

**GLS REGION V PDC  
September 24, 2019**

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, September 24, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I. **INTRODUCTION** 

Chairperson VanHaaften called the meeting to order at 6:00 p.m.

A. **Roll Call**

**Present:** Cheryl Clark, Derek Bradshaw, Ed Benning, Jeffrey Kelley, Richard Van Haaften, and Shirley Kautman-Jones.

**Absent/Excused:** Alan Himelhoch, Daniel McMaster, David Eckstein, David Hetfield, Gary Roy, Mike Hemmingsen, Robert Johnson, and Shawnice Dorsey.

**Others Present:** Jason Nordberg, and Debby Compton.

B.  **Approval of the Minutes of the GLS Region V PDC Regular Meeting held July 23, 2019**

**Motion: Action:** Approve, **moved by** Jeffrey Kelley, **supported by** Cheryl Clark, to approve the minutes of the July 23, 2019 regular meeting as presented.

Motion carried unanimously.

(Approved minutes are on file in the GLS Region V office)

C.  **Approval of the Agenda of GLS Region V PDC Meeting to be held September 24, 2019**

**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Shirley Kautman-Jones, to approve the updated agenda of the GLS Region V PDC meeting to be held on September 24, 2019 as presented.

Motion carried unanimously.

(Document on file with minutes)

D.  **Opportunity for the Public to Address the GLS Region V PDC**  
No one spoke at this time.

E.  **Communications**  
1. **City of Durand, USDA Rural Development Application for ICE Grant Improvements**

Jason Nordberg stated that the City of Durand requested a letter of consistency stating that the proposed project is consistent with the Comprehensive Economic Development Strategy (CEDs). The proposed project is consistent with the CEDs plan so staff sent a letter to the City of Durand with a copy to Mary Capizzo, Area Specialist for the USDA.

II. **ACTION ITEMS** 

A. **Financial Report**

1. **Report** 

Derek Bradshaw reviewed the financial report ending July 31, 2019.  
**Motion: Action:** Approve, **moved by** Jeffrey Kelley, **supported by** Shirley Kautman-Jones, to approve the Financial Report as presented.

Motion carried unanimously.  
(Documents on file with minutes)

2. **Checks** 

Derek Bradshaw reviewed the checks in the amount of \$116,899.47.  
**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Shirley Kautman-Jones, to approve the checks in the amount of \$116,899.47 as presented and approved the signing of the checks by the proper authorities.

Motion carried unanimously.  
(Documents on file with minutes)

B. **Fiscal Year 2019 Budget Adjustments** 

Derek Bradshaw reviewed the budget adjustments with the commission. We are not going over budget, staff is just realigning by line items as well as making sure the revenue is there from the last Regional Prosperity grant.

**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Jeffrey Kelley, to approve the Fiscal Year 2019 Budget Adjustments and the Authorization for Year End Budget Adjustments as presented.

Motion carried unanimously.  
(Documents on file with minutes)

- C. **Authorization for Year End Budget Adjustments**   
The Authorization for Year End Budget Adjustments was approved under item B above.

- D. **Fiscal Year 2020 Budget**   
Derek Bradshaw reviewed the FY 2020 Budget with the commission. Currently there is \$14,000 in fund balance and the estimate for per diem is \$1,680. There is no revenue to offset that so the \$1,680 will come out of the fund balance. Discussion ensued.  
**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Shirley Kautman-Jones, to approve the Fiscal Year 2020 Budget as presented.

Motion carried unanimously.  
(Documents on file with minutes)

- E. **Freedom of Information Act (FOIA) Policies**   
Chairperson Van Haften advised that at the last meeting the commission discussed that the FOIA policy was good, but what should we do if someone that requests information a second time and has not paid for the first one or if they are requesting a third time and have not paid for the second one.

Shirley Kautman-Jones mentioned we should adopt the policy that the State recommendation was in 2015.

Jason Nordberg advised that any request costing over \$50.00 regardless if they paid in the past or not staff can request 50% up front. Discussion ensued.

**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Ed Benning, to approve the Freedom of Information Act Policies as presented.

Motion carried unanimously.  
(Documents on file with minutes)

F. **Pass Through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V)** 

**Motion: Action:** Approve, **moved by** Cheryl Clark, **supported by** Jeffrey Kelley, to approve the Pass through Agreement between the Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) and giving the Chairperson, Richard Van Haften the authority to sign the agreement.

Motion carried unanimously.  
(Documents on file with minutes)

III. **DISCUSSION ITEMS**

A. **MAR Update** 

Derek Bradshaw advised that MAR hired a consultant to help with a Strategic Plan about regions and how they operate in the state and if we should change the focus or keep doing some of the things we are doing right now.

B. **I-69 Thumb Region Update** 

Derek Bradshaw stated that the Comprehensive Economic Development Strategy (CEDS) plan needs to be updated to make sure we are still in compliance. This came up at the I-69 Trade Corridor meeting. There is still more discussion that needs to be done on this to make sure we are in compliance. Basically, if you want to apply to the EDA for any kind of funding you need to have a CEDS plan in place. We have a CEDS plan, but it is due to be updated.

The Marketing and Toolkit for the Opportunity Zones will be having a presentation next month.

Unless the I-69 Thumb Region gets more funding, we will be finishing up and winding down for the next six months.

C. **Regional Work Program Update** 

Jason Nordberg advised that today staff received all of the Project Authorizations that were fully signed so staff is ready to begin the next fiscal year.

IV. **ANNOUNCEMENTS** 

Derek Bradshaw announced that staff submitted an application to do the Hazard Mitigation Plans for both Genesee and Lapeer counties. Still working through the State Police and FEMA on some questions and funding. Staff is optimistic that we will hear back in the next couple of weeks whether we were successful. If so, staff will start on the Hazard Mitigation Plans as soon as we get some grant agreements. Discussion ensued.

Shirley Kautman-Jones announced that she attended a State Representative Town Hall meeting last night. The MDOT director was there and he showed a chart that they have the same amount of fund budget in FY 2020 that they had in FY 2000. Discussion ensued.

V. **ADJOURNMENT** 

Chairperson VanHaften adjourned the meeting at 6:42 p.m.

Respectfully submitted,  
Debby Compton, Secretary  
Genesee County Metropolitan Planning Commission