

GLS REGION V PDC
January 23, 2018

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, January 23, 2018, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

INTRODUCTION

Vice-Chairperson Roy opened the meeting at 6:00 p.m.



A. Roll Call.

Present: Alan Himelhoch, Cheryl Clark, Derek Bradshaw, Gary Roy, John Horvath, and Richard Van Haften.

Absent/Excused: Bill Henry, Charles Van Duren, David Hetfield, Ed Benning, Jeffrey Kelley, John Mandelaris, Mary Ann Ketels, Michael Bruff, Mike Hemmingsen, and Robert Johnson.

Others Present: Jason Nordberg, Anna Pinter, Damon Fortney, and Debby Compton.



***** B. Approval of the Minutes of the GLS Region V PDC Regular Meeting held November 28, 2017**

Motion: Action: Approve, **Moved by** Richard Van Haften, **Supported by** Cheryl Clark, to approve the minutes of the GLS Region V regular meeting held November 28, 2017 as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)



***** C. Approval of the Agenda of GLS Region V PDC Meeting to be held January 23, 2018**

Motion: Action: Approve, **Moved by** John Horvath, **Supported by** Richard Van Haften, to approve the GLS Region V agenda for January 23, 2018 as presented.

Motion passed unanimously.

(Document on file with minutes)

D. Opportunity for the Public to Address the GLS Region V PDC

No one spoke at this time.

 **E. Communications**

1. City of Owosso: 2018-2023 Five Year Parks and Recreation Master Plan

Jason Nordberg stated that the City of Owosso's Five-Year Parks and Recreation Master Plan is for review only. The file was passed around for the commission to review.

II. ACTION ITEMS

A. Financial Report 

1. Report

Derek Bradshaw advised the commission that the Auditor was in the office two weeks ago. They will be submitting their draft findings to us. Mr. Bradshaw reviewed the financial report for the period ending September 30, 2017. There is a positive fund balance of \$15,054.70. Mr. Bradshaw advised there is a negative revenue over expenditures of \$777.70 due to per diems. There is Regional Prosperity money out there that is already allocated to projects, it's just a matter of getting the final paperwork to close that line item out. Region V gave Mr. Bradshaw the authority to move line items that were within 25%, but everything worked out so nothing had to be adjusted.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Supported by** Alan Himelhoch, to approve the Financial Report as presented.

Motion passed unanimously.

(Documents on file with minutes)

2. Checks 

Derek Bradshaw reviewed the checks.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Supported by** Richard Van Haften, to approve the checks in the amount of \$20,934.20 and to authorize the signing by the proper authorities.

Motion passed unanimously.

(Documents on file with minutes)

A. May 2018 GLS Region V PDC Meeting Date 

Jason Nordberg stated that the May 22nd meeting falls during the week of a Furlough day so staff is requesting the meeting be moved up one week to May 15th.

Motion: Action: Approve, **Moved by** Richard Van Haften, **Supported by** Alan Himelhoch, to approve the moving of the May 22nd meeting date to May 15th.

Motion passed unanimously.

B. Pass Through Agreement between the Genesee County Planning Commission (GCMPC) and the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (Region V) 

Jason Nordberg stated that Region V provides funding to the Genesee County Metropolitan Planning Commission (GCMPC) to pay for staff

services to implement the Michigan Department of Transportation (MDOT) funded regional transportation work program in Genesee, Lapeer, and Shiawassee counties. GCMPC is reimbursed by Region V for staff services provided. This year, MDOT is requiring a more formal agreement between Region V and GCMPC. The agreement in the amount of \$102,000, has been reviewed and approved by MDOT, GCMPC, Genesee County Corporation Counsel, and the Genesee County Board of Commissioners. At this time staff is requesting that the GLS Region V Planning and Development Commission approve the agreement and give Vice-Chairperson, Gary Roy the authority to sign the agreement.

Alan Himelhoch stated that he has not reviewed this agreement and has not provided any legal advice.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Supported by** Richard Van Haften, to approve the agreement between Genesee County Metropolitan Planning Commission (GCMPC) and the Genesee, Lapeer, Shiawassee Region V Planning and Development Commission (Region V) and to give Vice-Chairperson, Gary Roy the authority to sign the agreement.

Motion passed unanimously.

(Document on file with minutes)

C. Contract for Defense Manufacturing Assistance Program

Anna Pinter stated that we received \$50,000 from the Defense Manufacturing Assistance Program (DMAP) through the University of Michigan. Region V staff worked with staff at DMAP and decided to focus on housing themes. Data has already been collected including a Michigan State Housing Development Authority (MSDHA) Target Market Analysis within the last few months and Flint & Genesee County have their own Target Market Analysis. This project will look at the existing data and determine how to move forward. Two proposals were received in response to the RFP. One proposal included all seven counties within the I-69 Thumb Region, the other proposal included only three counties. After scoring and discussion with the team at DMAP and the economic development partners, it was determined that CIB Planning, whose proposal included all seven counties, was best suited to complete the project. The project will begin before the end of the month and will be completed and billed by May 31, 2018.

The University of Michigan, through DMAP, pays the consultant directly 100% of the contract amount after Region V reviews and approves the work. There is no cost to Region V. Staff is requesting that the GLS Region V Planning and Development Commission approve the 3-way consulting agreement between the University of Michigan (DMAP), GLS Region V and CIB Planning and to give Fiscal Officer, Derek Bradshaw the authority to sign the agreement. Discussion ensued.

Motion: Action: Approve, **Moved by** Richard Van Haften, **Supported by** John Horvath, to approve the 3-way consulting agreement between the

University of Michigan (DMAP), GLS Region V and CIB Planning and to give Fiscal Officer, Derek Bradshaw the authority to sign the agreement.

Motion passed unanimously.

(Document on file with minutes)

D. Fiscal Year 2018 Budget Adjustment 

Derek Bradshaw stated that in September a budget estimate was used as the amount of carryover funds that would be available for the Regional Prosperity Grants. Staff now knows the carryover amounts are \$45,726.38 for the 2016 grant, and \$119,449.18 for the 2017 grant. Mr. Bradshaw reviewed the recommended adjustments with the commission.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Supported by** Richard Van Haften, to approve the Fiscal Year 2018 Budget Adjustment as presented.

Motion passed unanimously.

(Document on file with minutes)

III. **DISCUSSION ITEMS**

A. MAR Update 

Derek Bradshaw advised that the big thing statewide at this time is the Regional Prosperity Initiative. The Governor's last State of the State speech is tonight. There is a meeting that MAR is organizing in Lansing to potentially talk to some of the legislators throughout the region regarding funding for regional planning initiatives.

B. I-69 Thumb Region Update 

Anna Pinter advised that staff has not heard on the 2018 grant yet. Staff had plans to do an Accelerate Plan update to the five-year Regional Prosperity Plan. Staff had a call with EDA and basically, they said there really is no reason to do an update. The original idea was that doing an update now would extend it for another five years, but that is not the case. We must wait until it gets to the five years. There is a Talent Forum on January 24, 2018, at the Lapeer County Country Club that starts at 1:00 p.m. The next Thumb Region meeting is scheduled for Wednesday, February 14th. Discussion ensued.

C. Transportation Asset Management Council Trainings 

Damon Fortney advised that PASER Training is coming up in February. Mr. Fortney displayed the dates and places of the training. Staff will be rating the Genesee County roads this year. This would be a great opportunity for Genesee County local officials to attend one of these trainings, so they can ride along with staff and be able to identify the different pavement distresses and how to give a rating of the road from 1 to 10. If you have not attended the training before you will also need to attend a webinar.

D. 2017 PASER Reports 

Damon Fortney stated that staff rated Lapeer and Shiawassee county roads this year. In the past staff has always done just federal aid roads. In 2017, staff rated just Lapeer and Shiawassee federal aid roads and that allowed staff to rate local roads in those two counties as well. This year staff will be rating Genesee County federal aid and local roads. All public Act 51 roads, no unpaved roads will be rated. Mr. Fortney presented a PowerPoint to the Commission. Discussion ensued.

E. University of Michigan Transportation Research Institute (UMTRI) Societal 

Damon Fortney presented a PowerPoint to the commission and advised that this research report was developed by the University of Michigan Transportation Research Institute. It's called Societal Costs of Traffic Crashes and Crime in Michigan. Discussion ensued.

IV. ANNOUNCEMENTS 

Election of officers will take place at the next meeting to be held in March.

V. ADJOURNMENT

Vice-Chairperson Roy adjourned the meeting at 6:45 p.m.

Motion: Action: Approve, **Moved by** Richard Van Haften, **Supported by** John Horvath, to approve the adjournment of this meeting.

Motion passed unanimously.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission