



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

Materials Management Planning Committee

Genesee County Administration Building
Conference Room
1101 Beach Street, 2nd Floor Room 222
Flint, MI 48502

Wednesday, February 5, 2025
1:30 P.M.

AGENDA

- I. Call to Order
- II. Welcome/Introductions
- III. Public Comment
- IV. Minutes
 - ***A. Minutes of the December 4, 2024, Regular Meeting (attached)
- V. Old Business
 - ***A. Election of Officers
 - B. Materials Management Plan Work Program Update (attached)
- VI. New Business
 - ***A. Materials Management Planning Committee Bylaws (attached)
 - B. MMP Brainstorming Activity
- VII. Other Business
- VIII. Adjournment

*****Action Item**

Next Meeting – April 2, 2025 @ 1:30 P.M.

Derek Bradshaw, Director Christine Durgan, Assistant Director

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GENESEE COUNTY MATERIALS MANAGEMENT PLANNING COMMITTEE
Wednesday December 4, 2024, 1:30 p.m.

MINUTES

The Genesee County Materials Management Planning Committee met at 1:30 p.m. on Wednesday December 4, 2024, in Room 301 of the Genesee County Administration Building, 1101 Beach Street, Flint, Michigan, 48502.

I. CALL TO ORDER

Mr. Cody Roblyer called the meeting to order at 1:30 p.m.

II. WELCOME/INTRODUCTIONS

Mr. Roblyer greeted everyone and asked everyone to introduce themselves, what agency they are with and one thing they would like to get out of this process.

- Rachel Thompson; Emterra Environmental; incorporate change initiative.
- Mark Cherry; Country Oaks Landscape Supply; organics collection in Genesee County.
- Amy Freeman; Genesee Conservation District; organics collection in Genesee County.
- Tim Church; GFL/Brent Run Landfill; focus is to have the plan done quickly.
- Dan Potter; Genesee County Division of Water and Waste; more avenues for the disposal of end product from treating waste.
- Mike Csapo; Resource Recovery and Recycling Authority of Southwest Oakland County; create a plan that has actionable follow-through steps and incorporates disaster debris management planning.
- Heather Griffin; City of Flint; would like the community to have more involvement and knowledge of the plan.
- Coetta Adams; Montrose Township; educate herself and be able to educate constituents.
- Andrea Kruse; Priority Waste; awareness and education to the public about recycling.
- Cody Roblyer; Genesee County Metropolitan Planning Commission; education.
- Dru Hajec; Genesee County Metropolitan Planning Commission; give residents more options and resources.
- Theresa LeFavour, Secretary for Genesee County Metropolitan Planning Commission.

III. PUBLIC COMMENT

None.

IV. OVERVIEW OF THE MATERIALS MANAGEMENT PLAN PROCESS

Mr. Roblyer presented an overview of the Materials Management Planning process. He pointed out that the Michigan Department of Environment, Great Lakes and Energy (EGLE) has given some guidance for the county Materials Management Plan (MMP), but more is needed. As plan development progresses, changes to the anticipated timeline and tasks may occur.

Mr. Roblyer gave a brief history: in the early 2000's, EGLE called for each county to do a Solid Waste Management Plan (SWMP). Genesee County has done two amendments since then which the county initiated themselves to keep the plan current with changing solid waste infrastructure and needs.

Mike Csapo inquired if the 2023 plan passed. Mr. Roblyer responded that although it passed through the Solid Waste Management Planning Committee and Genesee County Board of Commissioners, it did not pass with enough approvals from the local units of government. Mr. Roblyer added that information collected during that process can still be used in this new process. Discussion ensued.

Mr. Roblyer stated that in the past the purpose of the SWMP was to establish landfill capacity. The new MMP is focused on programs that divert waste from landfills such as recycling and composting.

Funding will be provided by the state to support the development and implementation of the plan going forward.

The goals of Genesee County's previous SWMP were to improve education and awareness around waste diversion, to reduce waste generation, and create a healthy environment.

Some items that will be updated are socioeconomic data, materials management data, deficiencies, goals, implementation strategies, and materials management infrastructure. Materials management facilities that were previously not required to be in the SWMP are now required to be in the MMP such as recycling centers and composting facilities.

Mr. Roblyer discussed the timeline with total plan development being about two years. After the plan is developed, the Genesee County Board of Commissioners and local units of government will need to review and approve the plan. Once the plan is approved by the Board, local units of government will have 120 days to take action on the plan. The plan should be finalized in December 2027, and then implementation will begin.

Mr. Roblyer then described the role of the committee. He stated that the committee will oversee the process and approve the different components of the plan.

An interactive exercise took place.

What challenges or barriers do you foresee? Money, support for decision makers, public education, potentially changing state laws, technology that has not yet been invented.

How can we address these challenges? Write language that is not too prescriptive and cannot be open to interpretation, performance based specs, public awareness to make decisions, intergovernmental cooperation, and public-private partnerships.

What are the long-term goals you envision for our community's approach to materials management? Create a comprehensive plan that makes it as easy to get materials back

into the circular economy as it was to buy them in the first place; expanding what can be recycled; to make people care.

How do we see waste diversion playing a role in achieving these goals? Keeping resources in our community (e.g. making eye glass frames out of water bottles collected during the water crisis in the City of Flint).

How can we encourage widespread participation in waste diversion initiatives? Focus not only residential waste diversion but commercial and multi-family properties; Collecting materials from businesses to lower their landfill contributions which will also save the business money in trash pick-up; Pick up food scraps from restaurants to use toward compost; Make it cost effective for businesses so they will support the initiatives; Residential and commercial need to take ownership in their materials management practices; Retrofit apartment complexes with recycling containers; Require space for not only trash and recycling but also food waste; make recycling a priority at the government level.

V. MATERIALS MANAGEMENT PLAN WORK PROGRAM***

Ms. Dru Hajec presented an overview of the MMP work program. The work program outlines tasks relevant to developing the MMP as well as costs associated with each task. Some of the required elements are a timeline, including public participation elements, the cost of plan preparation, staffing needs and responsibilities, and sources of funding for the plan.

EGLE is providing funding for the plan in the amount of about \$789,000 over the three-year development timeline. It is not clear yet how this funding will be received. Genesee County also receives funds from the Genesee County Solid Waste Ordinance to support this effort. After the three years, Genesee County will be receiving \$60,000 annually from EGLE for MMP implementation.

An overview of the MMP tasks and subtasks were presented by Ms. Hajec. Mr. Roblyer noted that the work program is required by EGLE before the County can start the MMP process and receive funding. The Work Program is due December 25, 2024. He also stated that the work program is subject to change as more guidance is provided by the state.

Discussion ensued.

Motion: Action: Approve, **Moved by** Mike Csapo, **Supported by** Daniel Potter, to approve the Materials Management Plan Work Program as presented. **Motion carried unanimously.**

VI. OTHER BUSINESS

Mr. Roblyer discussed the household hazardous waste collection events, also known as Recycle Day. The events have become dramatically more expensive in recent years while not being able to meet demand of residents wanting to drop-off waste. The solution to these problems is the development a permanent recycling drop-off facility. This is

being developed in the City of Flint at the old McDonald Dairy site. Anticipated opening date for the facility is in 2026/2027.

a. Election of officers

Mr. Roblyer stated that election of officers will take place at the next meeting. If anyone is interested in being a chairperson or vice-chairperson, please reach out to him or Ms. Hajec.

Mr. Roblyer stated that the plan is for meetings to take place on the first Wednesday of every other month at 1:30 pm.

VII. ADJOURNMENT

Mr. Roblyer adjourned the meeting at 2:30 pm.

Respectfully submitted,

Theresa LeFavour
Genesee County Metropolitan Planning Commission

DRAFT



GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Materials Management Planning Committee

FROM: Dru Hajec, Planner
Genesee County Metropolitan Planning Commission

DATE: February 5, 2025

SUBJECT: Materials Management Plan Work Program Update

On January 2nd, the Department of Environment, Great Lakes, and Energy (EGLE) released a Request for Proposals (RFP) for counties to obtain the Materials Management Planning Grant. Grants shall be used for administrative costs in preparing, implementing, and maintaining the Materials Management Plan (MMP). The RFP detailed requirements for the MMP Work Program, the document that counties must submit to receive the grant funding.

The approved Work Program submitted by Genesee County in December 2024 included all the required information. However, EGLE requested a more detailed budget for the first year of the MMP development process. Staff is in the process of putting together the necessary information to receive the grant funds. For more information on the Materials Management Planning Grant RFP, please visit this link: [FY2025-Materials-Management-Planning-RFP.pdf](#)

Derek Bradshaw, Director Christine Durgan, Assistant Director

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GENESEE COUNTY
METROPOLITAN PLANNING
COMMISSION

MEMORANDUM

TO: Materials Management Planning Committee

FROM: Dru Hajec, Planner
Genesee County Metropolitan Planning Commission

DATE: February 5, 2025

SUBJECT: Materials Management Planning Committee Bylaws

The Materials Management Planning Committee Bylaws have been provided to committee members for review. Staff drafted these bylaws in accordance to Part 115 of PA 451 of Michigan Public Acts of 1994. The bylaws explain the scope and purpose, membership and officer requirements, meeting format and adoption of the Materials Management Plan in regard to the Materials Management Planning Committee.

At this time the staff is requesting that the Materials Management Planning Committee approve the Bylaws as recommended.

Derek Bradshaw, Director Christine Durgan, Assistant Director

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VIA

BY-LAWS OF THE
GENESEE COUNTY MATERIALS MANAGEMENT PLANNING COMMITTEE
COUNTY OF GENESEE
STATE OF MICHIGAN
February 5, 2024

Article I: Establishment

- Section 1: This Committee was established by the Genesee County Board of Commissioners, the County Approval Agency (CAA), on November 20, 2024, under the authority of Part 115 of PA 451 of Michigan Public Acts of 1994.
- Section 2: The official title of this Committee shall be the Genesee County Materials Management Planning Committee (MMPC).
- Section 3: The Genesee County Metropolitan Planning Commission (GCMPC) shall be the Designated Planning Agency (DPA) to serve as the primary government resource in the planning area for information about the Genesee County Materials Management Plan (MMP) and leads the MMP development process. Under the direction of the MMPC, the DPA prepares the MMP, solicits public comment, and obtains MMP approval.

Article II: Scope and Purpose

- Section 1: The Committee shall assist in the preparation and implementation of the MMP by providing advice and consultation. The duties of the Committee include, but are not limited to:
1. Direct the Designated Planning Agency (DPA) in preparation of the MMP.
 2. Review and approve the DPA's work program under section 11587(4).
 3. Identify relevant local materials management policies and priorities.
 4. Ensure coordination in the preparation of the MMP.
 5. Advise counties and municipalities with respect to the MMP.
 6. Approve the MMP prior to public comment.
 7. Provide the final level of MMP approval before it is presented to the Board of Commissioners for approval.
- Section 2: It is the responsibility of the Committee to ensure that the DPA is fulfilling the requirements of part 115 as to both the content of the MMP and public participation. The planning committee shall notify the DPA of any deficiencies. If the deficiencies are not addressed by the DPA to the planning committee's satisfaction, the planning committee shall notify the Genesee County Board of Commissioners. If the deficiencies are not addressed by the Board to the planning committee's satisfaction, the

planning committee shall notify the department. The department shall address the deficiencies and may prepare the MMP under section 11575(11).

Article III: Membership

Section 1: Membership on the Committee shall be in accordance with Section 11572 of Part 115 of Act 451 of the Michigan Public Acts of 1994.

Section 2: Membership on the Planning Committee shall include:

1. One (1) Solid Waste Disposal Facility Operator
2. One (1) Managed Material Hauler
3. One (1) Materials Recovery Facility Operator
4. One (1) Compost or Anaerobic Digester Facility Operator
5. One (1) Waste Diversion, Reuse, or Reduction Facility Operator
6. One (1) Environmental Interest Group Representative
7. One (1) County Elected Official
8. One (1) Township Elected Official
9. One (1) City or Village Elected Official
10. One (1) Representative of a Business that Generates a Managed Material
11. One (1) Representative of the Regional Planning Agency

Section 3: The Board of Commissioners of Genesee County shall appoint the Committee. Initial planning committee members shall be appointed for 5-year terms. Their immediate successors shall be appointed for 2-, 3-, 4-, or 5-year terms such that, as nearly as possible, the same number are appointed for each term length. After staggered positions are established, members shall be appointed for terms of 5 years.

Section 4: A member may be reappointed. If a vacancy occurs on the planning committee, the Board of Commissioners shall make an appointment for the unexpired term in the same manner as the original appointment.

Section 5: Members can be removed by the Board of Commissioners due to incompetence, dereliction of duty, or malfeasance, misfeasance, or nonfeasance in office.

Article IV: Officers

Section 1: Each year the Committee shall select from its membership a Chairperson and Vice-Chairperson. All officers are eligible for re-election.

Section 2: The Chairperson shall: preside at all meetings; appoint subcommittees; and decide all questions of procedure under the Committee's rules of procedures subject to appeal by a majority vote of the full membership.

Section 3: The Vice-Chairperson shall: preside at a meeting in the absence of the Chairperson; assume the duties and responsibilities of the Chairperson when the Chairperson is absent.

Article V: Meeting

Section 1: All meetings shall be open to the public, and the public shall be afforded the opportunity to speak.

Section 2: Any person so requesting, shall be notified by letter not less than ten (10) days before each public meeting at which the Committee plans to discuss the MMP.

Section 3: A majority of members present at a meeting constitutes a quorum for the transaction of business. An affirmative vote from the majority of the members appointed is required for official action to be taken. The approval of a county and/or regional MMP requires the affirmative vote of a majority of the full planning committee. Votes needed are based on the total number of available positions as opposed to how many are currently filled and/or present at the meeting.

Article VI: Adoption of a Plan

Section 1: Once the MMP is drafted and approved by the MMPC, the DPA shall share the MMP draft for public review and comment for a minimum of sixty (60) days.

Section 2: A public hearing shall be held during the public comment period. A public notice of the hearing must be published at least 30 days prior to the hearing. The notice shall be published in a newspaper, or by electronic media, with major circulation or viewership in the planning area. The notice must state where to find the draft MMP, the end date of the public comment period, and solicit public comment. Online notices must remain posted until the end of the public comment period. This notice may also serve as the public hearing notice.

Section 3: A copy of the MMP along with a notice of the end of the public comment period shall be provided to: EGLE, each municipality within the planning area, counties and municipalities adjacent to the planning area that may be significantly affected by the MMP or that have requested the opportunity to review the MMP, and the regional planning agency for each county in the planning area.

Section 4: A summary of comments received during the public comment period shall be submitted to the MMPC. The MMP shall be revised based on public comment, as directed by the MMPC. The DPA has 30 days from the end of the public comment period to resubmit the MMP to the MMPC, if applicable.

Section 5: Additional public hearings shall be held when required by: Part 115 of Public Act 451 of 1994, the duly adopted by-laws of the Materials Management Planning Committee, or when a majority of the membership of the Committee deem a public hearing necessary. Such a hearing shall be advertised on the GCMPC website described in the initial public notice announcing the amendment to the plan, no less than thirty (30) days before such a hearing. GCMPC staff will also send notices to the public participation list. Additional notices may be posted and sent when deemed necessary by the majority of the membership of the Committee. The notice shall indicate a location where copies of the plan are available for Public inspection and the time and place of the public hearing.

Section 6: The Materials Management Plan, as designated in Part 115 of Public Act 451 of 1994, shall be approved in accordance with Part 115 of Act 451 of 1994.

Article VII: Parliamentary Procedures

Section 1: Current edition of Roberts Rules of Order will be referred to for parliamentary procedures.

Article VIII: Amendments

Section 1: Amendments of these by-laws may be made at any meeting of the Committee, provided notice of such amendments was included in the call for the meeting. A majority vote of the members of the Committee is required to amend the by-laws.

Adopted this date: _____

Signature of Chairperson: _____

Filed with County Clerk: _____