

Genesee County Basic Needs Assistance Program Frequently Asked Questions

What amount of assistance can my agency apply for? You may request up to \$10,000 in assistance, but you must be prepared to provide documentation for all expenses requested. You may not request assistance exceeding the amount of eligible expenses for reimbursement between December 1, 2020 and March 31, 2021. A total of up to \$216,844 will be awarded for this program.

What type of organizations can apply for this funding? Any non-profit organization that is currently providing assistance to low-to-moderate income residents, or any non-profit organization that would like to provide assistance to low-to-moderate income residents impacted by the Coronavirus by supplying basic needs.

How does my organization verify that we are serving low-to-moderate income households? Clients must self-certify that they meet the income requirement to receive assistance. This is accomplished through the self-certification document provided. Self-certification is a requirement of HUD to ensure that the clients receiving assistance are low-to-moderate income or presumed to be low-to-moderate income. When submitting reimbursement requests to GCMPC, the self-certification documentation is required to be submitted as well.

Why are non-profit organizations in the City of Flint, City of Davison, City of Clio, Village of Otter Lake, and Village of Lennon excluded from receiving this grant funding? The City of Flint and the other out-county communities receive their own separate funding from HUD/MSHDA and therefore cannot receive funding through Genesee County.

What if my organization aids City of Flint residents and out-county residents? On the required self-certification form that is filled out by every client assisted with this grant funding, clients will have to indicate where they live. This will determine if assistance to that client is eligible under this grant. Grant funds are only allowed to be utilized in eligible communities.

Is this a loan that I have to pay back? No, you will not be required to pay back any grant funding. Reporting will be required to meet the requirements of the CARES Act until all funds are expended.

What kind of expenses can I use this grant for? CDBG-CV funding must be used to provide relief for low- and moderate-income households impacted by COVID-19. Eligible activities include support to local food pantries and food banks, as well as public service providers supporting residents' basic needs. Funds will be allocated to eligible organizations seeking funding to aid in the prevention, preparation for and response to

COVID-19. If you are unsure whether expenses are eligible, please contact our office to verify before applying.

What does low/moderate income mean? Grant funding from the Department of Housing and Urban Development (HUD) is intended to assist low-income and moderate-income populations in our communities. A person or household is considered Low-Income if their total annual income is less than 50% of the Area Median Income (AMI), and Moderate-Income if their total annual income is between 50-80% of the AMI. Genesee County's median family income is \$62,400, resulting in the chart below based on household size. The beneficiaries' household income must be at or below the amounts below to qualify for this program. HUD also recognizes certain individuals as presumed to be low-to-moderate income. This presumption covers abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers.

Household Size	1	2	3	4	5	6	7	8
80% Area Median Income	\$35,800	\$40,900	\$46,000	\$51,100	\$55,200	\$59,300	\$63,400	\$67,500

What is considered an essential household item? Essential household items include items needed for day-to-day household functions. Some examples are dish detergent, laundry detergent, toiletries, feminine hygiene products, diapers, etc. If you are unsure whether an item is eligible under this grant, please do not hesitate to contact the GCMPC Office.

How can I save or print the application after I complete it? If you would like to save a copy of your application for your records, please contact us after you have submitted the application at gcmpec@geneseecountymi.gov or (810) 257-3010. Staff will be able to send you a PDF copy of your responses and attachments if requested.

I do not have a SAM registration or DUNS number. What are they and how do I get one? A SAM registration and DUNS number are both required for any business or agency receiving federal funding. Registration for both are free and must be completed at the time you submit an application. A quick guide to registering can be found at the following link or watch the video below on this page.

https://www.sam.gov/SAM/transcript/Quick_Guide_for_Contract_Registrations.pdf

How do I prove that I am not receiving duplicate benefits? During the application process you will be asked to submit a listing of all local, state, federal or other grant funding received since March 2020. You will be requested to provide specific expenses with amounts that were covered with other funding sources. If you are receiving assistance from multiple sources for the same purpose, the total assistance received

cannot exceed the total need for assistance. For example, if you are requesting \$5,000 for food pantry assistance, and you are also receiving \$5,000 from another source for food pantry assistance, the need for assistance must be equal to or more than \$10,000. Reimbursement requests for duplicate funding will be denied, or you may be asked to repay funds that are found to be a duplication.

When will I know if my application was successful? How soon can I receive funds? You will receive an automated email if all parts of the application were completed and the application was successfully received. Scoring of all applications is expected to be completed by December 9, 2020. At that time, you will be notified by email with an approval or denial of your application. If approved, you will also receive instructions for signing a grant agreement and for submitting a reimbursement request. Once your reimbursement request is reviewed and approved, a paper check will be mailed, or an electronic deposit of funds will be completed within 15 business days.