

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, January 9, 2024, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, January 9, 2024, in the Harris Auditorium of the Genesee County Administration Building, 3rd Floor, 1101 Beach Street, Flint, Michigan.

I. CALL TO ORDER

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

II. ROLL CALL

Present: Alan Himelhoch, Dr. Beverly Brown, Cheryl Sclater, Gloria Nealy, Jeffrey M. Peake, Lauren Coney, Martin L. Cousineau, Mike LaPointe, Reggie Smith, and Tyler Rossmassler.

Absent: William Brandon.

Others Present: Derek Bradshaw, Christine Durgan, Sheila Taylor, McKenna Dutkiewicz, and Nichole Odette.

III. MINUTES

A. Minutes of the December 5, 2023 Regular Meeting

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Mike LaPointe, to approve the December 5, 2023 regular meeting minutes as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION

No one spoke at this time.

V. COMMUNICATIONS

There were no Communications.

VI. COMMITTEE REPORTS

There were no Committee Reports.

VII. NEW BUSINESS

A. MPR-11-23-03; City of Clio Master Plan Update

McKenna Dutkiewicz provided an overview of MPR-11-23-03; City of Clio Master Plan Update. The Plan meets all necessary requirements for adoption. The city developed a Strategic Action Plan section based on a community survey and feedback from a

strengths, weaknesses, opportunities, and threats (SWOT) analysis that will guide plan implementation.

Local units must provide their Master Plans to the regional Metropolitan Planning Organization (MPO) for review and comment, not for approval. Discussion ensued.

Motion: Action: Endorse, **Moved by** Jeffrey M. Peake, **Seconded by** Martin L. Cousineau, to endorse staff recommendations regarding MPR-11-23-03; City of Clio Master Plan Update and to forward staff's comments to the City of Clio.

Motion passed unanimously.

(Documents on file with minutes)

B. Update to GCMPC Title VI Plan

Christine Durgan explained that GCMPC has a Title VI Non-Discrimination Plan in place to ensure that state and federal funds are distributed in a fair and equitable way and free from discrimination. The Federal Highway Administration has provided staff with additional language to be included under the plan's Complaint Procedures. The new language gives specific guidance for handling complaints from the public related to Transportation programming. Comments regarding the draft Title VI Plan can be provided to staff before the next meeting. Discussion ensued.

Chairperson Himelhoch stated that he has not reviewed the draft Plan as an Attorney and that he is acting on it solely as a Commissioner and not as any type of legal representation.

Motion: Action: Support, **Moved by** Jeffrey M. Peake, **Seconded by** Lauren Conrad, to support the current draft of the Title VI Non-Discrimination Plan and for staff to move forward in finalizing the Title VI Non-Discrimination Plan update.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

Derek Bradshaw reviewed the Contract, Vouchers and Bills.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Dr. Beverly Brown, to approve the January Contract, Vouchers and Bills for a total \$806.96 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded by** Jeffrey M. Peake, to approve the Commission Expenses and Per Diems.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

1. Draft FY 2023 Financials for October 1, 2022 to September 30, 2023

Derek Bradshaw reviewed the Draft FY 2023 Financials for October 1, 2022 to September 30, 2023. The draft financials will be finalized once the County audit is complete. Discussion ensued.

2. Financials for October 1, 2023 to November 30, 2023

Derek Bradshaw reviewed the Financials for October 1, 2023 to November 30, 2023. Some of our federal and state reimbursements have not been received yet, resulting in the negative Excess Revenue Over Expenditures balance. The County has billed-out the Insurance line item at 100% for the fiscal year. Discussion ensued.

Motion: Action: Approve, **Moved by** Reggie Smith, **Seconded by** Jeffrey M. Peake, to approve the Financials for October 1, 2023 to November 30, 2023 as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – December 2023 Status Report

McKenna Dutkiewicz stated that staff has completed the FY 2023 Annual Listing of TIP projects, which represents an estimated \$164 million investment into Genesee County's transportation network. Staff updated the design of the federally required document, making it easier to read and identify projects. Rowe Professional Services held the first steering committee meeting for the US-23 Corridor Traffic Study. Next month Rowe will be meeting with each local agency to discuss plans for the study as well as potential future projects.

Motion: Action: Approve, **Moved by** Martin L. Cousineau, **Seconded** Mike LaPointe, to approve the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – December 2023 Status Report

Sheila Taylor stated that staff worked with EGLE and The Recycling Partnership to coordinate the direct mailing of educational materials to 17 local units with 10,000 or less homes. Staff conducted a recycling participation survey within the 17 communities and found that curbside recycling increased in all communities except one when compared to the same survey conducted during 2022. The survey also found the recycling rate to be higher in communities that use wheeled carts versus handheld bins. Discussion ensued.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Dr. Beverly Brown, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

3. Community Development Program – December 2023 Status Report

Sheila Taylor stated that staff are continuing to prepare the 2024 Action Plan. Full project applications are due tomorrow.

Motion: Action: Approve, **Moved by** Dr. Beverly Brown, **Seconded by** Jeffrey M. Peake, to approve the Community Development Program report as presented.

Motion passed unanimously.

(Original on file with minutes)

4. American Rescue Plan Act – December 2023 Status Report

Christine Durgan stated that 15 of the 30 projects administered by GCMPC have been completed and the rest will be completed throughout this year and 2025. The Land Bank has obligated its \$8 million County allocation and has companies under contract to complete the demolitions. The Board of Commissioners approved funding for the County's 16 senior centers to receive up to \$100,000 each for capital improvement projects. Staff are preparing an application packet and will meet with each senior center. Staff will review the final bid packet for the Buick City Rehabilitation project with Ashley Capital later this week.

Motion: Action: Approve, **Moved by** Mike LaPointe, **Seconded by** Jeffrey M. Peake, to approve the American Rescue Plan Act Report as presented.

Motion passed unanimously.

(Original on file with minutes)

5. Report of the Director – December 2023 Status Report

Derek Bradshaw stated that the last open Planner position has been filled. Andy Trudeau, our Housing Division Manager, has put in his notice. Christine Durgan will oversee the Housing Division until a plan can be put together to fill the position.

Motion: Action: Approve, **Moved by** Jeffrey M. Peake, **Seconded by** Reggie Smith, to approve the Report of the Director as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission's meetings and events.

Mike LaPointe provided an update on the status of solar farms in the northern tier of the County and the recently passed State legislation.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 9:03 a.m.

Respectfully submitted,
Nichole Odette, Program Services Specialist
Genesee County Metropolitan Planning Commission