

**GLS REGION V PDC
November 28, 2017**

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, November 28, 2017, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. INTRODUCTION 

Vice-Chairperson Roy called the meeting to order at 6:00 p.m.

A. Roll Call 

Present: Alan Himelhoch, Cheryl Clark, Derek Bradshaw, Gary Roy, Jeffrey Kelley, John Horvath, John Mandelaris, Mary Ann Ketels, Mike Hemmingsen, and Richard Van Haaften.

Absent/Excused: Bill Henry, Charles Van Duren, David Hetfield, Ed Benning, Robert Johnson, and Sidney Grinnell.

Others Present: Jason Nordberg, Anna Pinter, and Debby Compton.

B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held September 26, 2017 

Motion: Action: Approve, **Moved by** Cheryl Clark, **Supported by** Jeffrey Kelley, to approve the minutes of the GLS Region V regular meeting held September 26, 2017 as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

C. Approval of the Agenda of GLS Region V PDC Meeting to be held November 28, 2017

Motion: Action: Approve, **Moved by** John Mandelaris, **Supported by** Jeffrey Kelley, to approve the GLS Region V agenda for November 28, 2017 as presented.

(Document on file with minutes)

D. Opportunity for the Public to Address the GLS Region V PDC 

No one spoke at this time.

E. Communications 

There were no Communications.

II. ACTION ITEMS 

A. Financial Report 

1. Report Update

Derek Bradshaw stated that due to year-end process there is no Financial Report at this time. Staff expects to have a financial update as well as a year-end report at the next meeting.

Motion: Action: Approve, **Moved by** Mike Hemmingsen, **Supported by** Jeffrey Kelley, to approve the Financial Report Update as presented.

Motion passed unanimously.

2. Checks

Derek Bradshaw reviewed the checks.

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Supported by** Richard Van Haaften, to approve the checks in the amount of \$8,750.59 and to authorize the signing by the proper authorities.

Motion passed unanimously.

(Documents on file with minutes)

B. 2018 GLS Region V PDC Meeting Dates

Jason Nordberg reviewed the 2018 meeting date schedule.

Cheryl Clark inquired about the March meeting being held on the 3rd Tuesday instead of the 4th.

Mr. Nordberg advised that due to Easter there is a furlough day where the building will be closed one day that week.

Motion: Action: Approve, **Moved by** Jeffrey Kelley, **Supported by** John Mandelaris, to approve the 2018 Region V meeting dates as presented.

Motion passed unanimously.

(Document on file with minutes)

C. I-69 Thumb Region UM-Flint University Center Agreement for Accelerate Plan Update and Business Services Portal - REVISED

Derek Bradshaw advised that after the last meeting the EDA Center realized they did not send the agreement to UM-Ann Arbor for review. Ann Arbor had some minor changes such as an address change and some minor wording changes.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Supported by** Richard Van Haaften.

Alan Himelhoch inquired if Corporation Counsel reviewed the agreement? Mr. Bradshaw stated that Corporation Counsel did not review the revised agreement. Mr. Himelhoch stated that for the record he has only reviewed the document as a member of this commission and not as an attorney. Mr. Mandelaris stated that he as well has only reviewed the document as a member of this commission and not as an attorney.

Motion: Action: Approve, **Moved by** Richard Van Haaften, **Supported by** Mike Hemmingsen, to approve the Revised I-69 Thumb Region UM-Flint University Center Agreement for Accelerate Plan Update and Business Services Portal.

Motion passed unanimously.
(Document on file with minutes)

D. FY 2018 GLS Region V Updated Budget 

Jason Nordberg stated that at the last meeting it was recommended that staff balance the budget. The budget is now balanced and staff is recommending approval at this time.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Supported by** Jeffrey Kelley, to approve the FY 2018 Region V updated budget.

Motion passed unanimously.
(Document on file with minutes)

E. 2018 Regional Prosperity Initiative Resolution of Support and Submittal Letter 

Anna Pinter advised that the Regional Prosperity Initiative application is due to the state on Friday, December 1st. Ms. Pinter stated that the budget was approved by the I-69 Steering Committee on November 8th. Ms. Pinter reviewed the budget. Staff is recommending the GLS Region V Planning and Development Commission approve the Fiscal Officer, Derek Bradshaw to sign the cover letter and Resolution of Support to submit with the application for the 2018 Regional Prosperity Initiative funding.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Supported by** Mike Hemmingsen, to approve Fiscal Officer, Derek Bradshaw to sign the cover letter and Resolution of Support to submit with the application for the 2018 Regional Prosperity Initiative funding.

Vice-Chairperson Roy called for a roll call vote to be attached:

Roll Call Vote

- Gary Roy – yes
- Derek Bradshaw - yes
- Alan Himelhoch – yes
- Jeffrey Kelley - yes
- John Mandelaris – yes
- Mary Ann Ketels – yes
- Richard Van Haaften – yes
- Mike Hemmingsen – yes
- Cheryl Clark – yes
- John Horvath - yes

Motion carried by unanimous roll call vote.
(Documents on file with minutes)

III. DISCUSSION ITEMS

A. MAR Update 

Derek Bradshaw stated that the main topic discussed is this possibly being the last year for the Regional Prosperity Initiative. Asset Management has a lot more focus on it. Staff has been proactive in collecting data on all federal aid and local roads. This year staff

rated all Lapeer and Shiawassee County roads and next year staff will rate all Genesee County roads.

B. I-69 Thumb Region Update 

Anna Pinter stated that the Flint and Genesee Chamber of Commerce (FGCC) held a marketing retreat a few months ago. FGCC worked with key stakeholders and from that retreat a marketing plan was developed. FGCC is going to do a website refresh. They will look at the I-69 Thumb Region website to make sure that it showcases assets and resources. Work will begin on an e-newsletter and on enhancing the social media channels.

Staff was approached by UM-Ann Arbor and asked if we wanted \$50,000. Staff signed an MOU and will look at doing a housing study that will build off the Target Market Analysis previously completed. A consultant will conduct the housing study which is scheduled to be completed by May 2018. Discussion ensued.

C. 2017 Asset Management PASER Survey Update 

Jason Nordberg stated that this is the first year staff rated the entire road system. This year staff rated all Lapeer and Shiawassee County roads and next year staff will rate all Genesee County roads. Mr. Nordberg presented some data to the commission. In January, staff will have the full report and Damon will attend the meeting and give a presentation. Discussion ensued.

IV. ANNOUNCEMENTS 

Jason Nordberg advised that staff was recently notified by the Michigan Department of Transportation (MDOT) and advised that they are changing the way they administer funding. In the past, we had a Memorandum of Agreement but now MDOT wants a formal contract in place for pass through funding. The FY 2018 budget is for \$102,000. Staff will present the Contract to the Genesee County Planning Commissioners and then to this commission for approval. Discussion ensued.

V. ADJOURNMENT 

Vice-Chairperson Roy adjourned the meeting at 6:34 p.m.

Motion: Action: Approve, **Moved by** Alan Himelhoch, **Supported by** Richard Van Haaften, to adjourn the meeting.

Motion passed unanimously.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission