

**GLS REGION V PDC
September 27, 2016**

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, September 27, 2016, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

Chairperson Grinnell opened the meeting at 6:00 p.m.

I. **INTRODUCTION** 

A. **Roll Call**

Roll Call. 

Present: Alan Himelhoch, Derek Bradshaw, Ed Benning, John Horvath, John Mandelaris, Mike Hemmingsen, Richard Van Haafften, Robert McLaren, Sidney Grinnell.

Absent/Excused: Bill Henry, Charles Van Duren, Cheryl Clark, Christina Johnson, David Hetfield, Gary Roy, Jeffrey Kelley, Julie Hales-Smith, Mary Ann Ketels, Robert Johnson.

Others Present: Jason Nordberg and Debby Compton.

B. **Approval of the Minutes of the GLS Region V PDC additional Meeting held August 23, 2016** 

Motion: Action: Approve, **moved by** Robert McLaren, **supported by** John Mandelaris, to approve the minutes of the August 23, 2016 additional meeting as presented.

Motion passed unanimously.

(Approved minutes on file in the GCMPC office)

C. **Approval of the Agenda of GLS Region V PDC Meeting to be held September 27, 2016** 

Mr. Jason Nordberg stated that we have additions to the agenda. Budget Adjustments and Authorization for Year End Budget Adjustments.

Motion: Action: Approve, **moved by** John Mandelaris, **supported by** Robert McLaren, to approve the Agenda of the GLS Region V meeting to be held September 27, 2016, with the additions.

Motion passed unanimously.

(Document on file with minutes in the GCMPC office)

D. Opportunity for the Public to Address the GLS Region V PDC 

No one spoke at this time.

E. Communications 

Mr. Jason Nordberg stated that staff received Shiawassee County's Five-Year Parks Recreation and Open Space Plan 2017-2021. He stated that staff reviewed the plan in accordance with the Michigan Department of Natural Resources Certification checklist and provided a recommendation as well as commended them for their effort to recognize fiscal limitation and develop objectives that use existing assets. The file was passed around for the commission members to review.

Mr. Jason Nordberg stated that Per Diem sheets are being handed out. He stated that some were interested in collecting a per diem and some were not. Commission members who are interested in receiving the per diem must sign the sheets for each meeting attended and return the sheets to Debby tonight or as soon as possible.

II.

ACTION ITEMS 

A. Financial Report

1. Report

Mr. Jason Nordberg stated that the Financial Reports are a handout.

Mr. Derek Bradshaw reviewed the financial report ending August 31, 2016.

Motion: Action: Approved, **moved by** Robert McLaren, **supported by** Richard Van Haften, to approve the Financial Report as presented.

Motion passed unanimously.

(Documents on file with minutes)

2. Checks 

Mr. Derek Bradshaw reviewed the checks.

Motion: Action: Approved, **moved by** Alan Himelhoch, **supported by** Richard Van Haften, to approve the checks in the amount of \$30,274.30 and to authorize the signing by the proper authorities.

Motion passed unanimously.

(Documents on file with minutes)

B. FY 2017 Region V Budget 

Mr. Derek Bradshaw reviewed the FY 2017 Region V Budget for the period October 1, 2016 to September 30, 2017.

Motion: Action: Approved, **moved by** Mike Hemmingsen, **supported by** Alan Himelhoch, to approve the FY 2017 Region V Budget as presented.

Motion passed unanimously.

(Documents on file with minutes)

C. FPR 9-16-10; City of Flushing Water System Improvements 

Jason Nordberg stated that the City of Flushing is applying to the United States Department of Agriculture for a \$3,000,000 loan to upgrade their water system. The file was passed around for the commission members to review. The project is consistent with the Genesee County Comprehensive Economic Development Strategy (CEDS) and the regional economic development plan ACCELERATE.

Motion: Action: Approved, **moved by** Richard Van Haaften, **supported by** Mike Hemmingsen, to endorse the proposed application of a \$3,000,000 loan for the City of Flushing to upgrade their water system.

III. DISCUSSION ITEMS

A. MAR Update 

Mr. Derek Bradshaw stated that the Snyder administration is looking to change the public Act 51 formula. This falls in line with something the governor proposed a few years ago. Mr. Bradshaw stated that the current formula is one of the reasons roads are in poor condition in the urban areas like Detroit and Flint. They are proposing to use factors more than just miles of roads such as traffic, type of road, and purpose to allocate Act 51 dollars.

B. Region 6 Regional Prosperity Initiative Update 

Mr. Derek Bradshaw stated that the Education Action Committee met last week and picked a project to fund. He stated that there is some software already in schools that allows students to do career mapping. Students answer questions and the program provides suggestions as to what career field the student should go into, i.e. Auto Mechanic, the Military. This is called Career Cruising. There is an add-on to the standard software that provides a listing of actual businesses in their community that are associated with the suggested careers. The software also provides information on internships as well. Region 6 is looking into paying for a two (2) to three (3) year subscription for all seven (7) counties. The new Tourism group is meeting tomorrow and clarified that when we talk about Tourism we also mean quality of life and quality of your downtown. The next I-69 Steering Committee meeting is on October 13th. There will also be an I-69 Regional Transit Study meeting that same day.

C. MDOT Regional Traffic Safety Plan Update 

Mr. Jason Nordberg stated that the Atkins group presented the draft safety plan at the last meeting on September 13th. The draft Plan is out for review until September 23rd and he supplied the website where the commission could go to review it and make comments. Damon Fortney will be at the next Region V meeting on November 15th to give the commission more information.

D. MDOT Regional Transit Mobility Initiative Update 

Mr. Jason Nordberg stated that staff is continuing the process of summarizing the information collected from the meetings held in August with the three (3) transit providers. Staff is waiting on the northern region to get their information collected and then we will incorporate all of them and submit it to MDOT. Staff will continue to keep the commission updated.

E. 2016 Asset Management PASER Survey Update 

Mr. Nordberg reviewed the PASER summary chart with the commission. He stated that Damon Fortney will come to the next meeting to give a more detailed presentation.

F. Flint River National Water Trail Designation Planning Project 

Mr. Jason Nordberg stated that staff is assisting the Flint River Watershed Coalition with the National Water Trail Designation Planning Project. This is an outreach effort to provide information to people along that stretch of the Flint River and have them come to one of the public input sessions. The input sessions provide the public the opportunity to ask questions and provide comments on the proposed project. There were two (2) sessions on September 22nd, one at the Flint Farmers' Market and the other one at the Montrose Farmers' Market. The next input session will be held at the Lapeer Farmers' Market on October 12th. The goal is to get the trail designated as a national water trail which will open up more funding opportunities to develop the water trail.

Mr. Derek Bradshaw stated that paddle boarding is popular right now and this is in a really good location for people to do a quick and fun outdoor activity. Discussion ensued.

G. Budget Adjustments 

Mr. Derek Bradshaw stated that there are a couple of things that need to be cleaned up to close out year end. He stated that staff is requesting approval to transfer \$1500 from Service Contracts to Equipment, \$100 from Supplies to Travel and \$115 from Per Diem to Bad Debt (State of Michigan).

Motion: Action: Approved, **moved by** Mike Hemmingsen, **supported by** John Mandelaris, to approve the budget transfers as presented.

Motion passed unanimously.
(Documents on file with minutes)

H. Authorization for Year End Budget Adjustments 

Mr. Derek Bradshaw stated that since we are closing out the books he is requesting authority to make budget transfers that do not exceed 25% of the total amount of the line item. He stated that anything over that amount he will bring back to the next Region V meeting for approval.

Motion: Action: Approved, **moved by** Robert McLaren, **supported by** John Horvath, to approve Fiscal Officer, Derek Bradshaw to make budget transfers that do not exceed 25% of the total amount of the line item.

Motion passed unanimously.
(Documents on file with minutes)

IV. ANNOUNCEMENTS 

Mr. Derek Bradshaw stated that GCMPC has posted for a Planner I position. He stated that if anyone knows a planner, send them our way.

Mr. Jason Nordberg stated that the next Household Hazardous Waste, Electronics, & Appliance event will be held on Saturday, October 22nd at the Trinity Assembly of God Church in Mt. Morris and the Water Service Center in Flint from 10:00 a.m. to 2:00 p.m. He stated that there are handouts on the table in front of you to take and pass out to everyone you know.

V. ADJOURNMENT 

Chairperson Grinnell adjourned the meeting at 6:45 p.m.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission