County Clerk. Discussion ensued.

Motion: Action: Approve, **Moved by** Gloria Nealy, **Seconded by** Reggie Smith, to approve Planning Commissioners take an Oath of Office.

Motion passed unanimously.

(Documents on file with minutes)

Chairperson Himelhoch left the meeting at 8:22 a.m. Vice Chairperson LaPointe took over as Chair of the meeting.

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Martin Cousineau, to approve the January Contract, Vouchers and Bills for a total \$57,984.65 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Gloria Nealy, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

1. Draft FY 2024 Financials for October 1, 2023 to September 30, 2024

Derek Bradshaw reviewed the Draft FY 2024 Financials for October 1, 2023 to September 30, 2024. The draft financials will be finalized once the County audit is complete.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Gloria Nealy, to approve the Draft FY 2024 Financials for October 1, 2023 to September 30, 2024.

Motion passed unanimously.

(Documents on file with minutes)

2. Financials for October 1, 2024 to November 30, 2024

Derek Bradshaw reviewed the Financials for October 1, 2024 to November 30, 2024.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey Peake, to approve the Financials for October 1, 2023 to September 30, 2024.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – December 2024 Status Report

Jacob Maurer stated that staff has begun to assign years to the FY 2026-2029 Transportation Improvement Program (TIP) draft listing of projects. Regarding Transportation Safety Planning, AECOM has identified a draft list of the top 25 most dangerous intersections in Genesee County. A public survey is available for residents to participate in until January 24th, 2025. Discussion ensued.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded** Gloria Nealy, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – December 2024 Status Report

Jacob Maurer stated that the first Materials Management Planning Committee (MMPC) meeting was held last month, at which the initial work program was approved and then submitted to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for approval. Demolition at the future site of the Recycling and Education Center is expected to be complete by the end of January. Five proposals were received for potential architects to design the Center and are currently being reviewed by staff. Discussion ensued.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** William Brandon, to approve the Environmental Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – December 2024 Status Report

Sheila Taylor stated that staff has been working with local units of government to change some 2025 CDBG projects affected by the new low/moderate-income census data. Twelve pre-applications were received for Housing Impact funds and are currently being reviewed by staff.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey Peake, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. American Rescue Plan Act – December 2024 Status Report

Chris Durgan stated that all ARPA funds were allocated and contracts signed by the deadline of December 31, 2024. Genese County Senior Centers will be actively working on their projects and some larger scale sewer and water projects are ongoing as well. Staff will be conducting program monitoring with the communities and agencies that received ARPA funding.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** William Brandon, to approve the American Rescue Plan Act Report as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Report of the Director – December 2024 Status Report

Derek Bradshaw stated the Genesee County Master Plan is well underway. GCMPC received a grant from the Mott Foundation in the amount of \$60,000 to assist in the non-motorized portion of the Master Plan process. Mr. Bradshaw provided an update on the Tower project and stated that April is the anticipated time for completion.

Motion: Action: Approve, **Moved by** Jeffrey Peake, **Seconded by** Reggie Smith, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Dr. Beverly Brown stated that she recently visited the Mundy Township Senior Center and reported the seniors are enjoying the new van purchased with ARPA funds. They recently took a field trip to enjoy Christmas lights.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Dr. Brown commended GMPC staff in recent accomplishments and attention to detail.

X. ADJOURNMENT

Vice Chairperson LaPointe adjourned the meeting at 8:55 a.m.

Respectfully submitted,
Renate Soto, Program Services Specialist
Genesee County Metropolitan Planning Commission