

**TECHNICAL ADVISORY COMMITTEE MEETING
MINUTES
April 5, 2018**

The Technical Advisory Committee met at 1:30 p.m. on Thursday, April 5, 2018, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. Call to Order 

Chairperson Slattery called the meeting to order at 1:30 p.m.

II. Roll Call 

Present: Aaron Dawson, Alex Patsy, Andrea Schroeder, Bob Slattery, David Guigear, Derek Bradshaw, Don Mayle, Fred Peivandi, Jakki Sidge, Jay Reithel, Larry Green, Lynn Markland, Mark Adas, Mary Ann Ketels, Michael Pifer, Robert Johnson, and Tom Svrcek.

Absent/Excused: Adam Zettel, Betty Wideman, Bonnie Mathis, Brad Barrett, Brian Saad, Chris Gehringer, Craig Williams, Curtis Armstrong, Dave Miller, David Dorr, Ed Benning, Emily Alexander, Eric Weiderhold, Fredrick Thorsby, Gary Stevens, Joseph Madore, Joseph Medici, Joseph Rizk, Karen Miller, Karyn Miller, Larry Doyle, Mark Emmendorfer, Mary Ann Price, Neil Rankin, Paul Fortino, Paul Zelenak, Ryan Doyle, Sam Stiff, Scott Bennett, Steven Furh, Teresa Onica, Vicki Fishell, and Wendy Jean-Buhrer.

Others Present: Shawnice Dorsy, Jason Nordberg, Sharon Gregory, Damon Fortney, Jacob Maurer, and Debby Compton.

*Jason Nordberg requested a change in the agenda under New Business. Item B to be presented before item A. Chairperson Slattery accepted the change to the agenda.

III. Minutes

*****A. Minutes of the March 1, 2018 Regular Meeting** 

Motion: Action: Approve, **Moved by** Jakki Sidge, **Supported by** Fred Peivandi, to approve the minutes of the March 1, 2018 regular meeting as presented.

Motion passed unanimously.

IV. Old Business 

No Old Business.

V. **New Business**  *Change in order of items A and B, presented at beginning of meeting by Jason Nordberg.

***B. **Transit Asset Management Performance Measures Adoption** 
Damon Fortney advised that the MTA has established its Transit Asset Management Performance Measures Targets for 2018/2019 as required by the Federal Transit Administration (FTA). The MTA is also working to complete a full Transit Asset Management Plan, which transit providers are required to submit to FTA by October 2018. As an MPO we can either adopt the MTA's targets or choose to set our own. After reviewing the chart, staff believes it makes sense for GCMPC to adopt the MTA's Performance Measures Targets. At this time, staff is requesting the Technical Advisory Committee provide a recommendation of approval to the Metropolitan Alliance to adopt the Flint Mass Transportation Authority's 2018/2019 Transit Asset Management Performance Measures.

Motion: Action: Approve, **Moved by** David Guigear, **Supported by** Jakki Sidge, to recommend approval to the Metropolitan Alliance to adopt the Transit Asset Management Performance Measures Targets.

Motion passed unanimously.

***A. **Amending Performance Measure Language into the FY 2017-2020 TIP Document** 

Damon Fortney stated that this is the text amendment to the FY 2017-2020 Transportation Improvement Program (TIP). In order to meet FAST ACT requirements for Performance Measures from this point forward, MPOs have to demonstrate how project selection was based on performance measures and demonstrate how it will contribute to meeting GCMPC targets. Mr. Fortney reviewed the proposed added language and performance charts with the committee. At this time, staff is requesting the Technical Advisory Committee provide a recommendation of approval to the Genesee County Metropolitan Alliance to amend the FY 2017-2020 Transportation Improvement Program document to incorporate the updated Performance Measures Language.

Motion: Action: Approve, **Moved by** Larry Green, **Supported by** Fred Peivandi, to recommend approving the adoption of this language into the FY 2017-2020 TIP Document to the Genesee County Metropolitan Alliance.

Motion passed unanimously.

C. **2018 Local Traffic Count Program** 

Damon Fortney stated that each year staff requests local units to update traffic count information on federal-aid eligible roads under their jurisdiction. Staff will be sending out a list to each local unit in the next couple of weeks by email. As always GCMPC has traffic counters and accessory equipment available for rental by local agencies and staff is available to assist in setup and training.

D. 2018 Genesee County Road Commission Road Projects 

Alex Patsy, Programming & Development Engineer for the Genesee County Road Commission, presented a project update PowerPoint to the committee. Discussion ensued.

*****E. FY 2018 Unified Work Program (UWP) Amendment 1** 

Jason Nordberg stated that in 2018 staff is proposing to shift funding from the Update Long Range Transportation Plan (LRTP) work item by decreasing it \$158,827 and increasing TSM Activity Coordination by \$97,740, increasing Transportation Program Management by \$18,326, and increasing Prepare Transportation Improvement Program by \$42,761. The LRTP is being developed with staff from all GCMPC divisions so the work is being charged as indirect costs to share developmental costs among the various funding sources. There is no change to the total funding for the UWP. At this time, staff is requesting that the Technical Advisory Committee provide a recommendation of approval for Amendment 1 to the FY 2018 Unified Work Program (UWP) to the Genesee County Metropolitan Alliance.

Motion: Action: Approve, **Moved by** Tom Svrcek, **Supported by** Mike Pifer, to provide a recommendation of approval to the Genesee County Metropolitan Alliance for Amendment 1 to the FY 2018 Unified Work Program (UWP).

Motion passed unanimously.

F. FY 2019 Unified Work Program (UWP) 

Jason Nordberg stated that this is a notice that staff is beginning to develop the Work Program for FY 2019. The distribution of funding for the FY 2019 Work Program should look similar to the Amended FY 2018 distribution just reviewed in Item E. Some of the major work items will be the development of the LRTP, the plan that we are doing with the three divisions and also the development of the Transportation Improvement Program. Coming up this fall, staff is going to start the Call for Projects for the FY 2020-2023 TIP. Those two items will be the main focus. Staff will still be working on the trail program, and various other programs. Staff is looking for any ideas the committee may have for the upcoming Unified Work Program. The deadline to submit suggestions to Jason Nordberg is Thursday, April 12th. Next month staff will bring the Unified Work Program to the committee for approval. Discussion ensued.

G. Genesee: Our County, Our Future – Public Involvement 

Jacob Maurer stated that this is an update regarding the status of public involvement activities for the Plan. Staff has been working on the development of a new County-Wide Plan that is going to incorporate our 2045 Long Range Transportation Plan and our Consolidated Plan. The logo for this new plan was presented to the committee. Staff has been conducting stakeholder interviews this past month. These individuals represent local, state, and federal agencies. The information we gather from these face-to-face

interviews will inform the overall direction of the plan. The topics that are important to the stakeholders are incorporated and can be used by local communities. We want to provide recommendations that can be used and enacted in your communities. Mr. Maurer presented a PowerPoint and discussed the dates that staff will be out in the community for the Open Houses. The public will have numerous opportunities to be involved. Mr. Maurer stated that there will be a Kick Off Steering Committee meeting on Monday, April 16, 2018 at 1:30 p.m. Discussion ensued.

VI. **Other Business**

A. **Nominating Committee Appointed and Meet**

Jason Nordberg advised that it is that time of year when we have an election of officers. Mr. Nordberg requested that some people stay after this meeting and discuss the officers coming up for election. Those officers would be the Chair, Vice-Chair and Secretary. There is a rotation that is now in place but keeping the rotation or changing it will be discussed. Mary Ann Ketels, (MTA), Small Cities Representative and Mark Adas (City of Flint) volunteered to stay after the meeting for the discussion.

Robert Johnson stated that since the county no longer wants to validate for parking he wants to make a motion to move the TAC meetings to the Genesee County Road Commission.

Motion: Action: Moved by Robert Johnson, **Supported by** Fred Peivandi, to move the Technical Advisory Committee meetings to the Genesee County Road Commission.

Action: Motion did not pass.

Jason Nordberg stated that the parking lot equipment is in the process of being updated. Once it is updated, staff will probably be able to validate parking again (in the next month or two).

Derek Bradshaw stated that there are a couple of issues with moving this meeting. These meetings are recorded, so moving the secretary and the recording software would be a challenge. Staff has also been working with the Board of Commissioners as to the process of being able to validate. Currently there is not a process, but when the new machine comes in staff will have a sticker or code that will go on the ticket that the machine will be able to read.

Other areas available for free parking were discussed, such as across the street at the City of Flint and at the church as well.

Motion: Action: Approve, **Moved by** Robert Slattery, **Supported by** Tom Svrcek, to keep the meetings at the Genesee County Administration Building if validation will be available in the next month of two. Mr. Bradshaw is to inform the committee if validation is not available in the next month or two.

Motion passed unanimously.

VII. Announcements

Derek Bradshaw stated that the Regional Prosperity Region 6 has sent out a grant opportunity for communities to update their website. There are nine (9) \$1,000 grants available. There is no match required and only a one-page application has to be filled out. Applications are due by Monday, April 30, 2018. The committee asked to have the grant opportunity e-mailed to them. Staff will e-mail the grant opportunity to the TAC Committee after this meeting.

Derek Bradshaw stated that there will also be another similar grant opportunity going out in the next couple of weeks on Art in the Community. It will be a \$3,000 or \$4,000 grant. Discussion ensued.

Mary Ann Ketels, of the Mass Transportation Authority introduced Shawnice Dorsy and stated that Ms. Dorsy is her replacement when she retires in August.

Jason Nordberg announced that there are handouts on the table for the Recycle Day event coming up on Saturday, May 12th.

VIII. Adjournment 

Chairperson Slattery adjourned the meeting at 2:27 p.m.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission