

**GLS REGION V PDC
May 28, 2019**

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, May 28, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

Chairperson Van Haaften called the meeting to order at 6:00 p.m.

I. **INTRODUCTION**

A. **Roll Call**

Present: Alan Himelhoch, Cheryl Clark, Daniel McMaster, Derek Bradshaw, Ed Benning, Jeffrey Kelley, and Richard Van Haaften.

Absent/Excused: Bill Henry, Charles Van Duren, David Hetfield, Gary Roy, Mike Hemmingsen, Robert Johnson, and Shawnice Dorsey.

Others Present: Shirley Kautman-Jones, Jason Nordberg, Jacob Maurer, and Debby Compton.

B. **Approval of the Minutes of the GLS Region V PDC Regular Meeting held March 26, 2019** 

Motion: Action: Approve, **moved by** Ed Benning, **supported by** Alan Himelhoch, to approve the minutes of the March 26, 2019 regular meeting as presented.

Motion carried unanimously.
(Approved minutes are on file in the GCMPC office)

C. **Approval of the Agenda of GLS Region V PDC Meeting to be held May 28, 2019** 

Motion: Action: Approve, **moved by** Alan Himelhoch, **supported by** Jeffrey Kelley, to approve the agenda of the GLS Region V PDC meeting to be held on May 28, 2019 as presented.

Motion carried unanimously.
(Document on file with minutes)

D. **Opportunity for the Public to Address the GLS Region V PDC** 

Jacob Maurer introduced his daughter, Adeline Maurer to the Commission.

E. **Communications** 

1. **City of Clio, Notice of Intent for Recreation Grant Project, South Trolley Line Trail, Phase I and Phase II**

Jason Nordberg stated that the City of Clio is looking to improve a section of the Trolley Line Trail that has eroded away by the creek. The amount from the state is \$296,000 with a match of \$104,000 for a total of \$400,000. No action required; this is just a Notice of Intent. Discussion ensued.

2. **City of Flushing, USDA Rural Development Application for Funding regarding Flushing Wastewater Treatment Plant Improvements**

Jason Nordberg stated that the City of Flushing is applying for a USDA Rural Utilities Service Program loan funds to finance improvements at the City's wastewater treatment plant. Applying for Federal funds in the amount of \$3,250,000. This is just a Notice of Intent, so no action required.

3. **Charter Township of Grand Blanc Notice of Intent for Recreation Grant Project, Dort Highway Extension Trail**

Jason Nordberg stated that this trail is going along the new Dort Highway Extension. Grand Blanc Township is applying for State funds or \$242,000 with matching funds of \$621,000 for a total amount of \$863,000. The trail will run along the Dort Highway Extension between Baldwin and Cook Roads. The trail project will connect the various trails that run around Genesys Hospital and is meant to promote non-motorized transit in the community and a healthy lifestyle.

(Documents on file with minutes)

II. **ACTION ITEMS** 

A. **Financial Report**

1. **Report**  

Derek Bradshaw reviewed the Financial Report for the period ending March 31, 2019.

Motion: Action: Approve, **moved by** Alan Himelhoch, **supported by** Ed Benning, to approve the financial report as presented.

Motion carried unanimously.

(Documents on file with minutes)

2. **Checks** 

Derek Bradshaw reviewed the checks totaling \$63,282.07.

Motion: Action: Approve, **moved by** Jeffrey Kelley, **supported by** Daniel McMaster, to approve the checks in the amount of \$63,282.07 and to authorize the signing by the proper authorities.

Motion carried unanimously.
(Documents on file with minutes)

- B. **FY 2020 GLS Region V Work Program**  
- Jason Nordberg stated that this document was provided to you in your agenda packet. This is the work program for work items in the upcoming 2020 Fiscal Year. This is the same standard language from previous years and basically the same amount of funding for the past three years. Mr. Nordberg reviewed the budget with the commission. This year staff will do PASER rating on Lapeer and Shiawassee County's paved roads. Staff recommends that the GLS Region V PDC approve the FY 2020 GLS Region V Work Program with an allocation of \$102,000, as well as, the authority for Derek Bradshaw to sign all contracts and agreements related to the work program.
- Motion: Action:** Approve, **moved by** Jeffrey Kelley, **supported by** Daniel McMaster, to approve the FY 2020 GLS Work Program with a \$102,000 allocation amount and the authority for Derek Bradshaw to sign all contracts and agreements related to the work program.

Motion carried unanimously.
(Document on file with minutes)

- C. **2019 Michigan Transportation Planning Association Conference** 
- Derek Bradshaw stated that the conference this year is in Lansing. Registration for the conference is \$450 per person, with travel, food and lodging expenses of \$436 the total per person for conference attendance is \$886. Typically, in the past, this commission approves for up to three (3) people to attend.
- Motion: Action:** Approve, **moved by** Ed Benning, **supported by** Alan Himelhoch, to approve up to three (3) people to attend the 2019 Michigan Transportation Planning Association Conference.

Motion carried unanimously.
(Document on file with minutes)

III. **DISCUSSION ITEMS**

- A. **MAR Update** 
- Derek Bradshaw stated that the Executive Director Don Stypula has moved on and Michael Fredrick from the Fredrick Group is the new MARS Executive Director. MAR is working with the regions and state to better organize for future funding opportunities so funding is equitably distributed across the regions.
- Mr. Bradshaw discussed the Asset Management Conference he attended recently for the state. One of the speakers was Jason Latham the Managing Director of the Berrien County Road Commission. Mr. Latham discussed the importance of having a Preventative Maintenance Plan. When he started with the road

commission they didn't have one so he got right to work and was very proactive in getting a Preventative Maintenance Plan put together for the Berrien County Road Commission. Discussion ensued.

B. **I-69 Thumb Region Update** 

Jacob Maurer stated that at the last meeting we discussed the contract with Plante Moran. The contract was signed last week and now we are getting into the initial discussions. They will be providing quarterly updates. This is regarding the Opportunity Zones Toolkit for our communities and how they will use those funds and attract potential investors in the communities for the state designated zones.

We are fully underway with Outside Ventures. Staff sent out a Press Release last week regarding the water and land trail mapping with their company Terrain 360. They are now out there on the rivers. Last week, on the Shiawassee River and this week on the Flint River. Discussion ensued.

C. **MDOT Call for Highway Safety Improvement Safety Program (HSIP) projects, Highway Safety Improvement Program Streamlined Systemic Safety Program projects, and Call for High Risk Rural Road (HRRR) projects** 

Jacob Maurer stated that MDOT has released their annual Call for Safety Projects. There are three subcategories to this Call for Safety. They each have their own requirements, but they all have an MDOT application deadline of Monday, August 5th. Staff is asking that the application be into the GCMPC office by July 29th so staff can look at the Time-of-Return analysis and rank it according to that. Discussion ensued.

IV. **ANNOUNCEMENTS** 

Ed Benning announced that the Community Transportation Association of American has thirty-five hundred (3,500) members and they named the Mass Transportation Authority (MTA) as the Urban Transit System for 2019.

Derek Bradshaw discussed the Asset Management Summit on "Improving Michigan's Infrastructure" being held June 20, 2019 at the Lapeer Country Club. Staff will forward the "Save the Date" out to the commission to send on to those that would benefit in attending this event.

Derek Bradshaw discussed the Request for Proposal (RFP) that was sent out today to firms regarding the FY 2018-2019 Region V Audit. The RFP will be sent to the Region V commission to forward out to any firms they feel will be interested.

Shirley Kautman-Jones inquired about who acts as the Region V Freedom of Information Act (FOIA) coordinator.

Derek Bradshaw stated that it would be him and it would be discussed with the Chair and Vice-Chair before anything was sent out. Staff will look into adopting a formal policy for Region V. Appoint a FOIA Coordinator. Discussion ensued.

Shirley Kautman-Jones inquired about the roundabout in the City of Flushing at Pierson and Elms Road.

Derek Bradshaw stated that it is proposed to be approved in July 2019 and the proposed project is scheduled for FY 2023. The proposed Transportation Improvement Program (TIP) just had three (3) Public Input Sessions. The City Manager was at the sessions and talked about why they are doing the project. Discussion ensued.

V. **ADJOURNMENT**

Chairperson Van Haaften adjourned the meeting at 7:08 p.m.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission