

GLS REGION V PDC
May 19, 2015

The GLS Region V Planning and Development Commission met at 6:00 p.m. on Tuesday, May 19, 2015, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

I.  INTRODUCTION

Chairperson Grinnell called the meeting to order at 6:00 p.m.

 A. Roll Call.

Present: Cheryl Clark, Derek Bradshaw, John Horvath, John Mandelaris, Julie Hales-Smith, Mike Hemmingsen, Richard Van Haaften, Robert McLaren, Sidney Grinnell.

Absent/Excused: Alan Himelhoch, Bill Henry, Charles Van Duren, Christina Johnson, David Hetfield, Ed Benning, Gary Roy, Jeffrey Kelley, **Mary** Ann Ketels, and Robert Johnson.

Others Present: Jason Nordberg, Damon Fortney and Debby Compton.

 B. Approval of the Minutes of GLS Region V PDC Regular Meeting held March 24, 2015

Motion: Action: Approve, **Moved by** Mike Hemmingsen, **Seconded by** John Mandelaris, to approve the minutes of March 24, 2015 as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

Robert McLaren arrived at 6:02

 C. Approval of the Agenda of GLS Region V Meeting to be held May 19, 2015

Motion: Action: Approve, **Moved by** Richard Van Haaften, **Seconded by** Cheryl Clark, to approve the minutes of May 19, 2015 as presented with the addition of Discussion Item "Per Diem."

Motion passed unanimously.

(Document on file with minutes)



D. Opportunity for the Public to Address the GLS Region V PDC

No one spoke at this time.



E. Communications

There were no Communications.

II. ACTION ITEMS



A. Budget Adjustment

Mr. Derek Bradshaw stated that sometimes after the budget has been adopted certain revenues and expenditures are adjusted. He stated at this time he is requesting approval of the following budget adjustments. Within the Rural Task Force grant, moving \$1,000 from Public Involvement (section 4138) to Management of Rural Task Force Process (section 4130), within the Work Program grant, moving \$2,900 from Program Management (section 4132) to Technical Assistance (section 4137), and within the Work Program grant, moving \$400 from consultants to training.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Seconded by** Richard Van Haften, to transfer \$1,000 from Public Involvement to Management of Rural Task Force Process and to transfer \$2,900 from within the Work Program grant from Program Management to Technical Assistance and also within the Work Program grant to transfer \$400 from consultants to training.

Motion passed unanimously.

(Documents on file with minutes)

John Horvath arrived at 6:04.



B. Financial Report

1. Report

Mr. Derek Bradshaw reviewed the budget sheets.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Seconded by** Julie Hales-Smith, to approve the budget report as presented.

Motion passed unanimously.

(Documents on file with minutes)

2. Checks

Mr. Derek Bradshaw reviewed the checks.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Seconded by** Julie Hales-Smith, to approve the checks in the amount of

\$24,383.63 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

C.  **Michigan Transportation Planning Association Conference**

Mr. Jason Nordberg stated the Michigan Transportation Planning Association is holding their 2015 Annual Planning Conference in Ann Arbor from July 8th through July 10th. He stated traditionally Region V sends representatives to the conference if anyone is interested in attending.

Chairperson Grinnell asked if anyone was interested in attending the Conference? There were no responses at this time. Chairperson Grinnell stated he was interested in attending.

Motion: Action: Approve, **Moved by** Cheryl Clark, **Seconded by** Richard Van Haften, to approve sending two (2) Committee Members to the 2015 Annual Planning Conference in Ann Arbor Michigan.

Motion passed unanimously.

D.  **FY 2016 GLS Region V Work Program**

Mr. Jason Nordberg stated this program is similar to the program from last year. MDOT is continuing to provide funding for Regions to provide annual transportation technical assistance for non-metropolitan areas of the state to manage the Rural Task Force and Small Urban programs. Staff is proposing a budget of \$92,423 from Region V based on the amount received in the FY 2015. Staff is recommending that the GLS Region V Planning & Development Commission approve the FY 2016 GLS Region V Work Program with an allocation amount of \$92,423, as well as, the authority for Derek Bradshaw to sign all contracts and agreements related to the work program.

Motion: Action: Approve, **Moved by** John Mandelaris, **Seconded by** Richard Van Haften, to approve the FY 2016 GLS Region V Work Program with an allocation of \$92.423, and give Derek Bradshaw the authority to sign all contracts and agreements related to the work program.

Motion passed unanimously.

III. DISCUSSION ITEMS

A. Per Diem

Mr. Derek Bradshaw stated this was brought up recently by one of our Committee Members and it has been brought up in the past. Most Committees have something built into them to help defer the cost. The money would come out of a Fund Balance Account. Mr. Bradshaw stated we could do it for a couple of years and then take a look at where the balance is in the account to see if we can continue doing it.

Further discussion ensued.

Motion: Action: Approve, **Moved by** John Mandelaris, **Seconded by** Mike Hemmingsen, to approve receiving Per Diem starting in the next Fiscal Year on a volunteer basis, with the stipulation that it has to be re-visited in two years.

Motion passed unanimously.

B. MAR Update

Mr. Derek Bradshaw stated the Michigan Association of Regions met last week. He reviewed several items discussed at the meeting including Dashboard reporting, funding levels being down statewide, and staff for MAR. Further discussion ensued.

C. Region 6 Regional Prosperity Initiative Update

Mr. Derek Bradshaw stated two education focused partnership projects were approved at the April 9th Region 6 Steering Committee meeting. 1) to provide funding for talent tour transportation, and 2) to do asset-mapping of career and technical education programs and/or initiatives in Region 6. The funding will be available on a first come, first serve basis and will be geared toward high school and out of school youth. For the asset-mapping project, the scope of work will be drafted and quotes will be solicited from consultants. Staff drafted an RFQ to solicit bids from consultants to create a strategy that will help Region 6 Economic Developers with sites, buildings and the lack of available square footage. Proposals are due May 21st.

D. Status of Hazard Mitigation Plan Updates for Genesee & Lapeer Counties

Mr. Damon Fortney stated Genesee County received final approval from FEMA and all local units are eligible to apply for funding. He stated all of Lapeer County has approved the plan update and staff submitted the signed resolutions to the Michigan State Police. After being reviewed and approved by

the MSP the resolutions will be sent to FEMA for final approval.

E.  **Governor's Regional Transit Mobility Initiative Update**

Mr. Damon Fortney stated Governor Snyder released a message on the topic of aging. In the message he asked the Michigan Department of Transportation to Partner with the Metropolitan planning organizations and regional planning agencies to work on the issue of regional transit mobility. As part of this effort staff issued and collected surveys from the three major Region V transit agencies and held a follow up meeting with those agencies. The information gathered from the meeting and the surveys provided an understanding of the gaps related to regional mobility within and around GLS Region V and was used to formulate the phase one report for this planning region. The basic findings of the report indicate that the counties of Genesee, Lapeer, and Shiawassee work well together for the regional transit services however there continues to be difficulties coordinating with neighboring counties outside GLS Region V and their respective transit agencies. All the data, narrative, and findings were summarized by staff into one report and submitted to MDOT Office of Passenger Transportation on April 30th. Staff will continue to stay in contact with the surrounding planning regions to discuss and share findings and they will keep GLS Region V up to date with the start of Phase two of this initiative. Further discussion ensued.

F.  **Fiber Optics Plan for the I-69 Thumb Region 6 Update**

Mr. Damon Fortney presented a PowerPoint. He stated there is 15,000 miles of fiber throughout the region. He also showed a map of where the gaps in coverage are. Mr. Fortney stated on May 14, 2015 Region 6 approved the Fiber Optics Final Report. He stated there is a pamphlet being drafted right now and once it's completed it will get distributed. Next step is going to work with Connect Michigan to begin implementing their Community Engagement Program in each of the seven counties in the I-69 Thumb Region.

IV.  **ANNOUNCEMENTS**

The next meeting will be July 28, 2015.

V. **ADJOURNMENT**

Motion: Action: Adjourn **Motion by** Julie Hales-Smith, **Seconded by** Richard Van Haften.

Chairperson Grinnell adjourned the meeting at 7:06 p.m.

Respectfully submitted,
Debby Compton, Secretary
Genesee County Metropolitan Planning Commission