

GENESEE COUNTY METROPOLITAN PLANNING COMMISSION
Tuesday, February 5, 2019, 8:00 a.m.

MINUTES

The Genesee County Metropolitan Planning Commission met at 8:00 a.m. on Tuesday, February 5, 2019, in the Conference Room of the Genesee County Metropolitan Planning Commission (GCMPC), 1101 Beach Street, Room 223, Flint, Michigan.

 **I. CALL TO ORDER**

Chairperson Himelhoch called the meeting to order at 8:00 a.m.

 **II. ROLL CALL**

Present: Alan Himelhoch, Alexander Isaac, David Martin, Gloria Nealy, John Mandelaris, Ted Henry, Martin Cousineau, and Reggie Smith.

Absent: Cheryl Sclater, Janice Karcher, and Jeffrey M. Peake.

Others Present: Derek Bradshaw, Christine Durgan, Jason Nordberg, Sheila Taylor, Nicole Lewis, Holly Halvarson, and Nichole Odette.

III. MINUTES

 **A. Minutes of the January 8, 2019 Regular Meeting**

 **Motion: Action:** Approve, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to approve the minutes of the January 8, 2019 regular meeting as presented.

Motion passed unanimously.

(Approved minutes are on file in the GCMPC office)

 **IV. OPPORTUNITY FOR INDIVIDUALS TO ADDRESS THE COMMISSION**

No one spoke at this time.

 **V. COMMUNICATIONS**

Nicole Lewis introduced our new Accountant, Holly Halvarson, who will be working in the Community Development Program.

Derek Bradshaw reviewed the GCMPC Annual Report, which highlights over \$91 million in community investments during 2018.

 **VI. COMMITTEE REPORTS**

Chairperson Himelhoch stated that Commissioners John Mandelaris, Gloria Nealy, Reggie Smith, and David Martin have terms expiring at the end of March. If interested in serving

for another term, please send a letter to Josh Freeman, Board & Capital Projects Coordinator.

Derek Bradshaw stated that Rules and Procedures Committee will meet at 7:30 a.m. on March 5th to review the GCMPC Rules and Procedures/By-Laws. Please forward any comments regarding the document to Jeffrey M. Peake or Mr. Bradshaw prior to the meeting.

VII. NEW BUSINESS

A. Approval of the Genesee County Public Participation Plan

Jason Nordberg gave a power point presentation of the updated Genesee County Public Participation Plan (PPP). The PPP is a required federal document and outlines the steps that staff follows to encourage public participation throughout the planning processes. A public hearing regarding the draft PPP was held on January 23rd, which was the last day of the 45-day public comment period. All comments received have been incorporated into the plan. Discussion ensued.


 **Motion: Action:** Approve, **Moved by** John Mandelaris, **Seconded by** Alexander Isaac, to approve the Genesee County Public Participation Plan.

Motion passed unanimously.

(Documents on file with minutes)

VIII. FINANCES

A. Contract, Vouchers and Bills

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** Ted Henry, to approve the February Contract, Vouchers and Bills for a total of \$184,568.94 and to authorize the proper authorities to sign the checks.

Motion passed unanimously.

(Documents on file with minutes)

B. Commission Expenses and Per Diems


 **Motion: Action:** Approve, **Moved by** Reggie Smith, **Seconded by** Alexander Isaac, to approve the Commission Expenses and Per Diems as submitted.

Motion passed unanimously.

(Documents on file with minutes)

C. Financial Update

Derek Bradshaw reviewed the Financial Statements.

 **Motion: Action:** Approve, **Moved by** Alexander Isaac, **Seconded by** John Mandelaris, to approve the Financial Update as presented.

Motion passed unanimously.

(Documents on file with minutes)

IX. OLD BUSINESS

A. Project Status


1. 3-C Transportation Planning – January 2019 Status Report

Jason Nordberg stated that the Transportation System Management (TSM) committee agreed upon a prioritized list of projects for the 2020-2023 TIP and will provide a recommendation to the Technical Advisory Committee and the Genesee County Metropolitan Alliance. The next steps will be determining project years, air quality and other forms of analysis, as well as a public comment period. Final document approval will be requested in June.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to receive and file the 3-C Transportation Planning report as presented.
Motion passed unanimously.
(Original on file with minutes)

2. Environmental Program Update – January 2019 Status Report

Sheila Taylor reviewed the Environmental Program Update.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to receive and file the Environmental Program report as presented.
Motion passed unanimously.
(Original on file with minutes)


3. Community Development Program – January 2019 Status Report

Sheila Taylor stated that staff has scored the 2019 Emergency Solutions Grant (ESG) applications and will present recommendations to the Continuum of Care's Executive Committee today, followed by approval by the full Continuum of Care. Staff is finalizing the list of projects to be included in the 2019 Action Plan and will take the draft plan through the approval process in March. The Action Plan cannot be submitted to HUD for approval, however, until HUD provides actual allocation amounts. Last year, staff received the allocation amounts in June. Approximately \$150,000 must be spent by March 1st to meet HUD's timeliness goal. Staff is working with local units on project implementation and funding reimbursements, as well as finalizing HIP projects. Discussion ensued.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Reggie Smith, to receive and file the Community Development Program report as presented.
Motion passed unanimously.
(Original on file with minutes)

4. Genesee County Plan Update – January 2019 Status Report

Christine Durgan explained that the January Steering Committee was cancelled due to the weather, however, staff will determine a date and reschedule the meeting. Several draft data reports will be presented to committee members at that time. Focus groups will take place later this month and during March, which are part of the process to develop goals and objectives for the Combined Plan.

 **Motion: Action:** Receive & File, **Moved by** Ted Henry, **Seconded by** Alexander Isaac, to receive and file the Genesee County Plan Update as presented.
Motion passed unanimously.
(Original on file with minutes)

5. Director-Coordinator Report – January 2019 Status Report

Derek Bradshaw stated that the I-69 Thumb Region received \$306,810 in 2019 Regional Prosperity Initiative (RPI) funding, considerably higher than the \$180,897 received last year. The region also received an additional \$70,000 for asset management activities. In coordination with the state's Water Infrastructure Council, the region will host two asset management training/symposiums for elected officials and those involved with infrastructure.

The City of Flint, the Flint & Genesee Chamber of Commerce, and Genesee County will soon begin working together on a new economic development strategy and shared vision for Flint and Genesee County called Forward Together. A Steering Committee will be assembled, and the process will be facilitated by the consulting firm Planning NEXT.

Planner interviews took place last week. Staff has made a job offer to one of the candidates and is waiting for a reply.

 **Motion: Action:** Receive & File, **Moved by** Alexander Isaac, **Seconded by** Reggie Smith, to receive and file the Director-Coordinator report as presented.

Motion passed unanimously.

(Original on file with minutes)

B. Commissioner Comments

Commissioners made comments at this time.

An additional meeting will be held on February 14th at 8:00 a.m. so that Rob Klaczewicz can present the GCMPC audit. Hard copies of the audit are available and electronic copies will be sent to the Commissioners.

Gloria Nealy gave an update of the Genesee County Parks and Recreation Commission meetings and events.

X. ADJOURNMENT

Chairperson Himelhoch adjourned the meeting at 8:59 a.m.

Respectfully submitted,
Nichole Odette, Secretary
Genesee County Metropolitan Planning Commission