

**Genesee County Metropolitan Planning Commission
Solid Waste Ordinance Transfer Station Report
Instruction Sheet**

Section 1.

Reporting Quarter: The Solid Waste Ordinance Report shall be completed and remitted to the Genesee County Metropolitan Planning Commission quarterly along with proper required payment of fees. All reports must be submitted within 30 days following the end of the quarter. Please check the appropriate reporting period on the waste report.

The quarters will be based upon a regular calendar year as follows:

1st Quarter: October 1 – December 31

2nd Quarter: January 1 – March 31

3rd Quarter: April 1 – June 30

4th Quarter: July 1 – September 30

Section 2.

Company Information: Include all requested information.

Section 3.

Waste Handled: Indicate the total amount of waste handled at your facility during this reporting period.

Section 4.

Recycled Materials: The “Destination” column shall name the facility, including landfills, where the material was delivered.

In the “Class of Waste” column describe the type of waste handled from the following selections: Residential, Commercial, or Industrial.

In the “Unit of Measure” column describe the amount of waste being handled as one of the following: Pound, Ton, or Cubic Yard.

In the “Total Waste Recycled” column, state the total amount of waste that had a final destination at each recycling facility listed in the destination column. Total amount shall be stated in cubic yards.

In the “Total Waste Landfilled” column, state the total amount of waste that had a final destination at each landfill listed in the destination column. Total amount shall be stated in cubic yards.

Section 5.

Total Cubic Yards: Calculation of the “Total” amount of waste collected shall be in cubic yards. The conversion factor to be utilized is three (3) cubic yards per ton. **For example, if 10 tons of waste were collected, the total cubic yards would equal 30.** Multiply this total by the \$0.12 per cubic yard county surcharge to determine the amount to be paid to the county for the surcharge. Remit a check in this amount, payable to the Genesee County Metropolitan Planning Commission with submission of the report.

Genesee County Metropolitan Planning Commission Solid Waste Ordinance Report For Transfer Stations

Completion of this form is required under the Genesee County Solid Waste Ordinance of 2002. Information provided in this report will be utilized to determine the amount of payment due under the required surcharge, as stated in the Ordinance, from your facility. It will also be utilized as a tool to determine the quantity of waste disposed and diverted from the County, along with the amount of material that is recycled.

Section 1.

Date: _____

Reporting Quarter: 1st _____ 2nd _____ 3rd _____ 4th _____

Section 2.

Company: _____

Owner: _____

Contact Person: _____ Title: _____ Telephone Number: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Section 3.

Total amount of waste handled during this reporting quarter: _____ cubic yards

Section 4.

Recycled Materials

Type of Material	Destination (Facility Name)	Class of Waste (Residential /Commercial/ Industrial)	Unit of Measure (Pound/Ton/ Cubic Yard)	Total Waste Recycled (Calculate in Cubic Yards)	Total Waste Landfilled (Calculate in Cubic Yards)
Newspaper (ONP)					
Magazines (OMG)					

Type of Material	Destination (Facility Name)	Class of Waste (Residential /Commercial/ Industrial)	Unit of Measure (Pound/Ton/ Cubic Yard)	Total Waste Recycled (Calculate in Cubic Yards)	Total Waste Landfilled (Calculate in Cubic Yards)
High Grade Office Paper					
Mixed Grade Office Paper					
Corrugated Cardboard (OCC)					
Boxboard					
Books (Phone, HBB, SBB)					
Other Paper (Indicate)					
Clear Glass					

Type of Material	Destination (Facility Name)	Class of Waste (Residential /Commercial/ Industrial)	Unit of Measure (Pound/Ton/ Cubic Yard)	Total Waste Recycled (Calculate in Cubic Yards)	Total Waste Landfilled (Calculate in Cubic Yards)
Green Glass					
Brown Glass					
Aluminum					
Steel/Tin Cans					
Other Scrap Metals					
HDPE #2 (Cloudy)					
HDPE #2 (Mixed)					

Type of Material	Destination (Facility Name)	Class of Waste (Residential /Commercial/ Industrial)	Unit of Measure (Pound/Ton/ Cubic Yard)	Total Waste Recycled (Calculate in Cubic Yards)	Total Waste Landfilled (Calculate in Cubic Yards)
PETe #1					
PS #6					
LDPE #4					
Other Plastics (Indicate)					
Combine Yard Waste					
Other Compost (Indicate)					
Total					

Section 5.

Any material, listed above, that has a final destination at a landfill shall fall under the county surcharge, as stated in county ordinance. Total all material that has been landfilled in cubic yards and calculate as follows.

Total Cubic Yards _____ x \$0.12 = _____ County Surcharge

I certify that the above information is accurate and complete to the best of my ability. I understand that any misrepresentation is a violation of the Genesee County Solid Waste Ordinance and may result in revocation of my permit and potential for prosecution. I have also enclosed payment for the proper amount with this report.

Signature

Date

Send Report and Remit Payment to:
Genesee County Solid Waste Management
1101 Beach Street, Room 223
Flint, MI 48502