

GLS REGION V PDC
March 28, 2017

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, March 28, 2017, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. **INTRODUCTION** 

Chairperson Grinnell and Vice-Chair Roy were unable to attend this meeting. Secretary/Treasurer/Fiscal Officer Bradshaw opened the meeting at 6:00 p.m.

A. **Roll Call** 

Present: Alan Himelhoch, Cheryl Clark, Derek Bradshaw, Ed Benning, Jeffrey Kelley, John Horvath, John Mandelaris.

Absent/Excused: Bill Henry, Charles Van Duren, Christina Johnson, David Hetfield, Gary Roy, Mary Ann Ketels, Mike Hemmingsen, Richard Van Haften, Robert Johnson, Sidney Grinnell.

Others Present: Sam Bradshaw, Jason Nordberg, Anna Pinter, Debby Compton.

B. **Approval of the Minutes of the GLS Region V PDC Regular Meeting held January 24, 2017** 

Motion: Action: Approve, **moved by** Jeffrey Kelley, **supported by** John Mandelaris, to approve the minutes of the regular meeting held on January 24, 2017 as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

C. **Approval of the Minutes of the GLS Region V PDC Additional Meeting held on March 7, 2017** 

Motion: Action: Approve, **moved by** John Mandelaris, **supported by** Jeffrey Kelley, to approve the minutes of the additional meeting held on March 7, 2017 as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

D. **Approval of the Agenda of GLS Region V PDC Meeting to be held March 28, 2017** 

Jason Nordberg advised that there are two (2) additions to the agenda. Under Communications, item 2.) Mundy Township is submitting a Notice of Intent for Recreation Grant Projects and item 3.) The Michigan Department of Natural Resources is also submitting a Notice of Intent for Recreation Grant Projects.

Motion: Action: Approve, **moved by** John Mandelaris, **supported by** Cheryl Clark, to approve the two additional items being added to the agenda under Communications.

Motion passed unanimously.

Motion: Action: Approve, **moved by** Alan Himelhoch, **supported by** Ed Benning, to approve the GLS Region V agenda for March 28, 2017, as presented with the additional items under Communications.

Motion passed unanimously.

(Document on file with minutes)

E. Opportunity for the Public to Address the GLS Region V PDC 

Sam Bradshaw, son of Fiscal Officer Derek Bradshaw introduced himself and explained that by attending this public meeting he is earning a Merit Badge in Boy Scouts.

F. Communications

1. City of Imlay City - Recreation Plan Notice 

Jason Nordberg advised that the City of Imlay City has finalized their Community Recreation Plan. It was adopted on January 17, 2017 for the City of Imlay City for 2017 through 2021. Mr. Nordberg passed the file around for the commission to review. This is just for informational purposes.

2. Mundy Township – Hill Road Recreational Park

Jason Nordberg advised that this is a notice of intent that Mundy Township is going to submit an application by April 1st. This is for the construction of a pavilion, walking trails and parking lot area on Hill Road for future recreational fields and playground equipment to be developed. The amount of money they are requesting is \$300,000 in State funds through the Department of Natural Resources (DNR) Recreation Grant Projects and matching \$143,600 in local funds for a total of \$443,600. This is just their notice of intent and we should see the actual application in the future. The file was passed around for the commission to review.

3. DNR Notice of Intent – Ortonville – Lapeer County

Jason Nordberg advised that this is a Notice of Intent that the Michigan Department of Natural Resources (DNR) is going to submit an application for the installation of concrete pathways to improve accessibility and safety at the shooting range. The amount of money they are requesting is \$15,000 in State funds and \$45,000 from the

DNR Trust Fund for a total of \$60,000. This is a notice of intent that an application will be submitted by April 1st. We should also expect to see this application in the future. This file was passed around for the commission to review.

II. ACTION ITEMS

A. Financial Report

1. Report

Derek Bradshaw advised that there is no Financial Report at this time. We are in a transition with our new 360 software. We are hopeful that we will be able to pull reports with current information soon. We will have a financial report at the next meeting.

2. Checks

Derek Bradshaw reviewed the checks. Two (2) checks were added after the agenda packet went out so you have a corrected check voucher in front of you.

Motion: Action: Approve, **moved by** Cheryl Clark, **supported by** Jeffrey Kelley, to approve the checks listed on the check voucher at this meeting in the amount of \$26,322.12 and to authorize the signing by the proper authorities.

Motion passed unanimously.

(Documents on file with minutes)

3. Budget Adjustments

Derek Bradshaw announced that we received a final grant award of \$180,897 for the 2017 Regional Prosperity funding. Mr. Bradshaw reviewed the budget adjustments adding the \$180,897 to the budget.

Motion: Action: Approve, **moved by** Cheryl Clark, **supported by** John Mandelaris, to approve the budget adjustments adding the 2017 Regional Prosperity grant award to the budget.

Motion passed unanimously.

B. Election of Officers

Derek Bradshaw announced that this is the commission's opportunity to elect new officers. He opened the floor for nominations. There were no nominations from the floor.

Motion: Action: Approve, **moved by** Cheryl Clark, **supported by** John Mandelaris, to close nominations.

Motion passed unanimously.

Motion: Action: Approve, **moved by** Alan Himelhoch, **supported by** John Mandelaris, to re-elect the current slate of officers for another year by acclamation. Sidney Grinnell as Chairperson, Gary Roy as Vice-Chairperson and Derek Bradshaw as Secretary/Treasurer.

Motion passed unanimously.

C. 2017 Michigan Transportation Planning Association Conference 

Jason Nordberg stated that the Michigan Transportation Planning Association (MTPA) is holding their 2017 Annual Planning Conference in Grand Rapids, Michigan from July 25th through July 28th. The total cost per person for conference attendance is \$936, and that includes registration, travel, food, and lodging expenses. In the past Region V has sent one (1) staff person and provide the opportunity for up to three (3) members from the commission to attend. Discussion ensued.

Motion: Action: Approve, **moved by** Cheryl Clark, **supported by** John Horvath, to approve one (1) staff and up to three (3) Commission members to attend the 2017 Michigan Transportation Planning Association Conference in Grand Rapids Michigan, not to exceed \$936 per person.

III. **DISCUSSION ITEMS** 

A. MAR Update

Derek Bradshaw advised that a couple of the big topics right now in the Michigan Association of Regions are the Redevelopment Ready Communities (RCC) program. It's a new requirement that in order to receive certain funding from the Michigan State Housing Development Authority (MSHDA) your community has to be engaged in the Redevelopment Ready Communities process and be working towards your certification. It will not impact Genesee County much but it will impact Lapeer and Shiawassee Counties, they will not get CDBG and a few other funds unless the community is engaged in the process. We are encouraging everyone to at least be engaged in the process. Discussion ensued.

Derek Bradshaw stated that the other big topic at MAR is that the Asset Management Council is looking at re-doing their funding formulas. How much money each of the Regional Planning agencies and Metropolitan Planning Organizations (MPOs) get each year. It looks like statewide we are going to get another \$250,000 and our share would be about \$4,000. Discussion ensued.

B. I-69 Thumb Region Update 

Anna Pinter announced that the I-69 Thumb Region grant agreement for the Regional Prosperity Initiative (RPI) funds was signed earlier this month by the State, providing access to our 2017 grant funds.

Staff participated in a video conference for the First Impressions Tourism program. The assessments will be conducted in Elkton, Sebawaing, Imlay City and Marlette sometime between mid-May and late June. There will be four (4) Assessors that will spend

between 8 and 24 hours in the community and give their first impression of the town. Final report sessions have been scheduled with each community for the fall.

We are continuing to work with previous year's funding as well as with the 2017 RPI funding.

The next I-69 Thumb Region meeting will be Wednesday, April 12th at the Lapeer County Health Department. Discussion ensued.

C. I-69 Thumb Region Education Project 

Anna Pinter stated that the I-69 Thumb Region 2016 budget allocated \$20,000 for an education project. After several discussions the Education Action Team has recommended a grant program making the \$20,000 available in small portions, to educational institutions and workforce development agencies. The program will be a competitive application process. Applicants can apply for between \$1,000 and \$2,500 in funding to help meet the education objectives outlined in the Accelerate Plan. Bonus points will be given to those applicants that supply match funds. The applications will be short, easy, one page submission and will be due by April 21st. Awards will be given in early May. This project was selected because it allows each applicant to determine their needs. Discussion ensued.

Motion: Action: Approve, **moved by** John Mandelaris, **supported by** Ed Benning, to approve the education grant project to be funded with \$20,000 of Regional Prosperity Initiative funding.

D. I-69 Thumb Region – Ecotourism 

Anna Pinter advised that the Ecotourism Symposium invitation will go out on Friday. The Symposium will take place on Thursday, May 4th at The Willows Ecology Center at Chatfield Schools in Lapeer. There will also be an application for ten (10) micro grants of \$500.00 each being sent out. Funding will be for projects related to the visibility, promotion, and/or awareness of ecotourism activities in the I-69 Thumb Region. Eligible applicants are those organizations that will be working on ecotourism activities in the seven county I-69 Thumb Region of Michigan. It will be a one (1) page application that will be due by April 17th.

E. 2017 Transportation Asset Management Council (TAMC) PASER Training 

Jason Nordberg advised that the Transportation Asset Management Council will reimburse participating agencies for time spent surveying federal aid roads. In order to be qualified for reimbursement, the council requires all participants to take part in a PASER training session. Training location and dates were discussed.

IV. **ANNOUNCEMENTS** 

Derek Bradshaw stated that the current auditor's contract is going to be up. Does the commission want staff to send out an RFP for auditors or does the commission want staff to go to the current auditor and negotiate to see if they will lock in a price? Discussion ensued. Staff will talk to the current auditor and bring a package back to the next meeting to present to the commission.

V. **ADJOURNMENT**

Acting Chairperson Bradshaw adjourned the meeting at 6:40 p.m.

Motion: Action: Approved, **moved by** Cheryl Clark, **supported by** John Mandelaris, to adjourn the meeting.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission