

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, March 3, 2020, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, March 3, 2020, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, Cheryl Sclater, David Martin, Gloria Nealy, Martin Cousineau, Mike LaPointe, Reggie Smith, and Ted Henry.

Absent: Jeffrey M. Peake.

Others Present: Karen Aboukarroum, Elie Damouni, Larry Green, Robert Klaczewicz, Kelli Webb, Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Julie Zinger, Katie Mehl, and Zachary Sompels.

III. MINUTES

 **A. Minutes of the February 4, 2020 Regular Meeting**

Motion: Action: Approve, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to approve the minutes of the February 4, 2020 regular meeting as presented.
Motion passed unanimously.
(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

There were no Communications.

 **VI. COMMITTEE REPORTS**


There were no Committee Reports.

VII. NEW BUSINESS

 **A. GCMPC Audit – Smith & Klaczewicz, P.C.**

Chairperson Himelhoch apologized to the Commissioners, as the audit report was not provided to them prior to the meeting for review.

Rob Klaczewicz, from Smith & Klaczewicz, P.C., gave an overview of the GCMPC FY 2019 audit report. Mr. Klaczewicz stated that his firm has issued GCMPC an unmodified opinion, which is the highest level of assurance CPAs can give financial statements to say that they are materially correct. There were no material weaknesses, deficiencies, or findings issued regarding internal controls over financial statements or federal awards. Discussion ensued with a question and answer period provided.

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Cheryl Sclater, to approve the GCMPC FY 2019 Audit report as presented.

Motion passed unanimously.

(Documents on file with minutes)

 **B. FPR-02-20-01; GCCARD, Head Start and Early Head Start Program**

Zachary Sompels gave an overview of FPR-02-20-01; GCCARD, Head Start and Early Head Start Program. Kelli Webb, GCCARD Head Start Director, was present to answer questions and offer additional information. Gloria Nealy explained that she will abstain from voting on this item, as she is a member of the Carman-Ainsworth School Board and Parent Policy Board. Discussion ensued.

 **Motion: Action:** Endorse, **Moved by** Alexander Isaac, **Seconded by** Mike LaPointe, to endorse FPR-02-20-01; GCCARD, Head Start and Early Head Start Program.

Motion passed.

(Documents on file with minutes)

 **C. FOS-01-20-01; Mundy Charter Township, EGG, Inc. – Application for Farmland Agreement**

Katie Mehl gave an overview of FOS-01-20-01; Mundy Charter Township, EGG, Inc. – Application for Farmland Agreement. Karen Aboukarroum and Elie Damouni, of EGG, Inc., were present to answer questions and provide additional information. Discussion ensued.

 **Motion: Action:** Endorse, **Moved by** Ted Henry, **Seconded by** Martin Cousineau, endorse FOS-01-20-01; Mundy Charter Township, EGG, Inc. – Application for Farmland Agreement.

Motion passed unanimously.

(Documents on file with minutes)

Chairperson Himelhoch apologized, stating that he must leave the meeting to attend a mediation in Howell, and turned the meeting over to Vice Chairperson Alexander Isaac at 8:25 a.m.

 **D. Draft Genesee: Our County, Our Future - Approval to Begin 30-Day Public Comment Period**

Christine Durgan explained that staff has incorporated the suggested updates provided by MDOT, the Federal Highway Administration, the Steering Committee and this

Commission. The next step is for the draft plan to undergo a 30-day public comment period, which will begin on March 9th. Three public input sessions are scheduled during the last week of March, followed by a public hearing on April 7th. Comments received will be incorporated into the plan prior to requesting final local approval in May.


 **Motion: Action:** Approve, **Moved by** Mike LaPointe, **Seconded by** Reggie Smith, to approve of staff beginning the 30-day public comment period for the draft *Genesee: Our County, Our Future* plan.

Motion passed unanimously.

(Document on file with minutes)

VIII. FINANCES


A. Contract, Vouchers and Bills

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to approve the April Contract, Vouchers and Bills for a total \$4,155.92 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems


 **Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Ted Henry, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Statements.

 **Motion: Action:** Approve, **Moved by** Gloria Nealy, **Seconded by** Martin Cousineau, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status

1. 3-C Transportation Planning – February 2020 Status Report

Jason Nordberg reviewed the 3-C Transportation Planning Status Report.

 **Motion: Action:** Receive & File, **Moved by** Mike LaPointe, **Seconded by** Cheryl Sclater, to receive and file the 3-C Transportation Planning report as presented.

Motion passed unanimously.

(Original on file with minutes)

2. Environmental Program Update – February 2020 Status Report

Sheila Taylor reviewed the Environmental Program Report.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Reggie Smith. to receive and file the Environmental Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

 **3. Community Development Program – February 2020 Status Report**


Sheila Taylor reviewed the Community Development Program Report.

 **Motion: Action:** Receive & File, **Moved by** Martin Cousineau, **Seconded by** Gloria Nealy, to receive and file the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

 **4. Director-Coordinator Report – February 2020 Status Report**

Derek Bradshaw stated that one of the two new Accountants began work last week and the other is to start next week. The most recent Planner hired, Caleb Slavik, has resigned and that position has been reposted. Interviews with three Intern candidates were held and HR is currently checking the references on the candidate selected by staff.

Mr. Bradshaw stated that Commissioner terms for Alexander Isaac and David Martin are expiring on March 28th; if interested in serving another term, please provide a letter to Board Chairperson Martin Cousineau. One vacant GCMPC Commissioner position still needs to be filled.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to receive and file the Director-Coordinator report as presented.
Motion passed unanimously.
(Original on file with minutes)

 **B. Commissioner Comments**

Commissioners made comments at this time.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

 **X. ADJOURNMENT**

Vice Chairperson Isaac adjourned the meeting at 9:10 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission